

**UTTLESFORD DISTRICT COUNCIL  
CABINET FORWARD PLAN**

<b>Item</b>	<b>Meeting</b>	<b>Date</b>	<b>Brief information about the item and details of documents submitted for consideration</b>	<b>Key Decision ?</b>	<b>Part 2?</b>	<b>Portfolio Holder</b>	<b>Contact officer from where the documents can be obtained</b>
Corporate Core Indicators – Quarter 2 2024/25	Cabinet	5 Dec	To present to members the quarter 2 performance targets outcomes	No	Open	Leader of the Council	Angela Knight, Director of Business Performance and People <a href="mailto:aknight@uttlesford.gov.uk">aknight@uttlesford.gov.uk</a>
LCTS Proposal	Cabinet	5 Dec		No	Open	Cllr Hargreaves	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>
LP Update	Cabinet	5 Dec	To receive a LP update.	No	Open	Cllr Evans	Dean Hermitage, Strategic Director of Planning, <a href="mailto:dhermitage@uttlesford.gov.uk">dhermitage@uttlesford.gov.uk</a>
Award of Repairs and Maintenance Contract	Cabinet	5 Dec	To award contracts for the delivery of the Repairs and Maintenance contract, as part of the mixed economy delivery model.	Yes	Part 2	Portfolio Holder for Housing	Brian Burton – Director of Property Services (interim) <a href="mailto:bburton@uttlesford.gov.uk">bburton@uttlesford.gov.uk</a>
Housing & Repairs compensation and reimbursement policy	Cabinet	5 Dec		No	Open	Portfolio Holder for Housing	Simone Russell, Strategic Director of Housing <a href="mailto:srussell@uttlesford.gov.uk">srussell@uttlesford.gov.uk</a>

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Unacceptable Behaviour Policy	Cabinet	5 Dec		No	Open	Portfolio Holder for Housing	Simone Russell, Strategic Director of Housing <a href="mailto:srussell@uttlesford.gov.uk">srussell@uttlesford.gov.uk</a>
Complaints Policy – amendment to Stage 2 response timescales	Cabinet	5 Dec		No	Open	Portfolio Holder for Housing	Simone Russell, Strategic Director of Housing <a href="mailto:srussell@uttlesford.gov.uk">srussell@uttlesford.gov.uk</a>
Draft Budget	Cabinet	18 Dec	To present members with the Draft Budget for 2025/26 and invite comments	Yes	Open	Cllr Hargreaves	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>
Q2 Budget Monitoring	Cabinet	18 Dec	To provide members with an update on the Council's financial position as at Quarter 2	Yes	Open	Cllr Hargreaves	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>
Treasury Management Mid-Year Report Quarter 2	Cabinet	18 Dec	To note the Treasury Mid Year position.	No	Open	Cllr Hargreaves	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>

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Internal Audit Plan 2024/25 Update	Cabinet	16 Jan	To provide members with the current progress and outcomes from the audit plan to date	No	Open	Leader of the Council	Philip Honeybone, Internal Audit Manager phoneybone@uttlesford.gov.uk
Compliance / Mechanical Electrical Contract	Cabinet	16 Jan		No	Open		Brian Burton
Economic Development Plan	Cabinet	16 Jan	To review and approve the ED plan for future delivery	No	Open	Portfolio holder for Finance and Economy	Angela Knight Director Business Performance and People <a href="mailto:aknight@uttlesford.gov.uk">aknight@uttlesford.gov.uk</a> Sarah Lewin Economic Development Manager <a href="mailto:Slewin@uttlesford.gov.uk">Slewin@uttlesford.gov.uk</a>
Hatfield Forest Governance report	Cabinet	16 Jan	To consider a report on Hatfield Forest governance arrangements.	No	Open	Cllr Evans	Lois Bowser, Principal Planning Officer
Zero-Carbon Funding Grants	Cabinet	13 Feb	To consider the zero grant funding report.	Yes	Open	Councillor Reeve	Vicky Reed, Project Climate Change Officer <a href="mailto:vreed@uttlesford.gov.uk">vreed@uttlesford.gov.uk</a>

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Corporate Core Indicators – Quarter 3 2024/25	Cabinet	13 Feb	To present to members the quarter 3 performance targets outcomes	No	Open	Leader of the Council	Angela Knight, Director of Business Performance and People aknight@uttlesford.gov.uk
Procurement Strategy 2025 - 2029	Cabinet	13 Feb	To provide members with an updated Procurement Strategy for recommendation to Council	No	Open	Leader of the Council	Angela Knight, Director of Business Performance and People aknight@uttlesford.gov.uk
Budget	Cabinet	13 Feb	To provide members with the Final Budget recommended for 2025/26	Yes	Open	Cabinet Member for Finance	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>
Quarter 3 Financial Monitor	Cabinet	13 Feb	To provide members with an update on Quarter 3 Financial Position	Yes	Open	Cabinet Member for Finance	Gareth Robinson, Director of Finance <a href="mailto:grobinson@uttlesford.gov.uk">grobinson@uttlesford.gov.uk</a>
Corporate Core Targets 2025/26	Cabinet	27 Mar	To present to members the proposed performance targets for the year 2025/26	No	Open	Leader of the Council	Angela Knight, Director of Business Performance and People aknight@uttlesford.gov.uk