

## Forward Work Programme 2024-25

Last Updated: Monday, 21 October 2024

<b>Updates / for information reports (Arising from action tracker and following up of CISC recommendations to Cabinet)</b>			
<b>Topic</b>	<b>Type of report</b>	<b>Timing</b>	<b>Responsible Director</b>
<b>APRIL 13 RECOMMENDATIONS (Exceptional Meeting)</b>	<b>Agenda Item: Update on implementation expect most to be addressed in corporate engagement strategy due 2025</b>	<b>January 2025  Along with Agenda Item on 5<sup>th</sup>/6<sup>th</sup> Report</b>	<b>Will Tuckley  Sonia Khan</b>
<b>IT</b>	<b>For Information arising from Previous Agenda Item</b>	<b>Nov TBC</b>	<b>Stephen Menzies</b>
<b>PROCUREMENT</b>	<b>For Information Action from previous Agenda</b>	<b>Dec TBC</b>	<b>Claire Portsmouth</b>
<b>EQUALITIES RECOMMENDATIONS arising from previous Agenda Item</b>	<b>For Information</b>	<b>January 2025 but see LGA peer review when published</b>	<b>Sarah Wilson  Bal Toor</b>
<b>ENGAGEMENT TASK GP RECOMMENDATIONS</b>	<b>Update on implementation  For Information</b>	<b>February 2025</b>	<b>Will Tuckley  Sonia Khan</b>
<b>TRANSFORMATION BOARD</b>	<b>For Information</b>	<b>New process being agreed to be reviewed TBC</b>	<b>Will Tuckley  Sonia Khan</b>
<b>ASC TASK GP RECOMMENDATIONS</b>	<b>Agenda Item Update on implementation</b>	<b>? wait until after CQC assessment</b>	<b>Marc Gadsby</b>

**Wed 12 June. 2024: Scrutiny workshop prior to 25 June**

Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
Best Value	Productivity planning	Scrutiny of SBC prior to Cabinet		DH/WT

**June 2024: Training for Members**

Date	Topic / Issue	Delivered by	Where and time	Notes
Wed 19 June	Questioning skills and Framing Recommendations	Alex	Mercury 3, 6:00 – 7:00	

**23 July: CISC Members WORKSHOP**

Date	Topic / Issue	Purpose		Responsibility
Tues 23 July 1 2024	Making Good Recommendations	Maximise impact of scrutiny	CISC members	AP & MTE

**30 July. 2024**

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Corporate priorities, balance budget, Health inequalities	<b>Licencing of Private rented accommodation</b>	Review of the operation and delivery of the council's private rented licencing scheme	Pre- decision	Tessa Lindfield Rhian Richards
5.	Corporate priorities, balance budget, Health inequalities	Launch Budget Task and Finish Panel	Scrutiny of Budget management and Budget planning/MTFS 2025-6	Pre- decision	Annabel Scholes
6	Governance	<b>CISC Forward Plan</b>	To approve the forward plan for 2024-25		MTE/AP/SG Chair
7.	Governance	<b>Election of members to pool of chairs</b>	To establish a pool of chairs for T&F groups		MTE

**1 August 2024: Briefing for Members (All Members)**

Date	Topic / Issue	Purpose		Responsibility
Thurs 1 Aug 2024	Policing Plans for 24-25	This will serve as the backdrop to scrutiny item in October	All members invited	Helen Kenny MTE

## SEPTEMBER 2024: Briefing & Training for Scrutiny Members

Date	Topic / Issue	Delivered by	Where and time	Notes
Wed 4 September	<b>Data: From corporate to Countrywide</b> Demographic, social, economic and environmental data, slough performance data: Analysis, interpretation and benchmarks	Michael Edley & Aman Gill	Mercury 3, 18:30	Learning outcomes being developed
Wed 11 September	A TOM for Slough	Sonia Khan & Andrew Merrit-Morling	Council Chamber 6:30 – 8:00	All members
Wed 18 September	Questioning skills	Alex P	Mercury 3, 6:00 – 6:30	

### 24 September 2024

	Priority Area, Reference /Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	DfES Commissioner's and OfSTED reports	<b>Children's Services and SEND</b>	To explore issues raised and/or cabinet response	Calling to account SCF and Cabinet	Sue Butcher
4	Recovery and Transformation	<b>Scrutiny of Council's TOM</b>	To receive a report about the proposed Target Operating Model	Pre decision scrutiny Critical friend recommendations to Cabinet.	Will Tuckley Sonia Khan

**October TBC 2024: BRIEFING FOR MEMBERS**

DATE	Topic / Issue	Delivered by	Notes
21 Oct	LG Finance	LGA	Arranged by Manize

**29 October 2024**

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	SBC Responsibility
3		<b>SCF Business plan 2025</b>	Review the Annual Report and Annual Review process to inform whether the updated Business and Improvement Plan should be recommended to Cabinet for approval.	Calling to account	Sue Butcher Sarah Wright Chair of SCF
4		<b>PPC and Chief Constable</b>	<i>Scrutiny of policing in slough</i>	<i>Calling to account</i>	<i>Tessa Lindfield Cllr Shah</i>
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**November TBC 2024: BRIEFING FOR MEMBERS**

DATE	Topic / Issue	Delivered by	Notes
TBC	Overview of environmental protection, roles and responsibilities	Matthew Hooper (email sent)	To provide backdrop to December item on waterway pollution

**26 November 2024**

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Budget Management	Report from Budget T&F Panel to CISC	To raise issues arising from ongoing scrutiny of savings and overspend	Transformation, Improvement,	Annabel Scholes EDs
4	Budget planning 2025-26	Report from Budget T&F Panel to CISC	To inform CISC on key issues in relation to MTFS	Transformation	Annabel Scholes
5	Transformation	Commissioner's 5th report		<i>Calling to account</i>	Will Tuckley Sonia Khan
6	Budget	Changes to Council tax reduction scheme			Andy Jeffs

## Dec 2024 Training for Members

Date	Topic / Issue	Delivered by	Where and time	Notes

### 17 December 2024

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Public Health, leisure, environment Postponed	Pollution of waterways	Scrutiny of primarily Thames water and EA	Call to account	Thames Water, Environment Agency Pay Hayes Matthew Hooper
4	Corporate plan: key to enabling communities	Community Asset Strategy	To make recommendations to cabinet about outcomes and approach to SBC assets earmarked for community use	Pre-decision	Pat Hayes Mark Halligan
	TBC	TOM resident engagement strategy and engagement standards	Linked to scrutiny of TOM	Pre-decision	Sonia Khan Alix MacFarlane

**January TBC 2025: BRIEFING FOR MEMBERS**

DATE	Topic / Issue	Delivered by	Notes
TBC	Role and responsibilities of a Highways Authority	Savio De Cruz	This is ready to go by savio

**28 January 2025**

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Budget planning 2025-26	<b>Scrutiny of Budget proposals 2025/26 and MTFS</b>		Pre-decision	Annabelle Scholes
4	Approve Scope and Launch T&F Group	<b>NEETS</b>	To understand failings and identify improvement solutions	Task and finish to make recommendations for improvement	Sue Butcher Cherie Sears
5	Report from Task Group	<b>Engagement with families, children and faith</b>	Approve recommendations	Task Group	Sue Butcher Ben Short Cllr Bedi



February 2025: Training for Members				
Date	Topic / Issue	Delivered by	Where and time	Notes
TBC	Childrens services			Before informal day event below

25 February 2025					
	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
1	Community Safety	SSP	To assess progress since CISC report in April 24	Call to account	Tessa Lindfield
	Public Health, leisure, environment Postponed	Pollution of waterways	Scrutiny of primarily Thames water and EA	Call to account	Thames Water, Environment Agency Pay Hayes Matthew Hooper

TBC February 2025					
	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
	Children's scrutiny	Childrens Services	Informal day event to identify areas of concern		Colin sweeney MTE SUE Butcher etc al

**March 2025 Training for Members**

Date	Topic / Issue	Delivered by	Where and time	Notes

**25 March 2025**

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
	NEETS	Report from Task and Finish Group			Sue Butcher Cherie Sears

29 April 2025

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Governance and scrutiny	Annual Scrutiny Report			Colin Sweeney Michael Edley
4	Budget Scrutiny	Final Report of the Budget Task and Finish Panel			Annabel Scholes Chris Holme

DRAFT: Subject to chair

**MAY 2025: Provisional dates in calendar**

	<b>Priority Area, Reference / Directions</b>	<b>Topic / Issue</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
	No Committee but 2-3 workshops to identify topics for scrutiny and build these into CISC meeting Agendas as either agenda items or Task and Finish groups	<b>See Appendix A for Agenda Item Carry forwards from 2024/25 and Appendix B for Task group and childrens items carry forwards from 2024/25</b>			Sukdave Ghuman Colin Sweeney Michael Edley

**June 25 2025**

	<b>Priority Area, Reference / Directions</b>	<b>Topic / Issue</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
	Direction relating to Scrutiny		Agree the draft forward Plan for 2025/26 following		MTE AND CHAIR

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DRAFT: Subject to change