



Waltham Forest Town Hall
Forest Road
E17 4JF

Cabinet

Minutes of
02 June 2026 at 2pm

Present:

Chair:

Councillor Paul Perkins Leader of the Council

Cabinet Members:

Councillor Eva Tabbasam	Deputy Leader (Housing and Regeneration)
Councillor Sarah Bentley	Portfolio Lead Member – Climate and Air Quality
Councillor Martin Edobor	Portfolio Lead Member – Adults and Health
Councillor Chanté Johnson	Portfolio Lead Member – Inclusive Economy
Councillor Daisy Richards	Portfolio Lead Member – Children and Young People
Councillor Anna Rose Kerr	Portfolio Lead Member – Culture, Sports and Communications
Councillor Charlotte Lafferty	Portfolio Lead Member – Community Safety
Councillor Paul Treacy	Portfolio Lead Member – Community and Libraries

Officers in Attendance:

Linzi Roberts-Egan	Chief Executive
Amy Buxton-Jennings	Strategic Director, Strategy, Change and Communities
Nicky Crouch	Strategic Director, Children's Services
Marc Gadsby	Strategic Director, Adult Services
Ursula Gamble	Acting Strategic Director, Resources
Joe Garrod	Strategic Director, Place
Jarlath Griffin	Director of Neighbourhoods
Mark Hynes	Director of Governance and Law
Anthony Jackson	Democratic Services Officer
Rianna Terry	Assistant Director, Leadership and Democracy
Emily Wood	Head of Democratic Services

82. Apologies for Absence

An apology for absence was received from Councillor Em Dean.

83. Declarations of Interest

No declarations were made.

The Monitoring Officer reminded Cabinet Members to reach out to relevant officers should they have any concerns in relation to their registers of interest.

84. Minutes of Cabinet

The minutes of the previous meeting, held on 14 April 2026, were approved and signed as a correct record.

85. Recommissioning of the Healthy Child Programme (0-19), Best Start Service (0-5) and Universal and Targeted Services for Children (0-5) and their Parents

Councillor Richards introduced the report and, in doing so, explained that the service gave every opportunity for children and families to thrive.

Councillor Edobor said that Public Health had been working closely with Children's Services to deliver the agreed specification for the 3 contract areas detailed in the report. He also stated that a proactive consultation process had been undertaken to inform the recommissioning of the 3 aforementioned areas. Councillor Edobor then gave thanks to relevant officers for their hard work on the report.

Decision

Cabinet:

- (1) approved the proposed commissioning approach for the Healthy Child Programme (0–19), Best Start Service (0-5) and Universal and Targeted Services for Children (0-5) and their Parents, including the preferred delivery model, contract term and contract value as set out in this report;
- (2) agreed to commence a competitive procurement process under the Provider Selection Regime (PSR); and
- (3) delegated authority to the Strategic Directors for Adult Services and Children Services, in consultation with the Portfolio Holders for Health and Adult Social Care and for Children and Young People and the Section 151 Officer, to finalise the procurement documentation, evaluate tenders, and award the contract to the successful provider(s).

86. Regionalisation of Fostering Recruitment, Assessment and Support

Councillor Richards introduced the report.

Decision

Cabinet:

- (1) approved LB Waltham Forest's continued involvement in Local Community Fostering, as one of the four Local Authorities within the region;
- (2) approved LB Waltham Forest to continue to act as the lead Local Authority pending alternative arrangements or requirements of the programme; and
- (3) delegated authority to the Strategic Director, Children's Services in consultation with the Strategic Director of Resources, to progress and decide on the expansion of the scope and remit of the Local Community Fostering service, including the development of an end-to-end regional fostering recruitment and assessment model, in line with the Government's fostering reform agenda.

87. The Adoption of the Residential Alterations And Retrofit Supplementary Planning Document (SPD)

Councillor Tabbasam introduced the report and, in doing so, said that the SPD was designed to provide clear, practical guidance for residents and applicants on how to deliver high-quality home extensions and improvements. She added that the primary aim was to ensure that such alterations enhanced neighbourhoods and local character. Councillor Tabbasam went on to explain that the SPD was built upon the existing Local Plan by translating policy into day-to-day decision-making, particularly for the majority of planning applications which involved smaller-scale residential schemes. She said that the document sought to strengthen the Council's ability to secure high-quality design, promote sustainability, and encourage retrofit measures. Councillor Tabbasam stated that the SPD aligned directly with the administration's priorities, which included supporting better quality homes and responding to the climate emergency. It also supported the Council's commitment to utilise planning powers more effectively, ensuring that even smaller developments contributed to creating a greener and more sustainable borough.

Decision

Cabinet:

- (1) adopted the Residential Alterations and Retrofit Supplementary Planning Document (Appendix 1 to the report);
- (2) authorised the Corporate Director of Regeneration, Planning & Strategic Property to make any further typographical or graphic amendments necessary to the Residential Alterations and Retrofit Supplementary Planning Document prior to its publication; and

- (3) revoked the Residential Extensions and Alterations Supplementary Planning Document (Appendix 5 to the report) upon the adoption of the Residential Alterations and Retrofit Supplementary Planning Document.

88. Housing Repairs Service Procurement Strategy

Councillor Tabassum introduced the report and, in doing so, reminded Members of the administration's commitment to providing a reliable repair service for council tenants. She then explained that the proposed new procurement approach was built upon lessons learned from the current contracts which placed a stronger emphasis on service quality, accountability, and consistency. Councillor Tabassam explained that the proposal involved moving forward with two core contracts: one covering general repairs and another for mechanical and electrical services. She said that the structure was intended to provide clearer oversight and facilitate better performance management. Councillor Tabassam stated that the new strategy was expected to drive better standards, establish clearer responsibilities, and ultimately lead to an improved customer experience across the service. She added that the strategy was designed to deliver significant social value through apprenticeships, job creation, and training opportunities.

Decision

Cabinet:

- (1) agreed the recommended procurement strategy:
 - to re-tender the two repairs partner contracts as follows:
 - a) procure a Mechanical and Electrical (M&E) Repairs Partnering Contract for a maximum term of 15 years, in three terms of five years, with an estimated contract value of £6.061m revenue per annum and £12.000m capital per annum from financial year 2027/28;
 - b) procure a General Repairs Partnering Contract for a term of 16 years, in three terms of six years, five years and five years with a contract value of £9.763m per annum revenue and £12.000m per annum capital from financial year 2027/28.
 - to procure specialist contractors (in addition to procuring these services through the repairs partners) for roofing/scaffolding, damp and mould, legal disrepair, gas, asbestos, voids and fire safety to provide additional capacity and resilience in these high-risk service areas.
- (2) to approve the commencement of the re-tendering processes for both repairs contracts;
- (3) to delegate authority to the Strategic Director of Place, in consultation with the Strategic Director of Resources, and the Portfolio Lead Member for Housing

and Regeneration to agree the final terms and conditions of the repairs partnering contracts.; and

- (4) to note the contract values for both repairs contracts are within the revenue budgets included in the HRA business plan for repairs of £15.824 million per annum in 2027/28, and capital budget of £31.686m per annum in 2027/28, which are inflated using the Consumer Price Index (CPI) thereafter.

The meeting closed at 2.14pm

Chair's Signature _____

Date _____