

SLOUGH BOROUGH COUNCIL
AUDIT & CORPORATE GOVERNANCE COMMITTEE
ACTION PROGRESS REPORT

10th July 2024

Minute reference	Agenda item and Action required	Lead Officer	Status / Comment
12	<p>Backlog Statement of Accounts 2019/2020 to 2022/2023 and Balance Sheet Review Update</p> <p>Timetable detailing when review of account balances (whether monthly, quarterly etc) and ownership of accounts to be provided to the Committee.</p>	Executive Director, Finance and Commercial	<p>The focus of the work has been on completion of the 2021/22 and 2022/23 accounts, as well as undertaking some further balance sheet review and reconciliation work. That has highlighted some process change and these are being reflected in our revised suite of financial controls and ownership of all balance sheet items as part of the process.</p> <p>Once the backlog accounts process is complete a schedule of key balances, and their control and reconciliation processes, will be provided for Committee to review.</p> <p>To be provided March 2025</p>

30th September 2024

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21	<p>Annual Governance Statement</p> <p>To provide further details on direction of travel against actions, specifically corporate culture, to highlight progress made, albeit if the overall rating for the action remains the same.</p>	Head of Legal Services	Completed. See agenda item 4 for 13 November meeting
25	<p>Update on Internal Audit</p> <p>The Chair to be copied into details of request for additional internal audit resources sent to CLT by Head of Internal Audit.</p> <p>Investment Plan detailing financial information, resources required and delivery timescales to address outstanding recommendations to be submitted to November meeting.</p> <p>Update report to November meeting from Head of Internal Audit relating to what plan and resources are in place to enable the work of internal audit to be adequately implemented.</p>	<p>Head of Internal Audit</p> <p>Executive Director, Finance and Commercial</p> <p>Head of Internal Audit</p>	<p>Completed. Details of proposal provided to the Chair in meeting held on 9 October 2024 with the S151 Officer, Monitoring Officer and Commissioner</p> <p>Completed. See agenda item 7 for 13 November meeting.</p> <p>Completed. See agenda item 6 for 13 November meeting.</p>

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32	<p>Overdue Internal Audit Recommendations</p> <p>That the Executive Director, Regeneration, Housing & Environment be requested to attend a future meeting to explain the progress being made in closing overdue internal audit recommendations in his directorate.</p> <p>That members of the committee be updated on progress in closing outstanding recommendations by the Head of Internal Audit on a monthly basis with formal reports to each future meeting.</p>	<p>Executive Director, Regeneration, Housing & Environment</p> <p>Head of Internal Audit</p>	<p>In progress. To be scheduled for a future meeting of the committee.</p> <p>To be completed. Ongoing.</p>
33	<p>Provisional Position 2021/22 Statement of Accounts</p> <p>Progress update to be provided to the committee on the current position regarding the position on the backlog of accounts.</p> <p>Extraordinary meeting of the committee to be arranged to consider the position on the outstanding statement of accounts prior to the statutory deadline of 13th December 2024.</p>	<p>Finance Director (Corporate and Strategic)</p> <p>Principal Democratic Services Officer</p>	<p>In progress. Update to be provided to the committee under item 3 – Action Progress Report at the meeting on 13th November 2024.</p> <p>In progress. Date of extraordinary meeting is to be confirmed.</p>

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34	<p>External Auditors Letter to Chief Executive on Financial Sustainability and Governance Matters</p> <p>That the Leader of the Council and the Chief Executive be requested to attend the next meeting of the Committee to outline the action plan in response to Grant Thornton's Letter and Interim Annual Report.</p> <p>That the External Auditors Letter and Interim Annual Report be referred to full Council on 28th November 2024 at which Grant Thornton would address the meeting.</p>	<p>Chief Executive</p> <p>Principal Democratic Services Officer and Grant Thornton Engagement Lead</p>	<p>In progress. To be requested to attend the next meeting of the committee.</p> <p>In progress. To be added to the Council agenda, 28th November 2024.</p>