

Committee:	Cabinet	Date: Monday,
Title:	Uttlesford Parking Study – Airport Parking	18 November 2024
Portfolio Holder:	Cllr. Neil Hargreaves, Portfolio Holder for Finance and the Economy	
Report Author:	Sarah Lewin, Economic Development Manager slewin@uttlesford.gov.uk Angela Knight, Director Business Performance and People aknight@uttlesford.gov.uk	Key decision: No

Summary

1. The Council commissioned consultants Parking Matters to produce the Uttlesford Parking Study in 2022, attached Appendices A, B and C. This study identified three separate workstreams:
 - I. Review of UDC managed car parks
 - II. Airport parking
 - III. Town centres
2. Workstream 1 was completed in April 2024 with the introduction of new fees and charges to UDC managed car parks.
3. This report concerns workstream 2, Airport Parking and workstream 3 has just started.
4. A Technical Report on airport parking options was produced in 2023, attached as Appendix B. Whilst nuisance airport parking is reported from many areas in the district it is largely concentrated in villages around the airport.
5. The report recommended that public consultation across villages affected by nuisance airport parking be conducted. The areas of Takeley and Little Canfield have been identified as the first area to launch the consultation.
6. The consultation will set out a number of options that are being considered to manage and mitigate this issue and requests consultees to provide feedback on each option being considered.
7. If agreement can be reached amongst residents, then an approach will be made to the Stansted Airport Transport Group for funding from London Stansted Airport to implement the agreed schemes.

Recommendations

8. It is requested Members note that a consultation in the areas of Takeley and Little Canfield will be carried out in January 2024.

Financial Implications

9. Implementation of any new schemes will need to be funded; Stansted Airport Group hold funds to support the management of nuisance parking in surrounding villages and following the consultation a request will be submitted for this fund to finance any new schemes or initiatives.

Background Papers

10. Please refer to the Car Park Review and Technical report attached as Appendix A, B and C, these can also be accessed using the following link
[Uttlesford car parking review 2022 - Uttlesford District Council](#)

Impact

Communication/Consultation	CMT has reviewed all reports and documents.
Community Safety	N/A
Equalities	An EqHIA has been completed
Health and Safety	N/A
Human Rights/Legal Implications	The Road Traffic Management Act 1984
Sustainability	N/A
Ward-specific impacts	N/A
Workforce/Workplace	N/A

Background Information

11. It should be noted that all matters relating to on street parking are the responsibility of the Essex Highways Authority and not Uttlesford District Council. The council are working with Essex via NEPP to help facilitate and support possible solutions to the issues within the district relating to airport parking.
12. The Council in partnership with NEPP commissioned consultants Parking Matters to produce the Uttlesford Parking Study in 2022. A technical report for phase 2 of the recommended workstreams was produced in 2023 focusing specifically on nuisance airport parking.
13. A consultation was undertaken in 2022 and this showed that Takeley, Little Canfield, Stansted Mountfitchet and Elsenham recorded the most complaints about airport parking.
14. The technical report noted that traffic restrictions have been implemented on an ad hoc basis following complaints from residents and often result in the nuisance parking being moved to neighbouring streets rather than resolving the issue.
15. The Study found that Takeley and Little Canfield suffered the most severe parking issues directly relating to the airport due to the availability of uncontrolled on-street parking and good bus links/short taxi ride to the airport. It is proposed that this area is prioritised to trial the village wide consultation approach.
16. Other areas identified as being under parking pressure, which could be exacerbated by Airport Parking include Elsenham and Stansted Mountfitchet. However, it is less clear to what extent parking pressure is the result of the airport, or from other commuting and insufficient off-street parking in new developments and so this still requires some investigation, including potentially some beat surveys to determine numbers. These areas are still important and will be tackled following the work in Takeley and Little Canfield from March 2025.

17. Parking Matters have worked with the North Essex Parking Partnership (NEPP) on a range of possible options to tackle the problem of nuisance airport parking.
18. The consultation will provide a range of proposed solutions to the issues residents have already told us about to enable an informed decision on what, if any, parking restrictions are needed.

These proposals include

- I. Red routes and clearways
 - II. Local restrictions, including double and single yellow lines
 - III. Controlled parking zones and resident permit zones
19. Any parking restriction proposed must meet the criteria set out in the NEPP policy on Traffic Regulation Orders which includes the requirement for at least 75% support from residents and businesses affected by the restriction before it can be considered for approval.
 20. The Stansted Airport Transport Group allocate funding provided by the Airport to schemes that help alleviate the problem of nuisance parking. This funding can only be used for capital schemes and will therefore only be available for the implementation stage. Funding is not available to pay for permits for individual residents or to engage ongoing enforcement officers.
 21. The consultation stage will include the following actions:
 - I. Presentation to Parish Councils and Ward members
 - II. Creation of a leaflet outlining the problems and the range of solutions on offer. This will be delivered to all households in the identified area
 - III. Webpage on UDC website
 - IV. In person stakeholder events
 - V. Social media
 22. Consultation responses will then be collated:
 - I. If agreement can be reached amongst residents, then an approach will be made to the Stansted Airport Transport Group for funding from London Stansted Airport to implement the parking restriction schemes.
 - II. If no agreement is reached appropriate communication materials will be drawn up to relay this back to residents. It will need to be communicated clearly that not taking any action is a direct result of residents not reaching an agreement and is not solely the decision of the Council.

Timeline

Date	Action	Responsible body
October 2024	<ul style="list-style-type: none"> • Review of Airport Parking option report, previous work carried out by NEPP in the area. • Creation of the scheme options to put forward for consultation 	NEPP/Parking Matters
November/December 2024	Communication planning: <ul style="list-style-type: none"> • Leaflet • Webpage • Online survey 	Parking Matters/UDC

	<ul style="list-style-type: none"> Social media messaging 	
January 2025	<ul style="list-style-type: none"> Attend Parish council meetings at Takeley and Little Canfield Set up roadshow/in-person events in the Parishes Launch website and online survey with social media campaign Deliver leaflet to all households 	UDC/Parking Matters
February 2025	<ul style="list-style-type: none"> Review responses If no consensus reached start communications to advise residents 	Parking Matters/NEPP/UDC
March 2025	<p>If consensus reached:</p> <ul style="list-style-type: none"> Submit schemes under the Traffic Regulation Order process Present schemes to Stansted Airport Transport Group for funding consideration <p>Launch consultation in Stansted Mountfitchet and Elsenham</p>	Parking Matters/NEPP/ECC
October 2025	Approval of schemes at Joint Parking Committee	NEPP/UDC

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
Residents will be unaware of the consultation	2	2	A range of consultation processes will be used including leafleting all households and in-person events to ensure digitally excluded residents are able to make their voices heard
Not securing a consensus from residents for an option/package of works to be implemented	3	2	Carefully worded communications must be delivered so residents understand why no works will be done and that this is a resident's decision not the council/highways authority.

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure