

## Appendix A - Draft Forward Work Programme (FWP) 2023-24 for Corporate Improvement Scrutiny Committee (CISC)

*All proposed dates are subject to engagement with the services named, to confirm availability of officer resource.*

<b>CISC Meeting Date</b>	<b>Subject</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
<b>25 July 2023</b>	<ul style="list-style-type: none"> <li>Approve CISC Work Programme for 2023-24</li> <li>Launch T&amp;F 1 – Health Inequality (life expectancy gap) and Adult Social Care Improvement</li> <li>Asset Disposals</li> </ul>	<p>Agree CISC Work Programme</p> <p>Discuss and agree first T&amp;F topic including scope</p> <p>Scrutinise progress, next steps and impact on residents</p>	<p>Forward Planning</p> <p>In depth review Pre-decision scrutiny</p> <p>Monitoring action against Improvement &amp; Recovery Plan</p>	<p>Statutory Scrutiny Officer</p> <p>Marc Gadsby, Executive Director, Adult Social Care</p> <p>Pat Hayes, Executive Director, Property and Housing</p>
<p><b>26 September 2023</b></p> <p><i>NB Finance Scrutiny Training scheduled for 6 September</i></p>	<ul style="list-style-type: none"> <li>Quarterly improvement and recovery item</li> <li>Early engagement – budget setting / savings</li> </ul>	<p>Scrutinise key areas and gain wider insight into progress of actions</p> <p>Strategic discussion on options and progress in development of budget setting /savings process</p>	<p>Oversight, monitoring and policy development</p> <p>Pre decision scrutiny</p>	<p>Stephen Brown Chief Executive, Adele Taylor Executive Director and S151 Officer and Sarah Hayward Executive Director Strategy and Improvement</p> <p>Adele Taylor, Executive Director and S151 Officer</p>

CISC Meeting Date	Subject	Purpose	Type of Scrutiny	Responsibility
	<ul style="list-style-type: none"> <li>Launch T&amp;F 2 – TBC Special Educational Needs and Disabilities (SEND)</li> </ul>	Agree topic and scope of the T&F work	In depth review	Sue Butcher, Exec Director Childrens Services & Chief Executive Slough Children First
<b>24 October 2023</b>	<ul style="list-style-type: none"> <li>Budget setting – further engagement</li> <li>Slough Children First government intervention – journey to good</li> <li>Launch T&amp;F 3 – TBC Resident Engagement and Building Trust</li> </ul>	<p>Build on September discussion; focus on key areas of budget setting / savings</p> <p>Receive latest update and holding to account against progress on SCF</p> <p>Agree topic and scope of the T&amp;F work</p>	<p>Pre decision scrutiny Policy development</p> <p>I&amp;R Plan monitoring</p> <p>In depth review</p>	<p>Adele Taylor, Executive Director and S151 Officer</p> <p>Sue Butcher, Executive Director – Children’s Services Chief Executive, Slough Children First</p> <p>Sarah Hayward Executive Director Strategy and Improvement</p>
<b>28 November</b>	<ul style="list-style-type: none"> <li>Latest date for report back from T&amp;F 1 (launched in July)</li> <li>Budget setting – Further engagement</li> </ul>	<p>Reporting progress to the parent committee</p> <p>Monitoring of budget setting process</p>	<p>Oversight, monitoring and policy development</p> <p>Pre decision scrutiny</p> <p>In depth review</p>	<p>Marc Gadsby, Executive Director, Adult Social Care</p> <p>Adele Taylor, Executive Director and S151 Officer</p>

CISC Meeting Date	Subject	Purpose	Type of Scrutiny	Responsibility
	<ul style="list-style-type: none"> <li>Launch T&amp;F 4 – TBC Future Housing Repairs Contract</li> </ul>	Agree topic and scope of the T&F work		Pat Hayes, Executive Director, Property and Housing
<b>4 January 2024</b>	<ul style="list-style-type: none"> <li>Quarterly improvement and recovery item</li> <li>Draft Budget 2024-25 proposals</li> </ul>	<p>Scrutinise key areas and gain wider insight into progress of actions set out in update</p> <p>Draft budget scrutiny and any recommendations</p>	<p>Oversight, monitoring and policy development</p> <p>Pre decision scrutiny</p>	<p>Stephen Brown Chief Executive, Adele Taylor Executive Director and S151 Officer and Sarah Hayward Executive Director Strategy and Improvement</p> <p>Adele Taylor, Executive Director and S151 Officer</p>
<b>30 January 2024</b>	<ul style="list-style-type: none"> <li>Health / Adult Social Care Transformation Programme</li> <li>Latest date for report back from T&amp;F 2 (launched in September)</li> <li>Launch T&amp;F 5 – TBC Children Missing education/not at school</li> </ul>	<p>Review key areas and gain wider insight into progress of the ASCTP/Health</p> <p>Reporting progress to the parent committee</p> <p>Agree topic and scope of the T&amp;F work</p>	<p>Oversight, monitoring and policy development</p> <p>Oversight, monitoring and policy development</p> <p>In depth review</p>	<p>Marc Gadsby Executive Director, People</p> <p>Sue Butcher, Exec Director Childrens Services &amp; Chief Executive Slough Children First</p> <p>Sue Butcher, Executive Director – Children’s Services, Chief</p>

CISC Meeting Date	Subject	Purpose	Type of Scrutiny	Responsibility
				Executive, Slough Children First
<b>22 February 2024</b>	<ul style="list-style-type: none"> <li>• Latest date for report back from T&amp;F 3 (launched in October)</li> <li>• Launch T&amp;F 6 – TBC Asset Disposals</li> </ul>	<p>Reporting progress to the parent committee</p> <p>Agree topic and scope of the T&amp;F work</p>	<p>Oversight, monitoring and policy development</p> <p>In depth review</p>	<p>Sarah Hayward Executive Director Strategy and Improvement</p> <p>Pat Hayes, Executive Director, Property and Housing</p>
<b>26 March 2024</b>	<ul style="list-style-type: none"> <li>• Crime and Disorder/Policing (TBC)</li> <li>• Latest date for report back from T&amp;F 4</li> </ul>	<p>To receive an update with a view to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions.</p> <p>Reporting progress to the parent committee</p>	<p>Monitoring and oversight</p> <p>Oversight, monitoring and policy development</p>	<p>Superintendent Lee Barnham</p> <p>Matthew Barber, Police and Crime Commissioner</p> <p>Pat Hayes, Executive Director, Property and Housing</p>
<b>23 April 2024</b>	<ul style="list-style-type: none"> <li>• Quarterly improvement and recovery item</li> </ul>	<p>Scrutinise key areas and gain wider insight into progress of actions</p>	<p>Oversight, monitoring and policy development</p>	<p>Stephen Brown Chief Executive, Adele Taylor Executive Director and S151 Officer and Sarah</p>

<b>CISC Meeting Date</b>	<b>Subject</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
				Hayward Executive Director Strategy and Improvement

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## Task & Finish Group Topics ‘Taxi Rank’ in priority order

<b>Members’ shortlist</b> (not including issues scheduled for whole committee work)	<b>Comments</b>
Health Inequality (The life expectancy gap / Public Health / Adult Social Care Assurance Programme)	Is available to launch immediately and is time-sensitive
Special Educational Needs and Disabilities (SEND)	Pencilled to commence in September, ensuring adults’ and children’s services are both receiving early scrutiny attention (Note that SCF ‘journey to good’ is scheduled for the whole committee in October)
Resident Engagement and Building Trust	Pencilled to commence in October – this is a priority area for the Chair to develop the committee’s own engagement practices as well as to support the council’s overall resident engagement
Future Housing Repairs Contract	Pencilled to commence in January 2024 - Chair requests a written briefing from officers meanwhile
Children Missing education/not at school	Pencilled to commence February 2024 - Chair requests a written briefing from officers meanwhile
Asset Disposals	Subject to outcome of whole-committee item in July 2023

<b>Longlist of other items considered but not shortlisted</b> <i>Italics denotes new suggestions made at the workshop on 4 July by CISC Members.</i>	<b>Comments</b>
Property Data	Perhaps best suited to cover within scope of wider Asset Disposal Programme T&F if launched
<i>Member Casework Process and Communication</i>	Note the related T&F carried out at the end of last year on complaints process
<i>Air BnB Article 4 (Housing Policy)</i>	Need to explore the council’s ability to influence this issue
Future Model of Libraries in Slough	
Tackling ASB in Council Housing	Possible link to work on Future housing contract and monitoring

Disaster Recovery and Business Continuity Planning	BAU Audit involvement – need to explore whether suitable for CISC
Childhood Obesity	
Preventing Exclusions and Alternative Provisions Policy and Development of Family Hubs	
<i>Corporate Culture</i>	
<i>Employment Restructure/High-paid Jobs/Improvement and Recovery</i>	
<i>Nova House</i>	
<i>Review/Inquiry of £760m Debt</i>	
<i>Working with the Voluntary Sector</i>	
<i>Air Quality &amp; Environment</i>	
<i>Bus/Cycle Lanes – Restore Faith in the Council</i>	
<i>Housing Policy Gap Analysis</i>	
<i>Review of Complaints</i>	

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