

REPORTS OF THE GENERAL PURPOSES COMMITTEE HELD ON 19 OCTOBER 2022

Present: Councillors David Boothroyd (Chairman), Aicha Less, Matt Noble and Paul Swaddle

1. Review of the Member/Officer Protocol

- (a) We recommended for approval to the full Council the revised Member/Officer Protocol.
- (b) We considered the report which set out the review undertaken to strengthen the guidance on relationships between Officers and Members. The intention was that the updated protocol helped support the establishment of good working relationships between Members and Officers in their work together and described their different but complementary roles within the Council.
- (c) We welcomed the review of the protocol and agreed a strong, constructive, and trusting relationship between Members and Officers was essential to the effective and efficient working of the Council. The suggested amendments to the protocol were considered appropriate in bringing the document up to date and we noted in particular the importance of including the Nolan Principles in the protocol along with a separate section on bullying.

We recommend:

That the revised Member/Officer Protocol be recommended for approval.

2. Programme of Meetings 2023-2024

- (a) We recommended for approval to the full Council the Programme of Meetings for the Committees and Sub-Committees of the Council for the 2023-2024 municipal year, having regard to the approach we have previously agreed.
- (b) We noted that the principles we previously endorsed for the scheduling of formal meetings, which allows for a more consistent approach, have worked well to date. Accordingly, these principles have been carried forward for the preparation of the 2023-2024 programme of meetings. The programme has also been developed to ensure that six meetings of each Policy and Scrutiny Committee takes place every year.
- (c) The full Council is required to approve the dates for its meetings and these are set out in the recommendation for adoption.

We recommend:

- 1) That meetings of the Council be held as follows:

17 May 2023 (Annual), 28 June 2023, 20 September 2023,

15 November 2023, 24 January 2024, 6 March 2024, 15 May 2024
(Annual).

- 2) That the Programme of other formal Meetings set out in Appendix A of the General Purposes Committee report be approved.

David Boothroyd, Chair

Local Government (Access to Information) Act 1972

Report/Minutes: General Purposes Committee (19.10.2022)