

**Constitution – Status Update – May 2026**

Part	Summary of main amendment made	Status
Part 1 - Introduction	No changes required.	Housekeeping changes made. Approved at Council in May 2023.
<b>Part 2 - Articles</b>		
Article 1 – The Constitution	No changes required.  Confirms this document is the definitive set of rules on how council decisions are made.	No changes required.
Article 2 – Members of the Council	No changes required.	Housekeeping changes made. Approved at Council in May 2023.
Article 3 – Citizens and the Council	No changes required.	No changes required.
Article 4 – The Full Council	No changes required.	Housekeeping changes made to reflect current legislation. Approved at Council in May 2023.
Article 5 – The Mayor	No changes required.	Housekeeping changes. Approved at Council in May 2023.
Article 6 – Overview and Scrutiny	Minor changes may be required following Centre for Governance and Scrutiny review.	Amendments to structure of scrutiny to reflect review and ensure work links to corporate improvement. Approved at Council in May 2023.
Article 7 – The Executive	No changes required.	Minor housekeeping change. Approved at Council in May 2023.
Article 8 – Regulatory and other committees	No changes required.	Housekeeping changes. Approved at Council in May 2023.
Article 9 – Audit and Corporate Governance Committee	Amended to reflect CIPFA guidance.  Changes include:	Changes approved in January and April 2025.

APPENDIX 3

	<ul style="list-style-type: none"> <li>• Removal of restriction on group leaders</li> <li>• Changing rules on cross over between committee and scrutiny</li> </ul>	
Article 9A – Standards Committee	Minor amendments to remove restriction on cross over between committee and Audit and Corporate Governance Committee.	Minor changes approved at Council in January 2025.
Article 10 - Champions	No changes required.	No changes required.
Article 11 – Joint Arrangements	No changes required.	Housekeeping changes to reflect law. Approved at Council in May 2023.
Article 12 – Officer roles and statutory chief officer functions	Changes to be made to reflect new CLT structure	Previously amended in May 2021, May and September 2023, July 2024. Delegation to MO to make changes approved by Council in April 2026.
Article 13 – Decision-making	No changes required.	Amended and approved by Council in November 2021 - no further changes required.
Article 14 – Finance, Contracts and Legal Matters	Amendments to permit electronic sealing and updating role titles.	Minor housekeeping changes. Approved at Council in May 2025.
Article 15 – Review and Revision of the Constitution	No changes required.	Housekeeping changes. Approved at Council in May 2023.
Article 16 – Suspension Interpretation and Publication of the Constitution	No changes required.	No changes required.
Article 17 – Petitions Scheme	No changes required.	Housekeeping changes to reflect law. Approved at Council in May 2023.
Sch 1 – Description of executive arrangements	No changes required.	No changes required.
Part 3 – Responsibility for Functions		

APPENDIX 3

3.1 Responsibility for Functions and Scheme of Delegation	No changes required.	Approved May 2024.
3.2 Committee Structure	No changes required.	Last approved May 2023
3.3 Responsibility for Local Choice Functions	No changes required.	Last reviewed and amended in November 2021.
3.4 Responsibility for Council Functions	Changes will be required to reflect planning reform and new national scheme of delegation. Timetabled for July or September 2026.	Approved at Council in May 2023. Planning Committee terms of reference approved September 2023.
3.5 Responsibility for Executive Functions	Minor change to name of cabinet committee.	Approved by Council in September 2024
3.6 Scheme of Delegation to Officers	Changes to be made to reflect new chief officer structure.	Last approved at Council in July 2024. Delegation to MO approved April 2026
3.7 Cabinet Portfolios	Amended to reflect new structure of cabinet. May change to reflect change of leader and portfolios.	May 2024.
3.8 Appeals Panels and Other Bodies	Changes to SACRE to reflect best practice and to include a humanist representative on Group 1.	Housekeeping changes to reflect law, guidance and review of corporate parenting panel. May 2023.  Corporate parenting panel ToR approved in July 2023. Changes to SACRE to be recommended to Council in May 2026.
Part 4 – Procedure Rules		

APPENDIX 3

4.1 Council Procedure Rules	Detailed review of rules on political motions and debate.	Changes approved April 2025.
4.2 Access to Information Procedure Rules	No changes required.	Approved at Council in May 2023 following significant review.
4.3 Budget and Policy Framework Procedure Rules	Reviewed and updated. Main changes: <ul style="list-style-type: none"> <li>To add in separate section on policy framework decision-making.</li> <li>To update budget decision-making rules to reflect regulations and clarify role of cabinet and scrutiny in terms of public engagement.</li> </ul>	To be approved May 2025
4.4 Executive Procedure Rules	No changes required.	Approved July 2022 following significant review.
4.5 Overview and Scrutiny Procedure Rules	Minor changes may be required following Centre for Governance and Scrutiny review.	Approved at Council in May 2023 to reflect new scrutiny arrangements and review against legislative requirements.
4.6 Financial Procedure Rules	Treasury management rules updated in 2025 to reflect CIPFA guidance. Minor amendments to fees and charges and alternative budget motions made May 2025. Further minor changes made to reflect best practice.	Treasury management rules updated in January 2025. Minor amendments approved by Council in May 2025. Recommend minor amendments May 2026.
4.6a Contract Procedure Rules	Updated in September 2024 and operative from commencement of Procurement Act 2023 in February 2025.	Approved in September 2025.
4.7 Officer Employment Procedure Rules	No changes required.	Approved at Council in July 2024.
<b>Part 5 – Ethical Framework</b>		
5.1 Code of Conduct for Members	No changes required.	Model Code adopted in 2021
5.2 Code of Conduct for Members in relation to Planning Matters	To be reviewed as a result of national planning reform – timetabled for July or September 2026.	Approved in July 2023 following significant review.

APPENDIX 3

5.3 Local code of conduct for employees	Amendments made in 2024 following detailed review.	Approved May 2024.
5.4 Member officer relations code	No changes required.	Significant review and amendment approved January 2024.
5.5 Whistleblowing code	Reviewed by Standards Committee in March 2025.	Approved in May 2025.
5.6 Statutory Governance Officers Protocol	Replaced MO Protocol with new protocol to reflect CIPFA/SOLACE/LLG best practice.	Approved April 2025.
5.7 Anti Fraud Corruption Strategy and Policy	Recommend removing from Constitution and changes to policy being approved by Cabinet and monitored by Audit and Corporate Governance Committee.	To be approved May 2026.
5.7.1 Anti Fraud Response Plan	Recommend removing from Constitution and changes to policy being approved by Cabinet and monitored by Audit and Corporate Governance Committee.	To be approved May 2026.
5.7.3 Donation and sponsorship acceptance policy	To be reviewed in 2026/27 by Monitoring Officer.	To be reviewed in 2026/27.
5.8 Code on Corporate Governance	No changes required.	Reviewed and amended in May 2024
5.9 Council Owned / Controlled Entities Protocol	New protocol approved May 2025.	Approved May 2025.
<b>Part 6 – Members’ Allowance Scheme</b>		
Part 6 – Members’ Allowance Scheme	Last reviewed and updated in May 2023. To be subject to four yearly review in 2026/27.	Approved November 2024
<b>Part 7 – Management Structure</b>		
Part 7 – Management structure	Updated to reflect new chief and deputy chief officer structure.	To be updated May 2026 following delegation to MO in April 2026.