

## Appendix 1

The Planning Policy Officer

Wendens Ambo  
Parish Council

Uttlesford District Council  
London Road  
Saffron Walden  
Essex CB 11 4ER

Date 21/08/2024

Dear Sir,

### **Neighbourhood Plan: Wendens Ambo**

In accordance with Regulation 5 of The Neighbourhood Planning (General) Regulations 2012, Wendens Ambo Parish Council wishes to submit an application for the designation of a neighbourhood area.

The Application Form Template that UDC require is Appended to this Letter. The attached map sets out the area we wish to be designated, being the Parish of Wendens Ambo. In determining the boundaries of the neighbourhood area, we have regard to:

- village or settlement boundaries;
- the area where formal or informal networks of community-based groups operate;
- the physical appearance of the neighbourhood;
- the natural setting or features in an area;
- size of the population (living and working) in the area.

We consider that this area is appropriate to be designated because it represents the whole Parish.

Wendens Ambo Parish Council is the relevant body for the purposes of establishing a Neighbourhood Plan as set out in Section 61 G of the Town and Country Planning Act 1990 and has established a Steering Group for this purpose.

Could you please confirm agreement of this neighbourhood area to our clerk Jane Rolfe.

Yours sincerely,



Wendens Ambo Parish Council

## Appendix 1

### Application for the Designation of a Neighbourhood Area Town and Country Planning Act 1990 [section 61G] The Neighbourhood Planning (General) Regulations 2012 [Regulation 5]

Publication of application on the Uttlesford District Council website

Please note that the information provided on this application form and relevant supporting documents will be published on the Uttlesford District Council website. If you require any further clarification, please contact the planning policy department using the email address: [planningpolicy@Uttlesford.gov.uk](mailto:planningpolicy@Uttlesford.gov.uk)

Please complete using block capitals and black ink.

Please also refer to the Notes below as incorrect submissions will delay the processing of your application.

<b>1. Name of Submitting Body</b> (e.g. Parish Council) <b>Wendens Ambo Parish Council</b>	
<b>2. Contact details</b>	
Name:	██████████
Address:	██
Email:	██
Telephone:	██████████
<b>3. Proposed name of neighbourhood area</b> Please give the name by which your neighbourhood area will be formally known <b>Wendens Ambo Parish Neighbourhood Plan</b>	
Name of neighbourhood area: <b>Wendens Ambo Village and Clanver End</b>	
<b>4. Extent of the area (see Notes 1- 4)</b> Please attach a map which identifies the area to which the application relates. <b>Map attached</b>	
<b>5. Does the proposed neighbourhood area lie partly within other Local Authority Boundary?</b> <b>No.</b>	

**6. Please give a statement confirming that the applicant is a relevant body for the purposes of section 61G of the Town and Country Planning Act (see Note 5) *Please continue on a separate sheet if necessary***

**Wendens Ambo Parish Council is the relevant body for the purposes of establishing a Neighbourhood Plan as set out in Section 61 G of the Town and Country Planning Act 1990 and has established a Steering Group for this purpose.**

**7. Please give a statement explaining why it is considered appropriate to designate the area as a neighbourhood area**  
*Please continue on a separate sheet if necessary*

**We consider that this area is appropriate to be designated because it represents the whole Parish.**

**8. Has this area been designated a neighbourhood area in the past?**

**No**

**9. Has the applicant previously applied to designate the area as a neighbourhood area?**

**No**

**10. Declaration**

I hereby apply for the area described in this form and on the accompanying map to be designated as a neighbourhood area.

**Name:** [REDACTED]

**Signature:** [REDACTED]

**Position in relevant body:**

**Parish Councillor, Neighbourhood Plan Committee Member and Neighbourhood Steering Group Member.**

**Date:** 21<sup>st</sup> August 2024

Please ensure the following is also submitted with this form:  
A map which clearly identifies the area

Please submit the completed form to:  
Planning Policy, Council Offices, London Road, Saffron Walden, CB11 4ER

Or by email to: [planningpolicy@uttlesford.gov.uk](mailto:planningpolicy@uttlesford.gov.uk)