



City of Westminster

Full Council

Date: 10 November 2021
Classification: For General Release
Title: Programme of Meetings 2022/2023
Wards Affected: N/A
Financial Summary: There are no financial implications
Report of: Director of Law

1. Executive Summary

- 1.1 The programme of meetings for 2022/23 has been drafted broadly in accordance with the pattern previously agreed.

2. Recommendations

- 2.1 That the Council be recommended to approve the dates of full Council Meetings, as follows: 18 May 2022 (Annual), 22 June 2022, 21 September 2022, 9 November 2022, 25 January 2023, 8 March 2023 and 17 May 2023 (Annual).
- 2.2 That the Programme of other formal Meetings set out in Appendix A be approved.

3. Background Information

Programme of Meetings 2022/23

- 3.1 The General Purposes Urgency Sub-Committee has previously agreed that the programme of meetings be prepared having regard to the following basic principles:

Mondays: Cabinet

Tuesdays: Planning

Wednesdays: Council Meetings/Group Meetings/other Committee meetings

Thursdays: Licensing meetings daytime. Where other meetings cannot be programmed to avoid a clash these have been placed on Thursdays. The Member Development Programmes have generally been placed on Thursdays.

This strategy allows for a more consistent approach and has in recent years seemed to work well.

- 3.2 The programme reflects 5 meetings for each of the Policy and Scrutiny Committees. The Committees are empowered by Standing Orders to arrange further meetings or to otherwise amend the programme if required by the needs of their work programme. Three meetings of the Licensing Committee and three meetings of Planning and City Development Committee have been programmed.
- 3.3 The programme includes provision for the Discretionary Housing Panel and the Rating Advisory Panel to meet on a programme basis. The programmes have been developed having regard to the expected weight of business in each case.
- 3.4 Dates for the Member Development Programme cover 8 sessions per annum to enable Members to allocate diary space for these.

4. Legal Implications

- 4.1 The Programme of Council Meetings allows the council to take decisions in accordance with statutory requirements.
- 4.2 The programme of Cabinet meetings is included in the programme for illustrative purposes. The Leader of the Council is responsible for approving the programme for these meetings.

5. Financial Implications

- 5.1 No financial implications.

6. Consultation

- 6.1 The Programme of Meetings has been circulated to the Party Whips. No outstanding issues remain as a result of this consultation.
- 6.2 The Chairmen of the Policy and Scrutiny Committees and other committees have also been consulted and again no issues are outstanding.

**If you have any queries about this Report or wish to inspect any of the
Background Papers please contact Tristan Fieldsend: 07812 760 335**

Email: tfieldsend@westminster.gov.uk

BACKGROUND PAPERS

- None

APPENDIX A

Council – 18 May 2022, 22 June 2022, 21 September 2022, 9 November 2022, 25 January 2023, 8 March 2023, 17 May 2023

Cabinet – 9 May 2022, 11 July 2022, 19 September 2022, 10 October 2022, 12 December 2022, 30 January 2023, 27 March 2023, 2 May 2023

Licensing Committee – 13 July 2022, 23 November 2022, 22 March 2023

Planning & City Development Committee – 29 June 2022, 26 October 2022, 29 March 2023

General Purposes – 8 June 2022, 19 October 2022, 22 February 2023

Scrutiny Commission – 16 June 2022, 10 November 2022, 16 February 2022, 6 April 2022

Adults and Public Health P&S – 13 June 2022, 29 September 2022, 7 November 2022, 23 January 2023, 20 March 2023

Finance, Smart City & City Management P&S – 20 June 2022, 28 September 2022, 16 November 2022, 19 January 2023, 22 March 2023

Communities, Regeneration & Housing P&S – 1 June 2022, 6 October 2022, 30 November 2022, 26 January 2023, 30 March 2023

Business and Children's P&S – 20 July 2021, 20 October 2022, 1 December 2022, 1 February 2023, 24 April 2023

Health & Wellbeing Board – 26 May 2022, 14 July 2022, 6 October 2022, 24 November 2022, 26 January 2023, 30 March 2023

Standards Committee – 7 July 2022, 3 November 2022, 23 March 2023

Audit and Performance – 6 June 2022, 21 July 2022, 22 September 2022, 23 November 2022, 23 February 2023, 5 April 2023

Pension Fund Committee – 23 June 2022, 27 October 2022, 8 December 2022, 9 March 2023

Discretionary Housing Payments Panel – 31 May 2022, 5 July 2022, 13 September 2022, 11 October 2022, 15 November 2022, 10 January 2023, 7 February 2023, 21 March 2023, 25 April 2023

Ratings Panel – 7 June 2022, 12 July 2022, 20 September 2022, 25 October 2022, 6 December 2022, 24 January 2023, 7 March 2023, 18 April 2023

Cabinet CIL Committee – 4 July 2022, 3 October 2022, 6 February 2023, 3 April 2023