

Appendix A

**PROPOSED CHANGE IN HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING FEES**

	2024/25	2025/26	change
	£	£	
Driver - 3 years	239.50	250.20	4%
Vehicles - new license	171.00	161.27	-6%
Vehicles - renewal of license	171.00	141.88	-17%
Operator	583.00	539.84	-7%
<b><u>Ad hoc fees</u></b>			
Vehicle Transfer (vehicle to vehicle)	123.50	52.53	<b>-£70.97</b>
Driver Change of Licence (PHD to H2Setc.)		32.43	n/a
Temporary Vehicle license	100.00	44.50	<b>-£55.50</b>
Driver Replacement Licence Badge	10.50	17.35	£6.85
Vehicle Replacement Licence Plate	10.50	13.58	£3.08
Vehicle Replacement Door Signs	5.00	15.09	£10.09
Private Hire Vehicle Plate Exemption	11.00	15.84	£4.84

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**COSTS AND INCOME FOR TAXI LICENSING FUNCTION FOR 2023/24 TO 2025/26 (FORECAST)**

	Notes	2023/24	2024/25 Forecast	2025/26 Forecast
Salaries		324,975	376,950	362,100
Other employee related		4,774	5,550	5,300
Materials, DBS/Driver checks, Clothing, Subscriptions etc		82,330	103,550	96,750
Recharges from other departments				
Management and corporate overheads		39,039	45,300	43,500
Accounts		4,020	4,650	4,500
Legal		32,018	37,150	35,650
Audit		136	150	150
HR		12,459	14,450	13,900
Printing		1,098	1,250	1,200
Mailroom		10,459	12,150	11,650
Customer services		21,517	24,950	23,950
ICT		31,064	36,050	34,600
Offices		7,485	8,700	8,350
Total costs		571,374	670,850	641,600
Income		587,352	721,650	641,800
Surplus/(Deficit)	1	15,978	50,800	200

**Notes**

- 1 The surpluses represent income received for Driver and operator licenses for the cost of work that the licensing team will need to conduct in future years to 'support' these licenses. These surpluses are taken to the licensing reserve and drawn down in future years to meet the costs incurred.

**TAXI LICENSING RESERVE MOVEMENT 2023/24 TO 2025/26 (FORECAST)**

	Notes	2023/24	2024/25 Forecast	2025/26 Forecast
Opening balance		62,458	78,436	129,236
Transfer to reserve	1	81,653	116,650	101,600
Transfer from reserve	2	65,675	65,850	101,400
Closing balance	3	78,436	129,236	129,436

1 The amount transferred to the reserve is the amount of income collected from driver and operator licenses that will be used to maintain these licenses in future financial years

2 The amount transferred from the reserve is the amount of income collected from driver and operator licenses in prior financial years that has now been used in the current financial year to pay for the upkeep of these licenses

3 The balance on the reserve represent income received for Driver and operator licenses for the cost of work that the licensing team will need to conduct in future years to 'support' these licenses. For example, the £129,786 balance as at 31/3/26 is the estimated cost to administer the upkeep of all the driver and operator licenses issued in the previous 1 to 4 financial years