Committee:	Planning	Agenda Item
Date:	9 th April 2025	13
Title:	UTT/25/0794/TCA: Notification of intent to carry out tree works within a conservation area at Saffron Walden Museum	
Author:	Callum Geeves	Item for decision
	Principal Landscape Officer	

Summary

- 1. This item seeks the Committee's consideration of the proposed reduction in height of 1 no. sycamore tree by 3-4 meters, reduce remaining crown to balance shape, and removal of ivy from tree.
- 2. This tree is situated within a conservation area in the grounds of the Saffron Walden Museum. The trees are in the ownership of UDC.

Recommendations

3. No objection be raised to the proposed tree works.

Financial Implications

4. The cost of undertaking the proposed tree work would be drawn from existing budget provisions.

Background Papers

5. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

UTT/25/0794/TCA

Impact

6.

Communication/Consultation	Details of the decision to be entered on to the public register of TCA notifications.
Community Safety	none
Equalities	none
Health and Safety	none
Human Rights/Legal	none

Implications	
Sustainability	none
Ward-specific impacts	none
Workforce/Workplace	none

Situation

- 7. Notification of intent to carry out the proposed tree works has been submitted on behalf of UDC's Assistant Director ICT & Facilities. This is necessary management of this tree to ensure ongoing safety to people and property.
- 8. The trees are in the ownership of UDC. Refer Appendix 1: Location Plan below for location of trees.
- 9. Tree subject to works is a sycamore.
- 10. The visibility of this tree from the public realm is limited due to its enclosed setting within the grounds of the Saffron Walden Museum.

Risk Analysis

1	
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Risk	Likelihood	Impact	Mitigating actions
2	3	3	
There is some risk of branch drop and damage to surrounding buildings/structures if no maintenance work is undertaken	The likelihood of a major failure particularly in high winds requires action.	The location of the trees within a public area and adjacent to buildings/structures makes the impact of a failure/collapse of this tree a significant risk	Proposed tree works as per schedule should go ahead – reduction in height of 1 no. sycamore tree by 3-4 meters, reduce remaining crown to balance shape, and removal of ivy from tree.

- 1 = Little or no risk or impact
- 2 = Some risk or impact action may be necessary.
- 3 = Significant risk or impact action required
- 4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendix 1: Location Plan



Appendix 2: Photo 1

