

Committee: Audit and Standards Committee
Title: Audit and Standards Committee Workplan

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Summary

1. This report presents a recommendation from the Monitoring Officer to implement a work programme for the Audit and Standards Committee as best practice.

Recommendations

2. That Committee:
 - I. Approves and adopts consideration of the Audit and Standards Workplan as a standing item for each ordinary meeting of the Committee.
 - II. Accepts the plan will be subject to ongoing amendment.

Financial Implications

3. None.

Background Papers

4. N/a

Impact

- 5.

Communication/Consultation	
Community Safety	
Equalities	
Health and Safety	
Human Rights/Legal Implications	
Sustainability	
Ward-specific impacts	
Workforce/Workplace	

Situation

6. Officers consider that the adoption of a work programme would allow the Committee to keep track of the progress of each of its functions as per its terms of reference and receive any updates to these items that may have occurred since the previous meeting.
7. Ongoing publication of the Committee's work plan would increase public transparency.
8. The first draft of the work programme is attached at Appendix A and is subject to change to allow flexibility.

Risk Analysis

9.

Risk	Likelihood	Impact	Mitigating actions
Confusion could be caused if the published work programme is deviated from in response to arising matters.	1	1	The work programme should be kept up to date and officers should highlight any changes to Committee.

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.