Member Development Programme 2025/26

.

Name of training	Description	All Members	Specific Members	Date	Delivery
1. Community Leadership					
• Managing casework		Encouraged			
• Representing your wards		Encouraged			
• Engaging with stakeholders		Encouraged			
• Planning Committee		Encouraged			
• Licensing Committee		Encouraged			
2. Committee – General					
• Getting the most out of meetings – procedure rules, deciphering reports, benefits and purpose of pre-meetings, roles, what makes a bad meeting?		Encouraged			
• Questioning skills		Encouraged			
• Chairing skills		Encouraged	Mandatory		
3. Committee – Specialist					
• Planning Committee refresher			Mandatory: Planning Cttee Members		
• Licensing Committee refresher			Mandatory: Licensing Cttee Members		

Name of training	Description	All Members	Specific Members	Date	Delivery
Annual Audit & Corporate Governance Cttee training – a series of sessions covering treasury management, internal and external audit, financial accounts, self -assessment and annual evaluation.			Mandatory: Audit & Corporate Governance Cttee Members		
• Standards Committee – strengthening the standards regime			Mandatory: Standards Committee Members		
• Scrutiny - a series of sessions covering: effective questioning, making good recommendations, a target operating model for scrutiny, scrutiny data (from corporate to countrywide), budget scrutiny		Welcome	Mandatory: Scrutiny Members		
4. Knowledge					
• A series of workshops to: ➢ Embed working relationships between councillors and between councillors and officers ➢ How to manage interests and conflicts ➢ Understanding our diversity and equality duties		Encouraged			
• Safeguarding Children		Encouraged			
• Safeguarding Adults		Encouraged			
• Communications		Encouraged			

Name of training	Description	All Members	Specific Members	Date	Delivery
• Media skills		Encouraged			
• First Aid		Encouraged			
• IT – maximising your IT skills		Encouraged			
• Useful info – including LGA workbooks		Essential		*No formal session s these are useful workbooks provided by the LGA. By all means contact HDS with queries arising from the sessions.*	Online
5. Governance					
• Understanding the code of conduct		Encouraged			
• Local Govt Finance		Encouraged			
• Data Protection, GDPR, Information security		Essential			
• Decision making		Essential			
6. Place					
• Meet CLT with Q&A		Essential			
• Meet departmental leads		Essential			
• Meet the Commissioners with Q&A		Essential			
• Knowing Slough – meet our partners		Essential			