

SLOUGH BOROUGH COUNCIL
AUDIT & CORPORATE GOVERNANCE COMMITTEE
ACTION PROGRESS REPORT

20th March 2024

| Minute reference | Agenda item and Action required | Lead Officer | Status / Comment |
|-------------------------|---|--|---|
| 54 | <p>Update on Internal Audit</p> <p>Public Sector Independent Review of Internal Audit - check date when review last conducted and confirm date when next scheduled to take place.</p> <p><u>Appendix A- ICT Outstanding Actions</u></p> <p>Appendix to be updated – assign owners to actions, included end dates for outstanding actions. If actions due for completion in month of audit meeting - not to include in appendix.</p> <p><u>Appendix B – Travel and Expenses Audit</u></p> <p>Detailed Action Plan in response to travel and expenses audit to be circulated to the Committee and Cllr Mohindra.</p> | <p>Interim Finance Director (Corporate & Strategic)</p> <p>Head of Technology</p> <p>Executive Director, Finance& Commercial</p> | <p>Unable to ascertain when this was last undertaken, certainly not within the last 3 years. It has now been incorporated as a key action for the 2023/24 Annual Governance Statement – as an action for financial year 2024/25.</p> <p>Updated appendix will be included in future report.</p> <p>Completed. Emails sent 05.04.24 & 10.05.24</p> |
| 55 | <p>Risk Management Update</p> <p>Future reports to include initials of colours in relation to any colour coded information.</p> <p>Details of when the last full test on business continuity was carried out to be circulated to the Committee</p> | <p>Executive Director, Finance& Commercial</p> <p>Emergency Planning & Business Continuity Manager</p> | <p>Information will be included in future reports.</p> <p>4.10.23. The Corporate Business Continuity Plan was exercised during Operation Blue Nimbus as a tabletop exercise. Currently, no scheduled Business Continuity exercises and this decision stems from the need for services to review and update their Business Continuity Plans following the Council’s recent reorganisation</p> |