

**CABINET held at COUNCIL CHAMBER - COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, CB11 4ER, on MONDAY, 18 NOVEMBER 2024 at 7.00 pm**

Present: Councillor P Lees (Chair)  
Councillors A Coote, J Evans, N Hargreaves (Vice-Chair),  
N Reeve and M Sutton

Officers in attendance: P Holt (Chief Executive), C Gibson (Democratic Services Officer), R Griffiths (Climate Change Project Officer), N Katevu (Head of Legal and Monitoring Officer), A Knight (Director of Business Performance and People), S Lewin (Economic Development Manager), V Reed (Climate Change Lead Officer), G Robinson (Interim Director of Finance, Revenues and Benefits) and A Webb (Strategic Director of Finance, Commercialisation and Corporate Services)

Also in attendance: Councillors N Gregory (Chair of Scrutiny Committee), J Moran (Leader of the Conservative Group), R Pavitt (Uttlesford Independent Party Group Leader) and G Sell (Leader of the Liberal Democrat Group).

**CAB55 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

There were no apologies for absence.

Councillor Sell stated that he was a member of Stansted Parish Council, as named in one of the reports.

**CAB56 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 24 October 2024 were approved as a correct record.

**CAB57 QUESTIONS OR STATEMENTS FROM NON-EXECUTIVE MEMBERS OF THE COUNCIL (STANDING ITEM)**

There were no questions from non-executive members.

**CAB58 MATTERS REFERRED TO THE EXECUTIVE BY THE SCRUTINY COMMITTEE OR BY THE COUNCIL (STANDING ITEM)**

There were no matters referred.

**CAB59 CONSIDERATION OF REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEES (STANDING ITEM)**

Councillor Gregory (Chair of Scrutiny Committee) said that Scrutiny Committee had not met since the previous Cabinet meeting. He said that he was impressed and grateful that both he and other members of the opposition had been involved in the process of the letting of the Maintenance Contract for Housing Stock.

**CAB60 REPORT OF DELEGATED DECISIONS TAKEN BY CABINET MEMBERS (STANDING ITEM)**

The Chair reported one delegated decision to note. [Local Plan Panel Appointment of Cllr Moran](#) on 12 November 2024. Councillor Criscione was thanked for his previous contributions.

**CAB61 UTTLESFORD PARKING STUDY ACTION PLAN**

Councillor Hargreaves presented the report on the Uttlesford Parking Study – Airport Parking; he said that three separate workstreams had previously been identified and that this report concerned workstream 2, Airport Parking. He outlined the arrangements in place for consultation in the areas of Takeley and Little Canfield in January 2025. He said that the future timetable could possibly be speeded up if MAG paid for setting up costs.

In response to questions from Members, Councillor Hargreaves and officers said:

- That although appendices to the report had been included dating back to 2022, this report only related to airport parking considerations.
- That any proposed parking restrictions required at least 75% support from residents and businesses affected by the restriction before it could be considered for approval and that this was a very high bar. These arrangements had been put in place partly to prevent the “vocal minority” from dominating the “silent majority”.
- That the Council had no control in respect of residents renting out their private driveways for parking.
- That any concerns re NEPP input should be addressed outside of the meeting.

The Chair highlighted the fact that the Council website addressed the issue of nuisance parking around Stansted Airport and how this could be taken forward.

The Cabinet noted that a consultation in the area of Takeley and Little Canfield would be carried out in January 2025.

**CAB62 PUBLIC SECTOR DECARBONISATION SCHEME BID**

Councillor Reeve presented the report on the Public Sector Decarbonisation Scheme Bid; he summarised the background to the report and outlined the recommendations.

In response to questions from Members, Councillor Reeve and officers said:

- That foam would not be used at the London Road Council Offices.
- That the 20% contingency sum would provide additional resilience at a time of increased volatility.
- That energy and economic analysis and modelling had indicated possible cost savings up to £17k per annum.
- That there would be daily monitoring of the air source heat pump; this would be reported to the Climate Change Board and the Estates Working Group and subsequently to Scrutiny Committee and Cabinet.

The Chair congratulated the Climate Change team for all their good work.

Cllr Reeve proposed that the recommendations set out in the report be approved; this was seconded by Councillor Sutton.

RESOLVED:

- i. To approve the submission of the funding bid to PSDS.
- ii. To require officers to include the match funding sum of £90,681 into the 2025/26 capital programme.
- iii. To note the potential additional annual cost of moving to an ASHP as set out in paragraph 7.

#### **CAB63 EXCLUSION OF PUBLIC AND PRESS**

The Chair proposed moving into private session as matters relating to the financial or business affairs of the authority were to be discussed. This was seconded by Councillor Hargreaves.

RESOLVED: to exclude the public and press due to consideration of reports containing exempt information within the meaning of section 100I and paragraph 3 part 1 Schedule 12A Local Government Act 1972.

#### **CAB64 FINANCIAL SYSTEM PROCUREMENT**

Councillor Hargreaves presented the Financial System Procurement report. There was further discussion.

Councillor Hargreaves proposed that the recommendations as set out in the report be approved. This was seconded by Councillor Coote.

RESOLVED:

- i. To delegate to the Section 151 Officer in consultation with the Cabinet Member for Finance the awarding of a contract of up to 5 years, a total contract value no more than £530k via the GCloud Framework (5 years licencing and hosting of £104k per year plus one off £10k for their scanning solution).
- ii. To agree a growth in the revenue budget of £42k.
- iii. To agree a one off £519k Capital Budget for the project as detailed in the Financial Implications paragraph of the report (this includes £10k scanning costs outlined in the report).

*The meeting was closed at 8.10pm.*