

Scrutiny Committee Structure and Remits

1. The Coordinating Scrutiny Committee

Membership and meeting frequency

- Chair: 1 Chair independent of other committees elected by Council
- Members: 6 Chairs of individual scrutiny committees
the Joint Health Scrutiny lead member
Opposition members to maintain political balance (currently 2)
- Meetings: 6 meetings per year

Committee remit

- 1.1. The coordinating committee will maintain oversight of scrutiny committee work plans (although committees should continue to set their own work plans)
- 1.2. The committee will coordinate the annual report to Council on the activity, impact and effectiveness of scrutiny against its terms of reference and Council objectives.
- 1.3. The committee will monitor the Cabinet forward plan and recommend scrutiny of upcoming decisions to individual committees where not already included in work plans.
- 1.4. The committee will commission time-limited informal groups to undertake scrutiny of cross-cutting issues in a similar manner to themed reviews, receive recommendations or reports from those groups and make recommendations to Cabinet or Council.
- 1.5. The committee will also be responsible for scrutiny of:
 - 1.5.1. The corporate framework
 - 1.5.2. Corporate performance
 - 1.5.3. Central or 'corporate' services (customer strategy and libraries, digital inclusion, ICT, HR, governance and law, procurement)
 - 1.5.4. Embedding equalities, diversity and inclusion in the work of scrutiny.
- 1.6. The committee will also be responsible for periodically reviewing the effective structure of scrutiny and proposing adjustments to Council for agreement.

2. Budget Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 5 meetings per year

Committee remit

- 2.1. Budget and council tax setting
 - 2.2. Revenues and benefits
 - 2.3. Financial management and monitoring
 - 2.4. Commercial services, council owned companies and joint ventures (with delivery and operational activity by those companies reported to the relevant scrutiny committee)
-

3. Health and Adult Social Care Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 6 meetings per year for the first two years, reverting to 5 thereafter

Committee remit

- 3.1. Adult social care
 - 3.2. Wellbeing and independence
 - 3.3. Adult safeguarding
 - 3.4. Health, including strategic health partnerships
 - 3.5. Health and Wellbeing Board and the Health and Wellbeing Strategy
 - 3.6. Public health
 - 3.7. Health inequalities
-

4. Housing and Inclusive Economy Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 6 meetings per year for the first two years, reverting to 5 thereafter

Committee remit

- 4.1. Housing strategy
- 4.2. Housing standards
- 4.3. Homelessness
- 4.4. Registered social landlords
- 4.5. Private sector housing and licensing
- 4.6. Regeneration and housing delivery
- 4.7. Employment, business and skills
- 4.8. Highstreets and town centres
- 4.9. Culture and destinations
- 4.10. Corporate assets

5. Children and Families Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 5 meetings per year

Committee remit

- 5.1. Statutory responsibilities in relation to Children's social care (including services for looked after children, children in need of help and protection and care leavers)
 - 5.2. Early Help (including children and families centres, youth offending team)
 - 5.3. Education (including schools capital projects, children's safeguarding, special educational needs, early years, primary and secondary, and post-16 provision)
 - 5.4. Integrated Disability Service
 - 5.5. Supporting families programme
-

6. Communities and Public Protection Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 5 meetings per year

Committee remit

- 6.1. Community safety and crime
 - 6.2. Community cohesion
 - 6.3. Crime and disorder
 - 6.4. Voluntary and community sector and volunteering
 - 6.5. Violence against women and girls
 - 6.6. ASB
 - 6.7. Envirocrime and enforcement
 - 6.8. Environmental health and trading standards
 - 6.9. Equalities, diversity and inclusion strategy
-

7. Climate Scrutiny Committee

Membership and meeting frequency

Members: 7 members including a chair and vice chair made up of 5 Labour members and 2 conservative members under existing political balance.

Meetings: 5 meetings per year

Committee remit

- 7.1. Green infrastructure and climate change
- 7.2. Air quality
- 7.3. Enjoy Waltham Forest (active travel infrastructure)
- 7.4. Traffic, parking, highways management and public transport
- 7.5. Parks and leisure
- 7.6. Neighbourhood services (street cleaning, waste and recycling)
- 7.7. Flood resilience
- 7.8. Biodiversity