		Milestone				Relevant REIS	1																																			1
Line	Project stage	Task	Forecast start	Forecast End	Duration	Core Milestone(s)	Dependencies	Jan-24	Feb-24	Mar-24	Apr-	-24	May-24	Jun-24		Jul-24	Aug-24	Sep:	24 Oct	24 No	ov-24	Dec-24	Jan-25	Feb-25	Mar	25	Apr-25	May-25	Jun-25	Jul-25	A.	ug-25	Sep-25	01	ct-25	Nov-25	Dec	25	Jan-26	Feb-26		Aur-26
1	Key Bid dates	Receive DESNZ notification of successful Bid	26/02/24	15/03/24	18 days			1 8 80 22 2	) S MI MI	26 4 ## ## 2	5 1 8 ##	22 29 6	## 20 27	3 ## ##	24 1 8	## 22 29	5 MM AW 26	2 9 ##	23 30 7 MH	28 4 ##	25 2 9	## 23 30 6	5 AW 20 27	3 88 88 2	4 3 AW MM	24 88 7 8	W #W 28 5	## ## 26 Z	9 AW 23 3	7 84 88	28 4 ##	W #W 25 3	8 MM 22	29 6 ##	20 27 3	AN AN 24		22 29 5	JH MM 25	7	23 2 3	## 23 30
2		Grant Offer Letter is signed	28/02/24	18/03/24							Ш	ш			Ш			Ш							Ш	Ш	Ш		Ш	Ш		Ш	Ш		Ш	Ш	Ш	Ш	$\Box$	Ш	Ш	Ш
3		Develop resource management plan including key roles for each party (Savills and UDC)	03/01/24	19/01/24	16 days	MS1			Ш		Ш			Ш												Ш				Ш		Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш
4	(MS1) - Project Team Established	Formalise Project Management Team and associated specifications including Petrofit Assessment, Retrofit Coordination and Client Advisor Service.	22/01/24	01/02/24	10 days	MS1	line 9																																	Ш	Ш	
5		Execute Project Team Call Off Agreement (SAMS Framework). Note: Pre award activities to called off immediately, but further call off will be subject to award	01/02/24	02/02/24	1 day	MS1	Line 3				Ш							Ш								111						Ш		11	Ш		Ш	Ħ	+	Ш	Ш	
		of funding.					Line 4					+		Н	+	+++	+++	+++	+++			+++		+++		+++	+++	+++	+++	+++	++	Н	нн	+	Н	-	+++	+++	+++	Ш	Ж	
- 6	Pre-award activities	Develop contractor Term Brief, Specifications and Cost Model and associated pre- contract negotiations with Uttlesford Norse Services Ltd (UNSL) Undertake sample Retrofit Assessments on each Archetype and update	05/02/24	29/02/24	24 days	MS2	MS1 must be complete							ш																		Ш	Ш		ш		ш		111	Ш	Ш	
7 8		Improvement Option Appraisals	05/02/24	29/02/24 14/03/24	24 days 24 days	MS2 MS2	Line 5	++++		-	+++			Ш		+++			++++		+++		+++			+++	+++	++++					ш				+++		#	Ш	Щ	
9		Negotiation and agreement of project terms with Uttlesford Norse Services Ltd	14/03/24	15/03/24	1 days			+++							+++		+++	+H	+HH					+++				++++	+++			+++	НН	+	Н		+++	+	#	Н	ж	Н.
10		Execute agreement between UDC and UNSL UNSL Delivery team established (including Professional Services Design Team to	19/02/24	15/03/24	25 days	MS2	Line 8				1111			Ш	111			111	+++							111		1111	##	++		H	ш	+	Ш		ш	##	#	Ш	.	
	(MS2) Procurement Complete	PAS 2035)  Contract Launch meeting and agree partnering timetable, information exchange	18/03/24	19/03/24	1 day	MS2					++++			Ш	$\pm \pm \pm$		+++	+						+++		+++		++++	+++			H	Ш	+	Ш		+++	+++	+++	Ш	ж	
11		(e.g. address list, asset data, vulnerable tenant list, asbestos register etc.) and mobilisation plan					Line 9		Ш		Ш	$\perp$		Ш	Ш		Ш	Ш						Ш		Ш	Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш
12		UNSL to produce and agree with UDC the Construction Phase Health, Safety and Quality Plan	18/03/24	29/03/24	11 days	MS2	Line 11	Ш	Ш		ш		Ш	Ш	Ш	$\perp \! \! \perp \! \! \perp$	Ш	Ш	$\perp \! \! \perp \! \! \perp \! \! \perp$		Ш	Ш	$\perp \! \! \perp \! \! \perp$	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Щ	ш	Ш	Ш	ш
13	!	UNSL discharges all Pre-Design Phase requirements from mobilisation plan	18/03/24	12/04/24	25 days	MS2	Line 10	Ш	Ш					Ш	Ш	$\perp \! \! \perp \! \! \perp$	Ш	Ш	$\perp \! \! \perp \! \! \perp \! \! \perp$		Ш	Ш		Ш	Ш	Ш.	Ш	Ш.	Ш	Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	111	Ш	Ш	Ш
14		UNSL to confirm proposed measure installers and stage 2 supply chain tender requirements	15/03/24	26/04/24	-				Ш		ш			Ш	Ш			Ш						Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш	ш	Ш	Ш
15		UNSL discharges all general pre-start requirements from mobilisation plan Send out initial letter to residents. Informing appointment of contractor and the	15/03/24	13/05/24	59 days	MS2			Ш		ш			Ш	Ш			Ш						Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш	ш	Ш	Ш
16		process of assessment, IOE and design  Create further information leaflet, tenant newsletter, social Media engagement	31/03/24	12/04/24	12 days 7 days	MS3 MS3	Line 2- Grant offer letter must be signe		+++						+	+		+	+HH					ш				+++				ш	Ш	-	Ш		+++		#1	Ш	Щ	
18		and carry out community in person events  USNL to carry out Resident Correspondence 2 - Arrange property design and	05/05/24		7 days 326 days		Organising in person events (Line 13)	+++	+++	++++		-															+++	+++	+++			+++	Н				+++	+	#	Н	Ж	-
18		technical survey and provide liaison contact details  UDC/UNSL to carry out post design /pre-installation consultation	20/05/24	28/03/25 11/04/25	326 days 326 days			+++	+++	+++	+++	+															+++	+++	+++	+++	+	H	+++	+	+++	++	Ш	+	$+\!\!+\!\!\!-$	#	#	+
20	(MS3) Pre- Construction tenant engagement	Identify community champions in each area for the project	13/05/24	20/05/24	7 days				+++	++++	++++	+															+++	++++	+++	++	++	++	нн	+	Н	-	ш	+++	+++	Ш		
21		Create webpage for information for residents to be referred to	28/03/24	11/04/24					ш						ш			Ш							Ш	Ш	Ш			Ш			Ш				Ш	Ш	$\Box$	Ш	Ш	ш
		Brief customer service on information to give to residents who call  RLO to conduct visits to those identified as having vulnerable characteristics or	28/03/24	29/03/24	1 day	MS3			+++						+	+		+	+HH					ш				+				ш	Ш	-	Ш		+++		#1	Ш	Щ	
23		needing additional support	13/05/24	27/05/24	14 days	MS3	Dependent on tenants giving access to		Ш	Ш														Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	Ш		Ш	Ш	Ш	Ш	ш	ш	Ш	Ш
24	(MS4) PAS Risk Assessments Complete	Savilis to undertake PAS2035:2019 Risk Assessments and upload to PAShub	01/04/24	31/10/24	213 days		properties		+++					ш		+								+++				+++				Ш	Ш		Ш	-	+++		#	Ш	Щ	
25	(MSS) Dwelling assessment complete	Savills to carry out Retrofit Assessment and IDE and upload to PAShub	01/04/24	31/10/24	213 days			Ш.	ш			-		ш				Ш.									+++	$+\!+\!+\!+$		ш	Ш.	ш	Ш		Ш	Ш.	Ш		#	Ш	Щ	
26		PAS2035 - Retrofit Designs and Building Control Submissions - UNSL to create and submit property pack from survey outputs	06/05/24	28/03/25	326 days	MS6	Line 15	Ш	Ш	Ш.	Ш			ш	ш	ш	ш	ш	ш	ш	ш	ш	ш	Ш	ш	ш		Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш
27		Pre-Installation Retrofit Co-Ordination Design Compliance Checks (Inclusive of Necessary Amendments)	13/05/24	25/04/25	347 days	MS6	Line 26								Ш			Ш								Ш													Ш	Ш	Ш	
28		UNSL and UDC to appraise Planning requirements (4x EWI units plus any ASHP installs triggering requirement owing to placement) and submit applications as	13/05/24	25/04/25	347 days	MS6								Ш	Ш			Ш							Ш	Ш														Ш	Ш	
29	(MS6) Design and Co-Ordination	required  Petrofit co-ordinator and building control sign-off	13/05/24	25/04/25	347 days	MS6	Line 26 Line 28	+++	+++					ш		+++		₩					+++			+++		+++	+++				н		Н	-	+++		+++	Ш	Ж	
30		(DNO process) UNSL to carry out installation design in accordance with MCS.	13/05/24	25/04/25	347 days	MS6								Ш	Ш			Ш								Ш						Ш					Ш		$\mathbf{T}$	Ш	Ш	Ш
31		Produce layout drawing and schedules of work for validation and approval	13/05/24	25/04/25	347 days	MS6	Line 26		+++	+++		-		ш	+++	+++		+++										+++	+++			Н	Н	-	Н		+++	+	#	Н	ж	-
32		UNSL to eain DNO Approval on designs UNSL to Establish Site and conduct H&S check of Site set-up	03/06/24		634 days		Line 30		+++	++++					+++	+++	+++-	+++	++++	++++		++++	+++	+++	***	+++																
33		UNSL to discharge all property related prestart requirements	03/06/24	27/02/26	634 days	MS6			ш		ш				ш			ш								ш			ш							ш	ш					
34		Phase 1 (CB10 1) - 13 Units	03/06/24	23/08/24	81 days		MS6 being complete on Phase 1 properties		Ш						Ш																	Ш		Ш			Ш		Ш	Ш	Ш	
35		Phase 2 (CB30 2)-74 Units	15/07/24	28/02/25	228 days		MS6 being complete on Phase 2 properties		Ш	Ш.	Ш			Ш		ш		ш					ш	ш		111							Ш		Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш
36		Phase 3 (CB11 4)-75 Units	06/01/25	30/09/25	267 days		MS6 being complete on Phase 3 properties  MS6 being complete on Phase 4	Ш.	ш		ш			Ш		+++			++++		+++	$\square$				ш		###	##	ш		ш	ш		ш	Ш.	Ш	Ш	#	Ш	Щ	
37		Phase 4 (CB11 3 )-22 Units	05/05/25	30/09/25 27/02/26	148 days 179 days		MS6 being complete on Phase 4 properties MS6 being complete on phase 5	+++	₩					ш		+++			+++		+++								-									_	_	ш		
38		Phase 5 (CM6 1)- 62 Units	03/11/25	27/02/26	179 days		properties MS6 being complete on phase 6	+++	+++	+++		+		Ш	+++	+++	+++	+++	+++		+++	+++	+++	+++	+++	+++	+++	++++	+++	+++							ш	+	-	-		
40		Phase 6 (CM6 2)- 14 Units	03/11/25	27/02/26	116 days		properties MS6 being complete on phase 7		+++	++++	++++	+		Ш	+	+++	+++	+++	+++					+++		+++	+++	++++	+++	+++	++	++	нн	+		-	ш			-		
41		Phase 7 (CM6 2)- 14 Units Scheme/Site Manager to visit prior and during installation to oversee Resident	03/06/24	27/02/26	_	-	properties		ш																											-	***					
42	(MS7) and (MS8) Instillation phase	care Technician in receipt of Survey and Site-Specific Risk Assessment prior to	03/06/24	27/02/26	634 days	MS7		+++	+++	+++	+++	+	++																								Ш					
43		attending site	03/06/24	27/02/26	634 days	MS7		+++	+++	+++	+++	+	Ш																			Н										
43		Introduce to customer, explaining purpose of visit and presenting LD. card. Go through installation and olacements of components. Resident induction highlighting all hazards and risks to residents affected by the	03/06/24	27/02/26	634 days	MS7		$\mathbb{H}$	##	+++	+++	+	Ш		+											+								$\blacksquare$							$\blacksquare$	
		Resident induction highlighting all hazards and risks to residents affected by the works  Assess the suitability of the structure, pre-scaffold checks if required prior to	03/06/24					+++	+++	+++	+++	+	++					$\blacksquare$								+								$\blacksquare$							4	++-
45		unpacking the equipment.	03/06/24	27/02/26	634 days	MS7 MS7		+++	+++	+++	+++	+	++					$\blacksquare$								+						Н										++-
46		Carry out safety Bisk assessment and toolbox talk. Installation carried out in accordance with UNSL specific Method and site-	03/06/24	_	-			+++	+++	+++	+++	+	++																					Н								
48		specific Risk Assessments	03/06/24	27/02/26	634 days	MSB			$^{+++}$	1111	1111			-	##	+++	***	##	****			***	***	ш	***	***	***	***	##	***		ш	ш	-	-	***	ш					
		Yest all equipment for successful operation. Any final pre-handover snagging works will be carried out to client satisfaction, remove all tools and equipment							Ш		Ш					ш				ш				ш			-					ш	ш		ш	ш	ш	ш	ш		ш	
49		Clear away all waste products and property left clean and tidy. All wastage disposed to comply with environ legislation Handover Phase 1 (CB10 1) - 13 Units	03/06/24	27/02/26 20/09/24	634 days 81 days	MS8 MS9	Lina 95	+++	Ш	+++	+++	-	Ш																												411	+H
51		Handover Phase 2 (CB10 2)- 74 Units	12/08/24	28/03/25	228 days	MS9	Line 36	ш	ш	###	+	#									-	-	#										ш	#			Ш	##	#	##	##	##
50 51 52 53 54 55 56		Handover Phase 3 (CB11 4)- 75 Units Handover Phase 4 (CB11 3)- 22 Units	03/02/25 02/06/25	28/10/25	267 days 148 days	MS9		Ш	ш		ш			Ш	Ш			Ш		Ш																	Ш		+	Ш	Ш	
54 55		Handover Phase 5 (CM6 1)- 62 Units Handover Phase 6 (CM6 2)- 14 Units	29/09/25 01/12/25		179 days 116 days	MS9			ш	Ш	Ш	₩	Ш	Ш	Ш	Ш		Ш	+	Ш	Ш	Ш	Ш	Ш	Ш	Ш	Ш			Ш	Ш	Ш	Ш				ш					
56		Handover Phase 7 (CM6 2)- 14 Units	01/12/25	27/03/26	116 days	MS9	Line 41	HH	$+\Pi$	+	$+\Pi$		$\mathbf{H}$																													
		Property offered by UNSs, to UDC for handover and checks on completed works	03/06/24	27/03/26	662 days			HH	##	+++	+++	+	Ш		+											+								$\blacksquare$								
58		UNSL to instruct the Resident in the efficient use of the system, leave user instructions and provide emergency contact number with the Resident.	03/06/24	27/03/26	662 days	MS9																																				
59	(MS9) Handover and evaluation	UDC and UNSL Supervisor to carry out quality inspections of work audits and	03/06/24	27/03/26	662 days	MS9			Ш		Ш	$\Box$																									Ш					
60		complete quality assurance checklist to ensure required standards are achieved  UNSL Ensineers to carry out snassins if required	03/06/24	27/03/26	662 days			+++	+++	+++	+++	+	++													+								$\blacksquare$								
61			03/06/24	27/03/26	662 days	MS9			Ш	1111	Ш	$\top$	Ш							Ш									Ш								Ш					
62		UNSL to provide completion handover pack to UDC including NIC certificate, Customer satisfaction form (when complete) & MCS if required UNSL to follow up installation with Customer Satisfaction visit	01/07/24						+++	+++	+++	+	++					$\blacksquare$																								
		CALTY OF SHAWN OF SUPERSCOON MICH CRITICALMS PRESIDENCE AND			-		-																																		_	

Complete customer satisfaction form with Resident and submit to head office for processing	01/07/24	27/03/26	634 days	MS9			П									Ш	Ш					Ш	Ш				Ш		П		П		Ш		Ш		
Register installation on building control. Trustmark and MCS if required	01/07/24	27/03/26	634 days	MS9							Ш			П	Ш	Ш	Ш		Ш	Ш	Ш	П	Ш		Ш		Ш	Ш	П	Ш	П	Ш	П	Ш	Ш	Ш	
Funding Compliance and Warranties	01/07/24	27/03/26	634 days	MS9	Ш			Ш	П		ш				ш	ш					ш	П	ш				ш	ш	П		П		т			ш	
Book 6 month follow up visits for residents	01/07/24	27/03/26	635 days	MS9	Ш		П	Ш	П	Ш	Ш		П	Ш	Ш	Ш	Ш			ш	Ш	П	Ш	Ш	Ш	Ш	Ш	Ш	П	Ш	П	Ш	П		ш	Ш	