

ANALYSIS OF INCOME BUDGETS 2023/24

Directorate	Service	2023/24 Base Budget			
		Overall	Statutory	Discretionary	Traded Service (break-even)
		£	£	£	£
PEOPLE - Adults	Adults Social Care	1,453,200		1,453,200	
PEOPLE - Children's	Education Welfare	40,000		40,000	
	Queens Road	58,500		58,500	
	Music Service (excluding fees chargeable to schools)	116,600		116,600	
PLACE - Housing	Housing - homelessness removal charge	21,000		21,000	
PLACE - Regeneration, Planning and Delivery	Development (Planning)	1,824,700		1,824,700	
	Land Charges	594,800		594,800	
	Building Control	603,800		603,800	
	Commercial Property Investment	102,700		102,700	
	Adult Learning Service	125,500		125,500	
PLACE - Culture & Destinations	Museums & Galleries	687,500		687,500	
	Assembly Hall lettings	0		0	
	Walthamstow Wetlands	0		0	
NEIGHBOURHOODS AND ENVIRONMENT	Housing Standards inc. Selective Licencing Enforcement	3,600,100		3,600,100	
	Cemeteries	525,200		525,200	
	CCTV	437,600		437,600	
	Street Trading	2,500		2,500	
	Waste Replacement Bins - new service	838,000		838,000	
	Environmental Health /Licencing	318,900		318,900	
	Parking	302,100		302,100	
	Highways	28,930,900		28,930,900	
	Green Spaces	2,141,600		2,141,600	
	Sports and Leisure Pastures	122,700		122,700	
	Score	47,700		47,700	
	Leyton Sports Ground	150,700		150,700	
	Sport Pitch & Open spaces	71,800		71,800	
DEPUTY CHIEF EXECUTIVE	The Hive	342,100		342,100	
	Registrars	363,200		363,200	
	Citizenship Ceremonies	579,400		579,400	
	Libraries Service	89,300		89,300	
	Waltham Forest News	309,300		309,300	
RESOURCES	Revenues & Benefits	200,000		200,000	
	Mortuary	880,000		880,000	
		2,000		2,000	
	Total	45,883,400	0	45,883,400	0

INCOME BUDGETS 2023/24-2024/25

Directorate	Service	Overall Budget 2023/24 £	Overall Budget 2024/25 proposals £	Increase through inflation uplift £
PEOPLE - Adults				
	Adults Social Care	1,453,200	1,590,600	137,400
PEOPLE - Children's				
	Education Welfare	40,000	40,000	0
	Queens Road #	58,500	58,500	0
	Music Service (excluding fees chargeable to schools)	116,600	123,000	6,400
PLACE - Housing				
	Housing - homelessness removal charge	21,000	22,100	1,100
PLACE - Regeneration, Planning and Delivery				
	Development (Planning)	1,824,700	1,824,700	0
	Land Charges	594,800	594,800	0
	Building Control	603,800	603,800	0
	Commercial Property Investment	102,700	102,700	0
	Adult Learning Service	125,500	125,500	0
PLACE - Culture & Destinations				
	Museums & Galleries	687,500	687,500	0
	Assembly Hall lettings	0	0	0
	Walthamstow Wetlands	0	0	0
NEIGHBOURHOODS AND ENVIRONMENT				
	Housing Standards inc. Selective Licencing	3,600,100	3,600,100	0
	Enforcement	525,200	525,200	0
	Cemeteries	437,600	459,500	21,900
	CCTV	2,500	2,500	0
	Street Trading	838,000	843,000	5,000
	Waste Replacement Bins - new service	318,900	346,700	27,800
	Environmental Health /Licencing	302,100	302,100	0
	Parking	28,930,900	29,430,900	500,000
	Highways	2,141,600	2,173,900	32,300
	Green Spaces	122,700	131,600	8,900
	Sports and Leisure Pastures	47,700	47,700	0
	Score	150,700	150,700	0
	Leyton Sports Ground	71,800	71,800	0
	Sport Pitch & Open spaces	342,100	342,100	0
DEPUTY CHIEF EXECUTIVE				
	The Hive	363,200	363,200	0
	Registrars	579,400	579,400	0
	Citizenship Ceremonies	89,300	89,300	0
	Libraries Service	309,300	309,300	0
	Waltham Forest News	200,000	233,000	33,000
RESOURCES				
	Revenues & Benefits	880,000	880,000	0
	Mortuary *	2,000	876,000	0
	Total	45,883,400	47,531,200	773,800

* Additional income in mortuary is offset by additional costs of providing those services

There is a reduction in income in relations to Queens road due to a reduction in the number of rooms available for hire

FEES AND CHARGES

2024/25

PEOPLE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - EDUCATION WELFARE (Statutory Penalty Charges for Parents)														
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	(13)
Truancy Penalty Notices This income is dependant on the number of penalties issued and will vary each year	1	532150	99999	G02907	O	SM	40,000	OUT OF SCOPE	£60.00	667	£60.00	0.0%	0%	
							40,000							40,000
KEY TO CHARGING POLICY														
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
1. Education Welfare Charges are a Statutory fee														

PEOPLE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - QUEENS ROAD														
Description of Fee / Charge	Budget Details						Existing Charges				New Proposals			
	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	(13)
Meeting room 1 Sunday 2hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE	3,000	EXEMPT	32.00	96	34.00	5.0%	96	3,264
Meeting room alternative Wednesdays 1.5hrs 24 weeks	3	532060	99999	G02205	I	BE	4,400	EXEMPT	31.69	144				
Meeting room 2 Sunday 3hrs x 48 weeks	4	532060	99999	G02205	I	BE	3,000	EXEMPT	32.00	96	34.00	5.0%	72	2,448
Main Hall 2 hr every last Sunday of the month 12months x 2hrs	3	532060	99999	G02205	I	BE	1,300	EXEMPT	56.82	24				
Main Hall Sunday 3.5 hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE	8,000	EXEMPT	57.37	144	60.00	5.0%	168	10,080
Main Hall Sunday 2 hrs x 48 wks per annum estimate	4	532060	99999	G02205	I	BE	5,300	EXEMPT	57.37	96				
Main Hall Tuesday 1.5hrs x 48 wks per annum estimate	3	532060	99999	G02205	I	BE	4,000	EXEMPT	56.82	72				
IT Suite estimate 2-3 hrs hire weekly	2	532060	99999	G02205	I	BE	0	EXEMPT		0				
Main Hall Adhoc weekday (estimate 96 hours open 1 day a week for 2 hrs x 48 weeks)	1	532060	99999	G02205	C	BE	6,100	EXEMPT	65.56	96				
Main Hall Adhoc bookings weekend (estimate at 6 hours weekly x 48 weeks)	1	532060	99999	G02205	C	BE	23,400	EXEMPT	83.05	290				
Budgeted income not achievable														42,708
TOTAL							58,500				128			58,500
KEY TO CHARGING POLICY														
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
1. Fees are set to reflect the usage of the main hall by Waltham Forest staff running Children & Family Centre activities														
2. IT Suite room occupied by Waltham Forest staff carrying out Children & Family centre activities														
3. Activity levels reflect income generation on church bookings. It is expected that the COVID 19 aftermath will affect future income generation														
4. Fees generated on Sunday bookings from Churches reflect current market rate to churches but it is expected that the COVID 19 aftermath will affect future income generation														
5. Not in use Monday - Friday 9-5PM														

PEOPLE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - MUSIC SERVICE

Description of Fee / Charge	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Existing Charges			New Proposals				
							Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Fees to parents														
Individual lessons (and theory) - 10 lessons per term														
20 minutes					C	BE		EXEMPT	158.00			165.00	5.0%	
20 minutes - concessionary					C	BE		EXEMPT	118.00			124.00	5.0%	
30 minutes					C	BE		EXEMPT	236.00			248.00	5.0%	
30 minutes - concessionary					C	BE		EXEMPT	177.00			185.00	5.0%	
Adult lessons (note 1)														
Hourly rate						BE		EXEMPT	54.00			57.00	5.0%	
Mini Musicians (Toddlers), 10 classes per term														
First child per term (part term is pro-rata) - Toddlers					C	BE		EXEMPT	84.00			88.00	5.0%	
Second child per term (part term is pro-rata) - Toddlers					C	BE		EXEMPT	68.00			72.00	5.0%	
Mini Baby Musicians (Part term is pro-rata)									84.00			88.00	5.0%	
Music School ensemble fees		532230	99999	G01840			116,600							
Music school ensemble 1 term					C	BE		EXEMPT	36.00			38.00	5.0%	
Music school ensemble 1 term - concessionary					C	BE		EXEMPT	18.00			19.00	5.0%	
Theory lessons - 10 lessons per term														
Theory - students already at Music School - 30 mins														
Group theory (6 students or more)					C	BE		EXEMPT	47.00			49.00	5.0%	
Group theory (6 students or more) - concessionary					C	BE		EXEMPT	36.00			38.00	5.0%	
Instrument hire														
Instrument hire, 1 term					C	BE		20% STANDARD RATED	26.00			27.00	5.0%	
instrument hire, 1 term - concessionary					C	BE		20% STANDARD RATED	13.00			14.00	5.0%	
							116,600						123,000	
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
Signed off by Head of Service:														

PEOPLE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - ADULTS SOCIAL CARE & HEALTH														
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Community Care														
Community Alarm/Telecare (per week)	1	532230	99999	G02559	I	BE	158,100	OUT OF SCOPE	5.25		5.50	5.0%		166,000
Community Alarm Basic (per week)	2	532230	99999	G02559	I	BE		OUT OF SCOPE	3.15		3.30	5.0%		
Mindme (Cost per month)	2	532230	99999	G02559	I	BE		OUT OF SCOPE	15.23		N/A			
Day Care without Transport (per day)	3	532230	99999	Various	I	BE		OUT OF SCOPE	48.31		112.80	133.0%		
Day Care with Transport (per day)	3	532230	99999	Various	I	BE		OUT OF SCOPE	61.64		124.92	103.0%		
Day Care (Dementia) 1:1 per hour home visits	4	532230	99999	G01182	I			OUT OF SCOPE	18.05		18.95	5.0%		
Day Care (Dementia) Clubs per session without Transport	4	532230	99999	G01182	I			OUT OF SCOPE	13.25		13.91	5.0%		
Day Care (Dementia) Clubs per session with Transport	4	532230	99999	G01182	I			OUT OF SCOPE	15.62		16.40	5.0%		
Residential Care (In-House)														
Residential Older People 65 plus (existing residents, pre 2015)	5	532240	99999	G01197	I	S/BE	514,800	OUT OF SCOPE	909.02		N/A			
Dementia Older People 65 plus (existing residents, pre 2015)	5	532240	99999	G01207	I	S/BE	457,000	OUT OF SCOPE	997.43		N/A			
Residential / Dementia Older People 65 plus (new residents)	5	532240	99999	G02135	I	S/BE	323,300	OUT OF SCOPE	1,077.31		1,188.20	10.0%		1,424,600
							1,453,200							1,590,600
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
<i>Telecare / Communit Alarms - Universal Charge</i>														
<i>All other charges subject to Financial Assessments</i>														
<i>Residential Fees pre 2015 - no longer applicable</i>														
<i>Charges are maximum fees and only apply to full cost payers</i>														

PLACE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - PLANNING, STRATEGY & DEVELOPMENT														
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£		£	%		£
	-1				-2	-3	-4	-5	-6	-8	-9	-10	-12	-13
Development Management														
Planning Fees		532230	99999	G01610	C	SM	1,177,200	OUT OF SCOPE	All planning fees are set nationally approved by parliament.		All planning fees are set nationally approved by parliament.			1,177,200
Modification or discharge of a planning obligation under Section 106A (planning administration charge separate to legal fees)		532230	99999	G01610	C	B/E			£264		290	10.0%		
S106 documents including research								OUT OF SCOPE	£57.75		£63.53	10.0%		
Planning decision notice									£57.75		£63.53	10.0%		
A4 & A3 copy									£1.10		£1.21	10.0%		
A2									£19.80		£21.78	10.0%		
A1									£26.40		£29.04	10.0%		
A0									£38		£41.80	10.0%		
Refund of Fees		532190	99999	G01610	C	B/E			£20		£22.00	10.0%		
Solicitor letter including research									£138.60		£152.46	10.0%		
Postal/Email application charge											£100			
Fast Track Householder application											£600 + VAT			
Fast Track Certificates of Lawfulness (proposed)											£600 + VAT			
Fast Track Larger Homes Prior Notification											£300 + VAT			
							152,600		Householder £220 +VAT		£242 +VAT	10.0%		152,600
									Small minor proposals £926+ VAT		£1018.6 +VAT	10.0%		
									Medium minor proposals £1,320 + VAT		£1452 + VAT	10.0%		
									Concept meeting £660+ VAT		£726 +VAT	10.0%		
									proposal (single meeting) GLA		£3938 - £10246.5 +VAT	10.0%		
									Strategic Major £14,400 + VAT		£15,840 +VAT	10.0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£		£	%		£
	-1				-2	-3	-4	-5	-6	-8	-9	-10	-12	-13
								OUT OF SCOPE	Major proposals (bulk meetings) £17,200 - £30,100 + VAT		£18,920 - £33,110 + VAT	10.0%		
									Pre submission validation		£290.4 + VAT	10.0%		
									Follow-up meetings		£512.6 - £466 - £4,655 + VAT	10.0%		
									Conditions/N MAs/ MMAs		£1,650 - £4,300 + VAT	10.0%		
		532200	99999	G01610	C	B/E			General enquiry meeting		£58 + VAT	10.0%		
Pre-application advice/PPA Fees		532210	99999	G01610	I	RA	494,900		PPAs by negotiation		PPAs by negotiation			494,900
							1,824,700							1,824,700
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
1. Planning fees are set nationally. Fees were increased by 20% on 17th January 2018. Current rates will apply until notification of any changes by the Department of Communities and Local Government.														
2. The additional income will be fully utilised to support additional resources to manage the service demands.														

PLACE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - PLANNING, STRATEGY & DEVELOPMENT

Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	-1				-2	-3	£	-5	£	-8	£	%	-12	£
Land Charges														
Full Personal Search of Register	5													
LLC1 Register search														
CON29 - all questions														
Personal Search Agent CON29 (per question)														
Full Search														
Con 290 - all questions														
Extra Parcel LLC1														
Extra Parcel Con 29 + LLC1														
Personal Search CON*9 (j,k,l only)														
Personal Search CON*9 (j,k,l + 3.8)														
Personal Search CON*9 (j,k,l + 3.10)														
Solicitors additional questions														
Expedited Search (same day service)														
Enhanced Search (to include historica data)														
Copies of documents														
Fees Con 290 Optional Questions Individual Requests:														
Road Proposals by Private Bodies														
Public Paths or Byways														
Advertisements														
Completion Notices														
Parks and Countryside														
Pipelines														
Houses in Multiple Occupation														
Noise Abatement														
Urban Development Areas														
Enterprise Zones														
Inner Urban Improvement Areas														
Simplifies Planning Zones														
Land Maintenance Notices														
Mineral Consultation Areas														
Hazardous Substance Consents														
Environmental and Pollution Notices														
Food Safety Notices														
Hedgerow Notices														
Common Land, Towns and Village Greens	3	532190	99999	G01305	C	RA	594,800							594,800
							594,800							594,800
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
Land Charges treated as a Trading Account. Trading Account rules apply.														
*ringfenced account and therefore no fees and charges transferred into general fund														

PLACE 2024/25 - FEES AND CHARGES REVIEW																									
Division/Service Area - PLANNING, STRATEGY & DEVELOPMENT																									
Description of Fee / Charge	Budget details						Existing Charges				New Proposals														
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT											
	-1				-2	-3	£	-4	£	-6	£	%	-10	-12	£	-13									
Building Control																									
Table 1. Standard building regulation charges for certain types of building work .. Etc							600,700	20% STANDARD RATED	Building regulation charges are set in accordance with the requirements of the Building (Local Authority) Charges Regulations		Building regulation charges are set in accordance with the requirements of the Building (Local Authority) Charges Regulations	No increase proposed		600,700											
Table 2. Standard building regulation charges for types of building work not described in Table 1																									
Annex B. Assessed Charges. (Individual assessment of building regulation charges on a project-by-project basis where construction value is estimated at more than £200k. Formal quote on a time charge rate basis of £82.5/hr	1	532230 and 532160	99999	G01599	C and I	RA																			
Copy of Building Regulations							3,100	20% STANDARD RATED	£40 per half hour		£40 per half hour						3,100								
Solicitor letter including research									£40 per half hour		£40 per half hour														
Refund of Fees		532230	99999	G01600	C	B/E			£50 per refund		£50 per refund														
To offset deficit in the Trading Account.																									
							603,800										603,800								
KEY TO CHARGING POLICY																									
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)																									
KEY TO CREDIT POLICY																									
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																									
Notes:																									
1. Building regulation charges are set in accordance with the requirements of the Building (Local Authority) Charges Regulations 2010. Cost of providing the service is recovered through Fee income.																									
*ringfenced account and therefore no fees and charges transferred into general fund																									

PLACE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - Commercial Property Investment														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)		
Lettings														
Surveyors Fees		532010	99999	G03355	PFI	BE	48,700	0% STANDARD RATE	£1,110	62	£1,170	5.5%	48,700	
Management Fees	1	532340	99999	G01313	I	BE	54,000	20% STANDARD RATED	Varies	N/A	Varies		54,000	
							102,700						102,700	
KEY TO CHARGING POLICY														
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

PLACE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - ADULT LEARNING SERVICE

Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	-1					-2	-3	£	£		£	%	-12	£
ALS (Academic year)														
Adult Learner Responsive per hour								£2.90 - £4.00		£2.90 - £4.00				
Adult Learner Responsive - Discounted Rate per hour								£0.90 - £1.20		£0.90 - £1.20				
Adult Safeguarded Learning per hour	1	531040					100,000	EXEMPT	100%	£4.30 - £5.00			100,000	
Adult Safeguarded Learning - Discounted Rate per hour		532230		G01847	C	S				£1.29 - £1.50		No increase proposed		
ALS Extra Course Fees	1	532330		G01842	C//O Internal Req	BE	5,000		100%	12.00	12.00		5,000	
Exam income		531060		G02058	C	BE	15,500	EXEMPT	100%				15,500	
Customised Workskills	1	532330		G01842	C//O Internal Req	P	5,000		100%	14.00	14.00		5,000	
*reduction not through fees and charges - funded through ESF														
							125,500						125,500	

KEY TO CHARGING POLICY

Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)

KEY TO CREDIT POLICY

Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)

Notes:

- The service is expecting fee income to reduce further during 2024/25 and beyond due to an increase in learners being entitled to free courses funded by the GLA for those earning less than the London Living Wage.
- The prices are fixed to encourage wider participation amongst low income residents sensitive to price increases.

PLACE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area	Museum & Galleries													
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note in general try and round up	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	-1						£		£		£	%		£
							-4	-5	-6	-8	-9	-10	-12	-13
William Morris Gallery (WMG)														
Sales - shop	1	531040	99999	G01923	C	P	262,500	20% STANDARD RATED/ ZERO RATED				10.0%	100	262,500
On-Line Sales	1	532010	53209	G01923	C	P	64,900	20% STANDARD RATED			Individual items will be increase baased on inflation.	10.0%	10	64,900
Licence Fees	1	532170	99999	G01923	C	P	209,700	20% STANDARD RATED				20.0%	20	209,700
Image and Loan Fees	1	532330	99999	G01923	C	P	5,500	20% STANDARD RATED				10.0%	10	5,500
Schools Visits / Workshops	1	572100	99999	G01923	C	P	5,300	20% STANDARD RATED				5.0%	5	5,300
Reproduction Fees/Royalties														
Reproduction Fees														
Stills used in television and film/documentaries.														
One country		3395	532330	G01923	C	P		20% STANDARD RATED	77.70		84.10	10.0%		
World			532330	G01923	C	P		20% STANDARD RATED	156.45		172.10	10.0%		
Personal use and academic review and journals with a print run under 1,000														
Existing image														
Charge for each image thereafter			532330	G01923	C	P		20% STANDARD RATED	10.50		15.00	43.0%		
New Image			532330	G01923	C	P		20% STANDARD RATED	12.60		15.00	19.0%		
New Photography - Price Available on request														
Exhibition catalogues (one-time, non-exclusive use) per image up to full page size reproduction														
Editorial Content														
			532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%		
Front Cover			532330	G01923	C	P		20% STANDARD RATED	168.00		184.80	10.0%		
Books and other publications (one-time, non-exclusive use) per image up to full page size reproduction														

Editorial Content												
0-5000		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
5,001-10,000		532330	G01923	C	P		20% STANDARD RATED	134.40		147.80	10.0%	
10,001- 20,000		532330	G01923	C	P		20% STANDARD RATED	189.00		208.00	10.0%	
-								-				
Cover illustration												
0-5000		532330	G01923	C	P		20% STANDARD RATED	168.00		184.80	10.0%	
5,001-10,000		532330	G01923	C	P		20% STANDARD RATED	276.15		303.70	10.0%	
10,001- 20,000		532330	G01923	C	P		20% STANDARD RATED	389.55		428.50	10.0%	
-												
<u>Websites-academic (one-time, non-exclusive use):</u>												
Editorial Content		532330	G01923	C	P		20% STANDARD RATED	45.15		50.00	10.0%	
Home page		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
0-3: 0% 4-7: 25% 8-12: 35%												
-												
<u>Websites- commercial (one-time, non-exclusive use):</u>												
-												
Editorial Content		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
Home page		532330	G01923	C	P		20% STANDARD RATED	168.00		185.00	10.0%	
0-3: 0% 4-7: 25% 8-12: 35%												
-												
<u>Newspapers, magazines and commercial publications</u>												
National:												
Editorial Content		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
Cover illustration		532330	G01923	C	P		20% STANDARD RATED	173.25		190.50	100.0%	
-												
<u>Marketing Literature</u>												
Editorial Content		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
Front Cover		532330	G01923	C	P		20% STANDARD RATED	88.20		97.00	10.0%	
-												
<u>Still used in television and film/documentaries</u>												
One country		532330	G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%	
World		532330	G01923	C	P		20% STANDARD RATED	155.40		171.00	10.0%	
-												
<u>Still used in marketing film</u>												

One country		532330		G01923	C	P		20% STANDARD RATED	155.40		171.00	10.0%		
World		532330		G01923	C	P		20% STANDARD RATED	226.80		249.00	10.0%		
Exhibitions use, panels and displays														
Up to one year		532330		G01923	C	P		20% STANDARD RATED	77.70		84.80	10.0%		
Over one year		532330		G01923	C	P		20% STANDARD RATED	155.40		171.00	10.0%		
Vestry House Museum (VHM):														
Sales		531040	99999	G01922	C	P	5,800				-			5,800
Service Fees (COPYING)		532230	99999	G01922	C	P			1.00					
A4 photocopy (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1.00		1.00	0.0%		
A3 photocopy (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1.00		1.00	0.0%		
A4 printout from microfiche/film (b/w only)		532230	99999	G01922	C	P		OUT OF SCOPE	1.00		1.25	25.0%		
A4 low resolution scan, printed on paper (colour or b/w)		532230	99999	G01922	C	P		OUT OF SCOPE	3.00		3.00	0.0%		
A4 high resolution scan, printed on paper (colour or b/w)		532230	99999	G01922	C	P		OUT OF SCOPE	7.00		8.00	14.0%		
Certified copy of parish register entry (Fee set by Diocese of Chelmsford)		532230	99999	G01922	C	P		OUT OF SCOPE	4.00		5.00	20.0%		
Use of a camera (digital or non-digital) [per day]		532230	99999	G01922	C	P		OUT OF SCOPE	5.00		5.00	0.0%		
WVG venue hire prices														
	1	531020	99999	G01923	C	P	109,200							109,200
Acanthus														
Weekday Half Day (9-12/2-5pm)								EXEMPT	472.50		519.75	10.0%		
Weekday Full Day (9-5pm)								EXEMPT	509.25		560.18	10.0%		
Weekday evening (5-10pm)												10.0%		
Weekend Half Day								EXEMPT	451.50		496.65	10.0%		
Weekend Full Day								EXEMPT	672.00		739.20	10.0%		
Weekend evening (5-10pm)												10.0%		
Additional Hour								EXEMPT	115.50		127.05	10.0%		
												10.0%		
Story Lounge & Tea Room														
Weekday Half Day (9-12/2-5pm) Mon only								EXEMPT	472.50		519.75	10.0%		
Weekday Full Day (9-5pm) Mon only								EXEMPT	750.75		825.83	10.0%		
Weekday evening (5-10pm)								EXEMPT	1,000.00		1,100.00	10.0%		
Weekend evening (5-10pm)								EXEMPT	1,300.00		1,430.00	10.0%		
Additional Hour								EXEMPT	141.75		155.93	10.0%		
All Areas														
All Day (Mon only)								EXEMPT	1,900.50		2,090.55	10.0%		

VHM venue hire prices*	1	531020	99999	G01922	C	P	24,600						24,600
Half Day (9-12/2-5pm) Mon only								EXEMPT	472.5		* Vestry House Museum will be closing for a period up to 2 years at the start of 24-25 as part of the revitalisation programme		
Full Day (9-5pm) Mon only								EXEMPT	609				
Evening (5-9pm)								EXEMPT	900				
Day & evening								EXEMPT	1,600.00				
Additional Hour								EXEMPT	115.5				
							687,500						687,500
KEY TO CHARGING POLICY													
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)													
KEY TO CREDIT POLICY													
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)													
Notes													

PLACE 2024/25 - FEES AND CHARGES REVIEW														
Division / Service Area - HOUSING														
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Cost	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT £	SAP VAT Indicator UI-20% or NI-0%	Current Charges £	Volume of Existing Usage (hours)	2024/25 New Fees / Charges £	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT £
	(1)				(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
GF Housing:														
Homelessness G01044/532330 (part)														
Removal charge		532330	99999	G01044	I	BE	21,000	NI	399.00	N/A	399.00	0.0%	N/A	22,100
							21,000							22,100
HRA Charges:														
Leasehold Resale Enquiry														
Information pack for solicitors	1	532330	99999	H01086	O	RA	23,300	UI	240.00	103	260.00	8.3%		24,500
Notice of transfer (Legal department)								UI	38.00		80.00	110.5%		
Remortgages														
Balance enquiry for remortgages	1	532330	99999	H01086	O	RA		UI	63.00	9	90.00	42.9%		
Registration of charge (Notice of charge - Legal department)	1	532330	99999	H01086	O	RA		UI	38.00	81	60.00	57.9%		
Licence for alterations														
Retrospective		532330	99999	H01086	O	RA					400.00			
Major		532330	99999	H01086	O	RA					200.00			
Standard	1	532330	99999	H01086	O	RA		UI	151.00		165.00	9.3%		
Minor	1	532330	99999	H01086	O	RA		UI	76.00		85.00	11.8%		
Legal recovery action														
Letter in pursuit of court judgement	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
Letter regarding judgement reversal	1	532330	99999	H01086	O	RA		UI	19.00		22.00	15.8%		
Tracing new address where judgement obtained	1	532330	99999	H01086	O	RA		UI	126.00		136.00	7.9%		
Other charges														
Letter of Satisfaction (for removal of leaseholders name from the County Court Register)	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
Copying of documents, for example the lease	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
Letter regarding breach of lease	1	532330	99999	H01086	O	RA		UI	63.00		68.00	7.9%		
Visit regarding breach of the lease	1	532330	99999	H01086	O	RA		UI	126.00		135.00	7.1%		
A copy of a statement from a previous year	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
A copy of a repairs report from a previous year	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
A copy of a certificate of actual account per year	1	532330	99999	H01086	O	RA		UI	32.00		35.00	9.4%		
Permission to sub-let		532330	99999	H01086	O	RA		UI			40.00			
S.146 notice (forfeiture proceedings)		532330	99999	H01086	O	RA		UI			135.00			
Staircasing		532330	99999	H01086	O	RA		UI			25.00			
Collective Enfranchisement		532330	99999	H01086	O	RA		UI			100.00			
Lease extension		532330	99999	H01086	O	RA		UI			0 for discretionary 50.00 statutory			
Deed of variation/rectification		532330	99999	H01086	O	RA		UI			72.00			

Description of Fee / Charge	Note	Subjective Code	Analysis Cost	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	SAP VAT Indicator UI-20% or NI-0%	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Tenant Repair Charges (Voids)	2	532330	99999	H03202	O	RA	0	UI						
Keys & Fobs														
Multi lock						RA			21.00		23.00	9%		
Fobs entrance and garage - 1st Fob						RA			13.35		15.00	11%		
Fobs (additional)									7.02		15.00	53%		
Cisa key						RA			17.00		19.00	11%		
							23,300							24,500

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW																
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income	Oracle VAT Indicator	Current Charges	Direct Debit	Volume of	2024/25 New	2024/25	% Price	Anticip.	Budgeted
							2023/24	20% STANDARD	incl. VAT	or Standing	Usage	Fees /	Direct Debit	Increase	Volume	Income
							Excl. VAT	RATED or OUT OF SCOPE	£	Order Fees	£	Charges	£	£	%	(% of existing)
(1)					(4)	(5)	(6)	(6a)	(8)	(9)	(9a)	(11)	(12)	(13)		
Street Trading																
Annual Licence - Monthly Fee - (10% discount on direct debit/standing order payments)																
Normal Pitch - Permanent Traders (Tuesdays)					C	RA	£838,000	EXEMPT	36.80	33.10	N/A	40.50	36.45	10%	£843,000	
Normal Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	25.20	22.70	N/A	27.75	25.00	10%		
Normal Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	49.40	44.50	N/A	54.40	48.95	10%		
Normal Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	36.80	33.10	N/A	40.50	36.45	10%		
Normal Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	153.30	138.00	N/A	168.65	151.80	10%		
Normal Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	135.50	122.00	N/A	149.05	134.20	10%		
Normal Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	122.90	110.60	N/A	135.20	121.70	10%		
Normal Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	25.20	22.70	N/A	27.75	25.00	10%		
3.5 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	48.30	43.50	N/A	53.15	47.85	10%		
3.5 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	32.60	29.30	N/A	35.90	32.25	10%		
3.5 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	64.10	57.70	N/A	70.55	63.50	10%		
3.5 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	48.30	43.50	N/A	53.15	47.85	10%		
3.5 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	197.40	177.70	N/A	217.15	195.50	10%		
3.5 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	178.50	160.70	N/A	196.35	176.80	10%		
3.5 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	158.60	142.70	N/A	174.50	157.00	10%		
3.5 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	32.60	29.30	N/A	35.90	32.25	10%		
4 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	49.40	44.50	N/A	54.40	48.95	10%		
4 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	33.60	30.20	N/A	37.00	33.25	10%		
4 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	66.20	59.60	N/A	72.85	65.60	10%		
4 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	49.40	44.50	N/A	54.35	48.95	10%		
4 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	204.80	184.30	N/A	225.30	202.75	10%		
4 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	181.70	163.50	N/A	200.00	179.85	10%		
4 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	162.80	146.50	N/A	179.10	161.15	10%		
4 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	33.60	30.20	N/A	37.00	33.25	10%		
5 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	62.00	55.80	N/A	68.20	61.40	10%		
5 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	42.00	37.80	N/A	46.20	41.60	10%		
5 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	80.90	72.80	N/A	89.00	80.10	10%		
5 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	62.00	55.80	N/A	68.20	61.40	10%		
5 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	256.20	230.60	N/A	281.85	253.70	10%		
5 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	214.20	192.80	N/A	235.65	212.10	10%		
5 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	204.80	184.30	N/A	225.30	202.75	10%		
5 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	42.00	37.80	N/A	46.20	41.60	10%		
6 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	73.50	66.20	N/A	80.85	72.85	10%		
6 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	49.40	44.50	N/A	54.35	48.95	10%		
6 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	97.70	87.90	N/A	107.50	96.70	10%		
6 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	73.50	66.20	N/A	80.85	72.85	10%		
6 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	305.60	275.00	N/A	336.20	302.50	10%		
6 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	272.00	244.80	N/A	299.20	269.30	10%		
6 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	244.70	220.20	N/A	269.20	242.25	10%		
6 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	49.40	44.50	N/A	54.35	48.95	10%		
7 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	86.10	77.50	N/A	94.75	85.25	10%		
7 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	57.80	52.00	N/A	63.60	57.20	10%		
7 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	113.40	102.10	N/A	124.75	112.35	10%		
7 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	86.10	77.50	N/A	94.75	85.25	10%		
7 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	356.00	320.40	N/A	391.60	352.45	10%		
7 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	317.10	285.40	N/A	348.85	313.95	10%		
7 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	285.60	257.00	N/A	314.20	282.70	10%		
7 Metre Pitch - Permanent Traders (Sunday)					C	RA		EXEMPT	57.80	52.00	N/A	63.60	57.20	10%		
8 Metre Pitch - Permanent Traders (Tuesdays)					C	RA		EXEMPT	98.70	88.80	N/A	108.60	97.68	10%		
8 Metre Pitch - Permanent Traders (Wednesdays)					C	RA		EXEMPT	66.20	59.60	N/A	72.85	65.60	10%		
8 Metre Pitch - Permanent Traders (Thursdays)					C	RA		EXEMPT	131.30	118.20	N/A	144.45	130.10	10%		

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW																
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT	Direct Debit or Standing Order Fees 2023/24 incl. VAT	Volume of Usage	2024/25 New Fees / Charges	2024/25 Direct Debit or Standing Order	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
												£	£	£	%	£
(1)					(2)	(3)	(4)	(5)	(6)	(6a)	(8)	(9)	(9a)	(11)	(12)	(13)
8 Metre Pitch - Permanent Traders (Fridays)					C	RA		EXEMPT	98.70	88.80	N/A	108.60	97.70	10%		
8 Metre Pitch - Permanent Traders (Saturdays)					C	RA		EXEMPT	410.60	369.50	N/A	451.70	406.45	10%		
8 Metre Pitch - Permanent Traders (Saturday + some days)					C	RA		EXEMPT	362.30	326.10	N/A	398.55	358.75	10%		
8 Metre Pitch - Permanent Traders (Saturday + all days)					C	RA		EXEMPT	325.50	293.00	N/A	358.05	322.30	10%		
8 Metre Pitch - Permanent Traders (Sundays)					C	RA		EXEMPT	66.20	59.60	N/A	72.85	65.60	10%		
CASUAL TRADERS																
Normal Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10%		
Normal Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	9.50	N/A	N/A	10.45		10%		
Normal Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	26.30	N/A	N/A	28.95		10%		
Normal Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10%		
Normal Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	41.00	N/A	N/A	45.10		10%		
Normal Pitch - Casual Traders (Full week)					C	RA		EXEMPT	91.40	N/A	N/A	100.55		10%		
Normal Pitch - Casual Traders (Sundays)					C	RA		EXEMPT	15.80	N/A	N/A	17.40		10%		
3.5 Metre Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	22.10	N/A	N/A	24.35		10%		
3.5 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10%		
3.5 Metre Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	32.60	N/A	N/A	35.90		10%		
3.5 Metre Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	22.10	N/A	N/A	24.35		10%		
3.5 Metre Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	51.50	N/A	N/A	56.65		10%		
3.5 Metre Pitch - Casual Traders (Full week exc. Sundays)					C	RA		EXEMPT	113.40	N/A	N/A	124.75		10%		
3.5 Metre Pitch - Casual Traders (Sundays)					C	RA		EXEMPT	18.90	N/A	N/A	20.80		10%		
4 Metre Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10%		
4 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10%		
4 Metre Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	33.60	N/A	N/A	37.00		10%		
4 Metre Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10%		
4 Metre Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	54.60	N/A	N/A	60.10		10%		
4 Metre Pitch - Casual Traders (Full week excl Sundays)					C	RA		EXEMPT	119.70	N/A	N/A	131.70		10%		
4 Metre Pitch - Casual Traders (Sundays)					C	RA		EXEMPT	24.20	N/A	N/A	26.65		10%		
5 Metre Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	27.30	N/A	N/A	30.05		10%		
5 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	13.70	N/A	N/A	15.10		10%		
5 Metre Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	41.00	N/A	N/A	45.10		10%		
5 Metre Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	27.30	N/A	N/A	30.05		10%		
5 Metre Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	68.30	N/A	N/A	75.15		10%		
5 Metre Pitch - Casual Traders (Sundays)					C	RA		EXEMPT	26.30	N/A	N/A	28.95		10%		
5 Metre Pitch - Casual Traders (Full week)					C	RA		EXEMPT	149.10	N/A	N/A	164.10		10%		
6 Metre Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	32.60	N/A	N/A	35.90		10%		
6 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10%		
6 Metre Pitch - Casual Traders (Thursdays)		532060	99999		C	RA		EXEMPT	49.40	N/A	N/A	54.35		10%		
6 Metre Pitch - Casual Traders (Fridays)		532270	53222		C	RA		EXEMPT	32.60	N/A	N/A	35.90		10%		
6 Metre Pitch - Casual Traders (Saturdays)		532280	99999		C	RA		EXEMPT	80.90	N/A	N/A	89.00		10%		
6 Metre Pitch - Casual Traders (Sundays)		532020	53224	G01814	C	RA		EXEMPT	29.40	N/A	N/A	32.35		10%		
6 Metre Pitch - Casual Traders (Full week)		532270 &	53205 &		C	RA		EXEMPT	179.60	N/A	N/A	197.60		10%		
7 Metre Pitch - Casual Traders (Tuesdays)		532170	53225		C	RA		EXEMPT	38.90	N/A	N/A	42.80		10%		
7 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	20.00	N/A	N/A	22.00		10%		
7 Metre Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	57.80	N/A	N/A	63.60		10%		
7 Metre Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10%		
7 Metre Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	95.60	N/A	N/A	105.20		10%		
7 Metre Pitch - Casual Traders (Full week)					C	RA		EXEMPT	210.00	N/A	N/A	231.00		10%		
7 Metre Pitch - Casual Traders (Sunday)					C	RA		EXEMPT	31.50	N/A	N/A	34.65		10%		
8 Metre Pitch - Casual Traders (Tuesdays)					C	RA		EXEMPT	44.10	N/A	N/A	48.55		10%		
8 Metre Pitch - Casual Traders (Wednesdays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10%		
8 Metre Pitch - Casual Traders (Thursdays)					C	RA		EXEMPT	66.20	N/A	N/A	72.85		10%		
8 Metre Pitch - Casual Traders (Fridays)					C	RA		EXEMPT	44.10	N/A	N/A	48.55		10%		

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW																
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																
Description of Fee / Charge	Note	Subjective Code	Budget details				Existing Charges					New Proposals				
			Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT	Direct Debit or Standing Order Fees 2023/24 incl. VAT	Volume of Usage	2024/25 New Fees / Charges	2024/25 Direct Debit or Standing Order	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£			£	£	%		£
(1)					(2)	(3)	(4)	(5)	(6)	(6a)	(8)	(9)	(9a)	(11)	(12)	(13)
8 Metre Pitch - Casual Traders (Saturdays)					C	RA		EXEMPT	108.20	N/A	N/A	119.10		10%		
8 Metre Pitch - Casual Traders (Full week)					C	RA		EXEMPT	239.40	N/A	N/A	263.35		10%		
8 Metre Pitch - Casual Traders (Sundays)					C	RA		EXEMPT	33.60	N/A	N/A	37.00		10%		
VACANT SITES																
Normal Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	9.50	N/A	N/A	10.45		10.0%		
Normal Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	9.50	N/A	N/A	10.45		10.0%		
Normal Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10.0%		
Normal Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	9.50	N/A	N/A	10.45		10.0%		
Normal Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	29.40	N/A	N/A	32.35		10.0%		
Normal Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	10.50	N/A	N/A	11.55		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	10.50	N/A	N/A	11.55		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	20.00	N/A	N/A	22.00		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	10.50	N/A	N/A	11.55		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	33.60	N/A	N/A	37.00		10.0%		
3.5 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	13.70	N/A	N/A	15.10		10.0%		
4 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10.0%		
4 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10.0%		
4 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10.0%		
4 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	11.60	N/A	N/A	12.80		10.0%		
4 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
4 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	22.10	N/A	N/A	24.35		10.0%		
5 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	13.70	N/A	N/A	15.10		10.0%		
5 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	13.70	N/A	N/A	15.40		10.0%		
5 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	27.30	N/A	N/A	30.05		10.0%		
5 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	13.70	N/A	N/A	15.10		10.0%		
5 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	48.30	N/A	N/A	53.15		10.0%		
5 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	24.20	N/A	N/A	26.65		10.0%		
6 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10.0%		
6 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10.0%		
6 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	32.60	N/A	N/A	35.90		10.0%		
6 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	16.80	N/A	N/A	18.50		10.0%		
6 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	57.80	N/A	N/A	63.60		10.0%		
6 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	26.30	N/A	N/A	28.95		10.0%		
7 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	20.00	N/A	N/A	22.00		10.0%		
7 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	20.00	N/A	N/A	22.00		10.0%		
7 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
7 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	20.00	N/A	N/A	22.00		10.0%		
7 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	66.20	N/A	N/A	72.85		10.0%		
7 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	29.40	N/A	N/A	32.35		10.0%		
8 Metre Pitch - Hire of vacant Sites (Tuesdays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10.0%		
8 Metre Pitch - Hire of vacant Sites (Wednesdays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10.0%		
8 Metre Pitch - Hire of vacant Sites (Thursdays)					C	RA		EXEMPT	44.10	N/A	N/A	48.55		10.0%		
8 Metre Pitch - Hire of vacant Sites (Fridays)					C	RA		EXEMPT	23.10	N/A	N/A	25.45		10.0%		
8 Metre Pitch - Hire of vacant Sites (Saturdays)					C	RA		EXEMPT	75.60	N/A	N/A	83.20		10.0%		
8 Metre Pitch - Hire of vacant Sites (Sundays)					C	RA		EXEMPT	31.50	N/A	N/A	34.65		10.0%		
Arrears Letters to Traders					C	RA		20% STANDARD RATED	31.50	N/A	N/A	34.65		10.0%		
Arrears/Officer Panel Letter					C	RA		20% STANDARD RATED	62.00	N/A	N/A	68.20		10.0%		
Variation Request - on application					C	RA		20% STANDARD RATED	12.60	N/A	N/A	13.90		10.0%		

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW																
Division/Service Area - STREET TRADING - NEIGHBOURHOODS MANAGEMENT																
Description of Fee / Charge	Note	Budget details					Existing Charges					New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges incl. VAT	Direct Debit or Standing Order Fees 2023/24 incl. VAT	Volume of Usage	2024/25 New Fees / Charges	2024/25 Direct Debit or Standing Order	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	(4)	(5)	(6)	(6a)	(8)	(9)	(9a)	(11)	(12)	(13)
Variation Request - on approval					C	RA		20% STANDARD RATED	12.60	N/A	N/A	13.90		10.0%		
Annual Licence Application/Renewal					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Replacement Licence					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Replacement Plaque					C	RA		20% STANDARD RATED	7.40	N/A	N/A	8.15		10.0%		
Casual Licence Registration					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Christmas Market - Monday (per day)					C	RA		EXEMPT	25.20	N/A	N/A	27.75		10.0%		
Christmas Market - Sunday (per day)					C	RA		EXEMPT	31.50	N/A	N/A	34.65		10.0%		
Forecourt Licence - on application					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Forecourt Licence - on approval					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Forecourt Licence Fees per week (£10 per sq m)	per sq m				C	RA		EXEMPT	10.50	N/A	N/A	11.55		10.0%		
Forecourt Licence Renewal					C	RA		EXEMPT	38.90	N/A	N/A	42.80		10.0%		
Individual/Miscellaneous sites - per month					C	RA		EXEMPT	297.20	N/A	N/A	326.95		10.0%		
Individual/Miscellaneous sites (Sunday) - per month					C	RA		EXEMPT	68.30	N/A	N/A	75.15		10.0%		
Application for new designated site					C	RA		OUT OF SCOPE	463.10	N/A	N/A	2000.00		332.0%		
Storage Sheds - per quarter					C	RA		20% STANDARD RATED	336.00	N/A	N/A	369.60		10.0%		
Storage Container - per quarter					C	RA		20% STANDARD RATED	190.10	N/A	N/A	209.15		10.0%		
Additional Trade Waste Charge - Fruit & Veg - per pitch monthly					C	RA		OUT OF SCOPE	11.60	N/A	N/A	12.80		10.0%		
Open Space pitch fee					C	RA		OUT OF SCOPE	20.00	N/A	N/A	35.00		75.0%		
Walthamstow Town Square / Wood Street Plaza pitch					C	RA		OUT OF SCOPE	100.00	N/A	N/A	150.00		50.0%		
Market Operators fee					C	RA		OUT OF SCOPE	100.00	N/A	N/A	200.00		100.0%		
Pavement Licence					C	SM		OUT OF SCOPE	100.00	N/A	N/A	100.00		0.0%		
							838,000									843,000
KEY TO CHARGING POLICY																
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																
KEY TO CREDIT POLICY																
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - HOUSING STANDARDS & SELECTIVE LICENSING - NEIGHBOURHOOD OTHER														
Description of Fee / Charge	Budget details						Existing Charges			New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£		£	%		£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Housing Standards														
HMO - Licensing Act - Fee														
Services of Housing Act 2004 Notices		532170	99999	G03114	C	BE	600,100	OUT OF SCOPE	550.00	n/a	550.00	0%		600,100
Fast Track Licence processing		532170	99999	G03114	C	BE		OUT OF SCOPE	215.00		215.00	0%		
Standard up to 8 units of accommodation	Was 6 units	532170	99999	G03114	C	BE		OUT OF SCOPE	1,500.00		1,500.00	0%		
Large 9-20 units of accommodation	s above 6 u	532170	99999	G03114	C	BE		OUT OF SCOPE	2,000.00		2,000.00	0%		
Very Large above 20 units of accommodation		532170	99999	G03114	C	BE		OUT OF SCOPE	5,000.00		5,000.00	0%		
Re-application fees will be the same as application fees as above.		532170	53204	G03114	C	BE		OUT OF SCOPE						
Re-application for HMO licence [change of licence holder within 3 months of approval - no site visit required]		532170	53204	G03114	C	BE		OUT OF SCOPE	400.00		400.00	0%		
Civil Penalties under the Housing and Planning Act 2016		532170	99999	G03114	C	BE		OUT OF SCOPE	30,000.00		30,000.00	0%		
Additional HMO Licence														
Additional Licence - 5 year Licence				G03114				OUT OF SCOPE	1,000.00		1,000.00	0%		
Re-application								OUT OF SCOPE	1,000.00					

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Selective Licence														
Selective Licence - 5 year licence per property	1	532170	53203	G03114	C	BE	3,000,000	OUT OF SCOPE	700.00	n/a	700.00	0%		3,000,000
Re-application								OUT OF SCOPE	700.00	n/a	700.00	0%		
Administrative charge for all licence types when licence no longer required and works have commenced.		532170	53203	G03114	C	BE		OUT OF SCOPE	160.00	n/a	160.00	0%		
Fast track licence processing		532170	53203	G03114	C	BE		OUT OF SCOPE	110.00		110.00	0%		
							3,600,100							3,600,100
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - ENFORCEMENT - NEIGHBOURHOODS MANAGEMENT														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£	(8)	£	%	(12)	£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Enforcement - Fixed Penalty Notices														
Depositing Litter	1	532150	99999	G02537	C	SM	409,200	OUT OF SCOPE	150.00		300.00	100.0%		409,200
Depositing Litter (Early Payment)		532150	99999	G02537	C	SM					200.00			
Failure to comply with a Community Protection Notice		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with a Public Space Protection Order (PSPO)		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to furnish documentation (waste transfer notes)		532150	99999	G02537	C	SM		OUT OF SCOPE	300.00		300.00	0.0%		
Failure to produce authority (waste carriers licence)		532150	99999	G02537	C	SM		OUT OF SCOPE	300.00		300.00	0.0%		
Unauthorised distribution of free printed matter		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00		80.00	0.0%		
Failure to comply with waste receptacle notice - commercial		532150	99999	G02537	C	SM		OUT OF SCOPE	110.00		110.00	0.0%		
Failure to comply with waste receptacle notice - domestic		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00		80.00	0.0%		
Failure to comply with domestic waste duty of care		532150	99999	G02537				OUT OF SCOPE	400.00		600.00	50.0%		
Failure to comply with domestic waste duty of care (Early Payment)		532150	99999	G02537							500.00			
Failure to comply with Dog Control Order		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Nuisance Parking		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Abandoning a vehicle		532150	99999	G02537	C	SM		OUT OF SCOPE	200.00		200.00	0.0%		
Graffiti and Flyposting		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00		80.00	0.0%		
Failure to nominate or notify local authority of keyholder		532150	99999	G02537	C	SM		OUT OF SCOPE	80.00		80.00	0.0%		
Noise from premises (domestic)		532150	99999	G02537	C	SM		OUT OF SCOPE	110.00		110.00	0.0%		
Noise from premises (licensed)		532150	99999	G02537	C	SM		OUT OF SCOPE	500.00		500.00	0.0%		
Contravention or failure to comply with req or prohibition imposed by an abatement notice (commercial)		532150	99999	G02537					400.00		400.00	0.0%		
Contravention or failure to comply with req or prohibition imposed by an abatement notice (residential)		532150	99999	G02537					100.00		100.00	0.0%		
Unlicensed Street Trading		532150	99999	G02537	C	SM		OUT OF SCOPE	150.00		150.00	0.0%		
Contravention of street trading licence conditions		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Making false statement in connection with street trading licence application		532150	99999	G02537	C	SM		OUT OF SCOPE	125.00		125.00	0.0%		
Resisting or obstructing an authorised officer (street trading)		532150	99999	G02537	C	SM		OUT OF SCOPE	250.00		250.00	0.0%		
Failure to produce street trading licence on demand		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Displaying advertisement in contravention of regulations		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Painting or otherwise inscribing or affixing picture etc upon highway, tree, structure or works		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Willful Obstruction of Highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Erecting a building, fence or hedge on highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Depositing builders skip on highway without permission		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to secure lighting or other marking of builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to secure marking of builders skip with name and address		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to secure removal of builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with conditions of permission		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to remove or reposition builders skip		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with notice requiring removal of tree or shrub		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Using of stall etc for road side sales in certain circumstances		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Depositing material, etc on a made up carriageway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Depositing material, etc within 15 feet from centre of made up carriageway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Depositing anything on highway to the interruption of user		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Pitching of booths, stalls or stands or encamping on highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with notice requiring works to prevent soil or refuse escaping into the street or sewer		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with notice requiring removal of projection from buildings		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Failure to comply with notice requiring alteration of door, gate or bar opening outwards		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Keeping of animals straying or lying on side of highway		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Depositing things on highway which cause injury or danger		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Erecting scaffolding or other structure without licence or failing to comply with terms of licence or perform duty under subsection (4)		532150	99999	G02537	C	SM		OUT OF SCOPE	100.00		100.00	0.0%		
Unauthorised deposit of waste (Fly tipping)		532150	99999	G02537	C	SM		OUT OF SCOPE	400.00		750.00	87.5%		
Unauthorised deposit of waste (Fly tipping) (Early payment)		532150	99999	G02537	C	SM		OUT OF SCOPE			500.00			
Abandoned/Surrender Vehicle	2	532230	99999	G01633	PFI	SM	10,000	20% STANDARD RATED	100.00		100.00	0.0%		10,000
Untaxed Vehicle		532230	99999	G01633	PFI	SM		20% STANDARD RATED						
The removal of Abandoned Vehicles from housing providers Land				G02537					100.00		100.00	0.0%		

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area -Environmental Health /Licencing														
Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	(1)				(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
Environmental Health														
Trading Standards														
Civil Penalties for failing to comply with The Consumer Rights Act 2015 & The Redress Schemes for Lettings Agency Work and Property Management Work	1	532150	99999	G02833	C	SM	30,000	OUT OF SCOPE	5,000		5,000.00	0%		30,000
Penalty for failing to comply with the Tenants Fees Act 2019	1	532150	99999	G02833	C	SM		OUT OF SCOPE	5,000		5,000.00	0%		
Additional breach within 5 yrs	1	532150	99999	G02833	C	SM		OUT OF SCOPE	30,000		30,000.00	0%		
Energy Performance Certificates		532150	99999	G02833	C	SM			2,000.00		2,000.00	0%		
AFI Financial Investigations Service (Rate per hour)											40.00			
AFI Financial Investigations Service - Incentivisation Payment rate @ 20% of total Incentivisation Payment received.											Variable			
Food & Safety														
Export Certificates - without inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	116.00		130.00	12%		
Export Certificates - with inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	168.00		188.50	12%		
Food Hygiene Rating re-inspection		532160	99999	G02832	C	BE		OUT OF SCOPE	294.00		326.00	11%		
Business Advice Service- hourly fee						BE		OUT OF SCOPE	96.00		106.00	10%		
Private Water Supplies (England) Regs 2016 - Risk assessment	1	532160	99999	G02832	C	SM		OUT OF SCOPE	500.00		500.00	0%		
Private Water Supplies (England) Regs 2016 - Sampling Visit	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00		100.00	0%		
Private Water Supplies (England) Regs 2016 - Granting & Authorisation	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00		100.00	0%		
Private Water Supplies (England) Regs 2016- Carrying out an Investigation	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00		100.00	0%		
Private Water Supplies (England) Regs 2016- Analysing a Sample: under reg 10 (for parameters)	1	532160	99999	G02832	C	SM		OUT OF SCOPE	25.00		25.00	0%		
Private Water Supplies (England) Regs 2016 - Analysing a Sample: Taken during check monitoring	1	532160	99999	G02832	C	SM		OUT OF SCOPE	100.00		100.00	0%		
Private Water Supplies (England) Regs 2016- Analysing a Sample: Taken during audit monitoring and monitoring under regulation 11	1	532160	99999	G02832	C	SM		OUT OF SCOPE	500.00		500.00	0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	%	(12)	£
Licensing														
Licensing - Special Treatments (2 treatments in establishment)		532170	99999	G02831	C	BE	60,000	OUT OF SCOPE	519.00		545.00	5%		60,000
Licensing - Special Treatments (per additional treatment)		532170	99999	G02831	C	BE		OUT OF SCOPE	134.00		141.00	5%		
Licensing - Special Treatments (above Maximum Fee applicable)		532170	99999	G02831	C	BE		OUT OF SCOPE	778.00		778.00	0%		
Licensing - Special Treatments (additional operative)		532170	99999	G02831	C	BE		OUT OF SCOPE	88.50		93.00	5%		
Licensing - manicure		532170	99999	G02831	C	BE		OUT OF SCOPE	443.00		466.00	5%		
Licensing - Ear Piercing		532170	99999	G02831	C	BE		OUT OF SCOPE	233.00		245.00	5%		
Laser and Intense Pulse Light (in addition to licence fee)		532170	99999	G02831	C	BE		OUT OF SCOPE	500.00		525.00	5%		
Renewal licence to store explosives UNDER 250kg 2 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	111.00		113.00	2%		
Renewal licence to store explosives UNDER 250kg 3 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	144.00		147.00	2%		
Renewal licence to store explosives UNDER 250kg 4 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	177.00		181.00	2%		
Renewal licence to store explosives UNDER 250kg 5 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	211.00		215.00	2%		
New licence to store explosives UNDER 250kg 5 years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	243.00		248.00	2%		
Renewal licence to store explosives UNDER 250kg 1 Year (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	55.00		56.00	2%		
Renewal licence to store explosives UNDER 250kg 2 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	88.00		90.00	2%		
Renewal licence to store explosives UNDER 250kg 3 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	123.00		125.00	2%		
Renewal licence to store explosives UNDER 250kg 4 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	155.00		158.00	2%		
Renewal licence to store explosives UNDER 250kg 5 Years (no separation distance)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	189.00		193.00	2%		
New licence to store explosives UNDER 250kg 1 year (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	189.00		193.00	2%		
New licence to store explosives UNDER 250kg 2 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	248.00		253.00	2%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	%	(12)	£
New licence to store explosives UNDER 250kg 3 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	311.00		317.00	2%		
New licence to store explosives UNDER 250kg 4 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	382.00		390.00	2%		
New licence to store explosives UNDER 250kg 5 years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	432.00		441.00	2%		
Renewal licence to store explosives UNDER 250kg 1 Year (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	88.00		90.00	2%		
Renewal licence to store explosives UNDER 250kg 2 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	153.00		150.00	-2%		
Renewal licence to store explosives UNDER 250kg 3 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	215.00		211.00	-2%		
Renewal licence to store explosives UNDER 250kg 4 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	277.00		272.00	-2%		
Renewal licence to store explosives UNDER 250kg 5 Years (separation distance applies)	New fee 2019/20 - Statutory maximum	532170	99999	G02831	C	SM		OUT OF SCOPE	340.00		333.00	-2%		
Explosives Regulations 2014 - Vary address of site		532170	99999	G02831	C	SM		OUT OF SCOPE	37.00		38.00	3%		
Explosives Regulations 2014 - Any other variation		532170	99999	G02831	C	SM		OUT OF SCOPE	Variable		Variable	0%		
Explosives Regulations 2014 - Transfer of Licence		532170	99999	G02831	C	SM		OUT OF SCOPE	37.00		38.00	3%		
Explosives Regulations 2014 - Replacement of Licence		532170	99999	G02831	C	SM		OUT OF SCOPE	37.00		38.00	3%		
Licensing - Sex Establishment	No current applications	532170	99999	G02831	C	BE		OUT OF SCOPE	9,014.00		9,014.00	0%		
Sex establishments annual renewal fees		532170	99999	G02831	C	BE		OUT OF SCOPE	9,014.00		9,014.00	0%		
Licensing - Shop Loading Unloading	1	532170	99999	G02831	C	SM		OUT OF SCOPE	140.00		140.00	0%		
Licensing - Mini Bus Permit	1	532170	99999	G02831	C	SM		OUT OF SCOPE	7.00		7.00	0%		
Licensing - Competitive Bidding		532170	99999	G02831	C	BE		OUT OF SCOPE	495.00		495.00	0%		
Scrap Metal Dealers - New Application Site		532170	99999	G02831	C	BE		OUT OF SCOPE	937.00		937.00	0%		
Scrap Metal Dealers - Site Renewal		532170	99999	G02831	C	BE		OUT OF SCOPE	814.00		814.00	0%		
Scrap Metal Dealers - Variation		532170	99999	G02831	C	BE		OUT OF SCOPE	174.00		183.00	5%		
Scrap Metal Dealers - Vary Site - Collector		532170	99999	G02831	C	BE		OUT OF SCOPE	174.00		183.00	5%		
Scrap Metal Dealers - New Collector		532170	99999	G02831	C	BE		OUT OF SCOPE	361.00		380.00	5%		
Scrap Metal Dealer - Collector Renewal		532170	99999	G02831	C	BE		OUT OF SCOPE	282.00		296.00	5%		
Scrap Metal Dealer - Collector Variation		532170	99999	G02831	C	BE		OUT OF SCOPE	179.00		188.00	5%		
Scrap Metal Dealer - Vary Collector - Site		532170	99999	G02831	C	BE		OUT OF SCOPE	968.00		968.00	0%		
Licensing - Licensing Act 2003 - Premises Band A	1	532170	99999	G02831	C	SM	165,500	OUT OF SCOPE	100.00		100.00	0%		165,500
Licensing - Licensing Act 2003 - Premises Band B	1	532170	99999	G02831	C	SM		OUT OF SCOPE	190.00		190.00	0%		
Licensing - Licensing Act 2003 - Premises Band C	1	532170	99999	G02831	C	SM		OUT OF SCOPE	315.00		315.00	0%		
Licensing - Licensing Act 2003 - Premises Band D	1	532170	99999	G02831	C	SM		OUT OF SCOPE	450.00		450.00	0%		
Licensing - Licensing Act 2003 - Premises Band E	1	532170	99999	G02831	C	SM		OUT OF SCOPE	635.00		635.00	0%		

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(1)					(2)	(3)	£	(5)	£	(8)	£	%	(12)	£
							(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Licensing - Licensing Act 2003 - Temporary Event Notice	1	532170	99999	G02831	C	SM		OUT OF SCOPE	21.00		21.00	0%		
Licensing - Licensing Act 2003 - Licence Theft/ Loss/ Change	1	532170	99999	G02831	C	SM		OUT OF SCOPE	10.50		10.50	0%		
Licensing - Licensing Act 2003 - Premises Vary/ Transfer/ Interim	1	532170	99999	G02831	C	SM		OUT OF SCOPE	23.00		23.00	0%		
Licensing - Licensing Act 2003 - Personal Licence	1	532170	99999	G02831	C	SM		OUT OF SCOPE	37.00		37.00	0%		
Licensing - Licensing Act 2003 - Notification on Licensing Matters	1	532170	99999	G02831	C	SM		OUT OF SCOPE	21.00		21.00	0%		
Licensing - Licensing Act 2003 - 5,000 persons or more Premises	1	532170	99999	G02831	C	SM		OUT OF SCOPE	Variable		Variable	0%		
Licensing - Licensing Act 2003 - Premises Band A - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	70.00		70.00	0%		
Licensing - Licensing Act 2003 - Premises Band B - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	180.00		180.00	0%		
Licensing - Licensing Act 2003 - Premises Band C - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	295.00		295.00	0%		
Licensing - Licensing Act 2003 - Premises Band D - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	320.00		320.00	0%		
Licensing - Licensing Act 2003 - Premises Band E - Annual Fee	1	532170	99999	G02831	C	SM		OUT OF SCOPE	350.00		350.00	0%		
Pre application advice level 1	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			165.00	0%		
Pre application advice level 2	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			265.00	0%		
Pre application advice level 3	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			375.00	0%		
Pre application advice level 4	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			675.00	0%		
Pre application advice level 5 (POA)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			Variable	0%		
LA2003 - Premises Licence/Full variation / Provisional statement Application Check Service (statutory application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			50.00	0%		
LA2003 - Minor variation - application check service (statutory application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			40.00	0%		
LA2003 Transfer/Vary DPS/TEN/ Personal Licence application completion assistance fee (application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			38.00	0%		
LA2003 Transfer/Vary DPS/TEN / Personal Licence application check service (application fee separate)	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			20.00	0%		
Draft Public Notice	New fee	532170	99999	G02831	C	BE		OUT OF SCOPE			15.00	0%		
Gambling Act 2005 Annual Fee (Tracks)		532170	53202	G02831	C	BE	£40,000	OUT OF SCOPE	833.00		877.00	5%		£40,000
Gambling Act 2005 New Application (Tracks)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,500.00		2,500.00	0%		
Gambling Act 2005 Variation (Tracks)		532170	53202	G02831	C	SM		OUT OF SCOPE	1,250.00		1,250.00	0%		
Gambling Act 2005 Transfer (Tracks)		532170	53202	G02831	C	BE		OUT OF SCOPE	833.00		877.00	5%		
Gambling Act 2005 Re-instatement (Tracks)		532170	53202	G02831	C	BE		OUT OF SCOPE	622.00		653.00	5%		
Gambling Act 2005 Provisional Statement (Track)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,500.00		2,500.00	0%		
Gambling Act 2005 S205 (Tracks)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	950.00		950.00	0%		
Gambling Act 2005 New Application (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3,000.00		3,000.00	0%		
Gambling Act 2005 Annual Fee (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,000.00		1,000.00	0%		
Gambling Act 2005 Variation (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	1,660.00		1,750.00	5%		
Gambling Act 2005 Transfer (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	828.00		869.00	5%		
Gambling Act 2005 Re-instatement (Bingo)		532170	53202	G02831	C	BE		OUT OF SCOPE	828.00		869.00	5%		
Gambling Act 2005 Provisional Statement (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3,000.00		3,000.00	0%		
Gambling Act 2005 S205 (Bingo)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,200.00		1,200.00	0%		
Gambling Act 2005 New Application (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3,000.00		3,000.00	0%		
Gambling Act 2005 Annual Fee (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	600.00		600.00	0%		
Gambling Act 2005 Transfer (Betting Premises - other)		532170	53202	G02831	C	BE		OUT OF SCOPE	828.00		869.00	5%		
Gambling Act 2005 Variation (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,500.00		1,500.00	0%		
Gambling Act 2005 Re-instatement (Betting Premises - other)		532170	53202	G02831	C	BE		OUT OF SCOPE	828.00		869.00	5%		
Gambling Act 2005 Provisional Statement (Betting Premises - other)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	3,000.00		3,000.00	0%		
Gambling Act 2005 S205 (Betting Premises - other)		532170	53202	G02831	C	BE		OUT OF SCOPE	1,152.00		1,200.00	4%		
Gambling Act 2005 New Application (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,000.00		2,000.00	0%		
Gambling Act 2005 Annual Fee (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	606.00		636.00	5%		
Gambling Act 2005 Variation (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,000.00		1,000.00	0%		
Gambling Act 2005 Transfer (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	622.00		653.00	5%		
Gambling Act 2005 Re-instatement (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	622.00		653.00	5%		
Gambling Act 2005 Provisional Statement (FEC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,000.00		2,000.00	0%		
Gambling Act 2005 S205 (FEC)		532170	53202	G02831	C	BE		OUT OF SCOPE	950.00		998.00	5%		
Gambling Act 2005 New Application (Adult Gaming)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,000.00		2,000.00	0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Gambling Act 2005 Annual Fee (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	833.00		875.00	5%		
Gambling Act 2005 Variation (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,000.00		1,000.00	0%		
Gambling Act 2005 Transfer (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	833.00		875.00	5%		
Gambling Act 2005 Re-instatement (AGC)		532170	53202	G02831	C	BE		OUT OF SCOPE	833.00		875.00	5%		
Gambling Act 2005 Provisional Statement (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	2,000.00		2,000.00	0%		
Gambling Act 2005 S205 (AGC)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	1,200.00		1,200.00	0%		
Gambling Act 2005 Provisional Statement (Casino)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	8,000.00		8,000.00	0%		
Gambling Act 2005 New Application (Casino)	1	532170	53202	G02831	C	SM		OUT OF SCOPE	8,000.00		8,000.00	0%		
Gambling Act 2005 Transfer (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	1,255.00		1,320.00	5%		
Gambling Act 2005 S205 (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	2,770.00		2,910.00	5%		
Gambling Act 2005 Annual Fee (Casino)		532170	53202	G02831	C	BE		OUT OF SCOPE	3,465.00		3,638.00	5%		
Gambling Act 2005 Variation (Casinos)		532170	53202	G02831	C	BE		OUT OF SCOPE	4,000.00		4,000.00	0%		
Gambling Act 2005 Re-instatement (Casinos)		532170	53202	G02831	C	BE		OUT OF SCOPE	1,255.00		1,320.00	5%		
Gambling Act 2005 Temp Use Notices	1	532170	53202	G02831	C	SM		OUT OF SCOPE	500.00		500.00	0%		
Replacement of Temporary use notices	1	532170	53202	G02831	C	SM		OUT OF SCOPE	25.00		25.00	0%		
Change of circumstance	1	532170	53202	G02831	C	SM		OUT OF SCOPE	50.00		50.00	0%		
Copy of Licence	1	532170	53202	G02831	C	SM		OUT OF SCOPE	25.00		25.00	0%		
Notification of 2 or less gaming machines	1	532170	53202	G02831	C	SM		OUT OF SCOPE	50.00		50.00	0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	%	(12)	£
Air Quality & Environmental Protection														
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - LOW	1	532160	99999	G02834	C	SM	£6,600	OUT OF SCOPE	79.00		79.00	0%		£6,600
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	158.00		158.00	0%		
Pollution LAPP: Subsistence Charge: Part 1 reduced fee activity - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	237.00		237.00	0%		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	113.00		113.00	0%		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	226.00		226.00	0%		
Pollution LAPP: Subsistence Charge: PVR I & PVR II - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	341.00		341.00	0%		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	228.00		228.00	0%		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	365.00		365.00	0%		
Pollution LAPP: Subsistence Charge: Vehicle Refinishers - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	548.00		548.00	0%		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	772.00		772.00	0%		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,161.00		1,161.00	0%		
Pollution LAPP: Subsistence Charge: Any other part B activity or any solvent emission activity - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,747.00		1,747.00	0%		
Pollution LAPP: Subsistence Charge: Mobile Plant - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	646.00		646.00	0%		
Pollution LAPP: Subsistence Charge: Mobile Plant - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,034.00		1,034.00	0%		
Pollution LAPP: Subsistence Charge: Mobile Plant - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,506.00		1,506.00	0%		
Pollution LA-IPPC: Subsistence Charge various - LOW	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,447.00		1,447.00	0%		
Pollution LA-IPPC: Subsistence Charge various - MEDIUM	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,611.00		1,611.00	0%		
Pollution LA-IPPC: Subsistence Charge various - HIGH	1	532160	99999	G02834	C	SM		OUT OF SCOPE	2,334.00		2,334.00	0%		
Late Payment Charge	1	532160	99999	G02834	C	SM		OUT OF SCOPE	52.00		52.00	0%		
Pollution LAPP: Application fee: standard process	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00		1,650.00	0%		
Pollution LAPP: Application fee: Additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,188.00		1,188.00	0%		
Pollution LAPP: Application fee: PVR I & Dry cleaners	1	532160	99999	G02834	C	SM		OUT OF SCOPE	155.00		155.00	0%		
Pollution LAPP: Application fee: PVR I & PVR II	1	532160	99999	G02834	C	SM		OUT OF SCOPE	257.00		257.00	0%		
Pollution LAPP: Application fee: VR's and other reduced fee activities	1	532160	99999	G02834	C	SM		OUT OF SCOPE	362.00		362.00	0%		
Pollution LAPP: Application fee: Reduced fee activities: Additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	71.00		71.00	0%		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant (not using simplified permits): For first and second applications	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00		1,650.00	0%		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant (not using simplified permits): For third to seventh applications	1	532160	99999	G02834	C	SM		OUT OF SCOPE	985.00		985.00	0%		
Pollution LAPP: Application fee: Standard Mobile Crushing & Screening Plant (not using simplified permits): For third to seventh applications	1	532160	99999	G02834	C	SM		OUT OF SCOPE	498.00		498.00	0%		
Pollution LAPP: standard process transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	169.00		169.00	0%		
Pollution LAPP: standard process partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	497.00		497.00	0%		
Pollution LAPP: New operator at low risk reduced fee activity	1	532160	99999	G02834	C	SM		OUT OF SCOPE	75.00		75.00	0%		
Pollution LAPP: reduced fee activities transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	0.00		0.00	0%		
Pollution LAPP: reduced fee activities partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	47.00		47.00	0%		
Pollution LAPP: temporary transfer for mobile plant (first transfer / repeat transfers)	1	532160	99999	G02834	C	SM		OUT OF SCOPE	53.00		53.00	0%		
Pollution LAPP: surrender	1	532160	99999	G02834	C	SM		OUT OF SCOPE	0.00		0.00	0%		
Pollution LAPP: substantial change: standard process	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,050.00		1,050.00	0%		
Pollution LAPP: substantial change: Standard Process where the substantial change results in a new PPC activity	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,650.00		1,650.00	0%		
Pollution LAPP: substantial change: reduced fee activities	1	532160	99999	G02834	C	SM		OUT OF SCOPE	102.00		102.00	0%		
Pollution LA-IPPC: application fee	1	532160	99999	G02834	C	SM		OUT OF SCOPE	3,363.00		3,363.00	0%		
Pollution LA-IPPC: additional fee for operating without a permit	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,188.00		1,188.00	0%		
Pollution LA-IPPC: variation	1	532160	99999	G02834	C	SM		OUT OF SCOPE	1,368.00		1,368.00	0%		
Pollution LA-IPPC: substantial variation	1	532160	99999	G02834	C	SM		OUT OF SCOPE	3,363.00		3,363.00	0%		
Pollution LA-IPPC: transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	235.00		235.00	0%		
Pollution LA-IPPC: partial transfer	1	532160	99999	G02834	C	SM		OUT OF SCOPE	698.00		698.00	0%		
Pollution LA-IPPC: surrender	1	532160	99999	G02834	C	SM		OUT OF SCOPE	698.00		698.00	0%		
Contaminated Land Enquires (EIR2004) - basic search				G02834	C	BE		OUT OF SCOPE	195.00		200.00	3%		
Contaminated Land Enquires (EIR2004) - advanced search				G02834	C	BE		OUT OF SCOPE	395.00		405.00	3%		
							302,100							302,100

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	%	(12)	£
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes														
1. Statutory Maximum														
2. New fee 2019/20 - Statutory maximum														
3. no current applications														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - CEMETERIES - NEIGHBOURHOOD OTHER														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
		(1)			(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Interments														
Child under 12 years in single grave		532230	99999	G01661	c	S	428,100	OUT OF SCOPE	200.00		200.00	0.0%		
Child additional digging for wide coffin	price on application	532230	99999	G01661	c	S		OUT OF SCOPE						
Adult exceeding 12 years		532230	99999	G01661	c	S		OUT OF SCOPE	1470.00		1650.00	12.2%		
Adult - additional for wide coffin		532230	99999	G01661	c	S		OUT OF SCOPE	350.00		365.00	4.3%		
Cremated Remains - buried		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		385.00	2.7%		
Rights of burial statutory														
Child under 12 (in single grave) (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	765.00		765.00	0.0%		
Adult - exceeding 12 years (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	1815.00		2125.00	17.1%		
Cremated Remains (in a full grave)(50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	1815.00		2125.00	17.1%		
Removal/Replacement of Memorials (for burials)														
Removal/Replacement of headstone only (up to 3ft)		532230	99999	G01661	c	S		OUT OF SCOPE	155.00		160.00	3.2%		
Removal/Replacement of Memorial		532230	99999	G01661	c	S		OUT OF SCOPE	305.00		320.00	4.9%		
Removal/Replacement of larger memorials.	price on application	532230	99999	G01661	c	S		OUT OF SCOPE						
Re-opening of Vault	price on application	532230	99999	G01661	c	S		OUT OF SCOPE						
Removal/Replacement of lawn kerb		532230	99999	G01661	c	S		OUT OF SCOPE	100.00		105.00	5.0%		
Burial Vault/ Chamber														
		532230	99999	G01661	c	S		OUT OF SCOPE	7900.00		8145.00	3.1%		
Traditional graves														
Rights of burial	Interment fee too	532230	99999	G01661	c	S		OUT OF SCOPE	2510.00		3320.00	32.3%		
Prime position fee	high, so frozen.	532230	99999	G01661	c	S		OUT OF SCOPE	370.00		525.00	41.9%		
Internment	Rest of Trad fees	532230	99999	G01661	c	S		OUT OF SCOPE	1650.00		1650.00	0.0%		
Landing foundation	raised so overall fee 5% more	532230	99999	G01661	c	S		OUT OF SCOPE	720.00		755.00	4.9%		
Miscellaneous -														
Certificate of Right of Burial		532230	99999	G01661	c	S		OUT OF SCOPE	94.00		97.00	3.2%		
Transfer of Right of Burial		532230	99999	G01661	c	S		OUT OF SCOPE	84.00		87.00	3.6%		
Exhumation	price on application	532230	99999	G01661	c	S		20% STANDARD RATED						
Levelling Memorials* (Headstone & Foundation)		532230	99999	G01661	c	S		20% STANDARD RATED	140.00		145.00	3.6%		
Levelling Memorials* (Kerb Set)		532230	99999	G01661	c	S		20% STANDARD RATED	85.00		90.00	5.9%		
Black Granite Vase (Square)*	price on application	532230	99999	G01661	c	S		20% STANDARD RATED						
Memorial Bench: Poly Plastic Only		532230	99999	G01661	c	S		20% STANDARD RATED	695.00		720.00	3.6%		
Bench Permit for 20 Years for any bench installed in the		532230	99999	G01661	c	S		20% STANDARD RATED	395.00		410.00	3.8%		
Base for Bench		532230	99999	G01661	c	S		RATED	95.00		100.00	5.3%		
Carved dedication per letter		532230	99999	G01661	c	S		20% STANDARD RATED	6.50		6.70	3.1%		
Scattered Remains Fee		532230	99999	G01661	c	S		20% STANDARD RATED	90.00		90.00	0.0%		
Memorial Tree*	price on application	532230	99999	G01661	c	S		20% STANDARD RATED						

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Grave Search Fees														
Where search is made via computerised records (1978 - on)	per name	532230	99999	G01661	c	S		20% STANDARD RATED	19.00		20.00	5.3%		
Where exact date of death is known (pre 1978)	per name	532230	99999	G01661	c	S		20% STANDARD RATED	28.00		29.00	3.6%		
Where date of death is within a given period of time	per name / per 5 year period	532230	99999	G01661	c	S		20% STANDARD RATED	54.00		55.00	1.9%		
Where date of death is unknown	per name / per year	532230	99999	G01661	c	S		20% STANDARD RATED						
Photocopy of burial record and map showing position of grave	per name	532230	99999	G01661	c	S		20% STANDARD RATED	25.00		26.00	4.0%		
Provision of 2 photographs of grave + fee for postage / email	per grave	532230	99999	G01661	c	S		20% STANDARD RATED	38.00		40.00	5.3%		
Accompanied Visit to Graveside	New Fee 2019/10 per grave							20% STANDARD RATED	29.00		30.00	3.4%		
New Cremated Remains Plots														
Exclusive right of burial (25 year term)	Too high, so frozen	532230	99999	G01661	c	S		OUT OF SCOPE	1210.00		1245.00	2.9%		
Interment Fee (per casket)		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		385.00	2.7%		
Granite Blank with first inscription	Increased to allow for 3%	532230	99999	G01661	c	S		20% STANDARD RATED	705.00		725.00	2.8%		
2nd inscription on granite blank	increase on total package	532230	99999	G01661	c	S		20% STANDARD RATED	275.00		285.00	3.6%		
Half-Grave Plots (for ashes only)														
Exclusive right of burial (for Cremated Remains Plot) (50 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	1815.00		2125.00	17.1%		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		385.00	2.7%		
Headstone Foundation		532230	99999	G01661	c	S		OUT OF SCOPE	210.00		220.00	4.8%		
Mini-Headstone Grave Plots (for ashes only)														
Exclusive right of burial (25 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	1270.00		1300.00	2.4%		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		385.00	2.7%		
Granite Mini Headstone Blank with first inscription		532230	99999	G01661	c	S		OUT OF SCOPE	1260.00		1300.00	3.2%		
Tree Grave Plots (for ashes only)														
Exclusive right of burial (20 year term)		532230	99999	G01661	c	S		OUT OF SCOPE	875.00		875.00	0.0%		
Interment Fee		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		385.00	2.7%		
Granite Foundation and Marker		532230	99999	G01661	c	S		OUT OF SCOPE	415.00		425.00	2.4%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Erection of Memorials														
Headstone Foundation		531040	99999	G01661	c	S		20% STANDARD RATED	205.00		220.00	7.3%		
Lawn Headstone (one inscription only)		531040	99999	G01661	c	S	9,500	20% STANDARD RATED	210.00		215.00	2.4%		
Full Memorial		531040	99999	G01661	c	S		20% STANDARD RATED	300.00		310.00	3.3%		
Additional Inscription		531040	99999	G01661	c	S		20% STANDARD RATED	120.00		125.00	4.2%		
Vase		531040	99999	G01661	c	S		20% STANDARD RATED	115.00		120.00	4.3%		
Additional Plate/plaque/book		531040	99999	G01661	c	S		20% STANDARD RATED	115.00		120.00	4.3%		
Wooden Cross (when used as a permanent memorial)		531040	99999	G01661	c	S		20% STANDARD RATED	220.00		225.00	2.3%		
Extension of right of burial on a Lawn Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Extension of right of burial on a Traditional Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Extension of right of burial on a Child Only Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Extension of right of burial on a Burial Chamber or equivalent for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	1360.00		1360.00	0.0%		
Extension of right of burial on a Cremated Remains Grave for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Extension of right of burial on a Half Grave or Mini Headstone grave for Cremated Remains only for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Existing Tree Memorial Dedication for 10 years		532230	99999	G01661	c	S		OUT OF SCOPE	375.00		375.00	0.0%		
Small tree plaque	Benchmarked	532230	99999	G01661	c	S		20% STANDARD RATED	250.00		260.00	4.0%		
							437,600							459,500
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - NEIGHBOURHOODS - CCTV														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£				£	£	%	£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
CCTV - Search Fee					C	N	-	OUT OF SCOPE	16.00		50.00	212.5%		
CCTV - Evidence Request Charge		532330	99999	G02098	C	BE	2,500	OUT OF SCOPE	145.00		153.00	5.5%		2,500
							2,500							2,500
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - NEIGHBOURHOOD - PARKS & ALLOTMENTS														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Volume of Existing Usage (hours)	2024/25 New Fees / Charges £	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT £
		(1)			(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Open Space (Free Childrens Community Events up to 1 hour)		531020	99999	G07042	C/ I	S	32,760	OUT OF SCOPE	22.00		23.00	4.5%	32,760	
Open Space (Hire Per Day) - Up To 25 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	60.00		64.00	6.7%		
Open Space (Hire Per Day) - Up To 50 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	105.00		110.00	4.8%		
Open Space (Hire Per Day) - Up To 75 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	155.00		160.00	3.2%		
Open Space (Hire Per Day) - Up To 150 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	300.00		320.00	6.7%		
Open Space (Hire Per Day) - Up To 300 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	600.00		630.00	5.0%		
Open Space (Hire Per Day) - Up To 500 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	1,000.00		1,050.00	5.0%		
Open Space (Hire Per Day) - Up To 1000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	1,600.00		1,700.00	6.3%		
Open Space (Hire Per Day) - Up To 5000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	2,300.00		2,400.00	4.3%		
Open Space (Hire Per Day) - Up To 10000 People		531020	99999	G07042	C/ I	S		OUT OF SCOPE	4,200.00		4,500.00	7.1%		
Pavilion Hire - (per hour)		531020	99999	G07042	C/ I	S		OUT OF SCOPE	35.00		38.00	8.6%		
Pavilion Hire - (per hour) out of operational hours		531020	99999	G07042	C/ I	S		OUT OF SCOPE	65.00		70.00	7.7%		
Coaching and personal trainers Adult rate (per hour)	New for 2024/25	531020	99999	G07042	C/ I	S		OUT OF SCOPE			25.00	New		
Coaching and personal trainers Childrens rate (per hour)	New for 2024/25	531020	99999	G07042	C/ I	S		OUT OF SCOPE			12.50	New		
Bowls - Club Hire Per Rink Per Season - Club use only		531020	99999	G07042	C/ I	S		OUT OF SCOPE	850.00		900.00	5.9%		
Bowls - Casual - Adult		531020	99999	G07042	C/ I	S		20% STANDARD RATED	8.50		9.00	5.9%		
Bowls - Casual - U16/60+		531020	99999	G07042	C/ I	S		20% STANDARD RATED	4.20		4.50	7.1%		
Childrens Fairs	Fee as per Open Space hire discounted by 50%													
Park use by Fairs:														
Small Fair (per day) 14 rides		531020	99999	G07042	C/ I	P		20% STANDARD RATED	680.00		720.00	5.9%		
Large Fair (per day) 15 plus rides		531020	99999	G07042	C/ I	P		20% STANDARD RATED	850.00		900.00	5.9%		
Non operational days (per day)		531020	99999	G07042	C/ I	P		20% STANDARD RATED	210.00		220.00	4.8%		
admission banding for the vehicles														
Non Animal Circus - Chestnuts, Ridgeway Park, Marsh Lane. Other venues under consideration.														
Small up to 500 seats per performance per day		531020	99999	G07042	C/ I	P		20% STANDARD RATED	410.00		430.00	4.9%		
medium up to 750 seats per performance per day		531020	99999	G07042	C/ I	P		20% STANDARD RATED	700.00		750.00	7.1%		
Up to 1,000 seats per performance per day		531020	99999	G07042	C/ I	P		20% STANDARD RATED	850.00		900.00	5.9%		
Over 1,000 seats	Negotiable based on numbers	531020	99999	G07042	C/ I	P		20% STANDARD RATED						
Non Performance Days - per day		531020	99999	G07042	C/ I	P		20% STANDARD RATED						

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Volume of Existing Usage (hours)	2024/25 New Fees / Charges £	% Price Increase %	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT £
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Allotments														
Per 25m sq. or 1 Rod														
Average Out Of Borough per rod		531040	99999	G01673	I	S	89,000	OUT OF SCOPE	33.00		36.30	10.0%		97,900
Average Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	6.50		7.15	10.0%		
Average Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	14.00		15.40	10.0%		
High Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	17.00		18.70	10.0%		
High Out Of Borough per rod		531040	99999	G01673	I	S		OUT OF SCOPE	42.50		46.75	10.0%		
High Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	7.50		8.25	10.0%		
Low Full per rod		531040	99999	G01673	I	S		OUT OF SCOPE	12.00		13.20	10.0%		
Low Over 65 per rod		531040	99999	G01673	I	S		OUT OF SCOPE	5.30		5.83	10.0%		
Low Out Of Borough per rod		531040	99999	G01673	I	S		OUT OF SCOPE	26.00		28.60	10.0%		
Food Growing sites														
Per raised bed		533040	99999	G01673	I	S	945	OUT OF SCOPE						945
Coronation Gardens Annexe - Oliver Road Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	29.00		31.90	10.0%		
Ive Farm Close - Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	29.00		31.90	10.0%		
Harvey Road - Leytonstone		533040	99999	G01673	I	S		OUT OF SCOPE	29.00		31.90	New		
Swan Path - Leyton		533040	99999	G01673	I	S		OUT OF SCOPE	29.00		31.90	10.0%		
Bakers Arms	New										31.90	New		
Pastures Food growing site	New								29.00		31.19	New		
							122,700							131,600
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - SPORTS AND LEISURE PASTURES														
Description of Fee / Charge (1)	Budget details						Existing Charges				New Proposals			
	Notes	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	(10)	(12)	£ (13)
Lettings Income														
Pastures	3													
Main Building	Service withdrawn													
General Area		532060	99999	G02062	I	BE	29,300	EXEMPT	£55.00		55.00	0.0%		29,300
Block booking General Area of 10								EXEMPT	£500.00		500.00	0.0%		
Sports Hall		532060	99999	G02062	I	BE	17,900	EXEMPT	£55.00		55.00	0.0%		17,900
Block booking Sports Hall of 10								EXEMPT	£500.00		500.00	0.0%		
Kitchen		532060	99999	G02062	I	BE	500	EXEMPT	£16.00		16.00	0.0%		500
Off Peak Hours 09.00 - 16.00														
General Area		532060	99999	G02062	I	BE		EXEMPT	£30.00		30.00	0.0%		
Sports Hall		532060	99999	G02062	I	BE		EXEMPT	£30.00		30.00	0.0%		
Kitchen		532060	99999	G02062	I	BE		EXEMPT	£16.00		16.00	0.0%		
							47,700							47,700
KEY TO CHARGING POLICY														
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW															
Division/Service Area - Sport Pitch & Open Space															
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT	
							£		£		£	%		£	
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)	
Pitches - Football/Rugby/Hockey															
11 a side Adults Casual		531020	99999	G03269	C/ I	S	£342,100	20% STANDARD RATED	134.00						
Block price - 10 games or more		531020	99999	G03269	C/ I	S		EXEMPT	860.00			135.00	0.7%	£342,100	
11 a side Youth		531020	99999	G03269	C/ I	S		20% STANDARD RATED	65.00			945.00	9.9%		
Block price - 10 games or more		531020	99999	G03269	C/ I	S		EXEMPT	525.00			70.00	7.7%		
9 a side- Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	55.00			560.00	6.7%		
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	422.00			55.00	0.0%		
7 a side - Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	43.00			440.00	4.3%		
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	361.00			50.00	16.3%		
5 a side-Casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	43.00			400.00	10.8%		
Block price - 10 games		531020	99999	G03269	C/ I	S		EXEMPT	263.00			43.00	0.0%		
Schools rate - Casual rate per hour		531020	99999	G03269	C/ I	S		20% STANDARD RATED	36.00			300.00	14.1%		
Schools rate - Tournament hire per day		531020	99999	G03269	C/ I	S		20% STANDARD RATED	211.00			40.00	11.1%		
Training on Grass (no markings or goalposts- per hour)		531020	99999	G03269	C/ I	S		20% STANDARD RATED	21.00			250.00	18.5%		
												25.00	19.0%		
3G/ Astro Pitch - Football															
		531020	99999	G03269	C/ I	S									
Low Hall 7 a side 3G-Casual		531020	99999	G03269	C/ I	S									
		531020	99999	G03269	C/ I	S		20% STANDARD RATED	58.50			68.50	17.1%		
Low Hall 7 a side 3G-Block booking - 10 bookings		531020	99999	G03269	C/ I	S		EXEMPT	510.00			548.00	7.5%		
		531020	99999	G03269	C/ I	S									
		531020	99999	G03269	C/ I	S									
Salisbury Hall and Jubilee 3 G Peak time															
Casual - Full Pitch	10 games or more no VAT charged if block booking and paying all at once	531020	99999	G03269	C/ I	S		20% STANDARD RATED	153.00			180.00	17.6%		
Casual - Full Pitch - block booking 10		531020	99999	G03269	C/ I	S		EXEMPT	1,380.00			1,440.00	4.3%		
Junior Full pitch casual bookings									85.00			90.00	5.9%		
Junior Full pitch block booking									EXEMPT	850.00			720.00	-15.3%	
7 a side full pitch - casual booking		531020	99999	G03269	C/ I	S		20% STANDARD RATED	76.50			85.00	11.1%		
7 a side pitch block booking - 10 bookings		531020	99999	G03269	C/ I	S		EXEMPT	690.00			680.00	-1.4%		
7 a side pitch - casual booking - Junior		531020	99999	G03269	C/ I	S		20% STANDARD RATED				80.00	New		
7 a side pitch block booking - Junior - 10 bookings	531020	99999	G03269	C/ I	S		EXEMPT				640.00	New			

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Feel Good Too / Drapers Field 3G														
Casual-Full Pitch								20% STANDARD	180.00		180.00	0.0%		
Casual - Full Pitch - block booking 10								EXEMPT	1,600.00		1,440.00	-10.0%		
Junior Full pitch casual bookings								20% STANDARD RATED	85.00		90.00	5.9%		
Junior Full pitch block booking								EXEMPT	850.00		720.00	-15.3%		
9 a side full pitch - casual booking								20% STANDARD	80.00		80.00	0.0%		
9 a side pitch block booking - 10 bookings								EXEMPT	750.00		750.00	0.0%		
7 a side full pitch - casual booking								20% STANDARD	80.00		85.00	6.3%		
7 a side pitch block booking - 10 bookings								EXEMPT	750.00		680.00	-9.3%		
7 a side pitch - casual booking - Junior								20% STANDARD			80.00	New		
7 a side pitch block booking - Junior - 10 bookings								EXEMPT			640.00	New		
Casual -Full Pitch Hockey								20% STANDARD	150.00		100.00	-33.3%		
Casual- Full Pitch - block booking								EXEMPT	140.00		80.00	-42.9%		
Adult Casual - Half Pitch Hockey											75.00	New		
Adult - Half Pitch Hockey - block booking											60.00	New		
Youth Casual - Full Pitch Hockey											50.00	New		
Youth - Half Pitch Hockey - block booking											40.00	New		
Casual Beach Volleyball Court								20% STANDARD	20.00		20.00	0.0%		
Casual -Beach Volleyball Court block booking								EXEMPT	15.00		20.00	33.3%		
Up to 6pm on astro/3G off peak														
Casual - Full Pitch		531020	99999	G03269	C/ I	S		20% STANDARD RATED	76.50		80.00	4.6%		
Casual - Full Pitch - block booking 10		531020	99999	G03269	C/ I	S		EXEMPT	688.50		740.00	7.5%		
7 a side full pitch - casual		531020	99999	G03269	C/ I	S		20% STANDARD RATED	38.25		40.00	4.6%		
7 a side full pitch - block booking of 10		531020	99999	G03269	C/ I	S		EXEMPT	350.00		320.00	-8.6%		
Cricket Charges														
Per site - Casual		531020	99999	G03269	C/ I	S		20% STANDARD RATED	163.00		165.00	1.2%		
Per site - block of 10		531020	99999	G03269	C/ I	S		EXEMPT	900.00		1000.00	11.1%		
Outdoor cricket nets - per net per hour		531020	99999	G03269	C/ I	S		20% STANDARD RATED	15.00		15.00	0.0%		
Synthetic cricket pitch per hour		531020	99999	G03269	C/ I	S		20% STANDARD RATED	26.00		30.00	15.4%		
Tennis Charges														
Tennis - Per Court, per adult Ridgeway Park		531020	99999	G03269	C/ I	S		20% STANDARD RATED	5.50		5.50	0.0%		
Tennis - Per Floodlit Court, per adult Ridgeway Park		531020	99999	G03269	C/ I	S		20% STANDARD RATED	7.75		7.75	0.0%		
Tennis Membership - Adult per annum (free access excl. Ridgeway)		531020	99999	G03269	C/ I	S		20% STANDARD RATED	35.00		35.00	0.0%		
Tennis Membership - Family per annum (free access excl. Ridgeway)		531020	99999	G03269	C/ I	S		20% STANDARD RATED	50.00		50.00	0.0%		
							342,100							342,100
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - Sport Pitch & Open Space														
Description of Fee / Charge	Budget details					Existing Charges				New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Pitches - Football														
11 a side Adult Casual		532060	99999	G01901										
Block price - 10 games or more		532060	99999	G01901										
11 a side Youth		532060	99999	G01901										
Block price - 10 games or more		532060	99999	G01901										
Schools rate - Casual rate per hour youth		532060	99999	G01901										
Pitches - Cricket														
Cricket Pitch - Casual per game		532060	99999	G01901										
Synthetic cricket pitch per hour		532060	99999	G01901										
Training on Grass (no markings per hour)		532060	99999	G01901										
Room Hire														
Boxing Gym Casual		532060	99999	G01901										
Boxing Gym block of 10		532060	99999	G01901			£71,800						£71,800	
Cricket Hub														
Indoor Cricket Net Peak		532060	99999	G01901										
Indoor Cricket Net Off Peak		532060	99999	G01901										
Studio Casual		532060	99999	G01901										
Studio Block of 10		532060	99999	G01901										
Multi Purpose Room Casual		532060	99999	G01901										
Multi Purpose Room Block of 10		532060	99999	G01901										
Clubroom Casual		532060	99999	G01901										
Clubroom Block of 10		532060	99999	G01901										
Classroom Casual		532060	99999	G01901										
Classroom Block of 10		532060	99999	G01901										
							71,800							71,800
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area -Score centre

Description of Fee / Charge	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Volume of Existing Usage (hours)	2024/25 New Fees / Charges £	% Price Increase %	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT £
	(1)				(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Club membership is £ 50 for block bookings														
Membership of Score £ 30 per year														
Halls														
Hall A Capacity 80														
Vol Sector		531020	99999	G03099	C	BE		20% STANDARD	48.00		37.00	-22.9%		
Private function		531020	99999	G03099	C	BE		20% STANDARD	72.00		54.00	-25.0%		
Badminton Court														
Casual Bookings Peak Time		531020	99999	G03099	C	BE		20% STANDARD	12.00		13.00	8.3%		
Block Bookings Off Peak Time		531020	99999	G03099	C	BE		20% STANDARD	12.00		13.00	8.3%		
Basketball Court/Netball Court/Futsal Court														
Block Bookings Peak Time		531020	99999	G03099	C	BE		20% STANDARD	46.00		50.00	8.7%		
Block Bookings Off Peak Time		531020	99999	G03099	C	BE		20% STANDARD	41.00		45.00	9.8%		
Club Futsal/Handball Pitch-Small Court														
Block Bookings Peak Time		531020	99999	G03099	C	BE		20% STANDARD	134.00		140.00	4.5%		
Block Bookings Off Peak Time		531020	99999	G03099	C	BE		20% STANDARD	130.00		135.00	3.8%		
International Futsal/Handball Pitch														
Block Bookings Peak Time						BE		20% STANDARD	149.00		149.00	0.0%		
Block bookings Off Peak Time						BE		20% STANDARD	149.00		149.00	0.0%		
Court Pricing														
Off Peak Prices 9am-4pm Mon-Friday					C	BE								
Sports Courts Education per court		531020	99999	G03099	C	BE		20% STANDARD	21.00		22.00	4.8%		
							150,700							150,700
KEY TO CHARGING POLICY	Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)													
KEY TO CREDIT POLICY	Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)													
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - WASTE BIN REPLACEMENT - Neighbourhoods														
Description of Fee / Charge	Budget details					Existing Charges				New Proposals				
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT £	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges £	Volume of Existing Usage (hours)	2024/25 New Fees / Charges £	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT £
	(1)				(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Annual Charges for Bulk Bin Hire														
Refuse 1280					I	S	16500	OUT OF SCOPE	137.00	121	150.00	9.5%	121	18,200
Refuse 1100					I	S	83800	OUT OF SCOPE	132.00	640	145.00	9.8%	640	92,800
Refuse 940					I	S	55100	OUT OF SCOPE	122.00	455	135.00	10.7%	455	61,400
Refuse 820					I	S	6100	OUT OF SCOPE	117.00	53	130.00	11.1%	53	6,900
Refuse 660					I	S	26900	OUT OF SCOPE	112.00	242	125.00	11.6%	242	30,300
Recycling 1280		531020	99999	G01786	I	S	71100	OUT OF SCOPE	135.00	527	142.00	5.2%	527	74,800
Recycling 1100		531010	99999		I	S	36100	OUT OF SCOPE	125.00	289	131.00	4.8%	289	37,900
Recycling 660					I	S	23300	OUT OF SCOPE	110.00	212	115.00	4.5%	212	24,400
Kerbside Bin Replacement														
Waste, recycling and organic	Resident Payment Upon Request				I	BE		OUT OF SCOPE	22.50		25.00	11.1%		-
							318,900							346,700
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - PARKING														
Description of Fee / Charge	Note	Budget details				Existing Charges				New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£		£			£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
CAR PARKS														
Stanley Road	Up to 1 hour	532090 & 532100	99999 99999	G01643	C	N	732,000	20% STANDARD RATED	1.50	N/A	1.70	13.3%		732,000
	Up to 2 hours				C	N		20% STANDARD RATED	2.60	N/A	2.80	7.7%		
	Up to 4 hours				C	N		20% STANDARD RATED	3.70	N/A	3.90	5.4%		
Brandon Road	Up to 1 hour				C	N		20% STANDARD RATED	1.50	N/A	1.70	13.3%		
	Up to 2 hours				C	N		20% STANDARD RATED	2.70	N/A	2.80	3.7%		
	Up to 4 hours				C	N		20% STANDARD RATED	3.70	N/A	3.90	5.4%		
High Street Mission Grove	Up to 1 hour				C	N		20% STANDARD RATED	1.50	N/A	1.70	13.3%		
	Up to 2 hours				C	N		20% STANDARD RATED	2.70	N/A	2.80	3.7%		
	Up to 4 hours				C	N		20% STANDARD RATED	3.70	N/A	3.90	5.4%		
Hall Lane E4 Richmond Rd E4 Church Lane E11	Up to 1 hour				C	N		20% STANDARD RATED	1.50	N/A	1.70	13.3%		
	Up to 2 hours				C	N		20% STANDARD RATED	2.70	N/A	2.80	3.7%		
	Up to 4 hours				C	N		20% STANDARD RATED	3.70	N/A	3.90	5.4%		
Linford Road E17	Up to 1 hour				C	N		20% STANDARD RATED	1.50	N/A	1.70	13.3%		
	Up to 2 hours				C	N		20% STANDARD RATED	2.70	N/A	2.80	3.7%		
	Up to 4 hours				C	N		20% STANDARD RATED	3.70	N/A	3.90	5.4%		
Bedford Road E17	Up to 1 hour	C	N		20% STANDARD RATED	1.50	N/A	1.70	13.3%					
	Up to 2 hours	C	N		20% STANDARD RATED	2.70	N/A	2.80	3.7%					
Town Hall Car Park (including Willow House)	Up to 1 hour	C	N		20% STANDARD RATED	2.70	N/A	3.90	44.4%					
	Up to 2 hours	C	N		20% STANDARD RATED	4.40	N/A	4.60	4.5%					
	Up to 3 hours	C	N		20% STANDARD RATED	5.40	N/A	5.60	3.7%					
	Up to 4 hours	C	N		20% STANDARD RATED	8.50	N/A	8.70	2.4%					
	6pm - 7am				free evenings/weekends									
Staff Parking Permits	Staff- Up to 100g/km				C	N	30,300	OUT OF SCOPE	165.00	N/A	180.00	9.1%		30,300
	Staff- 101g/km to 170g/km				C	N		OUT OF SCOPE	230.00	N/A	260.00	13.0%		
	Staff above 171g/km				C	N		OUT OF SCOPE	320.00	N/A	360.00	12.5%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Staff Parking Permits (green pledge) ** Green pledge will be for staff who commit to using their vehicle only two days or less per week.	Staff- Up to 100g/km				C	N		OUT OF SCOPE	105.00	N/A	110.00	4.8%		
	Staff- 101g/km to 170g/km				C	N		OUT OF SCOPE	130.00	N/A	150.00	15.4%		
	Staff above 171g/km				C	N		OUT OF SCOPE	190.00	N/A	225.00	18.4%		
ON-STREET PARKING														
On street parking - via Pay by Phone	Half hour				C	N	474,200	OUT OF SCOPE	1.50	N/A	1.60	6.7%		708,200
	1 hour voucher				C	N		OUT OF SCOPE	2.50	N/A	2.60	4.0%		
	3 hour voucher				C	N		OUT OF SCOPE	4.20		4.30	2.4%		
On street parking - via Voucher Scheme	Half hour	532120 & 532100	99999 & 99999	G01632	C	N		OUT OF SCOPE	2.50	N/A	2.70	8.0%		
	1 hour voucher				C	N		OUT OF SCOPE	4.50	N/A	4.70	4.4%		
	3 hour voucher				C	N		OUT OF SCOPE	6.00		6.30	5.0%		
On Street Pay & Display	Half hour	532090	99999	G01632	C	N	41,500	OUT OF SCOPE	1.70	N/A	1.80	5.9%		41,500
	Per hour				C	N		OUT OF SCOPE	2.70	N/A	2.80	3.7%		
ANNUAL BUSINESS PERMITS														
Business 1st Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km	532110	99999	G01632	C	N	7,261,400	OUT OF SCOPE	275.00	N/A	280.00	1.8%		7,427,400
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	560.00	N/A	590.00	5.4%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	880.00	N/A	930.00	5.7%		
Business 2nd Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	415.00	N/A	435.00	4.8%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	850.00	N/A	890.00	4.7%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,300.00	N/A	1,380.00	6.2%		
Business 3rd Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	520.00	N/A	545.00	4.8%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,200.00	N/A	1,260.00	5.0%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,750.00	N/A	1,850.00	5.7%		
Business 1st Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	520.00	N/A	545.00	4.8%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,200.00	N/A	1,260.00	5.0%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	1,700.00	N/A	1,800.00	5.9%		
Business 2nd Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	720.00	N/A	755.00	4.9%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	1,600.00	N/A	1,680.00	5.0%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	2,200.00	N/A	2,330.00	5.9%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
							(4)		(6)		(9)			(13)
Business 3rd Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	1,250.00	N/A	1,310.00	4.8%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	2,100.00	N/A	2,200.00	4.8%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	2,950.00	N/A	3,125.00	5.9%		
<u>SCHOOL PERMITS</u>														
School Staff Permit (Term Time Only)														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	210.00	N/A	220.00	4.8%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	460.00	N/A	485.00	5.4%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	720.00	N/A	760.00	5.6%		
<u>RESIDENTS ANNUAL PERMITS</u>														
Residents 1st Permit Holder														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	45.00	N/A	65.00	44.4%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	60.00	N/A	75.00	25.0%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	185.00	N/A	205.00	10.8%		
Residents 2nd Permit Holder														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	80.00	N/A	100.00	25.0%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	165.00	N/A	200.00	21.2%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	400.00	N/A	500.00	25.0%		
Residents 3rd Permit Holder														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	150.00	N/A	200.00	33.3%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	320.00	N/A	380.00	18.8%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	650.00	N/A	765.00	17.7%		
<u>CARER PERMITS</u>														
Carers Permit (In receipt of DWP)								OUT OF SCOPE	0.00		0.00	0.0%		
Carers Permit (Qualifying evidence)	See residents prices					N								
<u>RESIDENT OTHER TYPES</u>														
Residents - trader permit (7 day single zone)	Not emissions based					N			50.00		60.00	20.0%		
Residents - trader permit (28 day single zone)	.					N			170.00		190.00	11.8%		
Resident - Blue Badge (If you live in a controlled parking zone (CPZ) and hold a valid Blue Badge, you're entitled to a free, virtual annual residential permit)	free if resident has a blue badge					N			0.00		0.00	0.0%		
Resident - New Born Babies (Households with a new born baby up to 3 months old are automatically entitled to 30 free additional visitor parking hours per 12 month period)	Free with eligibility check					N			0.00		0.00	0.0%		

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(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Resident permits - over 60s entitlement (households with a minimum of 1 resident over the age of 60) are automatically entitled to 3 books which is equivalent to 90 free additional visitor parking hours per 12 month period	Free with eligibility check					N			0.00		0.00	0.0%		
Residents - 1 month temporary														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	45.00	N/A	50.00	11.1%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	60.00	N/A	65.00	8.3%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	200.00	N/A	215.00	7.5%		
Residents - 6 mth Foreign Vehicles														
Low Emissions	<900cc or <120g/km				C	N		OUT OF SCOPE	80.00	N/A	90.00	12.5%		
Standard					C	N		OUT OF SCOPE	140.00	N/A	150.00	7.1%		
High Emissions	>3000 cc or >225g/km				C	N		OUT OF SCOPE	350.00	N/A	380.00	8.6%		
MARKET TRADERS														
Market Traders (annual - one day per week)	Up to 100g/km				C	N		OUT OF SCOPE	185.00	N/A	195.00	5.4%		
	101 - 170g/km or below 1549cc				C	N			260.00		275.00	5.8%		
	171g/km or above 1549 cc				C	N			400.00		425.00	6.3%		
Market Traders (3 month)	Up to 100g/km				C	N		OUT OF SCOPE	265.00	N/A	280.00	5.7%		
	101 - 170g/km or below 1549cc				C	N			275.00		295.00	7.3%		
	171g/km or above 1549 cc				C	N			290.00		320.00	10.3%		
Market Trader (annual - 12 month)	Up to 100g/km				C	N		OUT OF SCOPE	490.00	N/A	515.00	5.1%		
	101 - 170g/km or below 1549cc				C	N			520.00		545.00	4.8%		
	171g/km or above 1549 cc				C	N			560.00		590.00	5.4%		
VISITOR PERMITS														
Residents	per hour (capped at 10 hours for those in a longer CPZ)				C	N		OUT OF SCOPE	0.70	N/A	1.00	42.9%		
Business	per hour				C	N		OUT OF SCOPE	2.00	N/A	2.20	10.0%		
All zone visitor permits	per hour				C	N		OUT OF SCOPE	2.50	N/A	3.00	20.0%		
ESSENTIAL USER PERMITS														
Essential user permits (Internal and partner agencies) annual														
Low Emissions	Up to 100g/km					N			200.00		235.00	17.5%		
Standard	101 - 170g/km or below 1549cc					N			470.00		520.00	10.6%		
High Emissions	171g/km or above 1549 cc					N			775.00		870.00	12.3%		
Essential user permits (Internal and partner agencies) one month						N			125.00		165.00	32.0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
ANNUAL CHARITY PERMITS														
Charity 1st Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	55.00	N/A	60.00	9.1%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	90.00	N/A	100.00	11.1%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	150.00	N/A	170.00	13.3%		
Charity 2nd Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	80.00	N/A	90.00	12.5%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	140.00	N/A	155.00	10.7%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	205.00	N/A	230.00	12.2%		
Charity 3rd Permit Holder (Single Zone)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	105.00	N/A	115.00	9.5%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	195.00	N/A	215.00	10.3%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	270.00	N/A	300.00	11.1%		
Charity 1st Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	95.00	N/A	105.00	10.5%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	140.00	N/A	155.00	10.7%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	250.00	N/A	280.00	12.0%		
Charity 2nd Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	140.00	N/A	150.00	7.1%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	260.00	N/A	280.00	7.7%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	380.00	N/A	410.00	7.9%		
Charity 3rd Permit Holder (ALL ZONES)														
Low Emissions	Up to 100g/km				C	BE		OUT OF SCOPE	200.00	N/A	220.00	10.0%		
Standard	101 - 170g/km or below 1549cc				C	BE		OUT OF SCOPE	410.00	N/A	450.00	9.8%		
High Emissions	171g/km or above 1549 cc				C	BE		OUT OF SCOPE	510.00	N/A	560.00	9.8%		
POOL PERMITS														
For Businesses														
	First Permit				C	BE		OUT OF SCOPE	750.00	N/A	790.00	5.3%		
	Second Permit				C	BE		OUT OF SCOPE	1,300.00	N/A	1,400.00	7.7%		
	Third & subsequent permits				C	BE		OUT OF SCOPE	1,600.00	N/A	1,750.00	9.4%		
For Residents														
	First Permit				C	BE		OUT OF SCOPE	180.00	N/A	200.00	11.1%		
	Second Permit				C	BE		OUT OF SCOPE	290.00	N/A	325.00	12.1%		
	Third & subsequent permits				C	BE		OUT OF SCOPE	375.00	N/A	425.00	13.3%		
For Charity														
	First Permit				C	BE		OUT OF SCOPE	140.00	N/A	150.00	7.1%		
	Second Permit				C	BE		OUT OF SCOPE	190.00	N/A	220.00	15.8%		
	Third & subsequent permits				C	BE		OUT OF SCOPE	250.00	N/A	300.00	20.0%		
For Essential Users														
	Annual				C	BE		OUT OF SCOPE	530.00	N/A	570.00	7.5%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£
							(4)		(6)		(9)			(13)
MOTORCYCLE ANNUAL PERMITS														
Residential														
Low Emissions	Up to 100g/km				C	N		OUT OF SCOPE	42.50	N/A	46.00	8.2%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	57.50	N/A	62.50	8.7%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	160.00	N/A	175.00	9.4%		
Business														
Low Emissions	Up to 100g/km			G01632	C	N		OUT OF SCOPE	75.00	N/A	82.50	10.0%		
Standard	101 - 170g/km or below 1549cc				C	N		OUT OF SCOPE	120.00	N/A	130.00	8.3%		
High Emissions	171g/km or above 1549 cc				C	N		OUT OF SCOPE	175.00	N/A	190.00	8.6%		
MISCELLANEOUS														
Change of VRM					C	BE		OUT OF SCOPE	0.00	N/A	10.00	0.0%		
Change of Address					C	BE		OUT OF SCOPE	20.00	N/A	22.50	12.5%		
Refund - Service fee					C	BE		OUT OF SCOPE	25.00	N/A	27.50	10.0%		
Lost/Stolen Permit					C	BE		OUT OF SCOPE	20.00	N/A	25.00	25.0%		
Dispensations per vehicle	First Day				C	BE		OUT OF SCOPE	60.00	N/A	65.00	8.3%		
	Subsequent days				C	BE		OUT OF SCOPE	50.00	N/A	55.00	10.0%		
	Annual (one day per week)				C	BE		OUT OF SCOPE	175.00	N/A	185.00	5.7%		
Parking Bay Suspensions	Service Charge per 5m length per day	532130	99999	G01632	C	BE	611,400	OUT OF SCOPE	95.00	N/A	105.00	10.5%		711,400
					C	BE		OUT OF SCOPE	60.00	N/A	80.00	33.3%		
CAR CLUB PERMITS														
Fixed bay (any vehicle type)	Annual permit for a fixed Car Club vehicle	409401		G03233	PFI	N		OUT OF SCOPE	181.50	N/A	191.00	5.2%		
Flexible bay (non-Electric Vehicle)	Annual permit for a flexible Car Club vehicle (non-Electric Vehicle)	409401		G03233	PFI	N		OUT OF SCOPE	1,200.00	N/A	1,260.00	5.0%		
Flexible bay (Electric Vehicle)	Annual permit for a flexible Car Club vehicle (Electric Vehicle)	409401		G03233	PFI	N		OUT OF SCOPE	600.00	N/A	630.00	5.0%		

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT			
(1)					(2)	(3)	£	(5)	£	(8)	£	(10)	(12)	£			
							(4)		(6)		(9)			(13)			
PENALTY CHARGES																	
Higher Rate																	
Penalty charge notice (Band A)	SM	532140 & 532180	99999 & 99999	G01632 & G01643	C	SM	19,780,100	OUT OF SCOPE	130.00	N/A	130.00	0.0%		19,780,100			
Penalty charge notice (Band A - early payment)	SM				C	SM		OUT OF SCOPE	65.00	N/A	65.00	0.0%					
Lower Rate																	
Penalty charge notice (Band A)	SM				C	SM		OUT OF SCOPE	80.00	N/A	80.00	0.0%					
Penalty charge notice (Band A - early payment)	SM				C	SM		OUT OF SCOPE	40.00	N/A	40.00	0.0%					
Bus Lane/Moving Traffic Conventions	SM				C	SM		OUT OF SCOPE	130.00	N/A	130.00	0.0%					
Bus Lane/Moving Traffic Conventions (early payment)	SM				C	SM		OUT OF SCOPE	65.00	N/A	65.00	0.0%					
Release from clamp	SM				C	SM		OUT OF SCOPE	70.00	N/A	70.00	0.0%					
Release from pound	SM				C	SM		OUT OF SCOPE	200.00	N/A	200.00	0.0%					
Storage charge at pound	SM				C	SM		OUT OF SCOPE	40.00	N/A	40.00	0.0%					
Vehicle disposal from pound	SM	C	SM		OUT OF SCOPE	70.00	N/A	70.00	0.0%								
							28,930,900							29,430,900			
KEY TO CHARGING POLICY																	
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)																	
KEY TO CREDIT POLICY																	
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)																	
Notes:																	

NEIGHBOURHOODS AND ENVIRONMENT 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - NEIGHBOURHOODS - HIGHWAYS INCLUDING STREET NAMING AND NUMBERING														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
		(1)			(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Highway Licence -														
Skip Permit (2 weeks)					C	BE	952,000	OUT OF SCOPE	135.00		145.00	7.4%		975,300
Material Licence (2 weeks)		532170	99999	G01809	C	BE		OUT OF SCOPE	125.00		135.00	8.0%		
Scaffold / Hoarding Licence (30 days)					C	BE		OUT OF SCOPE	600.00		640.00	6.7%		
Container / Compound Licence (30 days)					C	BE		OUT OF SCOPE	925.00		975.00	5.4%		
Street Works Licence					C	BE		OUT OF SCOPE	640.00		680.00	6.3%		
London Permit Scheme (NEW) -														
Category 0,1,2 & TS														
Major PAA					C	SM	477,400	OUT OF SCOPE	105.00		105.00	0.0%		477,400
Major					C	SM		OUT OF SCOPE	240.00		240.00	0.0%		
Standard					C	SM		OUT OF SCOPE	130.00		130.00	0.0%		
Minor					C	SM		OUT OF SCOPE	65.00		65.00	0.0%		
Immediate					C	SM		OUT OF SCOPE	60.00		60.00	0.0%		
Permit Variation					C	SM		OUT OF SCOPE	45.00		45.00	0.0%		
Category 3,4 & Non TS														
Major PAA					C	SM		OUT OF SCOPE	75.00		75.00	0.0%		
Major					C	SM		OUT OF SCOPE	150.00		150.00	0.0%		
Standard					C	SM		OUT OF SCOPE	75.00		75.00	0.0%		
Minor					C	SM		OUT OF SCOPE	45.00		45.00	0.0%		
Immediate					C	SM		OUT OF SCOPE	40.00		40.00	0.0%		
Permit Variation					C	SM		OUT OF SCOPE	35.00		35.00	0.0%		
S74 & NRSWA Fixed Penalty Notice (Breach of Conditions)														
- if paid within 29 days					C	SM	247,500	OUT OF SCOPE	80.00		80.00	0.0%		247,500
- if paid over 29 days	Maximum DFT Statutory charges allowed.	532330 & 532150	99999 & 99999	G01809	C	SM		OUT OF SCOPE	120.00		120.00	0.0%		
S74 Notice (No Permit)														
- if paid within 29 days					I	SM		OUT OF SCOPE	300.00		300.00	0.0%		
- if paid over 29 days					I	SM		OUT OF SCOPE	500.00		500.00	0.0%		
NRSWA Sample Inspection Fee (Cats A,B & C)	Max. Statutory	532160	99999	G01809	I	SM	55,800	OUT OF SCOPE	50.00		50.00	0.0%		55,800
Highways Search income (part)		532190	99999	G01809	C	BE	55,500	OUT OF SCOPE	70.00		80.00	14.3%		55,500
Vehicle crossing (per square metre)		532360	99999	G01799	C	P	131,200	OUT OF SCOPE	440.00		490.00	11.4%		131,200
Vehicle crossing (Administration Fee)					C	P		OUT OF SCOPE	350.00		390.00	11.4%		
Residential Cycle Hangars	per annum	532010	53209	G03373	C	P	85,100	20% STANDARD RATED	35.00		37.50	7.1%		85,100
Cycle Hubs (access to all Hubs)	per annum	532090	99999	G03373	C	P	47,600	20% STANDARD RATED	35.00		37.50	7.1%		47,600

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£		£	%		£		
(1)					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
New LLFA proposed charges (PLM Nov)														
Pre Application														
Significant regeneration projects		532230	99999	G01800	C	BE	0	20% STANDARD RATED	1,070.00		1,070.00	0.0%		0
Significant major		532230	99999	G01800	C	BE		20% STANDARD RATED	820.00		820.00	0.0%		
Major Development		532230	99999	G01800	C	BE		20% STANDARD RATED	520.00		520.00	0.0%		
Minor development		532230	99999	G01800	C	BE		20% STANDARD RATED	83.00		83.00	0.0%		
Other developments		532230	99999	G01800	C	BE		20% STANDARD RATED	83.00		83.00	0.0%		
Full planning application														
Significant regeneration projects		532230	99999	G01800	C	BE		20% STANDARD RATED	2,000.00		2,000.00	0.0%		
Significant major		532230	99999	G01800	C	BE		20% STANDARD RATED	1,230.00		1,230.00	0.0%		
Major Development		532230	99999	G01800	C	BE		20% STANDARD RATED	960.00		960.00	0.0%		
Minor development		532230	99999	G01800	C	BE		20% STANDARD RATED	520.00		520.00	0.0%		
Other developments		532230	99999	G01800	C	BE		20% STANDARD RATED	83.00		83.00	0.0%		
Street Naming & Numbering														
Solicitor Search		532380	53215	G01809	C	P		20% STANDARD RATED	90.00		90.00	0.0%		
Application Fees for development		532380	53215	G01809	C	P	89,500	ZERO RATED	350.00		350.00	0.0%		98,500
Property numbering		532380	53215	G01809	C	P		ZERO RATED	90.00		90.00	0.0%		
Street Naming		532380	53215	G01809	C	P		ZERO RATED	475.00		475.00	0.0%		
							2,141,600							2,173,900
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														
Highway licences London Borough of Waltham Forest														
Statutory Guidance for Highway Authority Permit Schemes (publishing.service.gov.uk)														

DEPUTY CHIEF EXECUTIVE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - THE HIVE (formerly SUNTRAP) - Outdoor Education Centre High Beach Loughton														
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals			
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
LBWF schools - no VAT														
Day visits - must cover tutor day rate plus 30% contribution to costs = £2														
Peak season March 2024 - Oct 2024														
EY-KS2	Common but room for more						OUT OF SCOPE	£380	19	£390	3.0%	105%		
KS3-KS4							OUT OF SCOPE	£401	6	£425	6.0%	105%		
Off peak season November 2024 - February 2025														
EY-KS2							OUT OF SCOPE	£325	1	£330	2.0%	105%		
KS3-KS4							OUT OF SCOPE	£346	1	£365	5.0%	105%		
Day visits for A level, BTEC and post-16														
LBWF maintained schools & colleges							OUT OF SCOPE	£432	1	£435	1.0%	105%		
Charge for additional A' level, BTEC and post-16 students LBWF maintained s							OUT OF SCOPE	£36	1	£37	4.0%	105%		
Residentials must cover 3.5 days tutor time per class plus 50% contribut														
3 day 20 camping pods residential														
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff	The biggest proportion of income	532060 /572100	99999	G01899		BE	13,200	OUT OF SCOPE	£6,744	6	£7,100	5.0%	105%	13,200
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff								OUT OF SCOPE	£6,203	1	£6,250	1.0%	105%	
Year round KS4 to Post 16 max. 48 students and 4 staff								OUT OF SCOPE	£6,744	1	£7,200	7.0%	105%	
3 day 10 camping pods residential														
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff	The biggest proportion of income							OUT OF SCOPE	£3,442	2	£3,800	10.0%	105%	
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff								OUT OF SCOPE	£3,172	1	£3,250	2.0%	105%	
Year round KS4 to Post 16 max. 24 students and 2 staff								OUT OF SCOPE	£3,442	1	£4,000	16.0%	105%	
2 day 20 camping pods residential														
November 2023 — March 2024 only KS2-4 max 64 students and 8 staff, Post								OUT OF SCOPE	£3,497	1	£3,500	0.0%	105%	
November 2023 — March 2024 only KS4 to Post 16 max. 48 students and 4 s								OUT OF SCOPE	£3,497	1	£3,750	7.0%	105%	
2 day 10 camping pods residential														
November 2023 — March 2024 only KS2-4 max 32 students and 4 staff, Post								OUT OF SCOPE	£1,819	1	£1,900	4.0%	105%	
November 2023 — March 2024 only KS4 to Post 16 max. 24 students and 4 s								OUT OF SCOPE	£1,819	1	£1,950	7.0%	105%	
Outreach must cover staff time, animal care and transport														
Half day tuition for outreach visits (EYFS- KS4)								OUT OF SCOPE	£279	1	£300	7.0%	105%	
Full day tuition for outreach visits (EYFS – KS4)								OUT OF SCOPE	£540	1	£570	6.0%	105%	
INSET for teachers must cover staff time for planning, delivery and trans														
Half day in school training (2.5 hours fr up to 30 teaching staff)								OUT OF SCOPE	NA	1	£500	New	105%	
Not LBWF schools:														
Day visits - must cover tutor day rate plus 30% contribution to costs = £2														
Peak season March 2024 - Oct 2024														
EY-KS2	Common but room for more							20% STANDARD RATED	£456	24	£468	3.0%	105%	
KS3-KS4								20% STANDARD RATED	£481	7	£510	6.0%	105%	

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
(1)					(2)	(3)								
Off peak season November 2024 - February 2025														
EY-KS2								20% STANDARD RATED	£390	1	£396	2.0%	105%	
KS3-KS4								20% STANDARD RATED	£415	1	£438	5.0%	105%	
Day visits for A level, BTEC and post-16														
Non-LBWF schools & colleges								20% STANDARD RATED	£533	8	£564	6.0%	105%	
Charge for additional A' level, BTEC and post-16 students non-LBWF maintain Residentials must cover 3.5 days tutor time per class plus 50% contribut 3 day 20 camping pods residential								20% STANDARD RATED	£44	1	£48	8.0%	105%	
	The biggest proportion of income	532060 /572100	99999	G01899			350,000	20% STANDARD RATED	£8,093	7	£8,520	5.0%	105%	350,000
Peak season April 2024 to October 2024 KS2-3 max. 64 students and 8 staff								20% STANDARD RATED	£7,443	1	£7,500	1.0%	105%	
Off peak November 2024 to March 2025 KS2-3 max. 64 students and 8 staff								20% STANDARD RATED	£8,093	1	£8,640	7.0%	105%	
Year round KS4 to Post 16 max. 48 students and 4 staff 3 day 10 camping pods residential														
	The biggest proportion of income							20% STANDARD RATED	£4,131	3	£4,560	10.0%	105%	
Peak season April 2023 to October 2023 KS2-3 max. 32 students and 4 staff								20% STANDARD RATED	£3,806	1	£3,900	2.0%	105%	
Off peak November 2023 to March 2024 KS2-3 max. 32 students and 4 staff								20% STANDARD RATED	£4,130	1	£4,800	16.0%	105%	
Year round KS4 to Post 16 max. 24 students and 2 staff 2 day 20 camping pods residential														
November 2023 — March 2024 only KS2-4 max 64 students and 8 staff, Post								20% STANDARD RATED	£4,196	2	£4,200	0.0%	105%	
November 2023 — March 2024 only KS4 to Post 16 max. 48 students and 4 s 2 day 10 camping pods residential								20% STANDARD RATED	£4,196	1	£4,500	7.0%	105%	
November 2023 — March 2024 only KS2-4 max 32 students and 4 staff, Post								20% STANDARD RATED	£2,182	1	£2,280	4.0%	105%	
November 2023 — March 2024 only KS4 to Post 16 max. 24 students and 4 s Outreach must cover staff time, animal care and transport								20% STANDARD RATED	£2,183	1	£2,340	7.0%	105%	
Half day tuition for outreach visits (EYFS- KS4)								20% STANDARD RATED	£335	1	£360	7.0%	105%	
Full day tuition for outreach visits (EYFS – KS4)								20% STANDARD RATED	£648	1	£684	6.0%	105%	
Corporate/other group rates to cover staffing for the day plus contributio														
Venue Hire - Quote								20% STANDARD RATED	£420	2	£540	7.0%	500%	
INSET for teachers must cover staff time for planning, delivery and trans														
Half day in school training (2.5 hours fr up to 30 teaching staff)								20% STANDARD RATED	NA	1	£600	New	200%	

Description of Fee / Charge	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£ (4)		£ (6)		£ (9)	% (10)		£ (13)
(1)					(2)	(3)				(8)			(12)	
Accredited Carbon literacy training - benchmarked against other providers														
Carbon literacy for educators - minimum course fee for up to 12 people								20% STANDARD RATED	£1584	2	£1650	5.0%	150%	
Additional attendees on carbon literacy for educators - up to 20								20% STANDARD RATED	£132		£138	5.0%		
Carbon literacy for local authorities- minimum course fee for up to 12 people								20% STANDARD RATED	£1,872	5	£1920	5.0%	150%	
Additional attendees on carbon literacy for local authorities- up to 20								20% STANDARD RATED	£156		£162	5.0%		
Family/community activities based on offering 10 spaces must cover staff														
2 hour family activity eg bewild/squirrels/home ed								20% STANDARD RATED	NA	1000	£12	Different	250%	
							363,200							363,200
KEY TO CHARGING POLICY														
Profit (P), Break Even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes:														

DEPUTY CHIEF EXECUTIVE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - REGISTRARS

Description of Fee / Charge (1)	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (%)	Budgeted Income 2024/25 excl. VAT
					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
Registration Fees/Certificates:														
Certificates - at time of registration					C	SM		OUT OF SCOPE	£11.00		£11.00	0%		
Certificates - after registration					C	SM		OUT OF SCOPE	£11.00		£11.00	0%		
Issued by Superintendent Registrar		532310	53217/ 53220	G03302	C	P	318,400	OUT OF SCOPE	£12.10		£12.10	0%		318,400
Issued by Sen Registrar - 24 hour service (Inc.£10 Admin Fee)					C	P		OUT OF SCOPE	£40.70		£40.70	0%		
General Search of the Indexes					C	SM		OUT OF SCOPE	£19.00		£19.00	0%		
Notices of Marriage/Civil Partnership					C	SM		OUT OF SCOPE	£36.00		£36.00	0%		
Notice of Marriage/Civil Partnership Booking Fee (Saturdays or evenings)					C	P		OUT OF SCOPE	£51.70		£51.70	0%		
Marriage/Civil Partnership ceremonies:														
Town Hall														
Seeweed														
Statutory					C	SM		OUT OF SCOPE	£46.00		£46.00	0%		
Mon-Thu am					C	P		OUT OF SCOPE	£215.00		£236.50	10.0%		
Mon-Thu pm					C	P		OUT OF SCOPE	£215.00		£236.50	10.0%		
Friday am					C	P		OUT OF SCOPE	£265.00		£291.50	10.0%		
Friday pm					C	P		OUT OF SCOPE	£265.00		£291.50	10.0%		
Sat am								OUT OF SCOPE	£420.00		£462.00	10.0%		
Sat pm								OUT OF SCOPE	£420.00		£462.00	10.0%		
Sun								OUT OF SCOPE	£420.00		£462.00	10.0%		
Bank hol								OUT OF SCOPE	£495.00		£544.50	10.0%		
Special Dates								OUT OF SCOPE	£880.00		£968.00	10.0%		
Marigold														
Mon-Thu am								OUT OF SCOPE	£265.00		£265.00	n/a		
Mon-Thu pm								OUT OF SCOPE	£265.00		£265.00	n/a		
Friday am								OUT OF SCOPE	£325.00		£325.00	n/a		
Friday pm								OUT OF SCOPE	£325.00		£325.00	n/a		
Sat am								OUT OF SCOPE	£440.00		£440.00	n/a		
Sat pm								OUT OF SCOPE	£440.00		£440.00	n/a		
Sun								OUT OF SCOPE	£440.00		£440.00	n/a		
Bank hol								OUT OF SCOPE	£650.00		£650.00	n/a		
Special Dates								OUT OF SCOPE	£880.00		£880.00	n/a		

Description of Fee / Charge (1)	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (%)	Budgeted Income 2024/25 excl. VAT
							£		£		£	%		£
					(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)
Strawberry														
Mon-Thu am								OUT OF SCOPE	£215.00		£236.50	10.0%		
Mon-Thu pm								OUT OF SCOPE	£215.00		£236.50	10.0%		
Friday am								OUT OF SCOPE	£265.00		£291.50	10.0%		
Friday pm								OUT OF SCOPE	£265.00		£291.50	10.0%		
Sat am								OUT OF SCOPE	£420.00		£462.00	10.0%		
Sat pm								OUT OF SCOPE	£420.00		£462.00	10.0%		
Sun								OUT OF SCOPE	£420.00		£462.00	10.0%		
Bank hol								OUT OF SCOPE	£495.00		£544.50	10.0%		
Special Dates								OUT OF SCOPE	£1,320.00		£1,452.00	10.0%		
Lodden														
Mon-Thu am								OUT OF SCOPE	£305.00		£335.50	10.0%		
Mon-Thu pm								OUT OF SCOPE	£305.00		£335.50	10.0%		
Friday am								OUT OF SCOPE	£385.00		£423.50	10.0%		
Friday pm								OUT OF SCOPE	£385.00		£423.50	10.0%		
Sat am								OUT OF SCOPE	£445.00		£489.50	10.0%		
Sat pm								OUT OF SCOPE	£445.00		£489.50	10.0%		
Sun								OUT OF SCOPE	£445.00		£489.50	10.0%		
Bank hol		532310	53218/ 53219	G03302			261.000	OUT OF SCOPE	£700.00		£770.00	10.0%		261,000
Special Dates								OUT OF SCOPE	£1,320.00		£1,452.00	10.0%		
Lodden & Strawberry														
Mon-Thu am								OUT OF SCOPE	£375.00		£412.50	10.0%		
Mon-Thu pm								OUT OF SCOPE	£375.00		£412.50	10.0%		
Friday am								OUT OF SCOPE	£420.00		£462.00	10.0%		
Friday pm								OUT OF SCOPE	£420.00		£462.00	10.0%		
Sat am								OUT OF SCOPE	£550.00		£605.00	10.0%		
Sat pm								OUT OF SCOPE	£550.00		£605.00	10.0%		
Sun								OUT OF SCOPE	£550.00		£605.00	10.0%		
Bank hol								OUT OF SCOPE	£850.00		£935.00	10.0%		
Special Dates								OUT OF SCOPE	£1,320.00		£1,452.00	10.0%		
Foyer														
Friday am														
Friday pm														
Sat am								OUT OF SCOPE	£900.00		£900.00	n/a		
Sat pm								OUT OF SCOPE	£900.00		£900.00	n/a		
Sun								OUT OF SCOPE	£900.00		£900.00	n/a		
Bank hol								OUT OF SCOPE	£1,000.00		£1,000.00	n/a		
Special Dates								OUT OF SCOPE	£1,650.00		£1,650.00	n/a		

DEPUTY CHIEF EXECUTIVE 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - CITIZENSHIP CEREMONIES														
Description of Fee / Charge	Note	Budget details				Existing Charges				New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see Key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
		(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)		
Citizenship Ceremonies							89,300							89,300
Group Ceremonies					C	SM		OUT OF SCOPE	£85.00		£85.00	Stat		
Single Ceremonies					C	P		OUT OF SCOPE	£115.50		£115.50	Stat		
Saturday Private Ceremonies					C	P			£170.50		£179.03	5.0%		
									0					
European Passport Return Service (New)		532310	53206	G03302	C	P		20% STANDARD RATED	£25.30		£25.30	Stat		
Deed Poll Service (New)								20% STANDARD RATED	£59.40		£59.40	Stat		
Settlement Checking service (new)	New fee 2019/20, see note 2							20% STANDARD RATED	£15.40		£15.40	Stat		
							89,300							89,300
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ring-fenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes														

DEPUTY CHIEF EXECUTIVE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - LIBRARIES

Description of Fee / Charge	Budget Details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
	(1)				(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
HIRE CHARGES							35,500							10,000
Reservations - self service online reservations								OUT OF SCOPE	£0.75		£0.79	5%		
Reservations - self service online reservations Concessions								OUT OF SCOPE	£0.44		£0.46	5%		
Reservations - request per item in stock with staff assistance								OUT OF SCOPE	£2.21		£2.32	5%		
Reservations - Concessions								OUT OF SCOPE	£1.05		£1.10	5%		
Reservations - Not in stock or outside LLC or Interlibrary Loans		531020	99999	G01920	C	N		OUT OF SCOPE	£3.99		£4.19	5%		
Reservations - British Library								OUT OF SCOPE	£9.24		£9.70	5%		
Talking Books/Audio Books								20% STANDARD RATED	£2.00		£2.10	5%		
Talking Books/Audio Books - over 60s								20% STANDARD RATED	£0.75		£0.79	5%		
PENALTY FEES							82,500							23,000
Overdue books per item per day									£0.44		£0.46	5%		
Overdue charges - Concessionary									£0.33		£0.35	5%		
Maximum overdue charge per item		532150	99999	G01920	C	N		OUT OF SCOPE	£7.81		£8.20	5%		
Lost ticket replacement									£1.58		£1.66	5%		
Lost ticket replacement Concessionary									£0.88		£0.92	5%		
PRINTING/PHOTOCOPYING							8,000							8,000
Black and white photocopies, A4 (per page)									£0.33		£0.36	10%		
Black and white photocopies, A3 (per page)									£0.44		£0.48	10%		
Colour photocopies, A4 (per page)									£1.68		£1.85	10%		
Colour photocopies, A3 (per page)		531040	99999	G01920	C	BE		20% STANDARD RATED	£2.73		£3.00	10%		
Black and white printing, A4 (per page)									£0.33		£0.36	10%		
Colour printing, A4 (per page)									£0.44		£0.48	10%		
Scanning									£0.75		£0.83	10%		
LETTINGS INCOME							148,300							233,300.00
COMMUNITY ROOM HIRE (Hale End/Lea Bridge)														
Opening Hours - Standard charge									£40.01		£44.01	10%		
Opening Hours - Concessionary charge									£19.43		£21.37	10%		
Opening Hours - Regular Hirers & Community Caretakers									£16.07		£17.67	10%		
Out of Hours - Standard charge									£75.71		£83.28	10%		
Out of Hours - Concessionary charge									£55.02		£60.52	10%		
Out of Hours - Regular Hirers									£33.29		£36.61	10%		
Out of Hours - Community Caretakers									£16.07		£17.67	10%		
COMMUNITY ROOM HIRE (Walthamstow/Leyton)														
Out of Hours - Standard charge									£75.71		£83.28	10%		
Out of Hours - Concessionary charge									£55.02		£60.52	10%		
Out of Hours - Regular Hirers									£33.29		£36.61	10%		
Out of Hours - Community Caretakers									£16.07		£17.67	10%		
HALL HIRE (Leytonstone)														
Opening Hours - Standard charge									£69.93		£76.92	10%		
Opening Hours - Concessionary charge									£35.60		£39.15	10%		
Opening Hours - Regular Hirers & Community Caretakers									£28.77		£31.65	10%		
Out of Hours - Standard charge									£105.63		£116.19	10%		
Out of Hours - Concessionary charge									£71.19		£78.31	10%		
Out of Hours - Regular Hirers									£45.89		£50.47	10%		
Out of Hours - Community Caretakers									£28.77		£31.65	10%		
HALL HIRE (Walthamstow)														
Out of Hours - Standard charge									£105.63		£116.19	10%		
Out of Hours - Concessionary charge									£71.19		£78.31	10%		
Out of Hours - Regular Hirers									£45.89		£50.47	10%		

Description of Fee / Charge	Budget Details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
					(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
(1)														
Out of Hours - Community Caretakers								£27.72			£30.49	10%		

DEPUTY CHIEF EXECUTIVE 2024/25 - FEES AND CHARGES REVIEW

Division/Service Area - WALTHAM FOREST NEWS

Description of Fee / Charge (1)	Budget details						Existing Charges				New Proposals			
	Note	Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
							£ (4)		£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)
COMMUNICATIONS														
WFN	Internal Advertising	571200	99999	G01272	Other-Internal Recharge (Internal)	BE	40,000							40,000
	External advertising	532030	99999	G01272	I	BE	160,000							160,000
General Advertisement														
<u>Full Page</u>														
	1-off ad							0% STANDARD RATE	2,406.34	N/A	2,406.34	0%		
	2 ads							0% STANDARD RATE	2,206.26	N/A	2,206.26	0%		
	4 ads							0% STANDARD RATE	1,622.25	N/A	1,622.25	0%		
<u>1/2 page landscape/Portrait</u>														
	1-off ad								1,205.87	N/A	1,205.87	0%		
	2 ads								1,103.13	N/A	1,103.13	0%		
	4 ads								810.60	N/A	810.60	0%		
<u>1/4 page</u>														
	1-off ad								643.49	N/A	643.49	0%		
	2 ads								605.64	N/A	605.64	0%		
	4 ads								444.78	N/A	444.78	0%		
<u>1/8th page</u>														
	1-off ad								335.27	N/A	335.27	0%		
	2 ads								302.82	N/A	302.82	0%		
	4 ads								259.56	N/A	259.56	0%		
<u>1/16th page</u>														
	1-off ad								167.63	N/A	167.63	0%		
	2 ads								146.00	N/A	146.00	0%		
	4 ads								129.78	N/A	129.78	0%		
Front banner														
	1-off ad								670.53	N/A	670.53	0%		
	2 ads								616.46	N/A	616.46	0%		
	4 ads								519.12	N/A	519.12	0%		
Specials														
	4 page cover wrap								9,409.05	N/A	9,409.05	0%		
	4 page centre page pull-out								6,683.67	N/A	6,683.67	0%		
	8 page centre page pull-out								10,706.85	N/A	10,706.85	0%		
	12 page centre page pull-out								16,006.20	N/A	16,006.20	0%		
	Front page banner purchased with supplement								400.16	N/A	400.16	0%		

RESOURCES 2024/25 - FEES AND CHARGES REVIEW														
Division/Service Area - REVENUES & BENEFITS - REVENUES														
Description of Fee / Charge	Note	Subjective Code	Budget details				Existing Charges				New Proposals			
			Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT
			(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(12)	(13)	
Court Cost Income - Ctax	1	532150	99999	G01545	O	SM	800,000	OUT OF SCOPE	£99.50		£99.50	0%		800,000
Court Cost Income - NNDR	1	532150	99999	G01545	O	SM	80,000	OUT OF SCOPE	£199.50		£199.50	0%		80,000
							880,000							880,000
KEY TO CHARGING POLICY														
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)														
KEY TO CREDIT POLICY														
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)														
Notes														
1. Cost charges reviewed September 2023 and charge to remain the same														
2. Residents and businesses continue to experience hardship due to costs of living crisis so feel its not appropriate to increase costs														
3. There is a risk that Magistrates will not agree if costs are increased without sound evidence and this would jepordise the recovery cycle														

RESOURCES 2024/25 - FEES AND CHARGES REVIEW															
Division/Service Area - Governance - Mortuary															
Description of Fee / Charge	Note	Budget details					Existing Charges				New Proposals				
		Subjective Code	Analysis Code	Cost Centre	Credit Policy (see key below)	Charging Policy (see key below)	Budgeted Income 2023/24 Excl. VAT	Oracle VAT Indicator 20% STANDARD RATED or OUT OF SCOPE	Current Charges	Volume of Existing Usage (hours)	2024/25 New Fees / Charges	% Price Increase	Anticip. Volume (% of existing)	Budgeted Income 2024/25 excl. VAT	
		(1)			(2)	(3)	£ (4)	(5)	£ (6)	(8)	£ (9)	% (10)	(12)	£ (13)	
Mortuary															
Storage		532330	99999	G01594	C	BE	2,000	20% STANDARD RATED	24.25		26.43	9%	876,000		
Post Mortem 2nd		532330	99999	G01594	C	BE		20% STANDARD RATED	1,253.33		1,366.13	9%			
Special (Forensic)		532330	99999	G01594	C	BE		20% STANDARD RATED	1,253.33		1,366.13	9%			
Post Mortem Infectious		532330	99999	G01594	C	BE		20% STANDARD RATED	881.09		960.39	9%			
Post Mortem (invasive)		532330	99999	G01594	C	BE		20% STANDARD RATED	832.60		907.53	9%			
Post Mortem (non-invasive)		532330	99999	G01594	C	BE		20% STANDARD RATED	832.60		907.53	9%			
Releasing body out of hours		532330	99999	G01594	C	BE		20% STANDARD RATED	331.42		361.25	9%			
Private Post Mortem		532330	99999	G01594	C	BE		20% STANDARD RATED	1,253.33		1,366.13	9%			
Mutual Aid															
Storage		532330	99999	G01594	C	BE		20% STANDARD RATED	10.99		11.98	9%			
Special		532330	99999	G01594	C	BE		20% STANDARD RATED	730.65		796.41	9%			
Post Mortem		532330	99999	G01594	C	BE		20% STANDARD RATED	804.42		876.82	9%			
Coronial Charges															
Storage		532330	99999	G01594	C	BE	20% STANDARD RATED	15.70		17.11	9%				
Post Mortem		532330	99999	G01594	C	BE	20% STANDARD RATED	580.75		633.02	9%				
							2,000						876,000		
KEY TO CHARGING POLICY															
Profit (P), Break even (BE), Statutory Maximum (SM), Nominal (N), Subsidy (S), Ringfenced Account (RA)															
KEY TO CREDIT POLICY															
Cash (C), Pro Forma Invoice (PFI), Invoice-14 Days (I), Other (O) (please describe)															
Notes:															
new facility due to open December 2023															