

**UTTLESFORD DISTRICT COUNCIL
CABINET FORWARD PLAN**

Item	Meeting	Date	Brief information about the item and details of documents submitted for consideration	Key Decision ?	Part 2?	Portfolio Holder	Contact officer from where the documents can be obtained
Hatfield Forest Governance report	Cabinet	15 July	To consider a report on Hatfield Forest governance arrangements.	No	Open	Cllr Evans	Lois Bowser, Principal Planning Officer
Local Government Ombudsman Annual report	Cabinet	15 July	To consider the Annual review letter summarising the complaints received	No	Open	Cllr Coote	Sue Kempster, Executive Support Team Leader
CCI Quarter 1 2025/26	Cabinet	4 Sep		No	Open	Leader of the Council	Paula Evans
Provisional Financial & Treasury Outturn	Cabinet	4 Sep	To report the financial performance of the council against its 2024/25 budget.	No	Open	Finance and the Economy	Lance Porteous, Director of Finance, Revenues & Benefits, lporteous@uttlesford.gov.uk
Environmental Health (Protection) (Animal Welfare Offences) Penalty Notices	Cabinet	4 Sep	To consider a report on Environmental Health (Protection) Penalty Notices.	No	Open	Cllr Reeve	Marcus Watts Environmental Health Manager - Protection mwatts@uttlesford.gov.uk

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Updated MTFS	Cabinet	4 Sep	To update assumptions and forecast annual reserves position for the coming 5 financial years.	No	Open	Finance and the Economy	Lance Porteous, Director of Finance, Revenues & Benefits, lporteous@uttlesford.gov.uk
CIL	Cabinet	4 Sep	Agree the CIL charging schedule for consultation	Yes	Open	Cllr Evans	Dean Hermitage
Funding Review of Homelessness Prevention Programme	Cabinet	4 Sep	To consider a funding review regarding the Council's homelessness prevention programme.	Yes	Open	Cllr Coote	Simone Russell
Internal Audit Update	Cabinet	4 Sep		No	Open	Leader of the Council	Philip Honeybone
Pledgdon Green Henham Conservation Area Appraisal	Cabinet	4 Sep	To consider a conservation area designation proposal for Pledgdon Green Henham				
Compliance / Mechanical Electrical Contract	Cabinet	4 Sep		No	Open		Brian Burton

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Corporate Risk Register	Cabinet	9 Oct		No	Open	Leader of the Council	Angela Knight
Counter-fraud update	Cabinet	9 Oct		No	Open	Leader of the Council	Philip Honeybone
CCI Quarter 2 2025/26	Cabinet	16 Dec		No	Open	Leader of the Council	Paula Evans
Economic Development 2025/26 mid year update	Cabinet	16 Dec		No	Open	Portfolio Holder for Finance and the Budget	Sarah Lewin
		2026					
Internal Audit Update	Cabinet	15 Jan		No	Open	Leader of the Council	Philip Honeybone
CCI Quarter 3 2025/26	Cabinet	14 Apr		No	Open	Leader of the Council	Paula Evans

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Audit Strategy and Plan	Cabinet	17 Feb or 14 Apr		No	Open	Leader of the Council	Philip Honeybone