

ANALYSIS OF INCOME BUDGETS 2024/25

Directorate	Service	2024/25 Latest Budget			
		Overall	Statutory	Discretionary	Traded Service (break-even)
		£	£	£	£
ADULT SOCIAL CARE	Adults Social Care	1,590,600		1,590,600	
CHILDRENS AND EDUCATION	Education Welfare	40,000	40,000	0	
	Music Service (excluding fees chargeable to schools)	123,000		123,000	
PLACE	Housing - homelessness removal charge	22,100		22,100	
	Development (Planning)	1,829,400	1,177,200	652,200	
	Land Charges	594,800		594,800	
	Building Control	603,800		603,800	
	Commercial Property Investment	102,700		102,700	
NEIGHBOURHOODS AND ENVIRONMENT	Housing Standards inc. Selective Licencing	3,600,100		3,600,100	
	Enforcement	525,200	419,200	106,000	
	Cemeteries	492,400		492,400	
	CCTV	2,500		2,500	
	Street Trading	843,000		843,000	
	Waste Replacement Bins - new service	627,800		627,800	
	Environmental Health /Licencing	302,100	202,100	100,000	
	Parking	28,968,000	19,780,100	9,187,900	
	Highways	2,387,900	780,700	1,607,200	
	Green Spaces	142,800		142,800	
	Sports and Leisure Pastures	69,800		69,800	
	Leyton Sports Ground	111,800		111,800	
	Sport Pitch & Open spaces	597,100		597,100	
	The Hive	363,200		363,200	
STRONGER COMMUNITIES	Queens Road	58,500		58,500	
	Registrars	579,400	318,400	261,000	
	Citizenship Ceremonies	89,300	89,300	0	
	Libraries Service	472,500		472,500	
	Adult Learning Service	125,500		125,500	
	Museums & Galleries	687,500		687,500	
	Assembly Hall lettings	0		0	
CHIEF EXECUTIVES	Waltham Forest News	233,000		233,000	
RESOURCES	Revenues & Benefits	880,000	880,000	0	
	Mortuary	876,000		876,000	
	Total	47,941,800	23,687,000	24,254,800	0

INCOME BUDGETS 2024/25-2025/26

Directorate	Service	Latest Budget 2024/25 £	Overall Budget 2025/26 proposals £	Increase through inflation uplift £
ADULT SOCIAL CARE				
	Adults Social Care	1,590,600	1,655,900	65,300
CHILDRENS AND EDUCATION				
	Education Welfare	40,000	40,000	0
	Music Service (excluding fees chargeable to schools)	123,000	130,000	7,000
PLACE				
	Housing - homelessness removal charge	22,100	22,100	0
	Development (Planning)	1,829,400	1,829,400	0
	Land Charges	594,800	594,800	0
	Building Control	603,800	603,800	0
	Commercial Property Investment	102,700	102,700	0
NEIGHBOURHOODS AND ENVIRONMENT				
	Housing Standards inc. Selective Licencing Enforcement	3,600,100	3,600,100	0
	Cemeteries	525,200	525,200	0
	CCTV	492,400	492,400	0
	Street Trading	2,500	2,500	0
	Waste Replacement Bins - new service	843,000	843,000	0
	Environmental Health /Licencing	627,800	634,000	6,200
	Parking	302,100	302,100	0
	Highways	28,968,000	30,107,860	1,139,860
	Green Spaces	2,387,900	2,387,900	0
	Sports and Leisure Pastures	142,800	147,200	4,400
	Leyton Sports Ground	69,800	73,200	3,400
	Sport Pitch & Open spaces	111,800	119,800	8,000
	The Hive	597,100	627,100	30,000
		363,200	363,200	0
STRONGER COMMUNITIES				
	Queens Road #	58,500	58,500	0
	Registrars	579,400	579,400	0
	Citizenship Ceremonies	89,300	89,300	0
	Libraries Service	472,500	472,500	0
	Adult Learning Service	125,500	125,500	0
	Museums & Galleries	687,500	687,500	0
	Assembly Hall lettings	0	0	0
CHIEF EXECUTIVES				
	Waltham Forest News	233,000	288,000	55,000
RESOURCES				
	Revenues & Benefits	880,000	1,100,000	220,000
	Mortuary	876,000	994,600	118,600
	Total	47,941,800	49,599,560	1,657,760

FEES AND CHARGES

2025/26

PEOPLE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - ADULTS SOCIAL CARE & HEALTH																
Description of Fee / Charge	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Community Care																
Community Alarm/Telecare (per week)	1	532230	99999	G02559	I	BE	166,000	OUT OF SCOPE	5.50	04/01/2024		5.78	5%	04/01/2025		174,300
Community Alarm Basic (per week)	2	532230	99999	G02559	I	BE		OUT OF SCOPE	3.30	04/01/2024		3.47	5%	04/01/2025		
Mindme (Cost per month)	2	532230	99999	G02559	I	BE		OUT OF SCOPE	N/A			N/A	N/A	N/A	N/A	
Day Care without Transport (per day)	3	532230	99999	Various	I	BE		OUT OF SCOPE	112.80	04/01/2024		118.24	4.82%	04/01/2025		
Day Care with Transport (per day)	3	532230	99999	Various	I	BE		OUT OF SCOPE	124.92	04/01/2024		130.36	4.35%	04/01/2025		
Day Care (Dementia) 1:1 per hour home visits	4	532230	99999	G01182	I			OUT OF SCOPE	18.95	04/01/2024		19.90	5%	04/01/2025		
Day Care (Dementia) Clubs per session without Transport	4	532230	99999	G01182	I			OUT OF SCOPE	13.91	04/01/2024		14.61	5%	04/01/2025		
Day Care (Dementia) Clubs per session with Transport	4	532230	99999	G01182	I			OUT OF SCOPE	16.40	04/01/2024		17.22	5%	04/01/2025		
Residential Care (In-House)																
Residential Older People 65 plus (existing residents, pre 2015)	5	532240	99999	G01197	I	S/BE		OUT OF SCOPE	N/A			N/A	N/A	N/A	N/A	
Dementia Older People 65 plus (existing residents, pre 2015)	5	532240	99999	G01207	I	S/BE		OUT OF SCOPE	N/A			N/A	N/A	N/A	N/A	
Residential / Dementia Older People 65 plus (new residents)	5	532240	99999	G02135	I	S/BE	1,424,600	OUT OF SCOPE	1,188.20	04/01/2024		1,240.20	4.38%	04/01/2025		1,481,600
							1,590,600									1,655,900
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
Telecare / Communit Alarms - Universal Charge																
All other charges subject to Financial Assessments																
Residential Fees pre 2015 - no longer applicable																
Charges are maximum fees and only apply to full cost payers																

PEOPLE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - EDUCATION WELFARE (Statutory Penalty Charges for Parents)																
Description of Fee / Charge	Notes	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Truancy Penalty Notices This income is dependant on the number of penalties issued and will vary each year	1	532150	99999	G03462	O	SM	40,000	OUT OF SCOPE	£60.00	01/04/2022	667	£80.00	33.3%	04/01/2025	100%	40,000
							40,000									40,000
KEY TO CHARGING POLICY																
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
1. Education Welfare Charges are a Statutory fee																

PEOPLE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - MUSIC SERVICE																
Description of Fee / Charge	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Existing Charges				New Proposals					
							Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Fees to parents																
Individual lessons (and theory) - 10 lessons per term																
20 minutes					C	BE		EXEMPT	165.00	01/09/2024		175.00	5.0%	01/09/2025		
20 minutes - concessionary					C	BE		EXEMPT	124.00	01/09/2024		130.00	5.0%	01/09/2025		
30 minutes					C	BE		EXEMPT	248.00	01/09/2024		260.00	5.0%	01/09/2025		
30 minutes - concessionary					C	BE		EXEMPT	185.00	01/09/2024		195.00	5.0%	01/09/2025		
Adult lessons (note 1)																
Hourly rate						BE		EXEMPT	57.00	01/09/2024		60.00	5.0%	01/09/2025		
Mini Musicians (Toddlers), 10 classes per term																
First child per term (part term is pro-rata) - Toddlers					C	BE		EXEMPT	88.00	01/09/2024		95.00	5.0%	01/09/2025		
Second child per term (part term is pro-rata) - Toddlers					C	BE		EXEMPT	72.00	01/09/2024		75.00	5.0%	01/09/2025		
Mini Baby Musicians (Part term is pro-rata)									88.00	01/09/2024		95.00	5.0%	01/09/2025		
Music School ensemble fees																
Music school ensemble 1 term		532230	99999	G01840	C	BE	123,000	EXEMPT	38.00	01/09/2024		40.00	5.0%	01/09/2025		130,000
Music school ensemble 1 term - concessionary					C	BE		EXEMPT	19.00	01/09/2024		20.00	5.0%	01/09/2025		
Theory lessons - 10 lessons per term																
Theory - students already at Music School - 30 mins																
Group theory (6 students or more)					C	BE		EXEMPT	49.00	01/09/2024		50.00	5.0%	01/09/2025		
Group theory (6 students or more) - concessionary					C	BE		EXEMPT	38.00	01/09/2024		40.00	5.0%	01/09/2025		
Instrument hire																
Instrument hire, 1 term					C	BE		20% STANDARD RATED	27.00	01/09/2024		30.00	5.0%	01/09/2025		
instrument hire, 1 term - concessionary					C	BE		20% STANDARD RATED	14.00	01/09/2024		15.00	5.0%	01/09/2025		
							123,000									130,000
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

PLACE 2025/26 - FEES AND CHARGES REVIEW																
Division / Service Area - HOUSING																
Description of Fee / Charge	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Cost	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
GF Housing:																
Homelessness G01044/532330 (part)																
Removal charge		532330	99999	G01044	I	BE	22,100	OUT OF SCOPE	399.00	04/01/2024	N/A					22,100
Management Fee on removal charge												10.0%	02/01/2025	100%		
							22,100									22,100
HRA Charges:																
Leasehold Resale Enquiry																
Information pack for solicitors	1	532010	99999	H01086	O	RA	24,500	20% STANDARD RATED	260.00	04/01/2024	100%	273.00	5.0%	02/01/2025	100%	25,700
Notice of transfer (Legal department)								20% STANDARD RATED	80.00	04/01/2024	100%	84.00	5.0%	02/01/2025	100%	
Remortgages																
Balance enquiry for remortgages	1	532010	99999	H01086	O	RA		20% STANDARD RATED	90.00	04/01/2024	100%	95.00	5.0%	02/01/2025	100%	
Registration of charge (Notice of charge - Legal department)	1	532010	99999	H01086	O	RA		20% STANDARD RATED	60.00	04/01/2024	100%	63.00	5.0%	02/01/2025	100%	
Licence for alterations																
Retrospective		532010	99999	H01086	O	RA			400.00			420.00	5.0%	02/01/2025	100%	
Major		532010	99999	H01086	O	RA			200.00			210.00	5.0%	02/01/2025	100%	
Standard	1	532010	99999	H01086	O	RA		20% STANDARD RATED	165.00	04/01/2024	100%	173.00	5.0%	02/01/2025	100%	
Minor	1	532010	99999	H01086	O	RA		20% STANDARD RATED	85.00	04/01/2024	100%	89.00	5.0%	02/01/2025	100%	
Legal recovery action																
Letter in pursuit of court judgement	1	532010	99999	H01086	O	RA		20% STANDARD RATED	35.00	04/01/2024	100%	37.00	5.0%	02/01/2025	100%	
Letter regarding judgement reversal	1	532010	99999	H01086	O	RA		20% STANDARD RATED	22.00	04/01/2024	100%	23.00	5.0%	02/01/2025	100%	
Tracing new address where judgement obtained	1	532010	99999	H01086	O	RA		20% STANDARD RATED	136.00	04/01/2024	100%	143.00	5.0%	02/01/2025	100%	

Description of Fee / Charge	Note	Subjective Code	Analysis Cost	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Other charges																
Letter of Satisfaction (for removal of leaseholders name from the County Court Register)	1	532010	99999	H01086	O	RA		UI	35.00	01/04/2023		37.00	5.0%	02/01/2025	100%	
Copying of documents, for example the lease	1	532010	99999	H01086	O	RA		UI	35.00	01/04/2023		37.00	5.0%	02/01/2025	100%	
Letter regarding breach of lease	1	532010	99999	H01086	O	RA		UI	68.00	01/04/2023		71.00	5.0%	02/01/2025	100%	
Visit regarding breach of the lease	1	532010	99999	H01086	O	RA		UI	135.00	01/04/2023		142.00	5.0%	02/01/2025	100%	
A copy of a statement from a previous year	1	532010	99999	H01086	O	RA		UI	35.00	01/04/2023		37.00	5.0%	02/01/2025	100%	
A copy of a repairs report from a previous year	1	532010	99999	H01086	O	RA		UI	35.00	01/04/2023		37.00	5.0%	02/01/2025	100%	
A copy of a certificate of actual account per year	1	532010	99999	H01086	O	RA		UI	35.00	01/04/2023		37.00	5.0%	02/01/2025	100%	
Permission to sub-let		532010	99999	H01086	O	RA		UI	40.00			42.00	5.0%	02/01/2025	100%	
S.146 notice (forfeiture proceedings)		532010	99999	H01086	O	RA		UI	135.00			142.00	5.0%	02/01/2025	100%	
Staircasing		532010	99999	H01086	O	RA		UI	25.00			26.00	5.0%	02/01/2025	100%	
Collective Enfranchisement		532010	99999	H01086	O	RA		UI	100.00			105.00	5.0%	02/01/2025	100%	
Lease extension		532010	99999	H01086	O	RA		UI	0 for discretionary 50.00 statutory 72.00			0 for discretionary 53.00 statutory 76.00	5.0%	02/01/2025	100%	
Deed of variation/rectification		532010	99999	H01086	O	RA		UI				76.00	5.0%	02/01/2025	100%	
Tenant Repair Charges (Voids)	2	532010	99999	H03468	O	BE	0	20% STANDARD RATED				-	0.0%	02/01/2025	100%	
Keys & Fobs																
Multi lock						RA			23.00			24.00	5.0%	02/01/2025	100%	
Fobs entrance and garage - 1st Fob						RA			15.00			16.00	6.6%	02/01/2025	100%	
Fobs (additional)									15.00			16.00	6.6%	02/01/2025	100%	
Cisa key						RA			19.00			20.00	5.3%	02/01/2025	100%	
							24,500									25,000
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
1. To bring in-line with other LA's																
2. Charge to ex-tenants if vacated property is left in dis-repair																

PLACE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - PLANNING, STRATEGY & DEVELOPMENT																
Description of Fee / Charge	Budget details						Existing Charges				New Proposals					
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)				(2)	(3)	£	(5)	£	(7)	(8)	£	(10)	(11)	(12)	£
Development Management																
Planning Fees		532230	99999	G01610	C	SM	1,177,200	OUT OF SCOPE	All planning fees are set nationally approved by parliament.							1,177,200
Modification or discharge of a planning obligation under Section 106A (planning administration charge separate to legal fees) - 409557 - Fees & Charges		532010	99999	G01610	C	B/E			£290.00	02/01/2024		£319	10%	02/01/2025		
S106 documents including research							4,700		£63.53	02/01/2024		£69.88	10%	02/01/2025		4,700
Planning History Search		532190	99999	G01610					NEW -	04/01/2024		£70.00		02/01/2025		
Planning decision notice		532190	99999	G01610					£63.53	04/01/2024		£69.88	10%	02/01/2025		
A4 & A3 copy		532010	99999	G01610					£1.21	04/01/2024		£1.33	10%	02/01/2025		
A2		532010	99999	G01610					£21.78	04/01/2024		£23.96	10%	02/01/2025		
A1		532010	99999	G01610					£29.04	04/01/2024		£31.94	10%	02/01/2025		
A0		532010	99999	G01610					£41.80	04/01/2024		£45.98	10%	02/01/2025		
Refund of Fees		664120	99999	G01610	C	B/E			£22.00	04/01/2024		£24.20	10%	02/01/2025		
Solicitor letter including research		532190	99999	G01610					£152.46	04/01/2024		£167.71	10%	02/01/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Postal/Email application charge									£100	04/01/2024		£110 +VAT	10.0%	02/01/2025		
Fast Track Householder application									£600 + VAT	04/01/2024		£660 + VAT	10.0%	02/01/2025		
Fast Track Certificates of Lawfulness (proposed)									£600 + VAT	04/01/2024		£660 +VAT	10.0%	02/01/2025		
Fast Track Larger Homes Prior Notification									£300 + VAT	04/01/2024		£330 +VAT	10.0%	02/01/2025		
							152,600		£242 +VAT	04/01/2024		£266+VAT	10.0%	02/01/2025		152,600
									£1018.6 +VAT	04/01/2024		£1,273.25 +VAT	25.0%	02/01/2025		
									£1452 + VAT	04/01/2024		£1,815 +VAT	25.0%	02/01/2025		
									£726 +VAT	04/01/2024		£907.50+VAT	25.0%	02/01/2025		
									£3938 - £10246.5 +VAT	04/01/2024		£4,922.50 - £12,808.13 + VAT	25.0%	02/01/2025		
									£15,840 +VAT	04/01/2024		£19,800+VAT	25.0%	02/01/2025		
									£18,920 - £33,110 + VAT	04/01/2024		£23,650 - £41,387.50 +VAT	25.0%	02/01/2025		
									£290.4 + VAT	04/01/2024		£363 + VAT	25.0%	02/01/2025		
									£512.6 - £5,120.5 + VAT	04/01/2024		£640.75 - £6,400.63 +VAT	25.0%	02/01/2025		
									£1,815 - £4730 + VAT	04/01/2024		£2,268.75 - £5,912.50 +VAT	25.0%	02/01/2025		
		532200	99999	G01610	C	B/E			£63.8 + VAT	04/01/2024		£79.75+VAT	25.0%	02/01/2025		
Pre-application advice/PPA Fees		532210	99999	G01610	I	RA	494,900		PPAs by negotiation							494,900
							1,829,400									1,829,400
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
1. Planning fees are set nationally. Fees were increased by 20% on 17th January 2018. Current rates will apply until notification of any changes by the Department of Communities and Local Government.																
2. The additional income will be fully utilised to support additional resources to manage the service demands.																

PLACE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - Land charges																
Description of Fee / Charge	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Land Charges																
Full Personal Search of Register	5					N/A			£0.00	04/01/2023		£0.00				
LLC1 Register search		532190	99999				594,800	OUT OF SCOPE	£80.00	04/01/2023		£80.00				
CON29 - all questions	3								£259.56	04/01/2023		£259.56				
Personal Search Agent CON29 (per question)									£10.00	04/01/2023		£10.00				
Full Search									£339.56	04/01/2023		£339.56				
Con 290 - all questions									£684.00	04/01/2023		£684.00				
Extra Parcel Con 29 + LLC1									£50.40	04/01/2023		£50.40				
Personal Search CON*9 (j,k,l only)									£60.00	04/01/2023		£60.00				
Personal Search CON*9 (j,k,l + 3.8)									£80.00	04/01/2023		£80.00				
Personal Search CON*9 (j,k,l + 3.7)									£80.01	04/01/2023		£80.01				
Personal Search CON*9 (j,k,l + 3.10)									£100.00	04/01/2023		£100.00				
Solicitors additional questions									£45.36	04/01/2023		£45.36				
Expedited Search (same day service)									£450.00	04/01/2023		£450.00				
Enhanced Search (to include historica data)									£400.00	04/01/2023		£400.00				
Copies of documents									£63.53	04/01/2023		£63.53				
S106 documents including research		532190	99999						£63.53	04/01/2023		£69.88	10%			
Cancellation/ refund fee										04/01/2023		£24.20				
Fees Con 290 Optional Questions Individual Requests:										04/01/2023						
Road Proposals by Private Bodies									£31.50	04/01/2023		£31.50		02/01/2025		
Public Paths or Byways									£31.50	04/01/2023		£31.50				
Advertisements									£31.50	04/01/2023		£31.50				
Completion Notices									£31.50	04/01/2023		£31.50				
Parks and Countryside									£31.50	04/01/2023		£31.50				
Pipelines									£31.50	04/01/2023		£31.50				
Houses in Multiple Occupation									£31.50	04/01/2023		£31.50				
Noise Abatement									£31.50	04/01/2023		£31.50				
Urban Development Areas									£31.50	04/01/2023		£31.50				
Enterprise Zones									£31.50	04/01/2023		£31.50				
Inner Urban Improvement Areas									£31.50	04/01/2023		£31.50				
Simplifies Planning Zones									£31.50	04/01/2023		£31.50				
Land Maintenance Notices									£31.50	04/01/2023		£31.50				
Mineral Consultation Areas									£31.50	04/01/2023		£31.50				
Hazardous Substance Consents									£31.50	04/01/2023		£31.50				
Environmental and Pollution Notices									£31.50	04/01/2023		£31.50				
Food Safety Notices									£31.50	04/01/2023		£31.50				
Hedgerow Notices									£31.50	04/01/2023		£31.50				
Common Land, Towns and Village Greens				G01305	C	RA			0.00	04/01/2023		£0.00				
							594,800									594,800
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
Land Charges treated as a Trading Account. Trading Account rules apply.																
*ringfenced account and therefore no fees and charges transferred into general fund																

PLACE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - Building Control																
Description of Fee / Charge	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
	(1)				(2)	(3)	£	(5)	£	(7)	(8)	£	%	(11)	(12)	£
Building Control																
Table 1. Standard building regulation charges for certain types of building work .. Etc							600,700	20% STANDARD RATED	Building regulation charges are set in accordance with the requirements of the Building (Local Authority) Charges			No change - Currently competitive with competitors and comparable to LA neighbours. Operating at Break Even				600,800
Table 2. Standard building regulation charges for types of building work not described in Table 1																
Annex B. Assessed Charges. (Individual assessment of building regulation charges on a project-by-project basis where construction value is estimated at more than £200k. Formal quote on a time charge rate basis of £82.5/hr	1	532230 and 532160	99999	G01599	C and I	RA		20% STANDARD RATED	Charges	04/01/2024	UI			N/A		
Copy of Building Regulations							3,100	20% STANDARD RATED	£40 per half hour	04/01/2024		40		02/01/2025		1,000
Solicitor letter including research									£40 per half hour	04/01/2024		40		02/01/2025		
Refund of Fees		532230	99999	G01600	C	B/E			£50 per refund	04/01/2024	UI	75		02/01/2025		2000
To offset deficit in the Trading Account.																
							603,800									603,800
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
1. Building regulation charges are set in accordance with the requirements of the Building (Local Authority) Charges Regulations 2010. Cost of providing the service is recovered through Fee income.																
*ringfenced account and therefore no fees and charges transferred into general fund																

PLACE 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - Commercial Property Investment																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Lettings																
Surveyors Fees		532010	99999	G03355	PFI	BE	48,700	TBA	£1,170	01/04/2024		£1,200	2.60%	01/04/2025		48,700
Management Fees	1	532340	99999	G01313	I	BE	54,000	20% STANDARD RATED	Varies	01/04/2024		Varies		01/04/2025		54,000
							102,700									102,700
KEY TO CHARGING POLICY																
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - HOUSING STANDARDS & SELECTIVE LICENSING - NEIGHBOURHOOD OTHER																
Description of Fee / Charge	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£	%			£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Housing Standards																
HMO - Licensing Act - Fee																
Services of Housing Act 2004 Notices		532170	99999	G03114	C	BE	600,100	OUT OF SCOPE	550.00	01/04/2024		610.00	10%	01/02/2025		600,100
Fast Track Licence processing		532170	99999	G03114	C	BE		OUT OF SCOPE	215.00	01/04/2024		240.00	10%	01/02/2025		
Standard up to 8 units of accommodation	Was 6 units	532170	99999	G03114	C	BE		OUT OF SCOPE	1,500.00	01/04/2024		1,650.00	9%	01/02/2025		
Large 9-20 units of accommodation	s above 6 U	532170	99999	G03114	C	BE		OUT OF SCOPE	2,000.00	01/04/2024		2,200.00	9%	01/02/2025		
Very Large above 20 units of accommodation		532170	99999	G03114	C	BE		OUT OF SCOPE	5,000.00	01/04/2024		5,500.00	9%	01/02/2025		
Re-application fees will be the same as application fees as above.		532170	53204	G03114	C	BE		OUT OF SCOPE								
Re-application for HMO licence [change of licence holder within 3 months of approval - no site visit required]		532170	53204	G03114	C	BE		OUT OF SCOPE	400.00	01/04/2024		450.00	11%	01/02/2025		
Civil Penalties under the Housing and Planning Act 2016		532170	99999	G03114	C	BE		OUT OF SCOPE	30,000.00	01/04/2024		30,000.00	0%			
Additional HMO Licence																
Additional Licence - 5 year Licence				G03114					1,000.00	01/04/2024		1,200.00	17%	01/02/2025		
Re-application																
Selective Licence																
Selective Licence - 5 year licence per property	1	532170	53203	G03114	C	BE	3,000,000	OUT OF SCOPE	700.00	01/04/2024		895.00	22%	01/02/2025		3,000,000
Re-application								OUT OF SCOPE	700.00	01/04/2024		895.00	22%	01/02/2025		
Administrative charge for all licence types when licence no longer required and works have commenced.		532170	53203	G03114	C	BE		OUT OF SCOPE	160.00	01/04/2024		180.00	11%	01/02/2025		
Fast track licence processing		532170	53203	G03114	C	BE			110.00	01/04/2024		130.00	15%	01/02/2025		
							3,600,100									3,600,100
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - ENFORCEMENT - NEIGHBOURHOODS MANAGEMENT																
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£	%			£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Enforcement - Fixed Penalty Notices																
Depositing Litter	1	532150	99999	G02537	C	SM	409,200	OUT OF SCOPE	300.00	04/01/2024		300.00	0.0%	01/04/2025		409,200
Failure to comply with a Community Protection Notice		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to comply with a Public Space Protection Order (PSPPO)		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to furnish documentation (waste transfer notes)		532150	99999	G02537	C	SM		OUT OF SCOPE	300.00			300.00	0.0%	01/04/2025		
Failure to produce authority (waste carriers licence)		532150	99999	G02537	C	SM		OUT OF SCOPE	300.00			300.00	0.0%	01/04/2025		
Unauthorised distribution of free printed matter		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00			80.00	0.0%	01/04/2025		
Failure to comply with waste receptacle notice - commercial		532150	99999	G02537	C	SM		OUT OF SCOPE	110.00			110.00	0.0%	01/04/2025		
Failure to comply with waste receptacle notice - domestic		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00			80.00	0.0%	01/04/2025		
Failure to comply with domestic waste duty of care		532150	99999	G02537					600.00	04/01/2024		600.00	0.0%	01/04/2025		
Failure to comply with Doq Control Order		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Nuisance Parking		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Abandoning a vehicle		532150	99999	G02537	C	SM		OUT OF SCOPE	200.00			200.00	0.0%	01/04/2025		
Graffiti and Flyposting		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00			250.00	212.5%	01/04/2025		
Failure to nominate or notify local authority of keyholder		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00			80.00	0.0%	01/04/2025		
Noise from premises (domestic)		532150	99999	G02537	C	SM		OUT OF SCOPE	110.00			110.00	0.0%	01/04/2025		
Noise from premises (licensed)		532150	99999	G02537	C	SM		OUT OF SCOPE	500.00			500.00	0.0%	01/04/2025		
Contravention or failure to comply with req or prohibition imposed by an abatement notice (commercial)		532150	99999	G02537				OUT OF SCOPE	400.00			400.00	0.0%	01/04/2025		
Contravention or failure to comply with req or prohibition imposed by an abatement notice (residential)		532150	99999	G02537				OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Unlicensed Street Trading		532150	99999	G02537	C	SM		OUT OF SCOPE	150.00			150.00	0.0%	01/04/2025		
Contravention of street trading licence conditions		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Making false statement in connection with street trading licence application		532150	99999	G02537	C	SM		OUT OF SCOPE	125.00			125.00	0.0%	01/04/2025		
Resisting or obstructing an authorised officer (street trading)		532150	99999	G02537	C	SM		OUT OF SCOPE	250.00			250.00	0.0%	01/04/2025		
Failure to produce street trading licence on demand		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Displaying advertisement in contravention of regulations		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Painting or otherwise inscribing or affixing picture etc upon highway, tree, structure or works		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Willful Obstruction of Highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Erecting a building, fence or hedge on highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Depositing builders skip on highway without permission		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to secure lighting or other marking of builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to secure marking of builders skip with name and address		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to secure removal of builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to comply with conditions of permission		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to remove or reposition builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to comply with notice requiring removal of tree or shrub		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Using of stall etc for road side sales in certain circumstances		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Depositing material, etc on a made up carriageway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Depositing material, etc within 15 feet from centre of made up carriageway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Depositing anything on highway to the interruption of user		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Pitching of booths, stalls or stands or encamping on highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to comply with notice requiring works to prevent soil or refuse escaping into the street or sewer		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
							£		£			£	%			£
Failure to comply with notice requiring removal of projection from buildings		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Failure to comply with notice requiring alteration of door, gate or bar opening outwards		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Keeping of animals straying or lying on side of highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Depositing things on highway which cause injury or danger		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Erecting scaffolding or other structure without licence or failing to comply with terms of licence or perform duty under subsection (4)		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00			100.00	0.0%	01/04/2025		
Unauthorised deposit of waste (Fly tipping)		532150	99999	G02537	C	SM		OUT OF SCOPE	750.00	04/01/2024		800.00	6.7%	01/04/2025		
Abandoned/Surrender Vehicle	2	532230	99999	G01633	PFI	SM	10,000	20% STANDARD RATED	100.00			100.00	0.0%	01/04/2025		10,000
Untaxed Vehicle		532230	99999	G01633	PFI	SM		20% STANDARD RATED						01/04/2025		
The removal of Abandoned Vehicles from housing providers Land				G02537					100.00			150.00	50.0%	01/04/2025		
Doa Team	3													01/02/2025		
Services provided to Other Authorities		522010	99999	G03138	PFI	P	65,000	20% STANDARD RATED/OUT OF SCOPE						01/02/2025		65,000
Micro chipping Pets		532330	99999	G03138	C	BE	41,000	20% STANDARD RATED	30.00			32.50	8.3%	01/02/2025		41,000
Stray Dog kennelling cost per day		532330	99999	G03138	C	BE		20% STANDARD RATED	30.00			32.50	8.3%	01/02/2025		
Stray Dog EPA Fine		532330	99999	G03138	C	BE		OUT OF SCOPE	90.00			100.00	11.1%	01/02/2025		
Riding Establishment Licence		532170	99999	G03138	C	BE	0	OUT OF SCOPE	750.00			800.00	6.7%	01/02/2025		0
Pet Shop Licence - All Animals		532170	99999	G03138	C	BE		OUT OF SCOPE	340.00			380.00	11.8%	01/02/2025		
Animal Boarding Establishment Under 100 Animals Boarded		532170	99999	G03138	C	BE		OUT OF SCOPE	310.00			350.00	12.9%	01/02/2025		
Animal Boarding Establishment 100+ Animals Boarded		532170	99999	G03138	C	BE		OUT OF SCOPE	450.00			500.00	11.1%	01/02/2025		
Dangerous Wild Animal Licence (Requires Vet Inspection)								OUT OF SCOPE	450.00			500.00	11.1%	01/02/2025		
Dog Breeding								OUT OF SCOPE	280.00			310.00	10.7%	01/02/2025		
Performing Animals								OUT OF SCOPE						01/02/2025		
Animal for exhibition (replaces performing animal licence)								OUT OF SCOPE	240.00			260.00	8.3%	01/02/2025		
Home Boarding								OUT OF SCOPE	190.00			210.00	10.5%	01/02/2025		
Dog Day Care								OUT OF SCOPE	230.00			240.00	4.3%	01/02/2025		
							525,200									525,200
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - CEMETERIES - NEIGHBOURHOOD OTHER

Description of Fee / Charge (1)	Note	Budget details					Existing Charges				New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Interments																
Child under 12 years in single grave	price on application	532230	99999	G01661	c	S	483,200	OUT OF SCOPE	200.00	04/01/2024		200.00	0.0%	01/02/2025		483,200
Child additional digging for wide coffin		532230	99999	G01661	c	S		OUT OF SCOPE								
Adult exceeding 12 years		532230	99999	G01661	c	S		OUT OF SCOPE	1650.00	04/01/2024		1750.00	6.1%	01/02/2025		
Adult - additional for wide coffin		532230	99999	G01661	c	S		OUT OF SCOPE	365.00	04/01/2024		385.00	5.5%	01/02/2025		
Cremated Remains - buried		532230	99999	G01661	c	S		OUT OF SCOPE	385.00	04/01/2024		405.00	5.2%	01/02/2025		
Rights of burial statutory																
Child under 12 (in single grave) (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	765.00	04/01/2024		765.00	0.0%	01/02/2025		
Adult - exceeding 12 years (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	2125.00	04/01/2024		2770.00	30.4%	01/02/2025		
Cremated Remains (in a full grave)(50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	2125.00	04/01/2024		2770.00	30.4%	01/02/2025		
Removal/Replacement of Memorials (for burials)																
Removal/Replacement of headstone only (up to 3ft)		532230	99999	G01661	c	S		OUT OF SCOPE	160.00	04/01/2024		170.00	6.3%	01/02/2025		
Removal/Replacement of Memorial		532230	99999	G01661	c	S		OUT OF SCOPE	320.00	04/01/2024		340.00	6.3%	01/02/2025		
Removal/Replacement of larger memorials.	price on application	532230	99999	G01661	c	S		OUT OF SCOPE								
Re-opening of Vault	price on application	532230	99999	G01661	c	S		OUT OF SCOPE								
Removal/Replacement of lawn kerb		532230	99999	G01661	c	S		OUT OF SCOPE	105.00	04/01/2024		110.00	4.8%	01/02/2025		
Burial Vault/ Chamber																
		532230	99999	G01661	c	S		OUT OF SCOPE	8145.00	04/01/2024						
Traditional graves																
Rights of burial	Interment fee too	532230	99999	G01661	c	S		OUT OF SCOPE	3320.00	04/01/2024		3865.00	16.4%	01/02/2025		
Prime position fee	high, so frozen.	532230	99999	G01661	c	S		OUT OF SCOPE	525.00	04/01/2024		595.00	13.3%	01/02/2025		
Interment	Rest of Trad fees	532230	99999	G01661	c	S		OUT OF SCOPE	1650.00	04/01/2024		1750.00	6.1%	01/02/2025		
Landing foundation	raised so overall fee 5% more	532230	99999	G01661	c	S		OUT OF SCOPE	755.00	04/01/2024		785.00	4.0%	01/02/2025		
Miscellaneous -																
Certificate of Right of Burial		532230	99999	G01661	c	S		OUT OF SCOPE	97.00	04/01/2024		115.00	18.6%	01/02/2025		
Transfer of Right of Burial		532230	99999	G01661	c	S		OUT OF SCOPE	87.00	04/01/2024		100.00	14.9%	01/02/2025		
Exhumation	price on application	532230	99999	G01661	c	S		20% STANDARD RATED								
Levelling Memorials* (Headstone & Foundation)		532230	99999	G01661	c	S		20% STANDARD RATED	145.00	04/01/2024		150.00	3.4%	01/02/2025		
Levelling Memorials* (Kerb Set)		532230	99999	G01661	c	S		20% STANDARD RATED	90.00	04/01/2024		95.00	5.6%	01/02/2025		
Black Granite Vase (Square)*	price on application	532230	99999	G01661	c	S		20% STANDARD RATED								
Memorial Bench: Poly Plastic Only		532230	99999	G01661	c	S			720.00	04/01/2024		820.00	13.9%	01/02/2025		
Bench Permit for 20 Years for any bench installed in the Base for Bench		532230	99999	G01661	c	S			410.00	04/01/2024		430.00	4.9%	01/02/2025		
		532230	99999	G01661	c	S			100.00	04/01/2024		120.00	20.0%	01/02/2025		
Carved dedication per letter		532230	99999	G01661	c	S		20% STANDARD RATED	6.70	04/01/2024		7.10	6.0%	01/02/2025		
Scattered Remains Fee		532230	99999	G01661	c	S		20% STANDARD RATED	90.00	04/01/2024		95.00	5.6%	01/02/2025		
Memorial Tree*	price on application	532230	99999	G01661	c	S		20% STANDARD RATED								

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current	Date of last increase	Volume of Existing Usage (hours)	2025/26 New	% Price	Effective Date	Anticip. Volume (% of existing)	Budgeted
							Income 2024/25 Excl. VAT		Charges			Fees / Charges	Increase			Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Grave Search Fees																
Where search is made via computerised records (1978 - on)	per name	532230	99999	G01661	c	S		20% STANDARD RATED	20.00	04/01/2024		21.00	5.0%	01/02/2025		
Where exact date of death is known (pre 1978)	per name	532230	99999	G01661	c	S		20% STANDARD RATED	29.00	04/01/2024		31.00	6.9%	01/02/2025		
Where date of death is within a given period of time	per name / per 5 year period	532230	99999	G01661	c	S		20% STANDARD RATED	55.00	04/01/2024		58.00	5.5%	01/02/2025		
Where date of death is unknown	per name / per year	532230	99999	G01661	c	S		20% STANDARD RATED								
Photocopy of burial record and map showing position of grave	per name	532230	99999	G01661	c	S		20% STANDARD RATED	26.00	04/01/2024		28.00	7.7%	01/02/2025		
Provision of 2 photographs of grave + fee for postage / email	per grave	532230	99999	G01661	c	S		20% STANDARD RATED	40.00	04/01/2024		42.00	5.0%	01/02/2025		
Accompanied Visit to Graveside	New Fee 2019/10 per grave								30.00	04/01/2024		32.00	6.7%	01/02/2025		
New Cremated Remains Plots																
Exclusive right of burial (25 year term)	Too high, so frozen	532230	99999	G01661	c	S		OUT OF SCOPE	1245.00	04/01/2024		1310.00	5.2%	01/02/2025		
Interment Fee (per casket)		532230	99999	G01661	c	S		OUT OF SCOPE	385.00	04/01/2024		405.00	5.2%	01/02/2025		
Granite Blank with first inscription	Increased to allow for 3%	532230	99999	G01661	c	S		20% STANDARD RATED	725.00	04/01/2024		765.00	5.5%	01/02/2025		
2nd inscription on granite blank	increase on total package	532230	99999	G01661	c	S		20% STANDARD RATED	285.00	04/01/2024		300.00	5.3%	01/02/2025		
Half-Grave Plots (for ashes only)																
Exclusive right of burial (for Cremated Remains Plot) (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	2125.00	04/01/2024		2770.00	30.4%	01/02/2025		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	385.00	04/01/2024		405.00	5.2%	01/02/2025		
Headstone Foundation		532230	99999	G01661	c	S		OUT OF SCOPE	220.00	04/01/2024		255.00	15.9%	01/02/2025		
Mini-Headstone Grave Plots (for ashes only)																
Exclusive right of burial (25 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	1300.00	04/01/2024		1365.00	5.0%	01/02/2025		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	385.00	04/01/2024		405.00	5.2%	01/02/2025		
Granite Mini Headstone Blank with first inscription		532230	99999	G01661	c	S		OUT OF SCOPE	1300.00	04/01/2024		1400.00	7.7%	01/02/2025		
Tree Grave Plots (for ashes only)																
Exclusive right of burial (20 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	875.00	04/01/2024		875.00	0.0%	01/02/2025		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	385.00	04/01/2024		405.00	5.2%	01/02/2025		
Granite Foundation and Marker		532230	99999	G01661	c	S		OUT OF SCOPE	425.00	04/01/2024		445.00	4.7%	01/02/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Erection of Memorials																
Headstone Foundation		531040	99999	G01661	c	S	9,200	20% STANDARD RATED	220.00	04/01/2024		255.00	15.9%	01/02/2025		9,200
Lawn Headstone (one inscription only)		531040	99999	G01661	c	S		20% STANDARD RATED	215.00	04/01/2024		235.00	9.3%	01/02/2025		
Full Memorial		531040	99999	G01661	c	S		20% STANDARD RATED	310.00	04/01/2024		340.00	9.7%	01/02/2025		
Additional Inscription		531040	99999	G01661	c	S		20% STANDARD RATED	125.00	04/01/2024		130.00	4.0%	01/02/2025		
Vase		531040	99999	G01661	c	S		20% STANDARD RATED	120.00	04/01/2024		125.00	4.2%	01/02/2025		
Additional Plate/plaque/book		531040	99999	G01661	c	S		20% STANDARD RATED	120.00	04/01/2024		125.00	4.2%	01/02/2025		
Wooden Cross (when used as a permanent memorial)		531040	99999	G01661	c	S		20% STANDARD RATED	225.00	04/01/2024		240.00	6.7%	01/02/2025		
Extension of right of burial on a Lawn Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Extension of right of burial on a Traditional Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Extension of right of burial on a Child Only Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Extension of right of burial on a Burial Chamber or equivalent for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	1360.00			375.00	-72.4%	01/02/2025		
Extension of right of burial on a Cremated Remains Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Extension of right of burial on a Half Grave or Mini Headstone grave for Cremated Remains only for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Existing Tree Memorial Dedication for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00			375.00	0.0%	01/02/2025		
Small tree plaque	Benchmarked	532230	99999	G01661	c	S		20% STANDARD RATED	260.00	04/01/2024		445.00	71.2%	01/02/2025		
							492,400									492,400
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - NEIGHBOURHOODS - CCTV																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	£	£	£	£	£	%	(11)	(12)	£	
CCTV - Search Fee					C	N	-	OUT OF SCOPE	50.00	01/04/2024		80.00	60.0%	01/02/2025		
CCTV - Evidence Request Charge		532330	99999	G02098	C	BE	2,500	OUT OF SCOPE	153.00	01/04/2024		180.00	17.6%	01/02/2025	2,500	
							2,500								2,500	
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																		
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																		
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals						
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income	Oracle VAT	Current	Direct Debit	Date of last	Volume of	2025/26 New	2025/26	% Price	Effective	Anticip.	Budgeted
							2024/25 Excl. VAT	Indicator 20% STANDARD	Charges incl. VAT	or Standing Order Fees 2024/25 incl.	increase	Usage	Fees / Charges	Direct Debit or Standing Order	Increase	Date	Volume (% of existing)	Income 2025/26 excl. VAT
(1)						£	£	£	£			£	£	%			£	
(1)					(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(9)	(9a)	(11)	(11)	(12)	(13)
Street Trading																		
Annual Licence - Monthly Fee - (10% discount on direct debit/standing order payments)																		
Normal Pitch - Permanent Traders (Tuesdays)					C	RA	£843,000	EXEMPT	40.50	36.45	01/04/2024	N/A	42.50	38.25	5%	01/02/2025		£843,000
Normal Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	27.75	25.00	01/04/2024	N/A	29.10	26.25	5%	01/02/2025		
Normal Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	54.40	48.95	01/04/2024	N/A	57.10	51.40	5%	01/02/2025		
Normal Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	40.50	36.45	01/04/2024	N/A	42.50	38.25	5%	01/02/2025		
Normal Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	168.65	151.80	01/04/2024	N/A	177.10	159.40	5%	01/02/2025		
Normal Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	149.05	134.20	01/04/2024	N/A	156.50	141.00	5%	01/02/2025		
Normal Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	135.20	121.70	01/04/2024	N/A	142.00	127.80	5%	01/02/2025		
Normal Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	27.75	25.00	01/04/2024	N/A	29.10	26.25	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	53.15	47.85	01/04/2024	N/A	55.80	50.25	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	35.90	32.25	01/04/2024	N/A	37.70	33.85	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	70.55	63.50	01/04/2024	N/A	74.10	66.70	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	53.15	47.85	01/04/2024	N/A	55.80	50.25	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	217.15	195.50	01/04/2024	N/A	228.00	205.30	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	196.35	176.80	01/04/2024	N/A	206.20	185.65	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	174.50	157.00	01/04/2024	N/A	183.20	164.85	5%	01/02/2025		
3.5 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	35.90	32.25	01/04/2024	N/A	37.70	33.85	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	54.40	48.95	01/04/2024	N/A	57.10	51.40	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	37.00	32.25	01/04/2024	N/A	38.90	35.00	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	72.85	65.60	01/04/2024	N/A	76.50	68.90	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	54.35	48.95	01/04/2024	N/A	57.10	51.40	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	225.30	202.75	01/04/2024	N/A	236.60	212.90	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	200.00	179.85	01/04/2024	N/A	210.00	188.85	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	179.10	161.15	01/04/2024	N/A	188.10	169.20	5%	01/02/2025		
4 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	37.00	32.25	01/04/2024	N/A	38.90	35.00	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	68.20	61.40	01/04/2024	N/A	71.60	64.50	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	46.20	41.60	01/04/2024	N/A	48.50	43.70	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	89.00	80.10	01/04/2024	N/A	93.50	84.10	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	68.20	61.40	01/04/2024	N/A	71.60	64.50	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	281.85	253.70	01/04/2024	N/A	295.90	266.40	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	235.65	212.10	01/04/2024	N/A	247.40	222.70	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	225.30	202.75	01/04/2024	N/A	236.60	212.90	5%	01/02/2025		
5 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	46.20	41.60	01/04/2024	N/A	48.50	43.70	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	80.85	72.85	01/04/2024	N/A	84.90	76.50	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	54.35	48.95	01/04/2024	N/A	57.10	51.40	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	107.50	96.70	01/04/2024	N/A	112.90	101.50	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	80.85	72.85	01/04/2024	N/A	84.90	76.50	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	336.20	302.50	01/04/2024	N/A	353.00	317.65	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	299.20	269.30	01/04/2024	N/A	314.20	282.75	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	269.20	242.25	01/04/2024	N/A	282.70	254.35	5%	01/02/2025		
6 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	54.35	48.95	01/04/2024	N/A	57.10	51.40	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	94.75	85.25	01/04/2024	N/A	99.50	89.50	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	63.60	57.20	01/04/2024	N/A	66.80	60.00	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	124.75	112.35	01/04/2024	N/A	131.00	118.00	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	94.75	85.25	01/04/2024	N/A	99.50	89.50	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	391.60	352.45	01/04/2024	N/A	411.20	370.00	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	348.85	313.95	01/04/2024	N/A	366.30	329.65	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	314.20	282.70	01/04/2024	N/A	329.90	296.85	5%	01/02/2025		
7 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	63.60	57.20	01/04/2024	N/A	66.80	60.00	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	108.60	97.68	01/04/2024	N/A	114.00	102.50	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	72.85	65.60	01/04/2024	N/A	76.50	68.90	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	144.45	130.10	01/04/2024	N/A	151.70	136.60	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	108.60	97.70	01/04/2024	N/A	114.00	102.60	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	451.70	406.45	01/04/2024	N/A	474.30	426.75	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	398.55	358.75	01/04/2024	N/A	418.50	376.70	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	358.05	322.30	01/04/2024	N/A	376.00	338.40	5%	01/02/2025		
8 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	72.85	65.60	01/04/2024	N/A	76.50	68.70	5%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																		
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																		
Description of Fee / Charge	Note	Budget details				Existing Charges						New Proposals						
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income	Oracle VAT Indicator	Current Charges	Direct Debit or Standing Order Fees	Date of last increase	Volume of Usage	2025/26 New Fees / Charges	2025/26 Direct Debit or Standing Order	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income
							2024/25 Excl. VAT	20%	incl. VAT	2024/25 incl.	£	£	£	£	%	£	£	%
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(9)	(9a)	(11)	(11)	(12)	(13)				
CASUAL TRADERS																		
Normal Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
Normal Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	10.45			01/04/2024	N/A	11.00		5%	01/02/2025		
Normal Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	28.95			01/04/2024	N/A	30.40		5%	01/02/2025		
Normal Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
Normal Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	45.10			01/04/2024	N/A	47.40		5%	01/02/2025		
Normal Pitch - Casual Traders (Full week)					C	RA	EXEMPT	100.55			01/04/2024	N/A	105.60		5%	01/02/2025		
Normal Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	17.40			01/04/2024	N/A	18.25		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	24.35			01/04/2024	N/A	25.60		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	35.90			01/04/2024	N/A	37.70		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	24.35			01/04/2024	N/A	25.55		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	56.65			01/04/2024	N/A	59.50		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Full week exc. Sundays)					C	RA	EXEMPT	124.75			01/04/2024	N/A	131.00		5%	01/02/2025		
3.5 Metre Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	20.80			01/04/2024	N/A	21.85		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	37.00			01/04/2024	N/A	38.85		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	60.10			01/04/2024	N/A	63.10		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Full week excl Sundays)					C	RA	EXEMPT	131.70			01/04/2024	N/A	138.30		5%	01/02/2025		
4 Metre Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	26.65			01/04/2024	N/A	28.00		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	30.05			01/04/2024	N/A	31.55		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	15.10			01/04/2024	N/A	15.85		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	45.10			01/04/2024	N/A	47.40		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	30.05			01/04/2024	N/A	31.55		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	75.15			01/04/2024	N/A	78.90		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	28.95			01/04/2024	N/A	30.40		5%	01/02/2025		
5 Metre Pitch - Casual Traders (Full week)					C	RA	EXEMPT	164.10			01/04/2024	N/A	172.30		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	35.90			01/04/2024	N/A	37.70		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	54.35			01/04/2024	N/A	57.00		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	35.90			01/04/2024	N/A	37.70		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	89.00			01/04/2024	N/A	93.45		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	32.35			01/04/2024	N/A	34.00		5%	01/02/2025		
6 Metre Pitch - Casual Traders (Full week)		532060			C	RA	EXEMPT	197.60			01/04/2024	N/A	207.50		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Tuesdays)		532270	99999 53222		C	RA	EXEMPT	42.80			01/04/2024	N/A	45.00		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Wednesdays)		532280	99999 53224		C	RA	EXEMPT	22.00			01/04/2024	N/A	23.10		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Thursdays)		532020	53205 & 53225	G01814	C	RA	EXEMPT	63.60			01/04/2024	N/A	66.80		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Fridays)		532270 & 532170			C	RA	EXEMPT	42.80			01/04/2024	N/A	45.00		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	105.20			01/04/2024	N/A	110.50		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Full week)					C	RA	EXEMPT	231.00			01/04/2024	N/A	242.55		5%	01/02/2025		
7 Metre Pitch - Casual Traders (Sunday)					C	RA	EXEMPT	34.65			01/04/2024	N/A	36.40		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Tuesdays)					C	RA	EXEMPT	48.55			01/04/2024	N/A	51.00		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Wednesdays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Thursdays)					C	RA	EXEMPT	72.85			01/04/2024	N/A	76.50		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Fridays)					C	RA	EXEMPT	48.55			01/04/2024	N/A	51.00		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Saturdays)					C	RA	EXEMPT	119.10			01/04/2024	N/A	125.00		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Full week)					C	RA	EXEMPT	263.35			01/04/2024	N/A	276.50		5%	01/02/2025		
8 Metre Pitch - Casual Traders (Sundays)					C	RA	EXEMPT	37.00			01/04/2024	N/A	38.85		5%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																		
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																		
Description of Fee / Charge	Note	Budget details				Existing Charges						New Proposals						
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income	Oracle VAT	Current	Direct Debit	Date of last	Volume of	2025/26 New	2025/26	% Price	Effective	Anticip.	Budgeted
							2024/25 Excl. VAT	Indicator 20%	Charges incl. VAT	or Standing Order Fees 2024/25 incl.	increase	Usage	Fees / Charges	Direct Debit or Standing Order	Increase	Date	Volume (% of existing)	Income 2025/26 excl. VAT
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(9)	(9a)	(11)	(11)	(12)	(13)				
VACANT SITES																		
Normal Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	10.45			01/04/2024	N/A	11.00		5%	01/02/2025		
Normal Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	10.45			01/04/2024	N/A	11.00		5%	01/02/2025		
Normal Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
Normal Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	10.45			01/04/2024	N/A	11.00		5%	01/02/2025		
Normal Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	32.35			01/04/2024	N/A	34.00		5%	01/02/2025		
Normal Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	11.55			01/04/2024	N/A	12.15		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	11.55			01/04/2024	N/A	12.15		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	22.00			01/04/2024	N/A	23.10		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	11.55			01/04/2024	N/A	12.15		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	37.00			01/04/2024	N/A	38.85		5%	01/02/2025		
3.5 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	15.10			01/04/2024	N/A	15.85		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.70		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	12.80			01/04/2024	N/A	13.45		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	42.80			01/04/2024	N/A	44.95		5%	01/02/2025		
4 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	24.35			01/04/2024	N/A	25.60		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	15.10			01/04/2024	N/A	15.85		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	15.40			01/04/2024	N/A	16.15		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	30.05			01/04/2024	N/A	31.55		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	15.10			01/04/2024	N/A	15.85		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	53.15			01/04/2024	N/A	55.80		5%	01/02/2025		
5 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	26.65			01/04/2024	N/A	28.00		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	35.90			01/04/2024	N/A	37.70		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	18.50			01/04/2024	N/A	19.50		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	63.60			01/04/2024	N/A	66.80		5%	01/02/2025		
6 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	28.95			01/04/2024	N/A	30.40		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	22.00			01/04/2024	N/A	23.10		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	22.00			01/04/2024	N/A	23.10		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	42.80			01/04/2024	N/A	44.95		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	22.00			01/04/2024	N/A	23.10		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	72.85			01/04/2024	N/A	76.50		5%	01/02/2025		
7 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	32.35			01/04/2024	N/A	34.00		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA	EXEMPT	48.55			01/04/2024	N/A	51.00		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA	EXEMPT	25.45			01/04/2024	N/A	26.75		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA	EXEMPT	83.20			01/04/2024	N/A	87.35		5%	01/02/2025		
8 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA	EXEMPT	34.65			01/04/2024	N/A	36.40		5%	01/02/2025		
Arrears Letters to Traders					C	RA	STANDARD RATED 20%		34.65		01/04/2024	N/A	36.40		5%	01/02/2025		
Arrears/Officer Panel Letter					C	RA	STANDARD RATED 20%		68.20		01/04/2024	N/A	71.60		5%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																		
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																		
Description of Fee / Charge	Note	Budget details				Existing Charges							New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD	Current Charges incl. VAT	Direct Debit or Standing Order Fees 2024/25 incl.	Date of last increase	Volume of Usage	2025/26 New Fees / Charges	2025/26 Direct Debit or Standing Order	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(9)	(9a)	(11)	(11)	(12)	(13)
Variation Request - on application					C	RA		STANDARD 20%	13.90		01/04/2024	N/A	14.60		5%	01/02/2025		
Variation Request - on approval					C	RA		STANDARD	13.90		01/04/2024	N/A	14.60		5%	01/02/2025		
Annual Licence Application/Renewal					C	RA		EXEMPT	42.80		01/04/2024	N/A	45.00		5%	01/02/2025		
Replacement Licence					C	RA		EXEMPT 20%	42.80		01/04/2024	N/A	45.00		5%	01/02/2025		
Replacement Plaque					C	RA		STANDARD							6%			
Casual Licence Registration					C	RA		RATED	8.15		01/04/2024	N/A	8.60			01/02/2025		
Christmas Market - Monday (per day)					C	RA		EXEMPT	42.80		01/04/2024	N/A	45.00		5%	01/02/2025		
Christmas Market - Sunday (per day)					C	RA		EXEMPT	27.75		01/04/2024	N/A	29.00		5%	01/02/2025		
Forecourt Licence - on application					C	RA		EXEMPT	34.65		01/04/2024	N/A	36.30		5%	01/02/2025		
Forecourt Licence - on approval					C	RA		EXEMPT	42.80		01/04/2024	N/A	45.00		5%	01/02/2025		
Forecourt Licence Fees per week (£10 per sq m)	per sq m				C	RA		EXEMPT	42.80		01/04/2024	N/A	45.00		5%	01/02/2025		
Forecourt Licence Renewal					C	RA		EXEMPT	11.55		01/04/2024	N/A	12.15		5%	01/02/2025		
Individual/Miscellaneous sites - per month					C	RA		EXEMPT	42.80		01/04/2024	N/A	42.80		0%	01/02/2025		
Individual/Miscellaneous sites (Sunday) - per month					C	RA		EXEMPT	326.95		01/04/2024	N/A	343.00		5%	01/02/2025		
Application for new designated site					C	RA		EXEMPT	75.15		01/04/2024	N/A	79.00		5%	01/02/2025		
Storage Sheds - per quarter					C	RA		OUT OF SCOPE 20%	2000.00		01/04/2024	N/A	2100.00		5%	01/02/2025		
Storage Container - per quarter					C	RA		STANDARD							5%			
Additional Trade Waste Charge - Fruit & Veg - per pitch monthly					C	RA		RATED	369.60		01/04/2024	N/A	387.50			01/02/2025		
Open Space pitch fee					C	RA		STANDARD	209.15		01/04/2024	N/A	220.00		5%	01/02/2025		
Walthamstow Town Square / Wood Street Plaza pitch					C	RA		OUT OF SCOPE	12.80		01/04/2024	N/A	13.50		5%	01/02/2025		
Market Operators fee					C	RA		OUT OF SCOPE	35.00		01/04/2024	N/A	36.75		5%	01/02/2025		
Pavement Licence					C	SM		OUT OF SCOPE	150.00		01/04/2024	N/A	210.00		40%	01/02/2025		
Pavement Licence renewal					C	SM		OUT OF SCOPE	200.00		01/04/2024	N/A	210.00		5%	01/02/2025		
								OUT OF SCOPE	100.00		01/04/2024	N/A	500.00		400%	01/02/2025		
								OUT OF SCOPE			New		350.00		New			
									843,000									843,000
KEY TO CHARGING POLICY																		
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																		
KEY TO CREDIT POLICY																		
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - WASTE BIN REPLACEMENT - Neighbourhoods																
Description of Fee / Charge	Note	Budget details				Existing Charges					New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Annual Charges for Bulk Bin Hire																
Refuse 1280					I	S	627,800	OUT OF SCOPE	150.00	04/01/2024	121	155.00	3.3%	01/04/2025		634,000
Refuse 1100					I	S		OUT OF SCOPE	145.00	04/01/2024	640	150.00	3.4%	01/04/2025		
Refuse 940					I	S		OUT OF SCOPE	135.00	04/01/2024	455	140.00	3.7%	01/04/2025		
Refuse 820					I	S		OUT OF SCOPE	130.00	04/01/2024	53	135.00	3.8%	01/04/2025		
Refuse 660					I	S		OUT OF SCOPE	125.00	04/01/2024	242	125.00	0.0%	01/04/2025		
Recycling 1280					I	S		OUT OF SCOPE	142.00	04/01/2024	527	142.00	0.0%	01/04/2025		
Recycling 1100		531020	99999	G01786	I	S		OUT OF SCOPE	131.00	04/01/2024	289	131.00	0.0%	01/04/2025		
Recycling 660		531010	99999		I	S		OUT OF SCOPE	115.00	04/01/2024	212	115.00	0.0%	01/04/2025		
Kerbside Bin Replacement																
Waste, recycling and organic	Resident Payment Upon Request To be implemented no earlier				I	BE		OUT OF SCOPE	25.00	04/01/2024		30.00	20.0%	01/04/2025		
23 lt caddy												5.00	0.0%	01/11/2025		
							627,800									634,000
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area -Environmental Health /Licencing

Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£	%			£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Environmental Health																
Trading Standards																
Civil Penalties for failing to comply with The Consumer Rights Act 2015 & The Redress Schemes for Lettings Agency Work and Property Management Work	1	532150	99999	G02833	C	SM	30,000	OUT OF SCOPE	5000.00	N/A		5000.00	0%	01/02/2025		30,000
Penalty for failing to comply with the Tenants Fees Act 2019	1	532150	99999	G02833	C	SM		OUT OF SCOPE	5000.00	N/A		5000.00	0%	01/02/2025		
Additional breach within 5 yrs	1	532150	99999	G02833	C	SM		OUT OF SCOPE	30000.00	N/A		30000.00	0%	01/02/2025		
Energy Performance Certificates		532150	99999	G02833	C	SM			2000.00	N/A		2000.00	0%	01/02/2025		
AFI Financial Investigations Service (Rate per hour)									40.00	01/04/2024		44.00	10.0%	01/02/2025		
AFI Financial Investigations Service - Incentivisation Payment rate @ 20% of total Incentivisation Payment received.									Variable	01/04/2024				01/02/2025		
Food & Safety																
Export Certificates - without inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	130.00	01/04/2024		143.00	10%	01/02/2025		
Export Certificates - with inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	188.50	01/04/2024		208.00	10%	01/02/2025		
Food Hygiene Rating re-inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	326.00	01/04/2024		360.00	10%	01/02/2025		
Business Advice Service- hourly fee						BE		OUT OF SCOPE	106.00	01/04/2024		111.00	5%	01/02/2025		
Private Water Supplies (England) Regs 2016 - Risk assessment	1	532160	99999	G02832	C	SM		OUT OF SCOPE	500.00	N/A		500.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016 - Sampling Visit	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00	N/A		100.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016 - Granting & Authorisation	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00	N/A		100.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016- Carrying out an Investigation	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00	N/A		100.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016- Analysing a Sample: under reg 10 (for parameters)	1	532160	99999	G02832	C	SM		OUT OF SCOPE	25.00	N/A		25.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016 - Analysing a Sample: Taken during check monitoring	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00	N/A		100.00	0%	01/02/2025		
Private Water Supplies (England) Regs 2016- Analysing a Sample: Taken during audit monitoring and monitoring under regulation 11	1	532160	99999	G02832	C	SM		OUT OF SCOPE	500.00	N/A		500.00	0%	01/02/2025		
Licensing																
Licensing - Special Treatments (2 treatments in establishment)		532170	99999	G02831	C	BE	60,000	OUT OF SCOPE	545.00	01/04/2024		573.00	5%	01/02/2025		60,000
Licensing - Special Treatments (per additional treatment)		532170	99999	G02831	C	BE		OUT OF SCOPE	141.00	01/04/2024		148.00	5%	01/02/2025		
Licensing - Special Treatments (above Maximum Fee applicable)		532170	99999	G02831	C	BE		OUT OF SCOPE	778.00	N/A		817.00	5%	01/02/2025		
Licensing - Special Treatments (additional operative)		532170	99999	G02831	C	BE		OUT OF SCOPE	93.00	01/04/2024		98.00	5%	01/02/2025		
Licensing - manicure		532170	99999	G02831	C	BE		OUT OF SCOPE	466.00	01/04/2024		490.00	5%	01/02/2025		
Licensing - Ear Piercing		532170	99999	G02831	C	BE		OUT OF SCOPE	245.00	01/04/2024		258.00	5%	01/02/2025		
Laser and Intense Pulse Light (in addition to licence fee)		532170	99999	G02831	C	BE		OUT OF SCOPE	525.00	01/04/2024		552.00	5%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 2 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			113.00	01/04/2024		94.00	-17%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 3 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			147.00	01/04/2024		161.00	10%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 4 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			181.00	01/04/2024		226.00	25%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 5 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			215.00	01/04/2024		291.00	35%	01/02/2025		
New licence to store explosives UNDER 250kg 5 years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			248.00	01/04/2024		357.00	44%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 1 Year (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			56.00	01/04/2024		59.00	5%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 2 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			90.00	01/04/2024		94.00	4%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area -Environmental Health /Licencing

Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£	%			£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Renewal licence to store explosives UNDER 250kg 3 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			125.00	01/04/2024		132.00	6%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 4 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			158.00	01/04/2024		166.00	5%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 5 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			193.00	01/04/2024		202.00	5%	01/02/2025		
New licence to store explosives UNDER 250kg 1 year (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			193.00	01/04/2024		202.00	5%	01/02/2025		
New licence to store explosives UNDER 250kg 2 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			253.00	01/04/2024		266.00	5%	01/02/2025		
New licence to store explosives UNDER 250kg 3 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			317.00	01/04/2024		333.00	5%	01/02/2025		
New licence to store explosives UNDER 250kg 4 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			390.00	01/04/2024		409.00	5%	01/02/2025		
New licence to store explosives UNDER 250kg 5 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			441.00	01/04/2024		463.00	5%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 1 Year (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			90.00	01/04/2024		119.00	32%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 2 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			150.00	01/04/2024		154.00	3%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 3 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			211.00	01/04/2024		190.00	-10%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 4 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			272.00	01/04/2024		226.00	-17%	01/02/2025		
Renewal licence to store explosives UNDER 250kg 5 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM			333.00	01/04/2024		260.00	-22%	01/02/2025		
Explosives Regulations 2014 - Vary address of site		532170	99999	G02831	C	SM			38.00	01/04/2024		40.00	5%	01/02/2025		
Explosives Regulations 2014 - Any other variation		532170	99999	G02831	C	SM			Variable			Variable		01/02/2025		
Explosives Regulations 2014 - Transfer of Licence		532170	99999	G02831	C	SM			38.00	01/04/2024		40.00	5%	01/02/2025		
Explosives Regulations 2014 - Replacement of Licence		532170	99999	G02831	C	SM			38.00	01/04/2024		40.00	5%	01/02/2025		
Licensing - Sex Establishment	No current applications	532170	99999	G02831	C	BE		OUT OF SCOPE	9014.00	N/A		9014.00	0%	01/02/2025		
Sex establishments annual renewal fees		532170	99999	G02831	C	BE		OUT OF SCOPE	9014.00	N/A		9014.00	0%	01/02/2025		
Licensing - Shop Loading Unloading	1	532170	99999	G02831	C	SM		OUT OF SCOPE	140.00	N/A		140.00	0%	01/02/2025		
Licensing - Mini Bus Permit	1	532170	99999	G02831	C	SM		OUT OF SCOPE	7.00	N/A		7.00	0%	01/02/2025		
Licensing - Competitive Bidding		532170	99999	G02831	C	BE		OUT OF SCOPE	495.00	N/A		525.00	6%	01/02/2025		
Scrap Metal Dealers - New Application Site		532170	99999	G02831	C	BE		OUT OF SCOPE	937.00	N/A		980.00	5%	01/02/2025		
Scrap Metal Dealers - Site Renewal		532170	99999	G02831	C	BE		OUT OF SCOPE	814.00	N/A		855.00	5%	01/02/2025		
Scrap Metal Dealers - Variation		532170	99999	G02831	C	BE		OUT OF SCOPE	183.00	01/04/2024		192.00	5%	01/02/2025		
Scrap Metal Dealers - Vary Site - Collector		532170	99999	G02831	C	BE		OUT OF SCOPE	183.00	01/04/2024		192.00	5%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area -Environmental Health /Licencing

Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 incl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Scrap Metal Dealers - New Collector		532170	99999	G02831	C	BE		OUT OF SCOPE	380.00	01/04/2024		399.00	5%	01/02/2025		
Scrap Metal Dealer - Collector Renewal		532170	99999	G02831	C	BE		OUT OF SCOPE	296.00	01/04/2024		311.00	5%	01/02/2025		
Scrap Metal Dealer - Collector Variation		532170	99999	G02831	C	BE		OUT OF SCOPE	188.00	01/04/2024		197.00	5%	01/02/2025		
Scrap Metal Dealer - Vary Collector - Site		532170	99999	G02831	C	BE		OUT OF SCOPE	968.00	N/A		1015.00	5%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band A	1	532170	99999	G02831	C	SM	165,500	OUT OF SCOPE	100.00	N/A		100.00	0%	01/02/2025		165,500
Licensing - Licensing Act 2003 - Premises Band B	1	532170	99999	G02831	C	SM		OUT OF SCOPE	190.00	N/A		190.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band C	1	532170	99999	G02831	C	SM		OUT OF SCOPE	315.00	N/A		315.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band D	1	532170	99999	G02831	C	SM		OUT OF SCOPE	450.00	N/A		450.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band E	1	532170	99999	G02831	C	SM		OUT OF SCOPE	635.00	N/A		635.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Temporary Event Notice	1	532170	99999	G02831	C	SM		OUT OF SCOPE	21.00	N/A		21.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Licence Theft/ Loss/ Change	1	532170	99999	G02831	C	SM		OUT OF SCOPE	10.50	N/A		10.50	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Vary/ Transfer/ Interim	1	532170	99999	G02831	C	SM		OUT OF SCOPE	23.00	N/A		23.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Personal Licence	1	532170	99999	G02831	C	SM		OUT OF SCOPE	37.00	N/A		37.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Notification on Licensing Matters	1	532170	99999	G02831	C	SM		OUT OF SCOPE	21.00	N/A		21.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - 5,000 persons or more Premises	1	532170	99999	G02831	C	SM		OUT OF SCOPE	Variable	N/A		variable		01/02/2025		
Licensing - Licensing Act 2003 - Premises Band A - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	70.00	N/A		70.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band B - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	180.00	N/A		180.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band C - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	295.00	N/A		295.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band D - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	320.00	N/A		320.00	0%	01/02/2025		
Licensing - Licensing Act 2003 - Premises Band E - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	350.00	N/A		350.00	0%	01/02/2025		
Pre application advice level 1	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	165.00	N/A		175.00	6%	01/02/2025		
Pre application advice level 2	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	265.00	N/A		280.00	6%	01/02/2025		
Pre application advice level 3	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	375.00	N/A		395.00	5%	01/02/2025		
Pre application advice level 4	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	675.00	N/A		710.00	5%	01/02/2025		
Pre application advice level 5 (POA)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	Variable	N/A		Variable		01/02/2025		
LA2003 - Premises Licence/Full variation / Provisional statement Application Check Service (statutory application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	50.00	01/04/2024		53.00	6%	01/02/2025		
LA2003 - Minor variation - application check service (statutory application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	40.00	01/04/2024		42.00	5%	01/02/2025		
LA2003 Transfer/Vary DPS/TEN/ Personal Licence application completion assistance fee (application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	38.00	01/04/2024		40.00	5%	01/02/2025		
LA2003 Transfer/Vary DPS/TEN / Personal Licence application check service (application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	20.00	01/04/2024		21.00	5%	01/02/2025		
Draft Public Notice	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE	15.00	01/04/2024		16.00	7%	01/02/2025		
Gambling Act 2005 Annual Fee (Tracks)		532170	53202	G02831	C	BE	£40,000	OUT OF SCOPE	877.00	01/04/2024		920.00	5%	01/02/2025		£40,000
Gambling Act 2005 New Application (Tracks)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2500.00	N/A		2500.00	0%	01/02/2025		
Gambling Act 2005 Variation (Tracks)		532170	53202	G02831	C	SM		OUT OF SCOPE	1250.00	N/A		1250.00	0%	01/02/2025		
Gambling Act 2005 Transfer (Tracks)		532170	53202	G02831	C	BE		OUT OF SCOPE	877.00	01/04/2024		920.00	5%	01/02/2025		
Gambling Act 2005 Re-instatement (Tracks)		532170	53202	G02831	C	BE		OUT OF SCOPE	653.00	01/04/2024		685.00	5%	01/02/2025		
Gambling Act 2005 Provisional Statement (Track)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2500.00	N/A		2500.00	0%	01/02/2025		
Gambling Act 2005 S205 (Tracks)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	950.00	N/A		950.00	0%	01/02/2025		
Gambling Act 2005 New Application (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3000.00	N/A		3000.00	0%	01/02/2025		
Gambling Act 2005 Annual Fee (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1000.00	N/A		1000.00	0%	01/02/2025		
Gambling Act 2005 Variation (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	1750.00	01/04/2024		1750.00	0%	01/02/2025		
Gambling Act 2005 Transfer (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	869.00	01/04/2024		915.00	5%	01/02/2025		
Gambling Act 2005 Re-instatement (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	869.00	01/04/2024		915.00	5%	01/02/2025		
Gambling Act 2005 Provisional Statement (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3000.00	N/A		3000.00	0%	01/02/2025		
Gambling Act 2005 S205 (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1200.00	N/A		1200.00	0%	01/02/2025		
Gambling Act 2005 New Application (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3000.00	N/A		3000.00	0%	01/02/2025		
Gambling Act 2005 Annual Fee (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	600.00	N/A		600.00	0%	01/02/2025		
Gambling Act 2005 Transfer (Betting Premises - other)		532170	53202	G02831	C	BE		OUT OF SCOPE	869.00	01/04/2024		915.00	5%	01/02/2025		
Gambling Act 2005 Variation (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1500.00	N/A		1500.00	0%	01/02/2025		
Gambling Act 2005 Re-instatement (Betting Premises - other)		532170	53202	G02831	C	BE		OUT OF SCOPE	869.00	01/04/2024		915.00	5%	01/02/2025		
Gambling Act 2005 Provisional Statement (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3000.00	N/A		3000.00	0%	01/02/2025		
Gambling Act 2005 S205 (Betting Premises - other)	1	532170	53202	G02831	C	BE		OUT OF SCOPE	1200.00	01/04/2024		1200.00	0%	01/02/2025		
Gambling Act 2005 New Application (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2000.00	N/A		2000.00	0%	01/02/2025		
Gambling Act 2005 Annual Fee (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	636.00	01/04/2024		668.00	5%	01/02/2025		
Gambling Act 2005 Variation (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1000.00	N/A		1000.00	0%	01/02/2025		
Gambling Act 2005 Transfer (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	653.00	01/04/2024		685.00	5%	01/02/2025		
Gambling Act 2005 Re-instatement (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	653.00	01/04/2024		685.00	5%	01/02/2025		
Gambling Act 2005 Provisional Statement (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2000.00	N/A		2000.00	0%	01/02/2025		
Gambling Act 2005 S205 (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	998.00	01/04/2024		950.00	-5%	01/02/2025		
Gambling Act 2005 New Application (Adult Gaming)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2000.00	N/A		2000.00	0%	01/02/2025		
Gambling Act 2005 Annual Fee (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	875.00	01/04/2024		920.00	5%	01/02/2025		
Gambling Act 2005 Variation (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1000.00	N/A		1000.00	0%	01/02/2025		
Gambling Act 2005 Transfer (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	875.00	01/04/2024		920.00	5%	01/02/2025		
Gambling Act 2005 Re-instatement (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	875.00	01/04/2024		920.00	5%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area -Environmental Health /Licencing

Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 Excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Gambling Act 2005 Provisional Statement (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2000.00	N/A		2000.00	0%	01/02/2025		
Gambling Act 2005 S205 (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1200.00	N/A		1200.00	0%	01/02/2025		
Gambling Act 2005 Provisional Statement (Casino)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	8000.00	N/A		8000.00	0%	01/02/2025		
Gambling Act 2005 New Application (Casino)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	8000.00	N/A		8000.00	0%	01/02/2025		
Gambling Act 2005 Transfer (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	1320.00	01/04/2024		1390.00	5%	01/02/2025		
Gambling Act 2005 S205 (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	2910.00	01/04/2024		3000.00	3%	01/02/2025		
Gambling Act 2005 Annual Fee (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	3638.00	01/04/2024		3825.00	5%	01/02/2025		
Gambling Act 2005 Variation (Casinos)		532170	53202	G02831	C	BE		OUT OF SCOPE	4000.00	N/A		4000.00	0%	01/02/2025		
Gambling Act 2005 Re-instatement (Casinos)		532170	53202	G02831	C	BE		OUT OF SCOPE	1320.00	01/04/2024		1390.00	5%	01/02/2025		
Gambling Act 2005 Temp Use Notices	1	532170	53202	G02831	C	SM		OUT OF SCOPE	500.00	N/A		500.00	0%	01/02/2025		
Replacement of Temporary use notices	1	532170	53202	G02831	C	SM		OUT OF SCOPE	25.00	N/A		25.00	0%	01/02/2025		
Change of circumstance	1	532170	53202	G02831	C	SM		OUT OF SCOPE	50.00	N/A		50.00	0%	01/02/2025		
Copy of Licence	1	532170	53202	G02831	C	SM		OUT OF SCOPE	25.00	N/A		25.00	0%	01/02/2025		
Notification of 2 or less gaming machines	1	532170	53202	G02831	C	SM		OUT OF SCOPE	50.00	N/A		50.00	0%	01/02/2025		
Air Quality & Environmental Protection																
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - LOW	1	532160	99999	G02834	C	SM	£6,600	OUT OF SCOPE	79.00			79.00	0%	01/02/2025		£6,600
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	158.00			158.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	237.00			237.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	113.00			113.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	226.00			226.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	341.00			341.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	228.00			228.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	365.00			365.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	548.00			548.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	772.00			772.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,161.00			1,161.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,747.00			1,747.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Mobile Plant - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	646.00			646.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Mobile Plant - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,034.00			1,034.00	0%	01/02/2025		
Pollution LAPP: Subsistence Charge: Mobile Plant - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,506.00			1,506.00	0%	01/02/2025		
Pollution LA-IPPC: Subsistence Charge various - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,447.00			1,447.00	0%	01/02/2025		
Pollution LA-IPPC: Subsistence Charge various - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,611.00			1,611.00	0%	01/02/2025		
Pollution LA-IPPC: Subsistence Charge various - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	2,334.00			2,334.00	0%	01/02/2025		
Late Payment Charge	1	532160	99999	G02834	C	SM		OUT OF SCOPE	52.00			52.00	0%	01/02/2025		
Pollution LAPP: Application fee: standard process	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00			1,650.00	0%	01/02/2025		
Pollution LAPP: Application fee: Additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,188.00			1,188.00	0%	01/02/2025		
Pollution LAPP: Application fee: PVR I & Dry cleaners	1	532160	99999	G02834	C	SM		OUT OF SCOPE	155.00			155.00	0%	01/02/2025		
Pollution LAPP: Application fee: PVR I & PVR II	1	532160	99999	G02834	C	SM		OUT OF SCOPE	257.00			257.00	0%	01/02/2025		
Pollution LAPP: Application fee: VR's and other reduced fee activities	1	532160	99999	G02834	C	SM		OUT OF SCOPE	362.00			362.00	0%	01/02/2025		
Pollution LAPP: Application fee: Reduced fee activities: Additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	71.00			71.00	0%	01/02/2025		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant (not using simplified permits): For first and second applications	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00			1,650.00	0%	01/02/2025		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant (not using simplified permits): For third to seventh applications	1	532160	99999	G02834	C	SM		OUT OF SCOPE	985.00			985.00	0%	01/02/2025		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant	1	532160	99999	G02834	C	SM		OUT OF SCOPE	498.00			498.00	0%	01/02/2025		
Pollution LAPP: standard process transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	169.00			169.00	0%	01/02/2025		
Pollution LAPP: standard process partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	497.00			497.00	0%	01/02/2025		
Pollution LAPP: New operator at low risk reduced fee activity	1	532160	99999	G02834	C	SM		OUT OF SCOPE	75.00			75.00	0%	01/02/2025		
Pollution LAPP: reduced fee activities transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	0.00			0.00	0%	01/02/2025		
Pollution LAPP: reduced fee activities partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	47.00			47.00	0%	01/02/2025		
Pollution LAPP: temporary transfer for mobile plant (first transfer / repeat transfers)	1	532160	99999	G02834	C	SM		OUT OF SCOPE	53.00			53.00	0%	01/02/2025		
Pollution LAPP: surrender	1	532160	99999	G02834	C	SM		OUT OF SCOPE	0.00			0.00	0%	01/02/2025		
Pollution LAPP: substantial change: standard process	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,050.00			1,050.00	0%	01/02/2025		
Pollution LAPP: substantial change: Standard Process where the substantial change results in a new PPC activity	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00			1,650.00	0%	01/02/2025		
Pollution LAPP: substantial change: reduced fee activities	1	532160	99999	G02834	C	SM		OUT OF SCOPE	102.00			102.00	0%	01/02/2025		
Pollution LA-IPPC: application fee	1	532160	99999	G02834	C	SM		OUT OF SCOPE	3,363.00			3,363.00	0%	01/02/2025		
Pollution LA-IPPC: additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,188.00			1,188.00	0%	01/02/2025		
Pollution LA-IPPC: variation	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,368.00			1,368.00	0%	01/02/2025		
Pollution LA-IPPC: substantial variation	1	532160	99999	G02834	C	SM		OUT OF SCOPE	3,363.00			3,363.00	0%	01/02/2025		
Pollution LA-IPPC: transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	235.00			235.00	0%	01/02/2025		
Pollution LA-IPPC: partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	698.00			698.00	0%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area -Environmental Health /Licencing																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Pollution LA-IPPC: surrender	1	532160	99999	G02834	C	SM	OUT OF SCOPE	698.00			698.00	0%	01/02/2025			
Contaminated Land Enquires (EIR2004) - basic search		409465		G02834	C	BE	OUT OF SCOPE	200.00			210.00	5%	01/02/2025			
Contaminated Land Enquires (EIR2004) - advanced search		409465		G02834	C	BE	OUT OF SCOPE	405.00			425.00	5%	01/02/2025			
								302.100							302.100	
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes																
1. Statutory Maximum																
2. New fee 2019/20 - Statutory maximum																
3. no current applications																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - PARKING

Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£				£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
CAR PARKS																
Stanley Road	Up to 1 hour	532090 & 532100	99999	G01643	C	N	670,000	20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025		688,185
	Up to 2 hours				C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025		
	Up to 4 hours				C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025		
Brandon Road	Up to 1 hour				C	N		20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025		
	Up to 2 hours				C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025		
	Up to 4 hours				C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025		
High Street Mission Grove	Up to 1 hour				C	N		20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025		
	Up to 2 hours				C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025		
	Up to 4 hours				C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025		
Hall Lane E4 Richmond Rd E4 Church Lane E11	Up to 1 hour				C	N		20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025		
	Up to 2 hours				C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025		
	Up to 4 hours				C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025		
Linford Road E17	Up to 1 hour	C	N		20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025					
	Up to 2 hours	C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025					
	Up to 4 hours	C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025					
Bedford Road E17	Up to 1 hour	C	N		20% STANDARD RATED	1.70	02/01/2024	N/A	1.80	5.9%	01/02/2025					
	Up to 2 hours	C	N		20% STANDARD RATED	2.80	02/01/2024	N/A	3.10	10.7%	01/02/2025					
Town Hall Car Park (including Willow House)	Up to 1 hour	C	N		20% STANDARD RATED	3.90	02/01/2024	N/A	4.10	5.1%	01/02/2025					
	Up to 2 hours	C	N		20% STANDARD RATED	4.60	02/01/2024	N/A	4.80	4.3%	01/02/2025					
	Up to 3 hours	C	N		20% STANDARD RATED	5.60	02/01/2024	N/A	5.90	5.4%	01/02/2025					
	Up to 4 hours	C	N		20% STANDARD RATED	8.70	02/01/2024	N/A	9.00	3.4%	01/02/2025					
	6pm - 7am				free evenings/weekends				0.00	#DIV/0!						
Staff Parking Permits	Staff- Up to 100g/km	532120	99999	G02929	C	N	30,300	OUT OF SCOPE	180.00	02/01/2024	N/A	180.00	0.0%	01/02/2025		30,300
	Staff- 101g/km to 170g/km				C	N		OUT OF SCOPE	260.00	02/01/2024	N/A	260.00	0.0%	01/02/2025		
	Staff above 171g/km				C	N		OUT OF SCOPE	360.00	02/01/2024	N/A	360.00	0.0%	01/02/2025		
Staff- Up to 100g/km	C				N		OUT OF SCOPE	110.00	02/01/2024	N/A	110.00	0.0%	01/02/2025			
Staff Parking Permits (green pledge) ** Green pledge will be for staff who commit to using their vehicle only two days or less per week.	Staff- 101g/km to 170g/km	C	N		OUT OF SCOPE	150.00	02/01/2024	N/A	150.00	0.0%	01/02/2025					
	Staff above 171g/km	C	N		OUT OF SCOPE	225.00	02/01/2024	N/A	225.00	0.0%	01/02/2025					

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - PARKING

Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (/hour)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
							£		£			£				£
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
ON-STREET PARKING																
On street parking - via Pay by Phone	Half hour	532120 & 532100	99999 & 99999	G01632	C	N	708,500	OUT OF SCOPE	1.60	02/01/2024	N/A	1.70	6.2%	01/02/2025		806,312
	1 hour voucher				C	N		2.60	02/01/2024	N/A	2.70	3.8%	01/02/2025			
	3 hour voucher				C	N		4.30	02/01/2024	N/A	4.40	2.3%	01/02/2025			
On Street Pay & Display	Half hour	532090	99999	G01632	C	N	47,600	OUT OF SCOPE	1.80	02/01/2024	N/A	1.90	5.6%	01/02/2025		24,600
	Per hour				C	N		2.80	02/01/2024	N/A	2.90	3.6%	01/02/2025			
ANNUAL BUSINESS PERMITS																
Business 1st Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km	532110	99999	G01632	C	N	7,669,700	OUT OF SCOPE	280.00	02/01/2024	N/A	285.00	1.8%	01/02/2025		8,616,663
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	590.00	02/01/2024	N/A	620.00	5.1%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	930.00	02/01/2024	N/A	980.00	5.4%	01/02/2025		
Business 2nd Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	435.00	02/01/2024	N/A	450.00	3.4%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	890.00	02/01/2024	N/A	935.00	5.1%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,380.00	02/01/2024	N/A	1,450.00	5.1%	01/02/2025		
Business 3rd Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	545.00	02/01/2024	N/A	560.00	2.8%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,260.00	02/01/2024	N/A	1,320.00	4.8%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,850.00	02/01/2024	N/A	1,950.00	5.4%	01/02/2025		
Business 1st Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	545.00	02/01/2024	N/A	570.00	4.6%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,260.00	02/01/2024	N/A	1,310.00	4.0%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,800.00	02/01/2024	N/A	1,900.00	5.6%	01/02/2025		
Business 2nd Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	755.00	02/01/2024	N/A	790.00	4.6%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,680.00	02/01/2024	N/A	1,740.00	3.6%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	2,330.00	02/01/2024	N/A	2,500.00	7.3%	01/02/2025		
Business 3rd Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	1,310.00	02/01/2024	N/A	1,370.00	4.6%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	2,200.00	02/01/2024	N/A	2,300.00	4.5%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	3,125.00	02/01/2024	N/A	3,300.00	5.6%	01/02/2025		
SCHOOL PERMITS																
School Staff Permit (Term Time Only)																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	220.00	02/01/2024	N/A	230.00	4.5%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	485.00	02/01/2024	N/A	500.00	3.1%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	760.00	02/01/2024	N/A	800.00	5.3%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - PARKING

Description of Fee / Charge	Note	Subjective Code	Budget details				Existing Charges				New Proposals					
			Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (/house)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
RESIDENTS ANNUAL PERMITS																
Residents 1st Permit Holder																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	65.00	02/01/2024	N/A	75.00	15.4%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	75.00	02/01/2024	N/A	85.00	13.3%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	205.00	02/01/2024	N/A	215.00	4.9%	01/02/2025		
Residents 2nd Permit Holder																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	100.00	02/01/2024	N/A	130.00	30.0%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	200.00	02/01/2024	N/A	240.00	20.0%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	500.00	02/01/2024	N/A	600.00	20.0%	01/02/2025		
Residents 3rd Permit Holder																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	200.00	02/01/2024	N/A	250.00	25.0%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	380.00	02/01/2024	N/A	430.00	13.2%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	765.00	02/01/2024	N/A	880.00	15.0%	01/02/2025		
CARER PERMITS																
Carers Permit (In receipt of DWP)								OUT OF SCOPE	0.00	02/01/2024		0.00	0.0%	01/02/2025		
Carers Permit (Qualifying evidence)	See residents prices					N										
RESIDENT OTHER TYPES																
Residents - trader permit (7 day single zone)	Not emissions based					N			60.00	02/01/2024		70.00	16.7%	01/02/2025		
Residents - trader permit (28 day single zone)	.					N			190.00	02/01/2024		210.00	10.5%	01/02/2025		
resident - blue badge (if you live in a controlled parking zone (CPZ) and hold a valid Blue Badge, you're entitled to a free, virtual annual residential permit)	free if resident has a blue badge					N			0.00	02/01/2024		0.00	0.0%	01/02/2025		
resident - New Born Babies (Households with a new born baby up to 3 months old are automatically entitled to 30 free additional visitor parking hours per 12 month period)	Free with eligibility check					N			0.00	02/01/2024		0.00	0.0%	01/02/2025		
resident permits - over 60s entitlement (households with a minimum of 1 resident over the age of 60) are automatically entitled to 30 free additional visitor parking hours per 12 month period	Free with eligibility check					N			0.00	02/01/2024		0.00	0.0%	01/02/2025		
Residents - 1 month temporary																
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	50.00	02/01/2024	N/A	60.00	20.0%	01/02/2025		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	65.00	02/01/2024	N/A	75.00	15.4%	01/02/2025		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	215.00	02/01/2024	N/A	235.00	9.3%	01/02/2025		
Residents - 6 mth Foreign Vehicles																
Low Emissions	<900cc or <120g/km				C	N		OUT OF SCOPE	90.00	02/01/2024	N/A	110.00	22.2%	01/02/2025		
Standard					C	N		OUT OF SCOPE	150.00	02/01/2024	N/A	170.00	13.3%	01/02/2025		
High Emissions	>3000 cc or >225g/km				C	N		OUT OF SCOPE	380.00	02/01/2024	N/A	410.00	7.9%	01/02/2025		

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - PARKING																
Description of Fee / Charge	Note	Subjective Code	Budget details				Existing Charges				New Proposals					
			Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (/house)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
MARKET TRADERS																
Market Traders (annual - one day per week)	Up to 100g/km				C	N	OUT OF SCOPE	195.00	02/01/2024	N/A	205.00	5.1%	01/02/2025			
	101 - 170g/km or below 1549cc				C	N		275.00	02/01/2024		290.00	5.5%	01/02/2025			
	171g/km or above 1549 cc				C	N		425.00	02/01/2024		450.00	5.9%	01/02/2025			
Market Traders (3 month)	Up to 100g/km				C	N	OUT OF SCOPE	280.00	02/01/2024	N/A	290.00	3.6%	01/02/2025			
	101 - 170g/km or below 1549cc				C	N		295.00	02/01/2024		310.00	5.1%	01/02/2025			
	171g/km or above 1549 cc				C	N		320.00	02/01/2024		340.00	6.3%	01/02/2025			
Market Trader (annual - 12 month)	Up to 100g/km				C	N	OUT OF SCOPE	515.00	02/01/2024	N/A	525.00	1.9%	01/02/2025			
	101 - 170g/km or below 1549cc				C	N		545.00	02/01/2024		570.00	4.6%	01/02/2025			
	171g/km or above 1549 cc				C	N		590.00	02/01/2024		630.00	6.8%	01/02/2025			
VISITOR PERMITS																
Residents	per hour (capped at 10 hours for those in a longer CPZ)				C	N	OUT OF SCOPE	1.00	02/01/2024	N/A	1.10	10.0%	01/02/2025			
Business	per hour				C	N	OUT OF SCOPE	2.20	02/01/2024	N/A	2.40	9.1%	01/02/2025			
All zone visitor permits	per hour				C	N	OUT OF SCOPE	3.00	02/01/2024	N/A	3.00	0.0%	01/02/2025			
ESSENTIAL USER PERMITS																
Essential user permits (Internal and partner agencies) annual																
Low Emissions	Up to 100g/km					N		235.00	02/01/2024		250.00	6.4%	01/02/2025			
Standard	101 - 170g/km or below 1549cc					N		520.00	02/01/2024		560.00	7.7%	01/02/2025			
High Emissions	171g/km or above 1549 cc					N		870.00	02/01/2024		950.00	9.2%	01/02/2025			
Essential user permits (Internal and partner agencies) one month																
						N		165.00	02/01/2024		190.00	15.2%	01/02/2025			
ANNUAL CHARITY PERMITS																
Charity 1st Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	60.00	02/01/2024	N/A	65.00	8.3%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	100.00	02/01/2024	N/A	110.00	10.0%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	170.00	02/01/2024	N/A	190.00	11.8%	01/02/2025			
Charity 2nd Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	90.00	02/01/2024	N/A	100.00	11.1%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	155.00	02/01/2024	N/A	170.00	9.7%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	230.00	02/01/2024	N/A	255.00	10.9%	01/02/2025			

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - PARKING

Description of Fee / Charge	Note	Subjective Code	Budget details				Existing Charges					New Proposals				
			Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (house)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
Charity 3rd Permit Holder (Single Zone)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	115.00	02/01/2024	N/A	125.00	8.7%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	215.00	02/01/2024	N/A	235.00	9.3%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	300.00	02/01/2024	N/A	330.00	10.0%	01/02/2025			
Charity 1st Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	105.00	02/01/2024	N/A	115.00	9.5%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	155.00	02/01/2024	N/A	170.00	9.7%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	280.00	02/01/2024	N/A	310.00	10.7%	01/02/2025			
Charity 2nd Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	150.00	02/01/2024	N/A	160.00	6.7%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	280.00	02/01/2024	N/A	300.00	7.1%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	410.00	02/01/2024	N/A	440.00	7.3%	01/02/2025			
Charity 3rd Permit Holder (ALL ZONES)																
Low Emissions	Up to 100g/km				C	BE	OUT OF SCOPE	220.00	02/01/2024	N/A	240.00	9.1%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	BE	OUT OF SCOPE	450.00	02/01/2024	N/A	490.00	8.9%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	BE	OUT OF SCOPE	560.00	02/01/2024	N/A	610.00	8.9%	01/02/2025			
POOL PERMITS																
For Businesses																
	First Permit				C	BE	OUT OF SCOPE	790.00	02/01/2024	N/A	830.00	5.1%	01/02/2025			
	Second Permit				C	BE	OUT OF SCOPE	1,400.00	02/01/2024	N/A	1,500.00	7.1%	01/02/2025			
	Third & subsequent permits				C	BE	OUT OF SCOPE	1,750.00	02/01/2024	N/A	1,900.00	8.6%	01/02/2025			
For Residents																
	First Permit				C	BE	OUT OF SCOPE	200.00	02/01/2024	N/A	210.00	5.0%	01/02/2025			
	Second Permit				C	BE	OUT OF SCOPE	325.00	02/01/2024	N/A	350.00	7.7%	01/02/2025			
	Third & subsequent permits				C	BE	OUT OF SCOPE	425.00	02/01/2024	N/A	475.00	11.8%	01/02/2025			
For Charity																
	First Permit				C	BE	OUT OF SCOPE	150.00	02/01/2024	N/A	160.00	6.7%	01/02/2025			
	Second Permit				C	BE	OUT OF SCOPE	220.00	02/01/2024	N/A	250.00	13.6%	01/02/2025			
	Third & subsequent permits				C	BE	OUT OF SCOPE	300.00	02/01/2024	N/A	350.00	16.7%	01/02/2025			
For Essential Users																
	Annual				C	BE	OUT OF SCOPE	570.00	02/01/2024	N/A	600.00	5.3%	01/02/2025			
MOTORCYCLE ANNUAL PERMITS																
Residential																
Low Emissions	Up to 100g/km				C	N	OUT OF SCOPE	46.00	02/01/2024	N/A	50.00	8.7%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	N	OUT OF SCOPE	62.50	02/01/2024	N/A	65.00	4.0%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	N	OUT OF SCOPE	175.00	02/01/2024	N/A	185.00	5.7%	01/02/2025			
Business																
Low Emissions	Up to 100g/km			G01632	C	N	OUT OF SCOPE	82.50	02/01/2024	N/A	95.00	15.2%	01/02/2025			
Standard	101 - 170g/km or below 1549cc				C	N	OUT OF SCOPE	130.00	02/01/2024	N/A	140.00	7.7%	01/02/2025			
High Emissions	171g/km or above 1549 cc				C	N	OUT OF SCOPE	190.00	02/01/2024	N/A	205.00	7.9%	01/02/2025			
MISCELLANEOUS																
Change of VRM					C	BE	OUT OF SCOPE	10.00	02/01/2024	N/A	10.00	0.0%	01/02/2025			

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - PARKING

Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (/hour)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Change of Address					C	BE		OUT OF SCOPE	22.50	02/01/2024	N/A	22.50	0.0%	01/02/2025		
Refund - Service fee					C	BE		OUT OF SCOPE	27.50	02/01/2024	N/A	27.50	0.0%	01/02/2025		
Lost/Stolen Permit					C	BE		OUT OF SCOPE	25.00	02/01/2024	N/A	25.00	0.0%	01/02/2025		
Dispensations per vehicle	First Day				C	BE		OUT OF SCOPE	65.00	02/01/2024	N/A	70.00	7.7%	01/02/2025		
	Subsequent days				C	BE		OUT OF SCOPE	55.00	02/01/2024	N/A	60.00	9.1%	01/02/2025		
	Annual (one day per week)				C	BE		OUT OF SCOPE	185.00	02/01/2024	N/A	195.00	5.4%	01/02/2025		
Parking Bay Suspensions	Service Charge per 5m length per day	532130	99999	G01632	C	BE	1,400,000	OUT OF SCOPE	105.00	02/01/2024	N/A	110.00	4.8%	01/02/2025		1,500,000
					C	BE		OUT OF SCOPE	80.00	02/01/2024	N/A	90.00		01/02/2025		
CAR CLUB PERMITS																
Fixed bay (any vehicle type)	Annual permit for a fixed Car Club vehicle	409401		G03233	PFI	N		OUT OF SCOPE	191.00	02/01/2024	N/A	210.00		01/02/2025		
Flexible bay (non-Electric Vehicle)	Annual permit for a flexible Car Club vehicle (non-Electric Vehicle)	409401		G03233	PFI	N		OUT OF SCOPE	1,260.00	02/01/2024	N/A	1,386.00		01/02/2025		
Flexible bay (Electric Vehicle)	Annual permit for a flexible Car Club vehicle (Electric Vehicle)	409401		G03233	PFI	N		OUT OF SCOPE	630.00	02/01/2024	N/A	693.00		01/02/2025		
PENALTY CHARGES																
Higher Rate																
Penalty charge notice (Band A)	SM				C	SM	18,441,900	OUT OF SCOPE	130.00	04/01/2024	N/A					18,441,800
Penalty charge notice (Band A - early payment)	SM				C	SM		OUT OF SCOPE	65.00	04/01/2024	N/A					

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - PARKING																
Description of Fee / Charge	Note	Budget details				Existing Charges					New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (/hour)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Lower Rate																
Penalty charge notice (Band A)	SM				C	SM		OUT OF SCOPE	80.00	04/01/2024	N/A					
Penalty charge notice (Band A - early payment)	SM				C	SM		OUT OF SCOPE	40.00	04/01/2024	N/A					
Bus Lane/Moving Traffic Conventions	SM	532140 & 532180	99999 & 99999	G01632 & G01643	C	SM		OUT OF SCOPE	130.00	04/01/2024	N/A					
Bus Lane/Moving Traffic Conventions (early payment)	SM				C	SM		OUT OF SCOPE	65.00	04/01/2024	N/A					
Release from clamp	SM				C	SM		OUT OF SCOPE	70.00	04/01/2024	N/A					
Release from pound	SM				C	SM		OUT OF SCOPE	200.00	04/01/2024	N/A					
Storage charge at pound	SM				C	SM		OUT OF SCOPE	40.00	04/01/2024	N/A					
Vehicle disposal from pound	SM				C	SM		OUT OF SCOPE	70.00	04/01/2024	N/A					
							28,968,000									30,107,860
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - NEIGHBOURHOODS - HIGHWAYS INCLUDING STREET NAMING AND NUMBERING																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Highway Licence - Skip Permit (2 weeks)					C	BE		OUT OF SCOPE	145.00	01/02/2024		145.00	0.0%	01/02/2025		
Material Licence (2 weeks)		532170	99999	G01809	C	BE	1,120,300	OUT OF SCOPE	135.00	01/02/2024		135.00	0.0%	01/02/2025		1,120,300
Scaffold / Hoarding Licence (30 days)					C	BE		OUT OF SCOPE	640.00	01/02/2024		640.00	0.0%	01/02/2025		
Container / Compound Licence (30 days)					C	BE		OUT OF SCOPE	975.00	01/02/2024		975.00	0.0%	01/02/2025		
Street Works Licence					C	BE		OUT OF SCOPE	680.00	01/02/2024		680.00	0.0%	01/02/2025		
London Permit Scheme (NEW) - Category 0,1,2 & TS																
Major PAA					C	SM	477,400	OUT OF SCOPE	105.00	01/02/2024		105.00	0.0%	01/02/2025		477,400
Major					C	SM		OUT OF SCOPE	240.00	01/02/2024		240.00	0.0%	01/02/2025		
Standard					C	SM		OUT OF SCOPE	130.00	01/02/2024		130.00	0.0%	01/02/2025		
Minor					C	SM		OUT OF SCOPE	65.00	01/02/2024		65.00	0.0%	01/02/2025		
Immediate					C	SM		OUT OF SCOPE	60.00	01/02/2024		60.00	0.0%	01/02/2025		
Permit Variation					C	SM		OUT OF SCOPE	45.00	01/02/2024		45.00	0.0%	01/02/2025		
Category 3.4 & Non TS		532170	53201	G01809												
Major PAA					C	SM		OUT OF SCOPE	75.00	01/02/2024		75.00	0.0%	01/02/2025		
Major					C	SM		OUT OF SCOPE	150.00	01/02/2024		150.00	0.0%	01/02/2025		
Standard					C	SM		OUT OF SCOPE	75.00	01/02/2024		75.00	0.0%	01/02/2025		
Minor					C	SM		OUT OF SCOPE	45.00	01/02/2024		45.00	0.0%	01/02/2025		
Immediate					C	SM		OUT OF SCOPE	40.00	01/02/2024		40.00	0.0%	01/02/2025		
Permit Variation					C	SM		OUT OF SCOPE	35.00	01/02/2024		35.00	0.0%	01/02/2025		
S74 & NRSWA Fixed Penalty Notice (Breach of Conditions) - if paid within 29 days					C	SM	247,500	OUT OF SCOPE	80.00	01/02/2024		80.00	0.0%	01/02/2025		247,500
- if paid over 29 days					C	SM		OUT OF SCOPE	120.00	01/02/2024		120.00	0.0%	01/02/2025		
S74 Notice (No Permit) - if paid within 29 days		532330 & 523150	99999	G01809	I	SM		OUT OF SCOPE	300.00	01/02/2024		300.00	0.0%	01/02/2025		
- if paid over 29 days					I	SM		OUT OF SCOPE	500.00	01/02/2024		500.00	0.0%	01/02/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
NRSWA Sample Inspection Fee (Cats A,B & C)	Max. Statutory	532160	99999	G01809	I	SM	65,800	OUT OF SCOPE	50.00	01/02/2024		50.00	0.0%	01/02/2025		65,800
Highways Search income (part)		532190	99999	G01807	C	BE	55,500	OUT OF SCOPE	110.00	01/04/2024		135.00	22.7%	01/02/2025		55,500
Vehicle crossing (per square metre)		532360	99999	G01799	C	P	136,200	OUT OF SCOPE	490.00	01/04/2024		550.00	12.2%	01/02/2025		136,200
Vehicle crossing (Administration Fee)					C	P		OUT OF SCOPE	390.00	01/04/2024		430.00	10.3%	01/02/2025		
Residential Cycle Hangars	per annum	532010	53209	G03373	C	P	128,800	20% STANDARD RATED	37.50	01/04/2024	358	39.00	4.0%	01/02/2025		128,800
Cycle Hubs (access to all Hubs)	per annum	532090	99999	G03373	C	P	27,900	20% STANDARD RATED	37.50	01/04/2024	53	39.00	4.0%	01/02/2025		27,900
Cycle Hubs (access to 1 Hub) NEW FEE	per annum	532090	99999	G03373	C	P		20% STANDARD RATED	N/A	N/A	N/A	N/A	N/A			
Member bike lock removal												35.00		01/02/2025		
HIGHWAY ADVICE SERVICE FEES - PLM 2024																
Charges for a meeting or a review of a Detailed CLP																
Small	1-3 units			G01807		NEW		20% STANDARD RATED	150.00			150.00	0.0%	01/02/2025		
Medium	4-9 units			G01807		NEW		20% STANDARD RATED	240.00			240.00	0.00	01/02/2025		
Small scale major	10-49 units, or 1000 – 4,999 sqm			G01807		NEW		20% STANDARD RATED	360.00			360.00	0.00	01/02/2025		
Medium scale major	50-99 units, or 5,000 – 9,999 sqm			G01807		NEW		20% STANDARD RATED	480.00			480.00	0.00	01/02/2025		
Large major	100-149 units, or 10,000 – 14,999 sqm			G01807		NEW		20% STANDARD RATED	600.00			600.00	0.00	01/02/2025		
Strategic major	150-299 units, or >15,000 sqm			G01807		NEW		20% STANDARD RATED	720.00			720.00	0.00	01/02/2025		
GLA Strategic 150+ or infrastructure projects	300-599 units, 15,000 sqm, 30m+ high			G01807		NEW		20% STANDARD RATED	900.00			900.00	0.00	01/02/2025		
	600 – 1199			G01807		NEW		20% STANDARD RATED	1,140.00			1,140.00	0.00	01/02/2025		
	1200 – 2,999			G01807		NEW		20% STANDARD RATED	1,500.00			1,500.00	0.00	01/02/2025		
	3000 +			G01807		NEW		20% STANDARD RATED	1,680.00			1,680.00	0.00	01/02/2025		
				G01807		NEW		20% STANDARD RATED	1,800.00			1,800.00	0.00	01/02/2025		
Admin charge for the review of an AIP																
Activity	structure category							20% STANDARD RATED	150.00			150.00	0.00	01/02/2025		
1	1			G01807		NEW		20% STANDARD RATED	150.00			150.00	0.00	01/02/2025		
	2			G01807		NEW		20% STANDARD RATED	150.00			150.00	0.00	01/02/2025		
	3			G01807		NEW		20% STANDARD RATED	100.00			100.00	0.00	01/02/2025		
2	0			G01807		NEW		20% STANDARD RATED	100.00			100.00	0.00	01/02/2025		
	1			G01807		NEW		20% STANDARD RATED	100.00			100.00	0.00	01/02/2025		
	2			G01807		NEW		20% STANDARD RATED	100.00			100.00	0.00	01/02/2025		
3	3			G01807		NEW		20% STANDARD RATED	100.00			100.00	0.00	01/02/2025		
	0			G01807		NEW		20% STANDARD RATED	75.00			75.00	0.00	01/02/2025		
	1			G01807		NEW		20% STANDARD RATED	75.00			75.00	0.00	01/02/2025		
	2			G01807		NEW		20% STANDARD RATED	75.00			75.00	0.00	01/02/2025		
	3			G01807		NEW		20% STANDARD RATED	75.00			75.00	0.00	01/02/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Charges for a meeting or review of SuDS and Drainage																
Small	Flood zone 1					NEW		20% STANDARD RATED	150.00			150.00	0.00	01/02/2025		
Small	Flood zone 2					NEW		20% STANDARD RATED	180.00			180.00	0.00	01/02/2025		
Small	Flood zone 3					NEW		20% STANDARD RATED	210.00			210.00	0.00	01/02/2025		
Medium	Flood zone 1					NEW		20% STANDARD RATED	150.00			150.00	0.00	01/02/2025		
Medium	Flood zone 2					NEW		20% STANDARD RATED	180.00			180.00	0.00	01/02/2025		
Medium	Flood zone 3					NEW		20% STANDARD RATED	240.00			240.00	0.00	01/02/2025		
Small scale major	Flood zone 1					NEW		20% STANDARD RATED	210.00			210.00	0.00	01/02/2025		
Small scale major	Flood zone 2					NEW		20% STANDARD RATED	240.00			240.00	0.00	01/02/2025		
Small scale major	Flood zone 3					NEW		20% STANDARD RATED	300.00			300.00	0.00	01/02/2025		
Medium scale major	Flood zone 1					NEW		20% STANDARD RATED	240.00			240.00	0.00	01/02/2025		
Medium scale major	Flood zone 2					NEW		20% STANDARD RATED	360.00			360.00	0.00	01/02/2025		
Medium scale major	Flood zone 3					NEW		20% STANDARD RATED	480.00			480.00	0.00	01/02/2025		
Large major	Flood zone 1					NEW		20% STANDARD RATED	360.00			360.00	0.00	01/02/2025		
Large major	Flood zone 2					NEW		20% STANDARD RATED	480.00			480.00	0.00	01/02/2025		
Large major	Flood zone 3					NEW		20% STANDARD RATED	600.00			600.00	0.00	01/02/2025		
Strategic major	Flood zone 1					NEW		20% STANDARD RATED	420.00			420.00	0.00	01/02/2025		
Strategic major	Flood zone 2					NEW		20% STANDARD RATED	540.00			540.00	0.00	01/02/2025		
Strategic major	Flood zone 3					NEW		20% STANDARD RATED	660.00			660.00	0.00	01/02/2025		
GLA Strategic 150-299, 15,000sqm, 30+m high	Flood zone 1					NEW		20% STANDARD RATED	480.00			480.00	0.00	01/02/2025		
GLA Strategic 150-299, 15,000sqm, 30+m high	Flood zone 2					NEW		20% STANDARD RATED	600.00			600.00	0.00	01/02/2025		
GLA Strategic 150-299, 15,000sqm, 30+m high	Flood zone 3					NEW		20% STANDARD RATED	720.00			720.00	0.00	01/02/2025		
GLA Strategic 300-599	Flood zone 1					NEW		20% STANDARD RATED	600.00			600.00	0.00	01/02/2025		
GLA Strategic 300-599	Flood zone 2					NEW		20% STANDARD RATED	720.00			720.00	0.00	01/02/2025		
GLA Strategic 300-599	Flood zone 3					NEW		20% STANDARD RATED	900.00			900.00	0.00	01/02/2025		
GLA Strategic 600-1199	Flood zone 1					NEW		20% STANDARD RATED	900.00			900.00	0.00	01/02/2025		
GLA Strategic 600-1199	Flood zone 2					NEW		20% STANDARD RATED	1,200.00			1,200.00	0.00	01/02/2025		
GLA Strategic 600-1299	Flood zone 3					NEW		20% STANDARD RATED	1,380.00			1,380.00	0.00	01/02/2025		
GLA Strategic 1200-2999	Flood zone 1					NEW		20% STANDARD RATED	1,200.00			1,200.00	0.00	01/02/2025		
GLA Strategic 1200-2999	Flood zone 2					NEW		20% STANDARD RATED	1,500.00			1,500.00	0.00	01/02/2025		
GLA Strategic 1200-2999	Flood zone 3					NEW		20% STANDARD RATED	1,800.00			1,800.00	0.00	01/02/2025		
GLA Strategic 3000+	Flood zone 1					NEW		20% STANDARD RATED	1,440.00			1,440.00	0.00	01/02/2025		
GLA Strategic 3000+	Flood zone 2					NEW		20% STANDARD RATED	1,680.00			1,680.00	0.00	01/02/2025		
GLA Strategic 3000+	Flood zone 3					NEW		20% STANDARD RATED	1,920.00			1,920.00	0.00	01/02/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Charge for a meeting or review relation to -	Street lighting					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Car Park Management Plan					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Road Safety Audit					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Delivery and Servicing Plan					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Wayfinding Design					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Boundary Treatment					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
	A Highway Condition Survey					NEW		20% STANDARD RATED	180.00			180.00	0.0%	01/02/2025		
CLP Monitoring Fees -																
Small	1-3 units					NEW		Out of scope	250.00			250.00	0.0%	01/02/2025		
Medium	4-9 units					NEW		Out of scope	750.00			750.00	0.0%	01/02/2025		
Small Scale Major	10-24 units, or 1000 - 4,999 sqm					NEW		Out of scope	2,000.00			2,000.00	0.0%	01/02/2025		
Medium Scale Major	25-49 units, or 5,000 - 9,999 sqm					NEW		Out of scope	4,500.00			4,500.00	0.0%	01/02/2025		
Large Scale Major	50-100 units, or 10,000 - 14,999 sqm					NEW		Out of scope	7,500.00			7,500.00	0.0%	01/02/2025		
Strategic Major	100 + units, or >15,000 sqm					NEW		Out of scope	9,000.00			9,000.00	0.0%	01/02/2025		
GLA Stratgic Major	150+ units, 15,000 sqm, 30m+ high													01/02/2025		
	150-299 units					NEW		Out of scope	11,000.00			11,000.00	0.0%	01/02/2025		
	300 - 599 units					NEW		Out of scope	15,000.00			15,000.00	0.0%	01/02/2025		
	600 - 1199					NEW		Out of scope	30,000.00			30,000.00	0.0%	01/02/2025		
	1200 - 2,999					NEW		Out of scope	50,000.00			50,000.00	0.0%	01/02/2025		
	3000 +					NEW		Out of scope	Bespoke			Bespoke	0.0%	01/02/2025		
Developer Highway Works Fees																
An application and administration fee						NEW		Out of scope	650.00			650.00	0.0%	01/02/2025		
A design check and drawing check fee	This varies from 7.5% for larger highway works associated with major application schemes, to 20% for works at smaller sites													01/02/2025		
Inspection Fee or Supervisory and Project Management Cost	The varies from 7.5% of total highways works associated with major applications or, 12.5% for sites with more minor works.													01/02/2025		
New service - generate and design and works package	Fee starting at £1,200													01/02/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Charges for LLFA pre application advice																
1-3 units						NEW			180.00			180.00	0.0%	01/02/2025		
4-9 units						NEW			210.00			210.00	0.0%	01/02/2025		
10-24 units, or 1000 – 4,999 sqm						NEW			300.00			300.00	0.0%	01/02/2025		
25-49 units, or 5,000 – 9,999 sqm						NEW			420.00			420.00	0.0%	01/02/2025		
50-100 units, or 10,000 – 14,999 sqm						NEW			480.00			480.00	0.0%	01/02/2025		
100 + units, or >15,000 sqm						NEW			660.00			660.00	0.0%	01/02/2025		
150-299 units						NEW			780.00			780.00	0.0%	01/02/2025		
300 – 599 units						NEW			840.00			840.00	0.0%	01/02/2025		
600 - 1199						NEW			1,140.00			1,140.00	0.0%	01/02/2025		
1200 – 2,999						NEW			1,440.00			1,440.00	0.0%	01/02/2025		
3000 +						NEW			1,560.00			1,560.00	0.0%	01/02/2025		
Oversailing licence																
Application Fee						NEW		OUT OF SCOPE	750.00			750.00	0.0%	01/02/2025		
Public Right of Way																
Application fees						NEW		OUT OF SCOPE	6,000.00			6,000.00	0.0%	01/02/2025		
Advertising fees						NEW		OUT OF SCOPE	3,700.00			3,700.00	0.0%	01/02/2025		
Street Naming & Numbering																
Solicitor Search		523380	53215	G01807	C	P		20% STANDARD RATED	110.00	01.04.2024		135.00	22.7%	01/02/2025		
Application Fees for development		523380	53215	G01807	C	P	128,500	20% STANDARD RATED	400.00	01.04.2024		450.00	12.5%	01/02/2025		128,500
Property numbering		523380	53215	G01807	C	P		20% STANDARD RATED	120.00	01.04.2024		150.00	25.0%	01/02/2025		
Street Naming		523380	53215	G01807	C	P		20% STANDARD RATED	550.00	01.04.2024		700.00	27.3%	01/02/2025		
							2,387,900									2,387,900
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
Highway licences London Borough of Waltham Forest																
Statutory Guidance for Highway Authority Permit Schemes (publishing.service.gov.uk)																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - NEIGHBOURHOOD - PARKS & ALLOTMENTS																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Open Space (Free Childrens Community Events up to 1 hour)		531020	99999	G07042	C/ I	S	41,700	OUT OF SCOPE	23.00	04/01/2024		24.00	4.3%	01/04/2025		42,200
Open Space (Hire Per Day) - Up To 25 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	64.00	04/01/2024		66.50	3.9%	01/04/2025		
Open Space (Hire Per Day) - Up To 50 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	110.00	04/01/2024		113.00	2.7%	01/04/2025		
Open Space (Hire Per Day) - Up To 75 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	160.00	04/01/2024		165.00	3.1%	01/04/2025		
Open Space (Hire Per Day) - Up To 150 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	320.00	04/01/2024		331.00	3.4%	01/04/2025		
Open Space (Hire Per Day) - Up To 300 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	630.00	04/01/2024		652.00	3.5%	01/04/2025		
Open Space (Hire Per Day) - Up To 500 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	1,050.00	04/01/2024		1,088.00	3.6%	01/04/2025		
Open Space (Hire Per Day) - Up To 1000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	1,700.00	04/01/2024		1,760.00	3.5%	01/04/2025		
Open Space (Hire Per Day) - Up To 5000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	2,400.00	04/01/2024		2,480.00	3.3%	01/04/2025		
Open Space (Hire Per Day) - Up To 10000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	4,500.00	04/01/2024		4,663.00	3.6%	01/04/2025		
Parks and Open Spaces Commercial/Ticketed Events	Rates negotiated upon application															
Pavilion Hire - (per hour)		531020	99999	G07042	C/ I	S		OUT OF SCOPE	38.00	04/01/2024		40.00	5.3%	01/04/2025		
Pavilion Hire - (per hour) out of operational hours		531020	99999	G07042	C/ I	S		OUT OF SCOPE	70.00	04/01/2024		72.50	3.6%	01/04/2025		
Coaching and personal trainers Adult rate (per hour)		531020	99999	G07042	C/ I	S		OUT OF SCOPE	25.00	01/04/2024		26.00	4.0%	01/04/2025		
Coaching and personal trainers Adult rate (community fitness/not charging community)		531020	99999	G07042	C/ I	S		OUT OF SCOPE	10.00	01/04/2024		10.00	0.0%	01/04/2025		
Coaching and personal trainers Childrens rate (per hour)		531020	99999	G07042	C/ I	S		OUT OF SCOPE	12.50	01/04/2024		13.00	4.0%	01/04/2025		
Bowls - Club Hire Per Rink Per Season - Club use only		531020	99999	G07042	C/ I	S		OUT OF SCOPE	900.00	01/04/2024		932.00	3.6%	01/04/2025		
Bowls - Casual - Adult		531020	99999	G07042	C/ I	S		20% STANDARD RATED	9.00	01/04/2024		9.32	3.6%	01/04/2025		
Bowls - Casual - U16/60+		531020	99999	G07042	C/ I	S		20% STANDARD RATED	4.50	01/04/2024		4.66	3.6%	01/04/2025		
Childrens Fairs	Fee as per Open Space hire discounted by 50%															
Park use by Fairs:																
Small Fair (per day) 14 rides		531020	99999	G07042	C/ I	P		20% STANDARD RATED	720.00	01/04/2024		750.00	4.2%	01/04/2025		
Large Fair (per day) 15 plus rides		531020	99999	G07042	C/ I	P		20% STANDARD RATED	900.00	01/04/2024		930.00	3.3%	01/04/2025		
Non operational days (per day) admission banding for the vehicles		531020	99999	G07042	C/ I	P		20% STANDARD RATED	220.00	01/04/2024		230.00	4.5%	01/04/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Non Animal Circus - Chestnuts, Ridgeway Park, Marsh Lane. Other venues under consideration.																
Small up to 500 seats per performance per day		531020	99999	G07042	C/I	P		20% STANDARD RATED	430.00	01/04/2024		445.00	3.5%	01/04/2025		
medium up to 750 seats per performance per day		531020	99999	G07042	C/I	P		20% STANDARD RATED	750.00	01/04/2024		770.00	2.7%	01/04/2025		
Up to 1,000 seats per performance per day		531020	99999	G07042	C/I	P		20% STANDARD RATED	900.00	01/04/2024		932.00	3.6%	01/04/2025		
Over 1,000 seats	Negotiable based on numbers	531020	99999	G07042	C/I	P		20% STANDARD RATED								
Non Performance Days - per day		531020	99999	G07042	C/I	P		20% STANDARD RATED				230.00		01/04/2025		
Allotments																
Per 25m sq. or 1 Rod																
Average Out Of Borough per rod		531040	99999	G01673	I	S	100,200	OUT OF SCOPE	36.30	01/04/2024		38.00	4.7%	01/04/2025		104,100
Average Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	7.15	01/04/2024		8.00	11.9%	01/04/2025		
Average Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	15.40	01/04/2024		16.00	3.9%	01/04/2025		
High Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	18.70	01/04/2024		19.50	4.3%	01/04/2025		
High Out Of Borough per rod		531040	99999	G01673	I	S		OUT OF SCOPE	46.75	01/04/2024		48.50	3.7%	01/04/2025		
High Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	8.25	01/04/2024		9.00	9.1%	01/04/2025		
Low Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	13.20	01/04/2024		14.00	6.1%	01/04/2025		
Low Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	5.83	01/04/2024		6.50	11.5%	01/04/2025		
Low Out Of Borough per rod		531040	99999	G01673	I	S		OUT OF SCOPE	28.60	01/04/2024		30.00	4.9%	01/04/2025		
Food Growing sites																
Per raised bed		533040	99999	G01673	I	S	900	OUT OF SCOPE								900
Coronation Gardens Annexe - Oliver Road Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	31.90	01/04/2024		33.00	3.4%	01/04/2025		
Ive Farm Close - Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	31.90	01/04/2024		33.00	3.4%	01/04/2025		
Harvey Road - Leytonstone	New	533040	99999	G01673	I	S		OUT OF SCOPE				33.00	New	01/04/2025		
Swan Path - Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	31.90	01/04/2024		33.00	3.4%	01/04/2025		
Bakers Arms	New	533040	99999	G01673	I	S						33.00	New	01/04/2025		
Pastures Food growing site	New	533040	99999	G01673	I	S						33.00	New	01/04/2025		
							142,800									147,200
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - SPORTS AND LEISURE PASTURES																
Description of Fee / Charge	Notes	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
Lettings Income																
Pastures	3 Service withdrawn															
Main Building		532060	99999	G02062	I	BE	69,800	EXEMPT	55.00	01/04/2023						
General Area								EXEMPT	500.00	01/04/2023	60.00	9.1%	01/04/2025			
Block booking General Area of 10								EXEMPT	55.00	01/04/2023	550.00	10.0%	01/04/2025			
Sports Hall		532060	99999	G02062	I	BE		EXEMPT	500.00	01/04/2023	60.00	9.1%	01/04/2025		73,200	
Block booking Sports Hall of 10								EXEMPT	500.00	01/04/2023	550.00	10.0%	01/04/2025			
Kitchen		532060	99999	G02062	I	BE		EXEMPT	16.00	01/04/2023	17.00	6.3%	01/04/2025			
Off Peak Hours 09.00 - 16.00																
General Area		532060	99999	G02062	I	BE		EXEMPT	30.00	01/04/2023	33.00	10.0%	01/04/2025			
Sports Hall		532060	99999	G02062	I	BE		EXEMPT	30.00	01/04/2023	33.00	10.0%	01/04/2025			
Kitchen		532060	99999	G02062	I	BE		EXEMPT	16.00	01/04/2023	17.00	6.3%	01/04/2025			
							69,800								73,200	
KEY TO CHARGING POLICY																
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
Feel Good Community Activity Rates																
50% Discount on all facilities where agreed (discretionary)																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - Sport Pitch & Open Space

Description of Fee / Charge (1)	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)			
Pitches - Football																
11 a side Adult Casual		532060	99999	G01901				135.00	01/04/24		145.00	7.41%	01/04/2025			
Block price - 10 games or more		532060	99999	G01901				900.00	01/04/24		1000.00	11.11%	01/04/2025			
11 a side Youth		532060	99999	G01901				70.00	01/04/24		75.00	7.14%	01/04/2025			
Block price - 10 games or more		532060	99999	G01901				550.00	01/04/24		620.00	12.73%	01/04/2025			
Schools rate - Casual rate per hour youth		532060	99999	G01901				40.00	01/04/24		45.00	12.50%	01/04/2025			
Pitches - Cricket																
Cricket Pitch - Casual per game		532060	99999	G01901				165.00	01/04/24		180.00	9.1%	01/04/2025			
Cricket pitch Block Booking 10 or more											1452.00	NEW	01/04/2025			
Synthetic cricket pitch per hour		532060	99999	G01901				30.00	01/04/24		33.00	10.0%	01/04/2025			
Training on Grass (no markings per hour)		532060	99999	G01901				20.00	01/04/24		22.00	10.0%	01/04/2025			
Room Hire																
Boxing Gym Casual		532060	99999	G01901			£111,800	56.00	01/04/24		61.60	10.0%	01/04/2025		£119,800	
Boxing Gym block of 10		532060	99999	G01901				382.00	01/04/24		420.20	10.0%	01/04/2025			
Cricket Hub																
Indoor Cricket Net Peak		532060	99999	G01901				21.00	01/04/24		23.00	9.5%	01/04/2025			
Indoor Cricket Net Off Peak		532060	99999	G01901				16.00	01/04/24		17.00	6.3%	01/04/2025			
Studio Casual		532060	99999	G01901				37.00	01/04/24		41.00	10.8%	01/04/2025			
Studio Block of 10		532060	99999	G01901				278.00	01/04/24		305.00	9.7%	01/04/2025			
Multi Purpose Room Casual		532060	99999	G01901				56.00	01/04/24		61.00	8.9%	01/04/2025			
Multi Purpose Room Block of 10		532060	99999	G01901				380.00	01/04/24		420.00	10.5%	01/04/2025			
Clubroom Casual		532060	99999	G01901				56.00	01/04/24		61.00	8.9%	01/04/2025			
Clubroom Block of 10		532060	99999	G01901				380.00	01/04/24		418.00	10.0%	01/04/2025			
Classroom Casual		532060	99999	G01901				54.00	01/04/24		60.00	11.1%	01/04/2025			
Classroom Block of 10		532060	99999	G01901				370.00	01/04/24		407.00	10.0%	01/04/2025			
							111,800								119,800	

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes:

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - Sport Pitch & Open Space																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
		(1)			(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Grass Pitches - Football/Rugby/Hockey																
11 a side Adults Casual		531020	99999	G03269	C/ I	S	£597,100	20% STANDARD RATED								
Block price - 10 games or more		531020	99999	G03269	C/ I	S		EXEMPT	135.00		145.00	7%	01/04/2025		£627,100	
11 a side Youth		531020	99999	G03269	C/ I	S		20% STANDARD RATED	945.00		1,050.00	11%	01/04/2025			
Block price - 10 games or more		531020	99999	G03269	C/ I	S		EXEMPT	70.00		75.00	7%	01/04/2025			
9 a side- Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	560.00		620.00	11%	01/04/2025			
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	55.00		60.00	9%	01/04/2025			
7 a side - Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	440.00		490.00	11%	01/04/2025			
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	50.00		55.00	10%	01/04/2025			
5 a side-Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	400.00		450.00	13%	01/04/2025			
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	43.00		45.00	5%	01/04/2025			
Schools rate - Casual rate per hour		531020	99999	G03269	C/ I	S		20% STANDARD RATED	300.00		340.00	13%	01/04/2025			
Schools rate - Tournament hire per day		531020	99999	G03269	C/ I	S		EXEMPT	40.00		45.00	13%	01/04/2025			
Training on Grass (no markings or goalposts- per hour)		531020	99999	G03269	C/ I	S		20% STANDARD RATED	250.00		275.00	10%	01/04/2025			
								RATED	25.00		27.00	8%	01/04/2025			
3G/ Astro Pitch - Football																
Low Hall 7 a side 3G-Casual		531020	99999	G03269	C/ I	S										
		531020	99999	G03269	C/ I	S		20% STANDARD RATED			75.00	9%	01/04/2025			
		531020	99999	G03269	C/ I	S		EXEMPT	68.50		600.00	9%	01/04/2025			
Low Hall 7 a side 3G-Block booking - 10 bookings		531020	99999	G03269	C/ I	S			548.00							

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	(13)
Salisbury Hall and Jubilee 3 G Peak time		531020	99999	G03269	C/ I	S										
Casual - Full Pitch	10 games or more no VAT charged if block booking and paying all at once	531020	99999	G03269	C/ I	S		20% STANDARD RATED	180.00			180.00	0%	01/04/2025		
Junior Full pitch casual bookings		531020	99999	G03269	C/ I	S		EXEMPT	1,440.00			1,440.00	0%	01/04/2025		
Junior Full pitch block booking								20% STANDARD RATED	90.00			95.00	6%	01/04/2025		
7 a side full pitch - casual booking		531020	99999	G03269	C/ I	S		EXEMPT	720.00			760.00	6%	01/04/2025		
7 a side pitch block booking - 10 bookings		531020	99999	G03269	C/ I	S		20% STANDARD RATED	85.00			90.00	6%	01/04/2025		
7 a side pitch - casual booking - Junior		531020	99999	G03269	C/ I	S		EXEMPT	680.00			720.00	6%	01/04/2025		
7 a side pitch block booking - Junior - 10 bookings		531020	99999	G03269	C/ I	S		20% STANDARD RATED	80.00			85.00	6%	01/04/2025		
Jubilee 3 G								EXEMPT	640.00			680.00	6%	01/04/2025		
7 a side full pitch - casual booking								EXEMPT	85.00			85.00	0%	01/04/2025		
7 a side pitch block booking - 10 bookings								EXEMPT	680.00			680.00	0%	01/04/2025		
7 a side pitch - casual booking - Junior							EXEMPT	80.00			80.00	0%	01/04/2025			
7 a side pitch block booking - Junior - 10 bookings							EXEMPT	640.00			640.00	0%	01/04/2025			
Feel Good Too / Drapers Field 3G																
Casual-Full Pitch								20% STANDARD RATED	180.00			180.00	0%	01/04/2025		
Junior Full pitch casual bookings								EXEMPT	1,440.00			1,440.00	0%	01/04/2025		
Junior Full pitch block booking								20% STANDARD RATED	90.00			95.00	6%	01/04/2025		
9 a side full pitch - casual booking								EXEMPT	720.00			760.00	5.6%	01/04/2025		
9 a side pitch block booking - 10 bookings								20% STANDARD RATED	80.00			95.00	NEW	01/04/2025		
7 a side full pitch - casual booking								EXEMPT	750.00			760.00	NEW	01/04/2025		
7 a side pitch block booking - 10 bookings								20% STANDARD RATED	85.00			90.00	5.9%	01/04/2025		
7 a side pitch - casual booking - Junior								EXEMPT	680.00			748.00	10.0%	01/04/2025		
7 a side pitch block booking - Junior - 10 bookings								20% STANDARD RATED	80.00			88.00	10.0%	01/04/2025		
7 a side pitch block booking - Junior - 10 bookings								EXEMPT	640.00			704.00	10.0%	01/04/2025		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	£ (13)
Casual - Full Pitch Hockey								20% STANDARD	100.00			110.00	10.0%	01/04/2025		
Casual- Full Pitch - block booking								EXEMPT	80.00			88.00	10.0%	01/04/2025		
Adult Casual - Half Pitch Hockey								EXEMPT	75.00			82.00	9.3%	01/04/2025		
Adult - Half Pitch Hockey - block booking								EXEMPT	60.00			66.00	10.0%	01/04/2025		
Youth Casual - Full Pitch Hockey								EXEMPT	50.00			55.00	10.0%	01/04/2025		
Youth - Half Pitch Hockey - block booking								EXEMPT	40.00			44.00	10.0%	01/04/2025		
Casual Beach Volleyball Court								20% STANDARD	20.00			22.00	10.0%	01/04/2025		
Casual -Beach Volleyball Court block booking								EXEMPT	20.00			22.00	10.0%	01/04/2025		
Up to 6pm on astro/3G off peak																
Casual - Full Pitch		531020	99999	G03269	C/I	S		20% STANDARD					10.0%	01/04/2025		
Casual - Full Pitch - block booking 10		531020	99999	G03269	C/I	S		RATED	80.00			88.00	10.0%	01/04/2025		
9 a side pitch - casual		531020	99999	G03269	C/I	S		EXEMPT	740.00			814.00	10.0%	01/04/2025		
9 a side pitch - block booking of 10		531020	99999	G03269	C/I	S		20% STANDARD				79.00	NEW	01/04/2025		
7 a side full pitch - casual		531020	99999	G03269	C/I	S		RATED	0.00			632.00	NEW	01/04/2025		
7 a side full pitch - block booking of 10		531020	99999	G03269	C/I	S		EXEMPT	0.00			44.00	10.0%	01/04/2025		
7 a side full pitch - block booking of 10		531020	99999	G03269	C/I	S		RATED	40.00			352.00	10.0%	01/04/2025		
EXEMPT								EXEMPT	320.00							
Cricket Charges																
Per site - Casual		531020	99999	G03269	C/I	S		20% STANDARD	165.00			180.00	9.1%	01/04/2025		
Per site - block of 10		531020	99999	G03269	C/I	S		RATED	1000.00			1200.00	20.0%	01/04/2025		
Outdoor cricket nets - per net per hour		531020	99999	G03269	C/I	S		EXEMPT				16.00	6.7%	01/04/2025		
Synthetic cricket pitch per hour		531020	99999	G03269	C/I	S		20% STANDARD	15.00			33.00	10.0%	01/04/2025		
								RATED	30.00							
Tennis Charges																
Tennis - Per Court, per adult Ridgeway Park		531020	99999	G03269	C/I	S		20% STANDARD				6.00	9.1%	01/04/2025		
Tennis - Per Floodlit Court, per adult Ridgeway Park		531020	99999	G03269	C/I	S		RATED	5.50			8.00	3.2%	01/04/2025		
Tennis Membership - Adult per annum (free access excl. Ridgeway)		531020	99999	G03269	C/I	S		20% STANDARD	7.75			38.00	8.6%	01/04/2025		
Tennis Membership - Family per annum (free access excl. Ridgeway)		531020	99999	G03269	C/I	S		RATED	35.00			55.00	10.0%	01/04/2025		
								RATED	50.00							
							597,100									627,100
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - THE HIVE (formerly SUNTRAP) - Outdoor Education Centre High Beach Loughton

Description of Fee / Charge (1)	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 £ (4)	Current VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)
LBWF schools - no VAT																
Day visits - must cover tutor day rate plus 30% contribution to costs = £250 x 1.3 = £325																
Peak season March 2024 - Oct 2024																
EY-KS2	Bulk						OUT OF SCOPE	£390	24/04/2024		£410	5.00%	01/02/2024	10.00%	4,100	
KS3-KS4	bulk						OUT OF SCOPE	£425	24/04/2024		£450	5.00%	01/02/2024	10.00%	4,500	
Off peak season November 2024 - February 2025															0	
EY-KS2	increasing						OUT OF SCOPE	£330	24/04/2024		£350	5.00%	01/02/2024	10.00%	3,500	
KS3-KS4	increasing						OUT OF SCOPE	£365	24/04/2024		£385	5.00%	01/02/2024	10.00%	3,850	
Day visits for A level, BTEC and post-16 (existing schemes of work)															0	
LBWF maintained schools & colleges	increasing	532060					OUT OF SCOPE	£435	24/04/2024		£460	5.00%	01/02/2024	10.00%	4,600	
Charge for additional A' level, BTEC and post-16 students LBWF maintained schools & colleges	increasing	/572100	99999	G01899			OUT OF SCOPE	£37	24/04/2024		£40	5.00%	01/02/2024	10.00%	0	
Residentials must cover 3.5 days tutor time per class plus 50% contribution to costs - £1312.5															0	
3 day 20 camping pods residential															0	
	The biggest proportion of income														0	
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff						13,200	OUT OF SCOPE	£7,100	24/04/2024						0	
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff							OUT OF SCOPE	£6,250	24/04/2024						0	
Year round KS4 to Post 16 max. 48 students and 4 staff							OUT OF SCOPE	£7,200	24/04/2024						0	
3 day 10 camping pods residential															0	
	The biggest proportion of income														0	
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff							OUT OF SCOPE	£3,800	24/04/2024						0	
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff							OUT OF SCOPE	£3,250	24/04/2024						0	
Year round KS4 to Post 16 max. 24 students and 2 staff							OUT OF SCOPE	£4,000	24/04/2024						0	
2 day 20 camping pods residential															0	
November 2023 — March 2024 only KS2-4 max 64 students and 8 staff, Post 16 max 48 students and 4 staff							OUT OF SCOPE	£3,500	24/04/2024						0	
November 2023 — March 2024 only KS4 to Post 16 max. 48 students and 4 staff							OUT OF SCOPE	£3,750	24/04/2024						0	
2 day 10 camping pods residential															0	
November 2023 — March 2024 only KS2-4 max 32 students and 4 staff, Post 16 max 24 students and 2 staff							OUT OF SCOPE	£1,900	24/04/2024						0	
November 2023 — March 2024 only KS4 to Post 16 max. 24 students and 4 staff							OUT OF SCOPE	£1,950	24/04/2024						0	
Outreach must cover staff time, animal care and transport															0	
Half day tuition for outreach visits (EYFS- KS4)	More of these						OUT OF SCOPE	£300	24/04/2024		£325	10.00%	01/02/2024	10.00%	3,250	
Full day tuition for outreach visits (EYFS – KS4)	Fewer of these						OUT OF SCOPE	£570	24/04/2024		£570	0.00%	01/02/2024	10.00%	5,700	
INSET for teachers must cover staff time for planning, delivery and transport															0	
Residentials - new pricing structure															0	
Per head for one night											£120	NA	01/02/2024	180.00%	21,600	
Per head for two nights											£180	NA	01/02/2024	360.00%	64,800	
Not LBWF schools (as above plus 20% VAT)															0	
Day visits - must cover tutor day rate plus 30% contribution to costs = £250 x 1.3 = £325															0	
Peak season March 2024 - Oct 2024															0	
EY-KS2	All as above plus VAT						20% STANDARD RATED	£468	24/04/2024		£492	5.00%	01/02/2024	10.00%	4,920	
KS3-KS4							20% STANDARD RATED	£510	24/04/2024		£540	5.00%	01/02/2024	10.00%	5,400	
Off peak season November 2024 - February 2025															0	
EY-KS2							20% STANDARD RATED	£396	24/04/2024		£420	5.00%	01/02/2024	10.00%	4,200	
KS3-KS4							20% STANDARD RATED	£438	24/04/2024		£462	5.00%	01/02/2024	10.00%	4,620	
Day visits for A level, BTEC and post-16															0	
Non-LBWF schools & colleges		532060					20% STANDARD RATED	£564	24/04/2024		£552	5.00%	01/02/2024	10.00%	5,520	
Charge for additional A' level, BTEC and post-16 students non-LBWF maintained schools & colleges		/572100	99999	G01899			20% STANDARD RATED	£48	24/04/2024		£48	5.00%	01/02/2024	0	0	
Residentials must cover 3.5 days tutor time per class plus 50% contribution to costs - £1312.5															0	
3 day 20 camping pods residential															0	
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff						350000	20% STANDARD RATED	£8,520	24/04/2024						0	
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff							20% STANDARD RATED	£7,500	24/04/2024						0	
Year round KS4 to Post 16 max. 48 students and 4 staff							20% STANDARD RATED	£8,640	24/04/2024						0	

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW															
Division/Service Area - THE HIVE (formerly SUNTRAP) - Outdoor Education Centre High Beach Loughton															
Description of Fee / Charge (1)	Budget details					Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 £	Current VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase %	Effective Date	Anticip. Volume (% of existing)
LBWF schools - no VAT															
Day visits - must cover tutor day rate plus 30% contribution to costs = £250 x 1.3 = £325															
Peak season March 2024 - Oct 2024															
EY-KS2	Bulk						OUT OF SCOPE	£390	24/04/2024		£410	5.00%	01/02/2024	10.00%	4,100
KS3-KS4	bulk						OUT OF SCOPE	£425	24/04/2024		£450	5.00%	01/02/2024	10.00%	4,500
Off peak season November 2024 - February 2025															0
EY-KS2	increasing						OUT OF SCOPE	£330	24/04/2024		£350	5.00%	01/02/2024	10.00%	3,500
KS3-KS4	increasing						OUT OF SCOPE	£365	24/04/2024		£385	5.00%	01/02/2024	10.00%	3,850
Day visits for A level, BTEC and post-16 (existing schemes of work)															0
LBWF maintained schools & colleges	increasing	532060					OUT OF SCOPE	£435	24/04/2024		£460	5.00%	01/02/2024	10.00%	4,600
Charge for additional A level BTEC and post-16 students LBWF maintained schools & colleges	increasing	/572100	99999	G01899			OUT OF SCOPE	£37	24/04/2024		£40	5.00%	01/02/2024	10.00%	0
Residential must cover 3.5 days tutor time per class plus 50% contribution to costs - £1312.6															
3 day 20 camping pods residential															
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff	The biggest proportion of income					13,200	OUT OF SCOPE	£7,100	24/04/2024						
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff							OUT OF SCOPE	£6,250	24/04/2024						
Year round KS4 to Post 16 max. 48 students and 4 staff							OUT OF SCOPE	£7,200	24/04/2024						
3 day 10 camping pods residential															
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff	The biggest proportion of income						OUT OF SCOPE	£3,800	24/04/2024						
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff							OUT OF SCOPE	£3,250	24/04/2024						
Year round KS4 to Post 16 max. 24 students and 2 staff							OUT OF SCOPE	£4,000	24/04/2024						
2 day 20 camping pods residential							OUT OF SCOPE	£3,500	24/04/2024						
November 2023 - March 2024 only KS2-4 max 64 students and 8 staff, Post 16 max 48 students and 4 staff							OUT OF SCOPE	£3,750	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 48 students and 4 staff							OUT OF SCOPE	£1,900	24/04/2024						
2 day 10 camping pods residential							OUT OF SCOPE	£1,950	24/04/2024						
November 2023 - March 2024 only KS2-4 max 32 students and 4 staff, Post 16 max 24 students and 2 staff							OUT OF SCOPE	£1,950	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 24 students and 4 staff							OUT OF SCOPE	£300	24/04/2024		£325	10.00%	01/02/2024	10.00%	0
Outreach must cover staff time, animal care and transport	More of these						OUT OF SCOPE	£570	24/04/2024		£570	0.00%	01/02/2024	10.00%	3,250
Half day tuition for outreach visits (EYFS- KS4)	Fewer of these						OUT OF SCOPE	£570	24/04/2024						5,700
Full day tuition for outreach visits (EYFS - KS4)															0
INSET for teachers must cover staff time for planning, delivery and transport															
3 day 10 camping pods residential															
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff							20% STANDARD RATED	£4,560	24/04/2024						
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff							20% STANDARD RATED	£3,900	24/04/2024						
Year round KS4 to Post 16 max. 24 students and 2 staff							20% STANDARD RATED	£4,800	24/04/2024						
2 day 20 camping pods residential															
November 2023 - March 2024 only KS2-4 max 64 students and 8 staff, Post 16 max 48 students and 4 staff							20% STANDARD RATED	£4,200	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 48 students and 4 staff							20% STANDARD RATED	£4,500	24/04/2024						
2 day 10 camping pods residential															
November 2023 - March 2024 only KS2-4 max 32 students and 4 staff, Post 16 max 24 students and 2 staff							20% STANDARD RATED	£2,280	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 24 students and 4 staff							20% STANDARD RATED	£2,340	24/04/2024						
Residential - new pricing structure															
Per head for one night							20% STANDARD RATED				£144	NA	01/02/2024	180.00%	25,920
Per head for two nights							20% STANDARD RATED				£216	NA	01/02/2024	360.00%	77,760
Outreach must cover staff time, animal care and transport															0
Half day tuition for outreach visits (EYFS- KS4)							20% STANDARD RATED	£360	24/04/2024		£390	5.00%	01/02/2024	10.00%	3,900
Full day tuition for outreach visits (EYFS - KS4)							20% STANDARD RATED	£684	24/04/2024		£684	5.00%	01/02/2024	10.00%	6,840
Corporate/other group rates to cover staffing for the day plus contribution to costs.															0
Venue Hire - Initial starting rate	increasing						20% STANDARD RATED	504	24/04/2024		£540	7.00%	NA	40%	21,600

NEIGHBOURHOODS AND ENVIRONMENT 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - THE HIVE (formerly SUNTRAP) - Outdoor Education Centre High Beach Loughton

Description of Fee / Charge (1)	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 £ (4)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)	
LBWF schools - no VAT																
Day visits - must cover tutor day rate plus 30% contribution to costs = £250 x 1.3 = £325																
Peak season March 2024 - Oct 2024																
EY-KS2	Bulk															
KS3-KS4	bulk															
Off peak season November 2024 - February 2025																
EY-KS2	increasing															
KS3-KS4	increasing															
Day visits for A level, BTEC and post-16 (existing schemes of work)																
LBWF maintained schools & colleges	increasing	532060														
Charge for additional A level, BTEC and post-16 students LBWF maintained schools & colleges	increasing	/572100	99999	G01899		BE										
Residentialists must cover 3.5 days tutor time per class plus 50% contribution to costs - £1312.6																
3 day 20 camping pods residential																
	The biggest proportion of income															
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff							13,200	OUT OF SCOPE	£7,100	24/04/2024						
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff								OUT OF SCOPE	£6,250	24/04/2024						
Year round KS4 to Post 16 max. 48 students and 4 staff								OUT OF SCOPE	£7,200	24/04/2024						
3 day 10 camping pods residential																
	The biggest proportion of income															
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff								OUT OF SCOPE	£3,800	24/04/2024						
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff								OUT OF SCOPE	£3,250	24/04/2024						
Year round KS4 to Post 16 max. 24 students and 2 staff								OUT OF SCOPE	£4,000	24/04/2024						
2 day 20 camping pods residential																
November 2023 - March 2024 only KS2-4 max 64 students and 8 staff, Post 16 max 48 students and 4 staff								OUT OF SCOPE	£3,500	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 48 students and 4 staff								OUT OF SCOPE	£3,750	24/04/2024						
2 day 10 camping pods residential																
November 2023 - March 2024 only KS2-4 max 32 students and 4 staff, Post 16 max 24 students and 2 staff								OUT OF SCOPE	£1,900	24/04/2024						
November 2023 - March 2024 only KS4 to Post 16 max. 24 students and 4 staff								OUT OF SCOPE	£1,950	24/04/2024						
Outreach must cover staff time, animal care and transport																
Half day tuition for outreach visits (EYFS- KS4)	More of these							OUT OF SCOPE	£300	24/04/2024	£325	10.00%	01/02/2024	10.00%	3,250	
Full day tuition for outreach visits (EYFS - KS4)	Fewer of these							OUT OF SCOPE	£570	24/04/2024	£570	0.00%	01/02/2024	10.00%	5,700	
INSET for teachers must cover staff time for planning, delivery and transport																
INSET for teachers must cover staff time for planning, delivery and transport																
Half day in school training (2.5 hours fr up to 30 teaching staff)								20% STANDARD RATED	£600	Immediate	£600	0.00%	NA	0	0	
Accredited Carbon literacy training - benchmarked against other providers through CLT																
Carbon literacy for educators - minimum course fee for up to 12 people	rare							20% STANDARD RATED	£1,650	24/04/2024	£1,650	0.00%	NA	1	0	
Additional attendees on carbon literacy for educators - up to 20	rare							20% STANDARD RATED	£138	24/04/2024	£138	0.00%	NA	0	0	
Carbon literacy for local authorities- minimum course fee for up to 12 people	rare							20% STANDARD RATED	£1,920	24/04/2024	£1,920	0.00%	NA	1	0	
Additional attendees on carbon literacy for local authorities- up to 20	rare							20% STANDARD RATED	£162	24/04/2024	£162	0.00%	NA	0	0	
Family/community activities based on offering 10 spaces must cover staff time and contribution to costs	bespoke - lots of variables							20% STANDARD RATED	£12	Immediate	£13	5%	01/02/2024	250%	3,250	
2 hour family activity eg bewild/squirrels/home ed																
							363,200								363,200	

KEY TO CHARGING POLICY

Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes:

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - QUEENS ROAD																
Description of Fee / Charge	Budget Details						Existing Charges					New Proposals				
	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	% (10)	(11)	(12)	(13)
Meeting room 1 Sunday 2hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE	3,264	EXEMPT	33.00	04/01/2024	96					
Meeting room alternative Wednesdays 1.5hrs 24 weeks	3	532060	99999	G02205	I	BE		EXEMPT								
Meeting room 2 Sunday 3hrs x 48 weeks	4	532060	99999	G02205	I	BE	2,448	EXEMPT	33.00	04/01/2024	72	34.65	5.0%	04/01/2025	14%	2,218
Main Hall 2 hr every last Sunday of the month 12months x 2hrs	3	532060	99999	G02205	I	BE		EXEMPT								
Main Hall Sunday 3.5 hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE	10,080	EXEMPT	60.00	04/01/2024	168	63.00	5.0%	04/01/2025	86%	13,687
Main Hall Sunday 2 hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE		EXEMPT								
Main Hall Tuesday 1.5hrs x 48 wks per annum estimate	3	532060	99999	G02205	I	BE		EXEMPT								
IT Suite estimate 2-3 hrs hire weekly	2	532060	99999	G02205	I	BE		EXEMPT								
Main Hall Adhoc weekday (estimate 96 hours open 1 day a week for 2 hrs x 48 weeks)	1	532060	99999	G02205	C	BE		EXEMPT								
Main Hall Adhoc bookings weekend (estimate at 6 hours weekly x 48 weeks)	1	532060	99999	G02205	C	BE		EXEMPT								
Budgeted income not achievable							42,708									42,596
TOTAL							58,500		126			97.65				58,500
KEY TO CHARGING POLICY																
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
1. Fees are set to reflect the usage of the main hall by Waltham Forest staff running Children & Family Centre activities																
2. The fees were set to be comparative with other community venues and the premises manager has some memory that Cabinet set an amount to charge																
3. The church has been using the building for several years and therefore have a rolling community agreement where they are charged a discounted rate																
4. More recently, the Director made a decision not to let out the hall for external groups so that the centre could serve the needs of the community including the existing churches																
5. The site is shared with Footsteps Nursery and the rent for such commercial business is collected by the Property Services																

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - REGISTRARS

Description of Fee / Charge (1)	Budget details						Existing Charges				New Proposals					
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Registration Fees/Certificates:																01/11/2024
Certificates - at time of registration					C	SM		OUT OF SCOPE		01/05/2019		£12.50				01/05/2024
Certificates - after registration					C	SM		OUT OF SCOPE		01/05/2019		£12.50				01/05/2024
Issued by Superintendent Registrar					C	P		OUT OF SCOPE		01/05/2019		£12.50				01/05/2024
Issued by Sen Registrar - 24 hour service (Inc.£10 Admin Fee)		532310	53217/ 53220	G03302	C	P	318,400	OUT OF SCOPE		01/05/2019		£22.50				01/05/2024
General Search of the Indexes					C	SM		OUT OF SCOPE		01/05/2019		£20.00				01/05/2024
Notices of Marriage/Civil Partnership					C	SM		OUT OF SCOPE		01/05/2019		£42.00				01/05/2024
Notice of Marriage/Civil Partnership Booking Fee (Saturdays or evenings)					C	P		OUT OF SCOPE		01/05/2019		£42.00				01/05/2024
Statutory Marriage - Walthamstow Library										01/05/2019		£56.00				
Marriage/Civil Partnership ceremonies:																
Town Hall																
Micro Monday - simple 15min budget ceremony 10am and 10.30am										01/02/2024		£185.00				01/11/2024
Seeweed																
Statutory					C	P		OUT OF SCOPE								
Mon-Thu am					C	P		OUT OF SCOPE	£236.50	01/02/2024		£255.00	7.8%			01/11/2024
Mon-Thu pm					C	P		OUT OF SCOPE	£236.50	01/02/2024		£255.00	7.8%			01/11/2024
Friday am					C	P		OUT OF SCOPE	£291.50	01/02/2024		£320.00	9.8%			01/11/2024
Friday pm					C	P		OUT OF SCOPE	£291.50	01/02/2024		£320.00	9.8%			01/11/2024
Sat am									£462.00	01/02/2024		£470.00	1.7%			01/11/2024
Sat pm									£462.00	01/02/2024		£470.00	1.7%			01/11/2024
Sun									£462.00	01/02/2024		£525.00	13.6%			01/11/2024
Bank hol									£544.50	01/02/2024		£595.00	9.3%			01/11/2024
Special Dates									£968.00	01/02/2024						
Marigold																
Mon-Thu am										01/02/2024		£650.00				01/11/2024
Mon-Thu pm										01/02/2024		£650.00				01/11/2024
Friday am										01/02/2024		£725.00				01/11/2024
Friday pm										01/02/2024		£725.00				01/11/2024
Sat am										01/02/2024		£895.00				01/11/2024
Sat pm										01/02/2024		£895.00				01/11/2024
Sun										01/02/2024		£1,025.00				01/11/2024
Bank hol										01/02/2024		£1,195.00				01/11/2024
Special Dates																
Strawberry																
Mon-Thu am									£236.50	01/02/2024		£255.00	7.8%			01/11/2024
Mon-Thu pm									£236.50	01/02/2024		£255.00	7.8%			01/11/2024
Friday am									£291.50	01/02/2024		£320.00	9.8%			01/11/2024
Friday pm									£291.50	01/02/2024		£320.00	9.8%			01/11/2024
Sat am									£462.00	01/02/2024		£470.00	1.7%			01/11/2024
Sat pm									£462.00	01/02/2024		£470.00	1.7%			01/11/2024
Sun									£462.00	01/02/2024		£525.00	13.6%			01/11/2024
Bank hol									£544.50	01/02/2024		£595.00	9.3%			01/11/2024
Special Dates									£1,452.00	01/02/2024						
Lodden																
Mon-Thu am									£335.50	01/02/2024		£370.00	10.3%			01/11/2024
Mon-Thu pm									£335.50	01/02/2024		£370.00	10.3%			01/11/2024
Friday am									£423.50	01/02/2024		£465.00	9.8%			01/11/2024
Friday pm									£423.50	01/02/2024		£465.00	9.8%			01/11/2024
Sat am									£489.50	01/02/2024		£525.00	7.3%			01/11/2024
Sat pm									£489.50	01/02/2024		£525.00	7.3%			01/11/2024
Sun									£489.50	01/02/2024		£625.00	27.7%			01/11/2024
Bank hol									£770.00	01/02/2024		£850.00	10.4%			01/11/2024
Special Dates									£1,452.00							

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - REGISTRARS

Description of Fee / Charge (1)	Budget details						Existing Charges		New Proposals							
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Lodden & Strawberry																
Mon-Thu am								£412.50	01/02/2024			£445.00	7.9%	01/11/2024		
Mon-Thu pm								£412.50	01/02/2024			£445.00	7.9%	01/11/2024		
Friday am								£462.00	01/02/2024			£515.00	11.5%	01/11/2024		
Friday pm		532310	53218/ 53219	G03302			261,000	£462.00	01/02/2024			£515.00	11.5%	01/11/2024		261,000
Sat am								£605.00	01/02/2024			£635.00	5.0%	01/11/2024		
Sat pm								£605.00	01/02/2024			£635.00	5.0%	01/11/2024		
Sun								£605.00	01/02/2024			£705.00	16.5%	01/11/2024		
Bank hol								£935.00	01/02/2024			£1,028.00	9.9%	01/11/2024		
Special Dates								£1,452.00								
Foyer																
Friday am									01/02/2024							
Friday pm									01/02/2024							
Sat am									01/02/2024			£1,700.00		01/11/2024		
Sat pm									01/02/2024			£1,700.00		01/11/2024		
Sun									01/02/2024			£1,850.00		01/11/2024		
Bank hol									01/02/2024			£2,200.00		01/11/2024		
Special Dates																
Chamber																
Mon-Thu am									01/02/2024							
Mon-Thu pm									01/02/2024							
Friday am									01/02/2024			£1,700.00		01/11/2024		
Friday pm									01/02/2024			£1,700.00		01/11/2024		
Sat am									01/02/2024			£1,850.00		01/11/2024		
Sat pm									01/02/2024			£1,850.00		01/11/2024		
Sun									01/02/2024			£2,000.00		01/11/2024		
Bank hol									01/02/2024							
Special Dates																
Melsetter																
Mon to Thurs									45323			£750.00		01/11/2024		
Friday									45323			£825.00		01/11/2024		
Saturday									45323			£995.00		01/11/2024		
Sunday									45323			£1,095.00		01/11/2024		
BH									45323			£1,250.00		01/11/2024		
Annex																
Friday									45323			£525.00		01/11/2024		
Sat									45323			£620.00		01/11/2024		
Sunday									45323			£725.00		01/11/2024		
Changes to Ceremonies																
Admin Fee for any Change					C	N		OUT OF SCOPE		£47.19	01/02/2024	£50.00	6.0%	01/11/2024		

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - REGISTRARS

Description of Fee / Charge (1)	Budget details						Existing Charges		New Proposals							
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Approved venues												£0.00				
Monday - Friday (during office hours)					C	P		OUT OF SCOPE	£535.00	01/02/2024		£585.00	9.3%	01/11/2024		
Monday - Friday (outside office hours)					C	P		OUT OF SCOPE	£600.00	01/02/2024		£660.00	10.0%	01/11/2024		
Saturday									£650.00	01/02/2024		£660.00	1.5%	01/11/2024		
Saturday after 4pm									£725.00	01/02/2024		£745.00	2.8%	01/11/2024		
Sunday									£800.00	01/02/2024		£800.00	0.0%	01/11/2024		
Sunday after 4pm									£850.00	01/02/2024		£895.00	5.3%	01/11/2024		
Valentine's Day, Christmas Eve, New Year's Eve & New Years Day										01/02/2024		£995.00				
Bank Holidays									£885.00	01/02/2024		£1,500.00	69.5%	01/11/2024		
Bank Holidays after 4pm					C	P		OUT OF SCOPE								
							579,400									579,400

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																	
Division/Service Area - CITIZENSHIP CEREMONIES																	
Description of Fee / Charge (1)	Note	Budget details				Existing Charges						New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see Key below) (3)	Budgeted Income 2024/25 Excl. VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)	
Citizenship Ceremonies							89,300										89,300
Group Ceremonies					C	SM		OUT OF SCOPE	£85.00	01/05/2024		£130.00	53%	01/05/2025			
Single Ceremonies					C	P		OUT OF SCOPE	£115.50	01/05/2023							
Monday evenings private Single Ceremonies					C	P			130.00	01/05/2023		£145.00	12%	01/11/2024			
Wednesday afternoon private Ceremonies									100.00	01/05/2023		£115.00	15%	01/11/2024			
Saturday Private Ceremonies		532310	53206	G03302					150.00	01/05/2023		£165.00	10%	01/11/2024			
European Passport Return Service (New)					C	P		20% STANDARD RATED	£25.30								
Deed Poll Service (New)									£59.40								
Settlement Checking service (new)									£15.40								
							89,300										89,300
KEY TO CHARGING POLICY																	
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																	
KEY TO CREDIT POLICY																	
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																	
Notes																	

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area - LIBRARIES																
Description of Fee / Charge	Note	Budget Details					Existing Charges				New Proposals					
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy	Budgeted Income 2024/25 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT £	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges incl. VAT £	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT £
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
HIRE CHARGES																
Reservations - self service online reservations							OUT OF SCOPE	£0.79	01/04/2024		£0.87	10%	01/01/2025			
Reservations - self service online reservations Concessions							OUT OF SCOPE	£0.46	01/04/2024		£0.51	10%	01/01/2025			
Reservations - request per item in stock with staff assistance							OUT OF SCOPE	£2.32	01/04/2024		£2.55	10%	01/01/2025			
Reservations - Concessions							OUT OF SCOPE	£1.10	01/04/2024		£1.21	10%	01/01/2025			
Reservations - Not in stock or outside LLC or Interlibrary Loans		531020	99999	G01920	C	N	OUT OF SCOPE	£4.19	01/04/2024		£4.61	10%	01/01/2025			
Reservations - British Library							OUT OF SCOPE	£9.70	01/04/2024		£10.67	10%	01/01/2025			
Talking Books/Audio Books							20% STANDARD RATED	£2.10	01/04/2024		£2.31	10%	01/01/2025			
Talking Books/Audio Books - over 60s							20% STANDARD RATED	£0.79	01/04/2024		£0.87	10%	01/01/2025			
PENALTY FEES																
Overdue books per item per day								23,000								23,000
Overdue charges - Concessionary									£0.46	01/04/2024	£0.51	10%	01/01/2025			
Maximum overdue charge per item		532150	99999	G01920	C	N	OUT OF SCOPE	£0.35	01/04/2024		£0.39	10%	01/01/2025			
Lost ticket replacement								£8.20	01/04/2024		£9.02	10%	01/01/2025			
Lost ticket replacement Concessionary								£1.66	01/04/2024		£1.83	10%	01/01/2025			
								£0.92	01/04/2024		£1.00	10%	01/01/2025			
PRINTING/PHOTOCOPYING																
Black and white photocopies, A4 (per page)								24,000								24,000
Black and white photocopies, A3 (per page)									£0.36	01/04/2024	£0.40	10%	01/01/2025			
Colour photocopies, A4 (per page)									£0.48	01/04/2024	£0.53	10%	01/01/2025			
Colour photocopies, A3 (per page)		531040	99999	G01920	C	BE	20% STANDARD RATED	£1.85	01/04/2024		£0.93	-50%	01/01/2025			
Black and white printing, A4 (per page)								£3.00	01/04/2024		£1.50	-50%	01/01/2025			
Colour printing, A4 (per page)								£0.36	01/04/2024		£0.40	10%	01/01/2025			
Scanning								£0.48	01/04/2024		£0.53	10%	01/01/2025			
								£0.83	01/04/2024		£0.91	10%	01/01/2025			

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy	Budgeted Income 2024/25 Excl. VAT. £ (4)	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges incl. VAT £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges incl. VAT. £ (9)	% Price Increase (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT. £ -13
(1)					(2)	(3)	251,000									251,000
LETTINGS INCOME																
COMMUNITY ROOM HIRE (Hale End/Lea Bridge/Leytonstone/Walthamstow/Wood Street)																
Opening Hours - Standard charge									£44.01	01/04/2024		£48.40	10%	01/01/2025		
Opening Hours - Concessionary charge									£21.37	01/04/2024		£19.44	10%	01/01/2025		
Opening Hours - Regular Hirers & Community Caretakers									£17.67	01/04/2024		£24.20	37%	01/01/2025		
Out of Hours - Standard charge									£83.28	01/04/2024		£91.61	10%	01/01/2025		
Out of Hours - Concessionary charge									£60.52	01/04/2024		£40.27	10%	01/01/2025		
Out of Hours - Regular Hirers									£36.61	01/04/2024		£45.81	25%	01/01/2025		
COMMUNITY ROOM HIRE (Walthamstow/Leyton/Leytonstone/Hale End)																
Opening Hours - Standard Charge									£34.07	01/04/2024		£37.48	10%	01/01/2025		
Opening Hours - Concessionary Charge									£16.40	01/04/2024		£15.25	10%	01/01/2025		
Opening Hours - Regular Hire									£13.86	01/04/2024		£18.74	35%	01/01/2025		
Out of Hours - Standard Charge									£55.56	01/04/2024		£61.12	10%	01/01/2025		
Out of Hours - Concessionary Charge									£35.23	01/04/2024		£36.08	10%	01/01/2025		
Out of Hours - Regular Hire									£32.80	01/04/2024		£45.81	40%	01/01/2025		
HALL HIRE (Leytonstone/Walthamstow/Lea Bridge Extension)																
Opening Hours - Standard charge		532060	99999	G01920	C / I	S		EXEMPT	£76.92	01/04/2024		£84.61	10%	01/01/2025		
Opening Hours - Concessionary charge									£39.15	01/04/2024		£34.82	10%	01/01/2025		
Opening Hours - Regular Hirers & Community Caretakers									£31.65	01/04/2024		£42.31	34%	01/01/2025		
Out of Hours - Standard charge									£116.19	01/04/2024		£127.81	10%	01/01/2025		
Out of Hours - Concessionary charge									£78.31	01/04/2024		£55.52	10%	01/01/2025		
Out of Hours - Regular Hirers									£50.47	01/04/2024		£63.91	27%	01/01/2025		
Meeting Pods (Walthamstow)																
Opening Hours - Standard Charge									£12.50	01/04/2024		£10	-20%	01/01/2025		
COMMUNITY SPACES (The Space Leytonstone, Walthamstow Reading Room)																
Out of Hours - Standard charge									£93.44	01/04/2024		£102.78	10%	01/01/2025		
Out of Hours - Concessionary charge									£66.87	01/04/2024		£45.87	10%	01/01/2025		
Out of Hours - Regular Hirers									£41.70	01/04/2024		£51.39	23%	01/01/2025		
ICT SUITE HIRE (All Buildings)																
Out of Hours - Standard charge									£80.73	01/04/2024		£88.80	10%	01/01/2025		
Out of Hours - Concessionary charge									£59.37	01/04/2024		£40.27	10%	01/01/2025		
Out of Hours - Regular Hirers									£36.61	01/04/2024		£44.40	22%	01/01/2025		
Event Space (Lea Bridge Library Extension)																
4 hours block hire									£300.00	01/04/2024		£400	33%	01/01/2025		
							472,500									472,500
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes:																
Café income is as stated or 10% of takings, whichever is greater.																

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																	
Division/Service Area - Employment, Business and Skills (Adult Learning Service)																	
Description of Fee / Charge	Budget details						Existing Charges					New Proposals					
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT	
(1)					(2)	(3)	(4)	(5)	£ (6)	(7)	(8)	£ (9)	(10)	(11)	(12)	£ (13)	
ALS (Academic year)																	
Adult Learner Responsive per hour									£2.90 - £4.00	09/01/2021		£3 - £4.10					
Adult Learner Responsive - Discounted Rate per hour									£0.90 - £1.20	09/01/2021		£1 - £1.30					
Adult Safeguarded Learning per hour	1 & 2	531040							£4.30 - £5.00	09/01/2021		£4.40 - £5.10					
Adult Safeguarded Learning - Discounted Rate per hour		532230		G01847	C	S	100,000	EXEMPT	£1.29 - £1.50	09/01/2021		£1.40 - £1.60			100,000		
ALS Extra Course Fees	1	532330		G01842	C//O Internal Req	BE	5,000	EXEMPT	12	09/01/2021		14	Various	09/01/2025		5,000	
Exam income		531060		G02058	C	BE	15,500	EXEMPT								15,500	
Customised Workskills	2	532330		G01842	C//O Internal Req	P	5,000		14	09/01/2021		15				5,000	
*reduction not through fees and charges - funded through ESF																	
							125,500									125,500	
KEY TO CHARGING POLICY																	
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																	
KEY TO CREDIT POLICY																	
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																	
Notes:																	
1. Fee increases are constrained by the extreme price sensitivity of our main customer groups. The GLA have increased the earnings threshold below which residents are entitled to fully funded learning without having to pay fees. This has taken the majority of residents we work with out of scope for fee increases. However, fully funded learners enable us to draw down our external funding more efficiently and the cost benefit of this re: loss of fees is more than made up. The remaining learners who must pay fees are those who earn over the London Living Wage which at £13 ph is still a very low income. The in																	

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area		Culture and Heritage (Museum & Galleries)														
Budget details							Existing Charges					New Proposals				
Description of Fee / Charge	Note in general try and found up	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
William Morris Gallery (WGM)																
Sales - shop		531040	99999	G01923	C	P	262,500	20% STANDARD RATED/ ZERO RATED	Individual items will be increase based on inflation	04/01/2024	N/A			04/01/2025		283,894
On-Line Sales		532010	53209	G01923	C	P	64,900			04/01/2024	N/A			04/01/2025		70,040
Licence Fees		532170	99999	G01923	C	P	209,700			04/01/2024	N/A			04/01/2025		247,200
Image and Loan Fees- see below		532330	99999	G01923	C	P	5,500			04/01/2024	N/A			04/01/2025		5,500
Schools Visits / Workshops		572100	99999	G01923	C	P	5,300			04/01/2024	N/A			04/01/2025		24,205
Reproduction Fees/Royalties (Image and loan fee- see line 12)																
Reproduction Fees																
Stills used in television and film/documentaries.																
One country		532330	99999	G01923	C	P		20% STANDARD RATED	84.1	04/01/2024		84.1	0.0%	04/01/2025		
World		532330	99999	G01923	C	P		20% STANDARD RATED	172.1	04/01/2024		172.1	0.0%	04/01/2025		
Personal use and academic review and journals with a print run under 1,000																
Existing image																
Charge for each image thereafter		532330	99999	G01923	C	P		20% STANDARD RATED	15	04/01/2024		15	0.0%	04/01/2025		
New Image		532330	99999	G01923	C	P		20% STANDARD RATED	15	04/01/2024		15	0.0%	04/01/2025		
New Photography - Price Available on request																
Exhibition catalogues (one-time, non-exclusive use) per image up to full page size reproduction																
Editorial Content																
Editorial Content		532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
Front Cover		532330	99999	G01923	C	P		20% STANDARD RATED	184.8	04/01/2024		184.8	0.0%	04/01/2025		
Books and other publications (one-time, non-exclusive use) per image up to full page size reproduction																
Editorial Content																
0-5000		532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
5,001-10,000		532330	99999	G01923	C	P		20% STANDARD RATED	147.8	04/01/2024		147.8	0.0%	04/01/2025		
10,001- 20,000		532330	99999	G01923	C	P		20% STANDARD RATED	208	04/01/2024		208	0.0%	04/01/2025		

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																	
Division/Service Area		Culture and Heritage (Museum & Galleries)															
		Budget details					Existing Charges					New Proposals					
Description of Fee / Charge		Note in general try and round up	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)						(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Cover illustration																	
0-5000			532330	99999	G01923	C	P		20% STANDARD RATED	184.8	04/01/2024		184.8	0.0%	04/01/2025		
5,001-10,000			532330	99999	G01923	C	P		20% STANDARD RATED	303.7	04/01/2024		303.7	0.0%	04/01/2025		
10,001- 20,000			532330	99999	G01923	C	P		20% STANDARD RATED	428.5	04/01/2024		428.5	0.0%	04/01/2025		
Websites-academic (one-time, non-exclusive use):																	
Editorial Content			532330	99999	G01923	C	P		20% STANDARD RATED	50	04/01/2024		50	0.0%	04/01/2025		
Home page			532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
0-3: 0% 4-7: 25% 8-12: 35%																	
Websites- commercial (one-time, non-exclusive use):																	
Editorial Content			532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
Home page			532330	99999	G01923	C	P		20% STANDARD RATED	185	04/01/2024		185	0.0%	04/01/2025		
0-3: 0% 4-7: 25% 8-12: 35%																	
Newspapers, magazines and commercial publications																	
National:																	
Editorial Content			532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
Cover illustration			532330	99999	G01923	C	P		20% STANDARD RATED	190.5	04/01/2024		190.5	0.0%	04/01/2025		
Marketing Literature																	
Editorial Content			532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
Front Cover			532330	99999	G01923	C	P		20% STANDARD RATED	97	04/01/2024		97	0.0%	04/01/2025		
Still used in television and film/documentaries																	
One country			532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
World			532330	99999	G01923	C	P		20% STANDARD RATED	171	04/01/2024		171	0.0%	04/01/2025		
Still used in marketing film																	
One country			532330	99999	G01923	C	P		20% STANDARD RATED	171	04/01/2024		171	0.0%	04/01/2025		
World			532330	99999	G01923	C	P		20% STANDARD RATED	249	04/01/2024		249	0.0%	04/01/2025		

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area		Culture and Heritage (Museum & Galleries)														
Budget details							Existing Charges					New Proposals				
Description of Fee / Charge	Note in general try and found up	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)							£ (4)	(5)	£ (6)	(7)	(8)	£ (9)	(10)	(11)	(12)	£ (13)
Exhibitions use, panels and displays																
Up to one year		532330	99999	G01923	C	P		20% STANDARD RATED	84.8	04/01/2024		84.8	0.0%	04/01/2025		
Over one year		532330	99999	G01923	C	P		20% STANDARD RATED	171	04/01/2024		171	0.0%	04/01/2025		
<u>Vestry House Museum (VHM)* CURRENTLY CLOSED UNTIL SPRING 2026</u>																
Sales		531040	99999	G01922	C	P	5,800		-			-				0
Service Fees (COPYING)		532230	99999	G01922	C	P										
A4 photocopy (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1	04/01/2024		1	0.0%	04/01/2025		
A3 photocopy (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1	04/01/2024		1	0.0%	04/01/2025		
A4 printout from microfiche/film (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1.25	04/01/2024		1.25	0.0%	04/01/2025		
A4 low resolution scan, printed on paper (colour or b/w)		532230	99999	G01922	C	P		OUT OF SCOPE	3	04/01/2024		3	0.0%	04/01/2025		
A4 high resolution scan, printed on paper (colour or b/w)		532230	99999	G01922	C	P		OUT OF SCOPE	8	04/01/2024		8	0.0%	04/01/2025		
Certified copy of parish register entry (Fee set by Diocese of Chelmsford)		532230	99999	G01922	C	P		OUT OF SCOPE	5	04/01/2024		5	0.0%	04/01/2025		
Use of a camera (digital or non-digital) [per day]		532230	99999	G01922	C	P		OUT OF SCOPE	5	04/01/2024		5	0.0%	04/01/2025		
<u>WVG venue hire prices</u>																
Acanthus		531020	99999	G01923	C	P	109,200									56,661
Weekday Half Day (9-12/2-5pm)								EXEMPT	519.75	04/01/2024		519.75	0.0%	04/01/2025		
Weekday Full Day (9-5pm)								EXEMPT	560.175	04/01/2024		560.175	0.0%	05/01/2025		
Weekday evening (5-10pm)										04/01/2024				06/01/2025		
Weekend Half Day								EXEMPT	496.65	04/01/2024		496.65	0.0%	07/01/2025		
Weekend Full Day								EXEMPT	739.2	04/01/2024		739.2	0.0%	08/01/2025		
Weekend evening (5-10pm)										04/01/2024				04/01/2025		
Additional Hour								EXEMPT	127.05	04/01/2024		127.05	0.0%	05/01/2025		
										04/01/2024				06/01/2025		
Story Lounge & Tea Room										04/01/2024				07/01/2025		
Weekday Half Day (9-12/2-5pm) Mon only									519.75	04/01/2024		519.75	0.0%	08/01/2025		
Weekday Full Day (9-5pm) Mon only								EXEMPT	825.825	04/01/2024		825.825	0.0%	07/01/2025		
Weekday evening (5-10pm)								EXEMPT	1100	04/01/2024		1100	0.0%	07/01/2025		
Weekend evening (5-10pm)								EXEMPT	1430	04/01/2024		1430	0.0%	07/01/2025		
Additional Hour								EXEMPT	155.925	04/01/2024		155.925	0.0%	07/01/2025		
All Areas																
All Day (Mon only)								EXEMPT	2090.55	04/01/2024		2090.55	0.0%	07/01/2025		

STRONGER COMMUNITIES 2025/26 - FEES AND CHARGES REVIEW																
Division/Service Area		Culture and Heritage (Museum & Galleries)														
		Budget details					Existing Charges					New Proposals				
Description of Fee / Charge	Note in general try and round up	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2024/25 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF	Current Charges	Date of last increase	Volume of Existing Usage (hours)	2025/26 New Fees / Charges	% Price Increase	Effective Date	Anticip. Volume (% of existing)	Budgeted Income 2025/26 excl. VAT
(1)					(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
VHM venue hire prices* CLOSED UNTIL SPRING 2026		531020	99999	G01922	C	P	24,600									0
Half Day (9-12/2-5pm) Mon only								EXEMPT	* Vestry House Museum will be closing for a period up to 2 years at the start of 24-25 as part of the	04/01/2024				07/01/2025		
Full Day (9-5pm) Mon only								EXEMPT		04/01/2024				07/01/2025		
Evening (5-9pm)								EXEMPT		04/01/2024				07/01/2025		
Day & evening								EXEMPT		04/01/2024				07/01/2025		
Additional Hour								EXEMPT		04/01/2024		OUT OF SCOPE		07/01/2025		
							687,500						0			687,500
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																
Notes																
532330 = Miscellaneous Income = £600																

CHIEF EXECUTIVES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - WALTHAM FOREST NEWS

Description of Fee / Charge (1)	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 Excl. VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)
COMMUNICATIONS																
WFN	Internal Advertising	571200	99999	G01272	Other-Internal Recharge (Internal)	BE	40,000									40,000
	External advertising	532030	99999	G01272	I	BE	160,000									160,000
All Charges are presented inc. of VAT																
General Advertisement																
Full Page																
1-off ad								2,406.34			N/A	2,478.53	3%	01/04/2025		
2 ads								2,206.26			N/A	2,272.45	3%	01/04/2025		
4 ads								1,622.25			N/A	1,670.92	3%	01/04/2025		
1/2 page landscape/Portrait																
1-off ad								1,205.87			N/A	1,242.05	3%	01/04/2025		
2 ads								1,103.13			N/A	1,136.22	3%	01/04/2025		
4 ads								810.6			N/A	834.92	3%	01/04/2025		
1/4 page																
1-off ad								643.49			N/A	662.79	3%	01/04/2025		
2 ads								605.64			N/A	623.81	3%	01/04/2025		
4 ads								444.78			N/A	458.12	3%	01/04/2025		
1/8th page																
1-off ad								335.27			N/A	345.33	3%	01/04/2025		
2 ads								302.62			N/A	311.9	3%	01/04/2025		
4 ads								259.56			N/A	267.35	3%	01/04/2025		
1/16th page																
1-off ad								167.63			N/A	172.66	3%	01/04/2025		
2 ads								146			N/A	150.38	3%	01/04/2025		
4 ads								129.78			N/A	133.67	3%	01/04/2025		
Front banner																
1-off ad								670.53			N/A	690.65	3%	01/04/2025		
2 ads								616.46			N/A	634.95	3%	01/04/2025		
4 ads								519.12			N/A	534.69	3%	01/04/2025		

CHIEF EXECUTIVES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - WALTHAM FOREST NEWS

Description of Fee / Charge (1)	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 Excl VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase (10)	Effective Date (11)	Anticip. Volume (% of existina) (12)	Budgeted Income 2025/26 excl. VAT £ (13)
Specials																
4 page cover wrap								9,409.05		N/A	9,691.32	3%	01/04/2025			
4 page centre page pull-out								6,683.67		N/A	6,884.18	3%	01/04/2025			
8 page centre page pull-out								10,706.85		N/A	11,028.06	3%	01/04/2025			
12 page centre page pull-out								16,006.20		N/A	16,486.39	3%	01/04/2025			
Front page banner purchased with supplement								400.16		N/A	412.16	3%	01/04/2025			
Leaflet Drop																
£26 per thousand (plus VAT)									OUT OF SCOPE	N/A	52.24	3%	01/04/2025			
20% Extra for Soalce drop (Exclusive leaflet drop)																
Out door advertising																
Recycling truck screens																
External						16000		576		N/A	593.28		01/04/2025		16,000	
Internal								432		N/A	444.96		01/04/2025			
Digital Kisok																
external						17000		720		N/A	741.6	3%	01/04/2025		17,000	
Internal								576		N/A	593.28	3%	01/04/2025			
Lampost																
External																
Band A											480		27/09/2025			
Band B											360		27/09/2025			
Band C											240		27/09/2025			
Insulation cost per site											360		27/09/2025			
Internal																
Band A											360		27/09/2025			
Band B											240		27/09/2025			
Band C											120		27/09/2025			
Insulation cost per site											300		27/09/2025		55,000	
								233,000								288,000

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes:

RESOURCES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - REVENUES & BENEFITS - REVENUES

Description of Fee / Charge (1)	Budget details						Existing Charges					New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 Excl. VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE (5)	Current Charges £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of victims) (12)	Budgeted Income 2025/26 excl. VAT £ (13)
Court Cost Income - Ctax	1	532150	99999	G01545	O	SM	800,000	OUT OF SCOPE	£99.50	01/04/2024		£120.50	21%	01/02/2025	21.0%	£1,000,000
Court Cost Income - NNDR	1	532150	99999	G01545	O	SM	80,000	OUT OF SCOPE	£199.50	01/04/2024		£199.50	0%	01/02/2025	0.0%	£100,000
							880,000									1,100,000

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes

1. Cost charges reviewed September 2023 and charge to remain the same
2. Residents and businesses continue to experience hardship due to costs of living crisis so feel its not appropriate to increase costs
3. There is a risk that Magistrates will not agree if costs are increased without sound evidence and this would jepordise the recovery cycle

RESOURCES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - Governance and Law - Mortuary

Budget details							Existing Charges					New Proposals				
Description of Fee / Charge (1)	Note	Subjective Code	Analysis Code	Cost Centre	Green Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 Excl. VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or £ (5)	Current Charges incl. VAT £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges incl. VAT £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)
Mortuary																
Storage (Fridge)		532330	99999	G01594	C	BE		20% STANDARD RATED	29.10	03/01/2024		30.56	5%	03/01/2025		
Bariatric storage		532330	99999	G01594	C	BE		20% STANDARD RATED				45.00		03/01/2025		
Freezer storage		532330	99999	G01594	C	BE	876,000	20% STANDARD RATED				45.00		03/01/2025		994,600
Post Mortem 2nd		532330	99999	G01594	C	BE		20% STANDARD RATED	1,504.00	03/01/2024		1,579.20	5%	03/01/2025		
Special (Forensic)		532330	99999	G01594	C	BE		20% STANDARD RATED	1,504.00	03/01/2024		1,579.20	5%	03/01/2025		
Post Mortem Infectious		532330	99999	G01594	C	BE		20% STANDARD RATED	1,057.31	03/01/2024		1,110.17	5%	03/01/2025		
Post Mortem (invasive)		532330	99999	G01594	C	BE		20% STANDARD RATED	999.12	03/01/2024		1,049.08	5%	03/01/2025		
Post Mortem (invasive) Bariartic		532330	99999	G01594	C	BE		20% STANDARD RATED				1,579.20		03/01/2025		
Post Mortem (non-invasive)		532330	99999	G01594	C	BE		20% STANDARD RATED				1,049.08		03/01/2025		
Post Mortem (non-invasive) Bariartic		532330	99999	G01594	C	BE		20% STANDARD RATED	999.12	03/01/2024		1,049.08	5%	03/01/2025		
Viewing body out of hours												417.59		03/01/2025		
Releasing body out of hours		532330	99999	G01594	C	BE		20% STANDARD RATED	397.70	03/01/2024		417.59	5%	03/01/2025		
Private Post Mortem		532330	99999	G01594	C	BE		20% STANDARD RATED	1,504.00	03/01/2024		1,579.20	5%	03/01/2025		
Mutual Aid																
Storage		532330	99999	G01594	C	BE		20% STANDARD RATED	13.19	03/01/2024		29.10		03/01/2025		

RESOURCES 2025/26 - FEES AND CHARGES REVIEW

Division/Service Area - Governance and Law - Mortuary

Description of Fee / Charge (1)	Budget details					Existing Charges					New Proposals						
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below) (2)	Charging Policy (see key below) (3)	Budgeted Income 2024/25 Excl. VAT £ (4)	Oracle VAT Indicator 20% STANDARD RATED or £ (5)	Current Charges incl. VAT £ (6)	Date of last increase (7)	Volume of Existing Usage (hours) (8)	2025/26 New Fees / Charges incl. VAT £ (9)	% Price Increase % (10)	Effective Date (11)	Anticip. Volume (% of existing) (12)	Budgeted Income 2025/26 excl. VAT £ (13)	
Long Term Storage											29.10 first week 58.02 second week 116.04 third week 232.08 fourth week Capped at 4th week			03/01/2025			
Delivery		532330	99999	G01594	C	BE		60.17	03/01/2024		72.20			03/01/2025			
Collection		532330	99999	G01594	C	BE		60.17	03/01/2024		72.20			03/01/2025			
Post Mortem and PMCT Coronial Charges		532330	99999	G01594	C	BE		965.30	03/01/2024		999.12			03/01/2025			
Storage		532330	99999	G01594	C	BE		18.84	03/01/2024		29.10	54%		03/01/2025			
Post Mortem (invasive)		532330	99999	G01594	C	BE		696.90	03/01/2024		NA						
Post Mortem (non-invasive)		532330	99999	G01594	C	BE		700.00	03/01/2024		700.00	-7%		03/01/2025			
Logistics Service																	
Collection		532330	99999	G01594	C	BE		60.17	03/01/2024		£4.60 - £12 per mile			03/01/2025			
Delivery		532330	99999	G01594	C	BE		60.17	03/01/2024		£4.60 - £12 per mile			03/01/2025			
Bariatric logistics		532330	99999	G01594	C	BE					£11.48 - £30 per Mile			03/01/2025			
							876,000										

994,600

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes:

new facility due to open December 2023