

Scrutiny Committee Forward Plans 2023-24

Adult Social Care Scrutiny Committee Forward Plan 23/24

Items for: Tuesday 20 th June	Suggested by	Rationale and objectives	Comments
ASC Forward Plan discussion	Scrutiny Officers	<p>Review and refine the committee's work programme to ensure alignment and shared vision.</p> <p>The Committee to agree whether they would like to introduce a short standing item which looks at main areas of work using a traffic light system to assess performance.</p> <p>The Committee to discuss whether they would like to conduct a themed review.</p>	
Community Living Spaces and Early Help and Support drop-ins Report Author: Tess Glenday	Darren McAughtrie	<p>A joint presentation with Connecting Communities and Adult Early Help around the development of the Community Living spaces and Adult Early Help Drop-ins.</p> <p>Several VCS organisations will be receiving funding shortly to deliver Community Living Spaces, in conjunction with Early Help support for adults, being led by volunteers with lived experience.</p> <p>WF are also expanding the Adult Early Help drop- ins to libraries, as well as family hubs to reach single and vulnerable adults, including migrant refugees.</p>	<p>Are there ways which the Council could improve their collaborative work with the VCS?</p> <p>Are different areas within the borough receiving more support from the VCS than others?</p>
Home Share Scheme Report Author: Laura Phillips	Maureen McEleney	Members to explore the Homeshare arrangement.	Dual safeguarding - is equal weighting given to safeguarding both individuals in the agreement?

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		Encourage people who may need support to maintain independent living Homeshare arrangement.	<p>Financial feasibility and sustainability – Is there more cost-effective alternatives available which doesn't involve providing care?</p> <p>Marketable – What are the Council doing to ensure this scheme is marketed towards those who would benefit from it?</p> <p>How is care defined and what level of care is provided?</p>
Themed Meeting: Tuesday 12th September	Suggested by	Rationale and objectives	Comments
ASC Inspection Framework – Performance Dashboard Report Author: Darren McAughtrie	Cllr Sweden	<p>Standing item.</p> <p>ASC services are being inspected for the first time in 9 years. This item provides members with an opportunity to explore the Council's performance in preparation for CQC assurance.</p>	What is being done to ensure the upcoming inspections have a positive outcome?
Exploring the Strategy – Ensuring Waltham Forest is a Good Place to Age Report Author: Jon Lloyd	Cllr Pye and Cllr Sweden	Members to explore and scrutinise the initial proposals for the strategy and investigate how older residents will be impacted by the 15-minute neighbourhood strategy and identify any barriers and/or improvements.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Are proposals taking older residents needs into consideration? • Have older residents been engaged during the development of this strategy? <p>Impact</p> <ul style="list-style-type: none"> • The new strategy will increase opportunities and

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			remove barriers for older residents within the borough.
Community Equipment Contract and Implementation Update Report Author: Darren McAughtrie	Cllr Sweden	A reactive item to allow members to address the inaccurate data handover between contracts and subsequent backlog of residents awaiting deliveries.	Key areas of interest? <ul style="list-style-type: none"> • What measures are in place to reduce the backlog of deliveries? • Are these deliveries prioritised? Impact <ul style="list-style-type: none"> • The Council will be able to reduce waiting times for deliveries at a faster pace.
Items for: Thursday 9th November	Suggested by	Rationale and objectives	Comments
ASC Inspection Framework – Performance Dashboard Report Author: Darren McAughtrie	Cllr Sweden	Standing item. ASC services are being inspected for the first time in 9 years. This item provides members with an opportunity to explore the Council's performance in preparation for CQC assurance.	
Recommissioning of Nursing Care and Residential Home Services Report Author: Anna Saunders / Darren McAughtrie	Cllr Sweden and Cllr Pye	Recommissioning of residential and nursing care explored.	Key areas of interest: <ul style="list-style-type: none"> • Members to consider observations made during site visits Impact: <ul style="list-style-type: none"> • Members to provide recommendations for officers to consider when recommissioning the services.

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<p>Strategic Partnership Boards Annual Report – update on Safeguarding Adults Board report Report Authors: Zahra Jones / Deborah Cohen / Gill Nash</p>		<p>Statutory item / Scrutiny of services and delivery</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Improving awareness / understanding of mental / capacity Team around the person <p>Impact:</p> <ul style="list-style-type: none"> Details of impact relating to training sessions delivered and re-launch of guidance What difference all the partnership activity is making to keeping adults safe
<p>Items for: Wednesday 10th January</p>	<p>Suggested by</p>	<p>Rationale and objectives</p>	<p>Comments</p>
<p>ASC Inspection Framework – Performance Dashboard Report Author: Darren McAughtrie</p>	<p>Cllr Sweden</p>	<p>Standing item. ASC services are being inspected for the first time in 9 years. This item provides members with an opportunity to explore the Council's performance in preparation for CQC assurance.</p>	<p>What is being done to ensure the upcoming inspections have a positive outcome?</p>
<p>Care Market Quality and Sustainability Report Author: Anna Saunders and Darren McAughtrie</p>	<p>Cllr Sweden and Cllr Pye</p>	<p>Members to scrutinise improvements following on from the 'Provider Failure' themed review.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Considering the inspection framework – sustainability approach
<p>15-minute neighbourhood Report Author: Jon Lloyd</p>	<p>Cllr Saumarez</p>	<p>Members to explore how ASC services are collaborating with the VCS to ensure both services are being effectively promoted throughout the borough.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Is the Council utilising the VCS?

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Items for: Wednesday 6th March	Suggested by	Rationale and objectives	Comments
ASC Inspection Framework – Performance Dashboard Report Author: Darren McAughtrie	Cllr Sweden	Standing item. ASC services are being inspected for the first time in 9 years. This item provides members with an opportunity to explore the Council's performance in preparation for CQC assurance.	What is being done to ensure the upcoming inspections have a positive outcome?
Community Equipment Contract and Implementation Update Report Author: Darren McAughtrie	Cath Scholefield	An update for members to look at progress since the report was last looked at in September 2023.	TBC
Jobs Brokerage Service Report Authors: Anna Saunders / Rebecca Davey	Members requested an agenda item on this during the 2022/23 cycle.	A chance to look at the outcomes achieved by the scheme so far, officers to bring data.	Officers to inform members of the Support Employment Programme – 10 months of delivery.
Digital Inclusion and Accessibility Report Authors: Jenna Scott-Brining, Hannah Brunt and Maria Agiomyrgiannaki	Cllr Pye	Members to look at the Council's various strategies which aim to remove accessibility barriers so all residents can access Council services with ease.	Does the Council have a variety of options in place for residents whose choose to be offline?

Items for consideration from the previous cycle (2022/23)

Action number 42: Services to bring the service user survey results to a future meeting (in approximately a year - March 2024 – Darren McAughtrie / Amecie Steadman)

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Budget & Performance Scrutiny Committee Forward Plan 23/24

Items for: Thursday 29 June	Suggested by	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
B&P Forward Plan discussion	Annual	<p>Review and refine the committee's work programme to ensure alignment and shared vision.</p> <p>Committee to consider issues for scrutiny and make recommendations for additions/changes to the plan.</p>	
Corporate performance Q4	Cyclical	<p>Strategic overview of key performance indicators.</p> <p>Scrutiny to consider the performance trends highlighted in the report, and the management actions, and make recommendations as necessary.</p>	<p>Key points:</p> <ul style="list-style-type: none"> • Unanticipated change • Operating challenges • Service demand <p>And management action to address.</p> <p>Impact:</p> <ul style="list-style-type: none"> • Ensuring consistency of service • Recommending action to address performance /demand
Commercial Enterprises WF Services & 60 Bricks	Carry over	<p>Update on business plans and performance.</p> <p>Scrutiny to consider the report, operating environment and make recommendations as necessary.</p>	<p>Impact:</p> <ul style="list-style-type: none"> • Ensuring value for money
Fair deal/Reset programme update	Strategic Dir. Resources	<p>Update on projects within programme and performance outturn.</p> <p>Scrutiny to consider the report and outcomes and make recommendations as necessary.</p>	<p>Impact:</p> <ul style="list-style-type: none"> • Ensuring value for money • Ensuring impacts for residents realised

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Items for: Tuesday 31 October	Suggested by	Rationale and objectives	Comments
MTFS workshop	Finance	<p>Council budget setting process</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Consideration of budget pressures and funding environment <p>Committee to form recommendations to Cabinet around service budgets, use of reserves, and other relevant concerns</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Anticipated funding settlement • Government policy implications • Service pressures and management action <p>Impact:</p> <ul style="list-style-type: none"> • Impact to residents arising from transformation/service changes • Risk of service delivery • Setting a balanced and responsible budget
Commercial Enterprises/Joint Ventures: Mears & Evolve (NPS)	Committee	Scrutiny to consider the report, operating environment and make recommendations as necessary.	<p>Impact:</p> <ul style="list-style-type: none"> • Ensuring value for money
Corporate Performance Q1	Cyclical	<p>Strategic overview of key performance indicators.</p> <p>Scrutiny to consider the performance trends highlighted in the report, and the management actions, and make recommendations as necessary.</p>	<p>Key points:</p> <ul style="list-style-type: none"> • Unanticipated change • Operating challenges • Service demand <p>And management action to address.</p> <p>Impact:</p> <ul style="list-style-type: none"> • Ensuring consistency of service • Recommending action to address performance/ demand
SEND funding tracking RO: Lauren Ovenden, Duncan James-Pike	Chair	Committee understand SEND funding allocation and funding changes (due 2024), how resources move with children, current policy and make recommendations as necessary.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Contract update • High needs block funding - Movement of pupils and access to funding and funding sustainability <p>Impact:</p> <ul style="list-style-type: none"> • Value for money <p>Consistency of service</p>

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Forward plan and Action Tracker		Committee to consider issues for scrutiny and make recommendations for additions/changes to the plan.	
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Items for: Thursday 30 November	Suggested by	Rationale and objectives	Comments
MTFS Update	Annual	<p>Council budget setting process</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Consideration of budget pressures and funding environment <p>Committee to form recommendations to Cabinet around service budgets, use of reserves, and other relevant concerns</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Anticipated funding settlement • Government policy implications • Service pressures and management action <p>Impact:</p> <ul style="list-style-type: none"> • Impact to residents arising from transformation/service changes • Risk of service delivery • Setting a balanced and responsible budget
Debt recovery process/progress RO: Nalda Russell-Stowe	Strategic Dir. Resources	End to end process undergoing review. Including how supplier payments.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Management activity to recover debt • Level of debt written off / recovered • Level of debt outstanding and risk assessment for recovery <p>Impact:</p> <ul style="list-style-type: none"> • Value for money
Q2 Performance update	Cyclical	<p>Strategic overview of key performance indicators.</p> <p>Scrutiny to consider the performance trends highlighted in the report, and the management actions, and make recommendations as necessary.</p>	<p>Key points:</p> <ul style="list-style-type: none"> • Unanticipated change • Operating challenges • Service demand <p>And management action to address.</p> <p>Impact:</p> <ul style="list-style-type: none"> • Ensuring consistency of service <p>Recommending action to address performance/demand</p>
Forward plan and Action Tracker		Committee to consider issues for scrutiny and make recommendations for additions/changes to the plan.	

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Items for: Tuesday 20 February	Suggested by	Rationale and objectives	Comments
2024/25 Budget and Council Tax Setting	Annual	<p>Council budget setting process</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Consideration of budget pressures and funding environment <p>Committee to form recommendations to Cabinet around service budgets, use of reserves, and other relevant concerns</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Anticipated funding settlement • Government policy implications • Service pressures and management action <p>Impact:</p> <ul style="list-style-type: none"> • Impact to residents arising from transformation/service changes • Risk of service delivery • Setting a balanced and responsible budget
Complaints and Member Enquiries Monitor	Chair	<p>Review of complaints data, trends and learning alongside member enquiries.</p> <p>Committee to make recommendations for continued improvement.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Complaint trends – where fault has been found, and action to address performance. • Learning applied by services • New trends in complaints/member enquiry data <p>Impact:</p> <ul style="list-style-type: none"> • Improvement to service delivery
Forward plan and Action Tracker		Committee to consider issues for scrutiny and make recommendations for additions/changes to the plan.	

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Items for: Tuesday 23 April	Suggested by	Rationale and objectives	Comments
Q3 Performance Update	Cyclical	<p>Strategic overview of key performance indicators.</p> <p>Scrutiny to consider the performance trends highlighted in the report, and the management actions, and make recommendations as necessary.</p>	<p>points:</p> <ul style="list-style-type: none"> • Unanticipated change • Operating challenges • Service demand <p>And management action to address.</p> <p>Impact:</p> <ul style="list-style-type: none"> • Ensuring consistency of service <p>Recommending action to address performance/demand</p>
Forward plan and Action Tracker		Committee to consider issues for scrutiny and make recommendations for additions/changes to the plan.	

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Communities Scrutiny Committee Forward Plan 23/24

Items for: Thursday 20 th July	Suggested by	Rationale and objectives	Comments
Communities Forward Plan and Mini-Themed Review discussion		<p>Review and refine the committee's work programme to ensure alignment and shared vision</p> <p>Members to discuss the proposed mini-themed review scoping document.</p>	
Introduction to Serious Violence Report Author: Dan Greaves	Cllr Patel	<p>Members to look at a potential mini-themed review item on the recent spike in serious crime in the borough.</p> <p>Officers to provide context on the upcoming strategy refresh on VRP.</p>	
<p>Police Response to the Casey Review</p> <p>Report Author: Dan Greaves and MET Police Representative</p>	This agenda item was requested during the 2022/23 cycle of meetings.	To explore how the Council is working with the police to both challenge and provide support following the Baroness Casey Review.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • What plans do the Council have to hold the Police to account and how will success be measured? How will residents' voices be heard in shaping future neighbourhood policing models?
Items for: Wednesday 18 th October	Suggested by	Rationale and objectives	Comments
VCSE Strategy Report Author: Yvonne Campbell	Cllr Patel	Members to look at progress made since the Strategy was presented during the 22/23 cycle and look at the next steps for the Strategy.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Voice development and what this looks like.

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			<p>Impact: The Council will deliver a VCS strategy which drives volunteering within the borough and improves the lives of residents.</p>
<p>Community Asset Leasing Policy Report Author: Hannah Owen</p>	<p>Hannah Owen</p>	<p>Pre-decision Scrutiny</p> <p>Members to assess the Community Asset Leasing Policy ahead of the report going to November Cabinet.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • How the Council plan to implement the refreshed policy. • What policies to neighbouring boroughs have? • How will the Council balance investment and cost? <p>Impact: The Council will introduce a refreshed Community Asset Leasing Policy which considers the needs of resident's and offers fair prices for leases.</p>
<p>Cost of Living Report Author: Jon Lloyd</p>	<p>Cllr Patel</p>	<p>The Committee to explore what the Council is doing to relieve winter pressures for the residents, taking into consideration the cost-of-living crisis.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • How will the Council be advertising schemes? Will there be physical promotion as well as digital? <p>Impact:</p> <ul style="list-style-type: none"> • Increasing opportunities for digital inclusion. • Explore opportunities to amplify the schemes reach in our communities.

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EDl Strategy Report Author: Jon Lloyd and Moushumi Bhadra	Cllr Patel and Cllr Ashworth	Members to explore how the Council is engaging in Community Focused EDI.	Key areas of interest: <ul style="list-style-type: none"> Borough of Sanctuary Impact: <ul style="list-style-type: none"> Members ensure the EDI strategy being delivered by the Council is championing every resident within the borough.
<i>Mini-themed review – Serious Violence</i> <i>Evidence gathering session</i>		<i>Taking place outside of the Committee meeting.</i>	
Items for: Tuesday 12th December	Suggested by	Rationale and objectives	Comments
Citizens Assembly Report Author: Daniel Greaves	Rosamund Cox	Officers to provide an update on the planning which has taken place ahead of the Citizens Assembly which is planned to take place early 2024.	Key areas of interest: <ul style="list-style-type: none"> How will the Council use the findings from the Citizen’s Assembly? Will resident’s who take part be kept informed about the outcomes? Impact: <ul style="list-style-type: none"> The borough will understand the plan for policing, with increased transparency.
Serious Violence – reinvigorating partnership and plan	Daniel Greaves	Pre-decision Scrutiny	Key areas of interest:

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<p>Report Author: Daniel Greaves</p>			<ul style="list-style-type: none"> How will the effectiveness of the strategy be evaluated? How will it be reviewed and enhanced in the light of experience? <p>Impact:</p> <ul style="list-style-type: none"> Members will use information gathered throughout the mini-themed review enabling them to make recommendations based on evidence gathered from residents.
<p>Strategic Partnership Boards Annual Report – focus on SafetyNet annual report and Modern Slavery Update</p> <p>Report Authors: Zahra Jones / Dave Peplow / Gill Nash</p>	<p>Statutory Item</p>	<p>Members to assess the progress made over the last year by the SPB in regard to community safety, with a focus on Modern Slavery.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Have residents reported feeling more, or less, safe over the last year? <p>Impact:</p> <ul style="list-style-type: none"> Members will be able to make recommendations which could improve the safety of residents in the borough over the next year.
<p>Initial Review of the impact of Safe Street & VAWG</p> <p>Report Author: Dan Greaves</p>	<p>Cllr Patel and Cllr Dhedhi (Points of Focus)</p>	<p>Members to explore the progress so far of Safe Street and VAWG policies.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Does data collected by the Council indicate the safe streets pilot has been a success?

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			<ul style="list-style-type: none"> • How are officers ensuring these schemes are being promoted throughout the borough, notably harder to reach communities. • Officers provide an update on the app for reporting hate crime. Including: how effective, how well used by residents and any expected (or unexpected) findings. • Officers to include seasonal crime within the borough, with comparative data between the summer and winter months. Ensuring Council plan to address this is captured. <p>Impact:</p> <ul style="list-style-type: none"> • Residents will feel safer walking around the borough. • Women and girls who are victims of violence feel confident the borough is doing what is can to help and support them.
Items for: Wednesday 7th February	Suggested by	Rationale and objectives	Comments
Community Safety Framework Report Author: Daniel Greaves		Pre-decision Scrutiny.	

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		Procurement will begin next year for a new substance misuse service.	
<p>Borough of Sanctuary</p> <p>Report Author: Laura Butterworth and Jon Lloyd</p>	<p>Cllr Patel and Cllr Ashworth</p>	<p>To explore progress on the commitment to become a Borough of Sanctuary. This covers work with partners to create a safe and supportive environment for refugees, asylum seekers and migrants.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Does the Borough of Sanctuary programme effectively contribute to meeting the needs of residents seeking sanctuary? • Which additional partnerships to widen support can be explored? <p>Impact:</p> <ul style="list-style-type: none"> • Members will ensure the strategy is suitable to welcome those into the borough, taking into consideration their needs and safety.
<p>Communications Strategy</p> <p>Report Author: Eddie Townsend and Charlotte Goulding</p>	<p>Cllr Patel</p>	<p>To discuss how the authority communicates with all the communities of Waltham Forest. Discuss the changing communication behaviours of the people of Waltham Forest and how the communication department plans aims to meet those needs.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Does the council have the right approach to communicating with the people of the borough <p>Impact:</p> <ul style="list-style-type: none"> • Residents will understand the council services that can meet their needs.
Items for: Thursday 16th May	Suggested by	Rationale and objectives	Comments

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<p>ASB Strategy: Impact and future direction</p> <p>Report Author: Lisa Jones/Dan Greaves</p> <p><i>Joint with Housing</i></p>	<p>Dan Greaves</p>	<p>To shape the development of the borough's ASB strategy. Current strategy expires during 2024.</p>	<ul style="list-style-type: none"> • Integration across council services to tackle ASB <p>Impact:</p> <ul style="list-style-type: none"> • Reduced incidence of ASB and public concern
<p>Prevent Strategy</p> <p>Report author: Cheryle Davies/Dan Greaves</p>	<p>Dan Greaves</p>	<p>The borough has a long-standing PREVENT strategy. An opportunity to check that the work is keeping pace with the changing threat, is picking up learning from independent reviews and planning for a financial future where Home Office funding may be removed.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Financial sustainability. <p>Impact:</p> <ul style="list-style-type: none"> • Members to ensure plans are in place to continue the PREVENT strategy after funding cuts.
<p>Noise Enforcement Policy</p>	<p>David Beech</p>		<p>Key areas of interest:</p> <ul style="list-style-type: none"> • TBC <p>Impact:</p> <ul style="list-style-type: none"> • TBC

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Health Scrutiny Committee Forward Plan 23/24

Items for: Thursday 15 th June	Suggested by	Rationale and objectives	Comments
Health Forward Plan discussion		Review and refine the committee's work programme to ensure alignment and shared vision.	
Marmot Update and Accelerator Area Family Hubs Report Author: Joe McDonnell	Continuation of the standing item on Marmot progress from the 22/23 cycle.	Officers to provide members with an update on how the Health Inequalities / Marmot report is progressing ahead of going to Cabinet, there will be another item on this during the September meeting. This will be more comprehensive and be considered 'pre-decision scrutiny'.	Impact: <ul style="list-style-type: none"> Recommendations can be submitted ahead of Cabinet.
Immunisation, vaccination, and screening plans Report Author: Joe McDonnell / Emily Grundy	Joe McDonnell / Emily Grundy	Members to explore vaccine uptake and see how Waltham Forest is comparing to other London boroughs and England.	Key areas of interest: <ul style="list-style-type: none"> Vaccination, screening, inequalities
Items for: Wednesday 13 th September	Suggested by	Rationale and objectives	Comments
GP Access Report Author: Dr Ken Aswani and William Cunningham- Davis	The 22/23 Health Scrutiny Committee.	Members to explore issue of access to GPs surgeries.	Key areas of interest: <ul style="list-style-type: none"> Data breakdown by Ward. Is there a discrepancy in services offered

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			<p>depending on where residents live?</p> <ul style="list-style-type: none"> • What is the average wait time for an appointment? • Is there a way to fast-track certain individuals (e.g. users of ASC) when booking appointments? <p>Impact:</p> <ul style="list-style-type: none"> • Potential new pathways identified to ensure more equitable access to GP services for residents.
<p>Marmot Report – Reducing Inequalities</p> <p>Report Author: Joe McDonnell</p>	<p>The 22/23 Health Scrutiny Committee.</p>	<p>Pre-decision Scrutiny: Marmot should be going to Cabinet after this meeting, this is an opportunity for members to scrutinise and provide recommendations where required.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Was the recommendation made by the 22/23 Health Scrutiny Committee taken on board? (R: Cabinet ensure they include all protected characteristics when responding to the Marmot report.) • How will the success of the Marmot accelerator areas be measured? <p>Impact</p> <ul style="list-style-type: none"> • To maximise positive outcomes for WF’s most vulnerable residents.

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Items for: Wednesday 8 th November	Suggested by	Rationale and objectives	Comments
SEND Reforms Report Author: Katy Briggs	Katy Briggs	Ofsted and CQC jointly inspect local area partnerships to see how well they work together to improve the experiences and outcomes of children and young people with special educational needs and/or disabilities.	
Mental Wellbeing Strategy Report Author: Russell Carter	Russell Carter	The strategy is being taken to the December Health and Wellbeing Board for its final sign-off.	TBC
Mental Health Access for Adults and children in the community Report Author: Anna Saunders/ Philomena Arthur NELFT <i>Joint with Children and Families Scrutiny</i>	Anna Saunders and Cllr Bellamy	Members to explore crisis pathways in place for residents in the borough, ensuring they reach the correct service in a timely manner.	Key Interests: <ul style="list-style-type: none"> • How robust are the current pathways? • Are there delays in the current crisis pathways? Impact: <ul style="list-style-type: none"> • Residents will have an accurate, quick service which allows them to access mental health services with ease.
Items for: Tuesday 16 th January	Suggested by	Rationale and objectives	Comments
Substance Misuse Forward Planning Report Author: Joe McDonnell	Joe McDonnell	Pre-decision Scrutiny. Procurement will begin next year for a new substance misuse service.	
Maternity item Report Author: Barts Representative and Katy Briggs	The 22/23 Health Scrutiny Committee – item was	Members to look at what services are available to those who would like to give birth within the borough.	Key areas of interest: <ul style="list-style-type: none"> • Is Waltham Forest a good place to give birth? • Are there suitable options for women to give birth?

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	pushed back due to strikes		<ul style="list-style-type: none"> Does the current system consider the diversity of the residents? <p>Impact:</p> <ul style="list-style-type: none"> Residents will be able to access a variety of pathways when preparing to give birth.
<p><i>Children's nursing and therapies update</i></p> <p><i>Report Author: Katy Briggs / Lynn McBride NELFT</i></p>	<p><i>Katy Briggs/ Lynn McBride NELFT</i></p>	<p><i>TBC</i></p> <p><i>Check to see if officers are happy for this item to be moved here.</i></p>	<p><i>TBC</i></p>
Items for: Tuesday 12th March	Suggested by	Rationale and objectives	Comments
<p>Review of Borough Based partnership work</p> <p>Report Author: Sue Boon</p>	Sue Boon	Update: local priorities	<p>Key areas of interest:</p> <ul style="list-style-type: none"> TBC <p>Impact:</p> <ul style="list-style-type: none"> Outcomes and impacts for residents. What will the success factors look like?
<p>Dentistry Access</p> <p>Report Author: Jeremy Walden</p>	The 22/23 Health Scrutiny Committee.	An action arose during the 22/23 cycle of Scrutiny meetings for members to explore issue of access to a dentist.	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Data breakdown by Ward. Is there a discrepancy in services offered depending on where residents live?

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			<ul style="list-style-type: none"> • What is the average wait time for a check-up? <p>Impact:</p> <ul style="list-style-type: none"> • Potential new pathways identified to ensure easier access to dentistry services for residents.
<p>Sexual Health Strategy</p> <p>Report Authors: Joe McDonnell, Clare Bailey, and Monica Hill</p>	<p>The 22/23 Health Scrutiny Committee – item was pushed back</p>	<p>Members to look at the refreshed Sexual Health Strategy, focusing on the community engagement conducted to establish priorities.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • What is being done to ensure all residents have equal access to sexual health services? • Are there mechanisms in place to ensure <p>Impact:</p> <ul style="list-style-type: none"> • The refreshed sexual health strategy will be geared towards the needs of those in the borough.

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Climate Scrutiny Committee Forward Plan 23/24

Meeting date: 22 June 2023 Agenda published: 14 June 2023 Report deadline: 07 June 2023				
Items for: 22 June 2023	Suggested by	Responsible Officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
A Greener, More Resilient Borough	Luke Ravenscroft	Luke Ravenscroft / Ian Rae / Jarlath Griffin Cabinet member: Cllr Clyde Loakes	Final action of the Climate Action Plan <ul style="list-style-type: none"> Consideration of key workstreams under this action 	Key areas of interest: -Flood mitigation and SuDS -Street scene and planting -Biodiversity Impact: -Impact to residents arising from workstreams -Better management of flood zones -Resident engagement in biodiversity strategy
Forward plan discussion		Scrutiny / Chair	<ul style="list-style-type: none"> Review and refine the committee's work programme to ensure alignment and shared vision Improved alignment with the work area timeline 	-More refined approach to scrutiny -Increased consensus among members

Scrutiny Committee Forward Plans 2023-24

Meeting date: 14 September 2023 Agenda published: 06 September 2023 Report deadline: 30 August 2023				
Items for: 14 September 2023	Suggested by	Responsible Officer	Rationale and objectives [for statutory or pre- decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Recycling Strategy	Postponed from last year	Jarlath Griffin Cabinet Member: Cllr Clyde Loakes	Pre-decision scrutiny <ul style="list-style-type: none"> • Outline the proposals for a new recycling strategy • Highlight any changes from the previous strategy • Incorporate the recommendations from the previous scrutiny session 	Key areas of interest: -Changes proposed -Feasibility and sustainability -Consultation outcomes and data -Communication to residents Impact: -Residents – changes to collections / ways of recycling -Council – manage these proposals, expectations and ensure communication is clear

Scrutiny Committee Forward Plans 2023-24

Meeting date: 15 November 2023 Agenda published: 07 November 2023 Report deadline: 31 October 2023				
Items for: 15 November 2023	Suggested by	Responsible Officer	Rationale and objectives [for statutory or pre- decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Collective action / engagement	Luke Ravenscroft	Luke Ravenscroft	Consider how the Council is encouraging residents to take climate action Amplifying local voices and championing grassroots action	Key areas of interest: -Climate Delivery Board -Community Organisations and Residents -Communications Impact: -Resident involvement in CAP and key workstreams
Carbon off- setting	Cllr Quin	Luke Ravenscroft	Understand the Council's approach to carbon offsetting within the borough Carbon captures – NLWA – speakers	Key areas of interest: -Local opportunities to enhance approach -What national support there is for authorities to maximise opportunities? Impact: -Understanding of partnerships development needs -Resources to support and maximise local work, e.g., people places

Scrutiny Committee Forward Plans 2023-24

Meeting date: 25 January 2024 Agenda published: 17 January 2024 Report deadline: 10 January 2024				
Items for: 25 January 2024	Suggested by	Responsible Officer	Rationale and objectives [for statutory or pre- decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
CAP – 12 month review	Luke Ravenscroft	Luke Ravenscroft	Review the progress of CAP over 12-month period Overarching targets Explore opportunities to maximise impact	Key areas of interest: -Data set of borough emissions Impact:
Air quality updates	David Beach	David Beach	Review progress of plan has had on air quality across the borough Understanding impact on vulnerable groups Discussions of mitigating steps Opportunities for partnerships	Key areas of interest: -Air quality trend data -Fine particulates Impact: -Increased opportunities for community input and participation -Refined approach to improving air quality for vulnerable people
Food hygiene?	David Beach	David Beach	Reviewing changes to food hygiene	Key areas of interest: Impact:

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Meeting date: 26 March 2024 Agenda published: 18 March 2024 Report deadline: 11 March 2024				
Items for: 28 March 2024	Suggested by	Responsible Officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Parks and open spaces	Scrutiny	Ian Sheppard	Update on borough's parks Feasibility Sustainability – maintenance and care plan Accessibility for vulnerable groups Care plan	Key areas of interest: -Equipment and overall maintenance -Green space hire -Biodiversity -Community partnerships Impact:
Tree strategy		Ian Sheppard		
Building Emissions	Luke Ravenscroft	Luke Ravenscroft	Review 'building' actions in Climate Action Plan How do we enable retrofitting? -Micro-energy generation Solar panels / local energy – new replacing old Crowd-funding for solar array Boroughs that do this	Key areas of interest: -Home for retrofit -Fuel poverty -Resources for direct engagement Impact:

TBC:

Sewage / drainage in the borough

Last reviewed/updated: 2023

Scrutiny Committee Forward Plans 2023-24

Growth Scrutiny Committee Forward Plan 23/24

Meeting date: 21 June 2023 Agenda published: 13 June 2023 Report deadline: 07 June 2023				
Items for: 21 June 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Introduction to Themed Review: Inclusive Growth and Economy Strategy	Ian Rae / Cllr Pye		Introduction and provisional scope Including data Identify key themes of strategy	Committee to decide on key themes to concentrate on over the year
Forward plan discussion		Scrutiny	Review and refine the committee's work programme to ensure alignment and shared vision Improved alignment with the work area timeline	-More refined approach to scrutiny -Increased consensus among members

Scrutiny Committee Forward Plans 2023-24

Meeting date: 20 September 2023 Agenda published: 12 September 2023 Report deadline: 05 September 2023				
Items for: 20 September 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Themed Review – Inclusive Growth and Economy Strategy		Rebecca Davey	-To hear from other local authorities that have successful strategies -To decide on the scope of the final 3 sessions	
Adult Education		Rebecca Davey/Ian Rae	-What has been found so far -How do we take this forward?	Key areas of interest: Access to service Completion rates (with data) Impact: Inclusivity for those using / likely to use
Engagement and Consultation		Sarah Parsons/Ian Rae	Overview and focusing on key growth issues: -SPDs and Infrastructure Delivery Plan	Key areas of interest: -Green Spaces and Places SPD -Accessibility Impact: -Increased opportunities for community involvement and participation

Scrutiny Committee Forward Plans 2023-24

Night-Time Economy		Zoe Sellers / Will Teasdale	<ul style="list-style-type: none"> -To identify areas of the borough that have a successful night-time economy and those that have opportunities for one -To identify the types of night-time economy present -To explain the support that is available 	<p>Key Areas of Interest:</p> <ul style="list-style-type: none"> -Success stories that can be applied to other places in the borough -Support that is in place and what more is planned -Opportunities for expansion <p>Impact:</p>
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Meeting date: 30 November 2023 Agenda published: 13 November 2023 Report deadline: 06 November 2023				
Items for: 30 November 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Destinations Strategy	Lorna Lee	James Leay	Outline successes and challenges from the launch of the strategy	<p>Key areas of interest:</p> <ul style="list-style-type: none"> Partnerships User data Sustainability <p>Impact:</p> <ul style="list-style-type: none"> Social value to residents? Accessing and showcasing culture
Infrastructure Funding Statement		Sarah Parsons	Pre-decision scrutiny	

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Town Centre Strategy	Growth Scrutiny 22/23 action	Will Teasdale/Ian Rae	Review the proposed town centre strategy -Including an update on the 2022/23 themed review	Key areas of interest: -Recommendations of 22/23 TR -Details of levelling up fund Impact: -Clear vision for the borough's Town Centres and giving communities more opportunity for collaboration and involvement
Themed Review – Inclusive Growth and Economy Strategy			TBC	TBC

Meeting date: 30 January 2024 Agenda published: 22 January 2024 Report deadline: 15 January 2024				
Items for: 30 January 2024	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Design Review Panel	Growth Scrutiny 22/23 action	Sarah Parsons	Outline review into DRP, and process of bringing 'in-house' Overview of actions from this and next steps	Key areas of interest: SPD on Exemplar Design Impact: Bringing local focus

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				Better alignment with Strategic Priorities
EQIA pilot	Cllr Pye	Sarah Parsons/Will Teasdale	Update on the progress of the new EQIA	<p>Key areas of interest: Community Involvement Officer training – champions</p> <p>Impact: More thorough equalities consideration for key policies More inclusive outcomes for residents</p>
Support for small businesses and entrepreneurs				
Themed Review – Inclusive Growth and Economy Strategy (focus tbc)				

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Meeting date: 27 March 2024 Agenda published: 19 March 2024 Report deadline: 12 March 2024				
Items for: 27 March 2024	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Planning Enforcement Recovery Plan	Cllr Pye	David Beach/Debbie Porter	Review the recovery plan Identify the strengths and weaknesses of the service Outline the actions and improvements to be taken	Key areas of interest: Timeline Communication and engagement Officer numbers Impact: Improvements to planning enforcement
Student Accommodation strategy/University of Portsmouth London Campus update	Growth Scrutiny 22/23 action	Ian Rae/Hannah Futter	Outline of the strategy Update on the progress of University of Portsmouth	Key areas of interest: How to manage student numbers and local services etc Social integration strategies Impact: Increased student numbers on local infrastructure and communities
Themed Review – Inclusive Growth and Economy Strategy (focus tbc)			TBC	TBC
Planning Performance				

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Housing Scrutiny Committee Forward Plan 23/24

Meeting date: 19 July 2023 Agenda published: 11 July 2023 Report deadline: 04 July 2023				
Items for: 19 July 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Housing Transformation Programme		David Padfield	Scrutiny of policy & delivery Review Council's Housing Transformation Programme	
Themed Review – Homelessness / Housing Support		Lindsay Megson	Scoping the thematic review Basic intro?	
Forward plan			Review and refine the committee's work programme to ensure alignment and shared vision	

Scrutiny Committee Forward Plans 2023-24

Meeting date: 17 October 2023 Agenda published: 09 October 2023 Report deadline: 02 October 2023				
Items for: 17 October 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Housing Strategy		John Coker	-Committee to receive results of engagement work and make any suitable recommendations	Key areas of interest: Results of engagement High level themes Suitable data Impacts: Opportunity for committee input before final strategy Review engagement methods taken
Refugee Accommodation		Meera Kumar	Pre-decision scrutiny	
Themed Review – Homelessness / Housing Support 1) Housing Sustainment 2) Homelessness Assessment		Lindsay Megson	-To gain an understanding of the mechanisms in place and being developed to prevent homelessness and tackle rough sleeping. -To gain an understanding of the requirements of homelessness assessment. -To set out for the Committee the key issues and challenges in relation to this subject, the Council’s policies and practice, and recent and planned changes to these.	

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Meeting date: 13 December 2023 Agenda published: 05 December 2023 Report deadline: 28 November 2023				
Items for: 13 December 2023	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
HRA Rent and Service Charges		Natalie McPherson ? Simon Theobald ?	Pre-decision scrutiny Committee to makes any suitable recommendations to Cabinet	
Housing Strategy		John Coker	Pre-decision scrutiny Committee to makes any suitable recommendations to Cabinet	
Housing Compact		John Coker	Pre-decision scrutiny Committee to makes any suitable recommendations to Cabinet	
Affordable Housing Commission – Council response		Jon Lloyd	Pre-decision scrutiny Committee to makes any suitable recommendations to Cabinet	

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Meeting date: 22 February 2024 Agenda published: 14 February 2024 Report deadline: 7 February 2024				
Items for: 27 February 2024	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Damp and Mould Update		Robert Mathison	Review Council's approach to damp and mould	
Update on 22/23 Themed Review: Delivering the best repairs and maintenance service	Cllr Dixon	Jane Martin / Robert Mathison / Shahid Mallam	-Update on progress of recommendations made in last years thematic review -Update on performance of contractors -Outline of any work/changes made – or due to happen -Findings of STAR panel review? To include asset management and clienting general update	Key areas of interest: Repairs and maintenance Contractor Performance Resident Engagement
Social Housing Regulation Act			TSMs	
Themed Review – Homelessness / Housing Support		Lindsay Megson		

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Meeting date: 17 April 2024 Agenda published: 09 April 2024 Report deadline: 02 April 2024				
Items for: 17 April 2024	Suggested by	Responsible officer	Rationale and objectives [for statutory or pre-decision items]	Comments (include key areas of interest for the committee and impacts for residents/the council to be explored)
Property Licensing	David Beach	David Beach	Pre-decision scrutiny Licensing contract for renewal Committee to makes any suitable recommendations to Cabinet	
Affordable Housing Delivery To Include: Sixty Bricks	Cllr Dixon	Mark Crane	Update on affordable housing delivery in the borough	
Themed Review – Homelessness / Housing Support		Lindsay Megson		

TBC

Building safety / major works update – to include FRA monitor

Positive Places scheme

To monitor:

Decent Homes Standard, Renters Reform Bill (PRS legislation)

Last reviewed/updated: 2023

Scrutiny Committee Forward Plans 2023-24

Children & Families Scrutiny Committee Forward Plan 23/24

Items for: Tuesday 18 th July	Suggested by	Rationale and objectives	Comments
Children and Families Forward Plan discussion		Review and refine the committee's work programme to ensure alignment and shared vision	
<p>Recommendations and wider service improvement plan</p> <p>Report Author: Daniel Phelps</p>	A continuation of the standing item which was introduced during the 2022/23 cycle of meetings.	Members can ensure officers are working towards service improvements in preparation for the next Ofsted inspection.	
<p>Youth Justice Strategic Plan</p> <p>Report Author: Daniel Phelps and Anne-Marie Koroma</p>	Daniel Phelps	<p>Local authorities have a legal duty to produce an annual youth justice plan that shows how they will provide and fund youth justice services (YJSs) in their area.</p> <p>The YJB have also stipulated that the plan must be signed off by the full council in accordance with Regulation 4 of the 'Local Authorities (Functions and Responsibilities) (England) Regulations 2000'.</p> <p>Any recommendations will be brought forward to the 24/25 plan.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • Performance, progress, and improvements made over the last year. • Priorities for 2023-2024. <p>Impact:</p> <ul style="list-style-type: none"> • The Council implement a successful plan to drive positive outcomes for children, young people and their families against the backdrop of continued challenging times.

Scrutiny Committee Forward Plans 2023-24

Items for: Thursday 28 th September	Suggested by	Rationale and objectives	Comments
<p>Recommendations and wider service improvement plan</p> <p>Report Author: Daniel Phelps</p>	<p>A continuation of the standing item which was introduced during the 2022/23 cycle.</p>	<p>Members can ensure officers are working towards service improvements in preparation for the next Ofsted inspection.</p>	
<p>Strategic Partnership Boards Annual Report 22-23 with a focus on safeguarding children</p> <p>Report Authors: Zahra Jones / Gill Nash / Dave Peplow</p>	<p>Statutory item</p>	<p>Members to look at the impact the Board has had over the past year, with a focus on the safeguarding children partnership work.</p>	<p>Impact:</p> <ul style="list-style-type: none"> The partnership will be effectively safeguarding children within the borough.
<p>Family Hubs</p> <p>Report Authors: Heather Flinders and Laura Butterworth</p>	<p>This agenda item was postponed during the 2022/23 meeting cycle.</p>	<p>The Committee to look at progress so far with the Family Hubs. This falls as part of the wider strategy</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> How will officers ensure Family Hubs are providing the same service across the borough. How will the success of Family Hubs be measured? What data will be collected about demographics and what they are being used for. <p>Impact:</p> <ul style="list-style-type: none"> The Family Hubs will be able to provide services to all residents of the borough and become a staple service.

Scrutiny Committee Forward Plans 2023-24

Items for: Wednesday 6 th December	Suggested by	Rationale and objectives	Comments
<p>Recommendations and wider service improvement plan</p> <p>Report Author: Daniel Phelps</p>	<p>A continuation of the standing item which was introduced during the 2022/23 cycle of meetings.</p>	<p>Members can ensure officers are working towards service improvements in preparation for the next Ofsted inspection.</p>	
<p>Children's social care – annual complaints report 2022/23</p> <p>Report Author: Daniel Phelps / Reginald Coley</p>	<p>Statutory item</p>	<p>Members to explore the complaints received by Children's Social Care over the last year. The report will also include performance measured against customer care standards and statutory time scales.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • How many complaints have been made? • What is the most common complaint? • What is in place to ensure a satisfactory service to mitigate a resident needing to raise a complaint? <p>Impact:</p> <ul style="list-style-type: none"> • The Council will have a system which deals with residents' complaints effectively.

Scrutiny Committee Forward Plans 2023-24

Annual corporate parenting report Including Compact for Care Leavers Report Authors: Daniel Phelps / Abigail Adieze	Statutory item	Members to look at the progress made over the last year by the Corporate Parenting Board.	Impact: <ul style="list-style-type: none"> The Council and partners are keeping children in care and care experienced young people safe and supporting them as they grow older.
Items for: Thursday 8th February Themed meeting - Education	Suggested by	Rationale and objectives	Comments
Recommendations and wider service improvement plan Report Author: Daniel Phelps	A continuation of the standing item which was introduced during the 2022/23 cycle of meetings.	Members can ensure officers are working towards service improvements in preparation for the next Ofsted inspection.	
Education, focusing on SEND Reforms Report Author: Lauren Ovenden (?) <i>Joint with Health Scrutiny</i>	Arose during the forward plan meeting with officers.	Member to look at the SEND services available to young people in the borough and ensure every young people has a educational path suited to their needs.	Impact: <ul style="list-style-type: none"> The Council has effective measures in place to ensure those who require good quality SEND services have access to them.
Attendance Report Author: Anne-Marie Koroma and Lauren Ovenden	Cllr Eglin (sub)	Members to look at the change to attendance policy in schools and how this will impact young people in the borough.	Impact:

Scrutiny Committee Forward Plans 2023-24

Items for: Tuesday 14 th May	Suggested by	Rationale and objectives	Comments
<p>Recommendations and wider service improvement plan</p> <p>Report Author: Daniel Phelps</p>	<p>A continuation of the standing item which was introduced during the 2022/23 cycle of meetings.</p>	<p>Members can ensure officers are working towards service improvements in preparation for the next Ofsted inspection.</p>	
<p>All Age-Carers Strategy</p> <p>Report Author: Laura Butterworth and Saddique Ahmed</p>	<p>Cllr O'Dea</p>	<p>Members review the Council's strategy a year on from the refreshed All-Age Strategy including an overall update on the commitments that we have for young carers and their families.</p>	<p>Key areas of interest:</p> <ol style="list-style-type: none"> 1. How many young people/children in the Borough have caring responsibilities? 2. What is the range of responsibilities that young people have? 3. How many hours do they carry out to support family members? 4. How do these duties impact on their education? 5. How do these responsibilities impact on their general well-being? 6. What processes are in place by Council to monitor the above?

Scrutiny Committee Forward Plans 2023-24

			<p>7. Does the Council provide support to young people who are carers?</p> <p>Impact: Young carers within the borough are supported by the Council and don't miss out on opportunities.</p>
<p>Youth offenders – reactive to recent violence in the borough</p> <p>Report Author: Anne-Marie Koroma</p>	<p>Arose during the forward plan meeting with officers.</p>	<p>Members to look into what the Council is doing to help prevent young people offending and look at ways the Council is trying to reduce violence within the borough.</p>	<p>Key areas of interest:</p> <ul style="list-style-type: none"> • What preventative measures are in place to help stop young people offending? • What support is provided to young people once they have been in the YJS? <p>Impact:</p> <ul style="list-style-type: none"> • The Council has plans in place to reduce youth violence and crime within the borough.