

Appendix B – Revised Terms of Reference

<p>Health and Wellbeing Board</p> <p>Voting membership</p> <ul style="list-style-type: none"> • Lead Member for Children’s Services • Lead Member for Social Care and Public Health • Other members nominated by the Leader and approved by the Council • Chair of the NHS Frimley Integrated Care Board (Slough Locality) (or other nominated representative) • NHS Frimley Integrated Care Board Accountable Officer • Representative of Healthwatch Slough • Representative of the Frimley Health NHS Foundation Trust • Representative from Slough’s Youth Parliament <p>Non-voting membership</p> <ul style="list-style-type: none"> • Chief Executive of Slough Borough Council • Chief Executive of Slough Children First (SCF) • Executive Director of People (Adults) • Executive Director of People (Children) – if different from 	<p>The Health and Wellbeing Board is a Committee of the Council and set up under the Health and Social Care Act 2012. Full Council can choose to delegate additional functions to the Health and Wellbeing Board. These functions will be explicitly referred to in these terms of reference.</p> <p>Purpose of the Board:</p> <p>The Board has three main functions:</p> <ol style="list-style-type: none"> 1. To assess the needs of the local population and lead the statutory joint strategic needs assessment; 2. To provide collective leadership to improve health and wellbeing across Slough, enabling shared decision making and ownership of decisions in an open and transparency way. 3. To identify key priorities for health and local government commissioning, including joint commissioning and develop clear plans for best use of combined resources. <p>The purpose of the Board is to improve the health and wellbeing of the residents of Slough and reduce inequalities in outcomes. The Board will hold partner agencies to account for delivering improvements to the provision of health, adult and children’s services social care and housing services.</p> <p>The Board will not conduct overview and scrutiny functions in relation to health, these will be performed by the Council’s Corporate Improvement Scrutiny Committee.</p> <p>Key Responsibilities</p> <ul style="list-style-type: none"> • To prepare and publish a Joint Strategic Needs Assessment (JSNA) for Slough. • To prepare and publish a Joint Health and Wellbeing Strategy (JHWS) for Slough. 	<p>Officers may exercise delegation in accordance with a Scheme of Delegation agreed by the Board or by specific delegation agreed by the Board on a case by case basis. The delegation can only be to a single named officer of Slough Borough Council and the significant officer decision process as set out in the Council’s Scheme of Delegation to Officers must be followed.</p>
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<p>Chief Executive of SCF</p> <ul style="list-style-type: none"> • Director of Public Health for Slough Borough Council • Local Police Area commander or other nominated representative • Chief operating officer of NHS Frimley Integrated Care Board • Nominated officer for Slough Borough Council housing service • Representative of Royal Berkshire Fire and Rescue Service • Representative of Slough’s voluntary and community sector • Representative of the Slough Jobcentre (Department for Works and Pensions) • Two local business representatives <p>In addition the board may invite representatives from key providers on a topic by topic basis. These individuals will not be members of the board, but will have the right to participate in the debate and ask questions at the discretion of the Chair.</p> <p>Voting rights:</p>	<ul style="list-style-type: none"> • To provide support and constructive challenge to give its opinion to the NHS Frimley Integrated Care Board (ICB) on commissioning plans and their contribution to the delivery of the JHWS. • To respond to requests from the NHS England on ICB’s level of engagement with the Board. • To encourage work in an integrated manner for the purpose of advancing the health and wellbeing of the area, including supporting the participation of the community and voluntary sectors, and other non-statutory agencies in the delivery of health and social care outcomes as a shared endeavour. • To work with partners to identify opportunities for future joint commissioning. • To work with the ICB and Integrated Care Partnership to adopt a set of principles to develop effective relationships, including responding to consultation by the ICB and health partners on preparing or revising their 5 year forward plan and by the ICB on its annual report • To review and sign off the Better Care Fund Plan. • To publish and maintain a Pharmaceutical Needs Assessment. • To give its opinion to the Council on whether it is discharging its duty to have regard to any Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy prepared in the exercise of its functions. <ul style="list-style-type: none"> • To respond to consultation by NHS England on the ICB’s contribution to the delivery of the JHWS. • To consider the ICB and health partners’ joint capital resource use plan to inform how to align local priorities and provide consistency with strategic aims and plans. • To ensure that strategic issues arising from Slough’s Adult Safeguarding Board and Local Safeguarding Children’s Board inform the work of the Board. <ul style="list-style-type: none"> • To consider opportunities for cross boundary workings with other health and wellbeing boards where appropriate to ensure effective commissioning decisions that 	
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<p>Voting members of the Board will be subject to the Council’s Code of Conduct for Members, including the requirement to complete a register of interests and declare interests.</p> <p>Voting members may appoint named substitutes who may attend as voting members in the place of the named member.</p> <p>Decisions will be made on the basis of a show of hands of a majority of voting members present. The Chair will have a casting vote.</p> <p>A named representative of NHS England will join the Board to help in the preparation of the Joint Strategic Needs Assessment of Joint Health and Wellbeing Strategy.</p> <p>Chair:</p> <p>The Chair will be an elected member of Slough Borough Council. If the Chair is not appointed at Full Council, the Board can vote to appoint a Chair at its first meeting.</p> <p>The Vice-Chair will be an ICB member of the Board.</p> <p>If neither the Chair or Vice-Chair are present, the Board may appoint a Chair to preside over that meeting from amongst the voting members of the Board.</p>	<p>deliver value for money in support of improved outcomes and to work collaboratively with the Integrated Care Partnership in the preparation of the system-wide integrated care strategy.</p> <ul style="list-style-type: none"> • To produce an annual report which will be shared with all member organisations and published on the Council’s website. <p>Sub-committees</p> <p>The Board may establish a sub-committee, but its terms of reference must be approved by full Council and included in this part of the Constitution.</p> <p>The Board may set up working groups and task and finish groups to assist with its functions. These groups will have no decision-making powers.</p> <p>Information requests</p> <p>The Board may ask for information and reports from each of its member organisations and statutory partnerships.</p>	
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<p>The Board is bound by the Council's Constitution and procedure rules, except where these rules are contrary to the statutory requirements of the Board or are contrary to these terms of reference.</p> <p>Quorum</p> <p>Meetings will be deemed quorate is at least one third of voting members are present, however there must be attendance of at least one voting member from both the Council and the NHS Frimley Integrated Care Board.</p> <p>Frequency of Meetings</p> <p>The Board shall meet a minimum of three and a maximum of four times a year.</p>		
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