

Equality Impact Assessments Toolkit

EqIA Template



You must consider the [Equality Impact Assessment Guidance](#) when completing this template.

The EDI team can provide help and advice on undertaking an EqIA and also provide overview quality assurance checks on completed EqIA documents.

EDI team contact email: edi_team@sandwell.gov.uk

| Quality Control | |
|--|--|
| Title of proposal | Determined Admission Priorities for Sandwell's Community and Voluntary Controlled Schools for 2027/28 |
| Directorate and Service Area | Children and Education Services |
| Officer completing EqIA | Donna Williams |
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| Other officers involved in completing this EqIA | Martyn Roberts, Service Manager – School Organisation |
| Date EqIA completed | |
| Date EqIA signed off or agreed by Director or Executive Director | |
| Name of Director or Executive Director signing off EqIA | |
| Date EqIA considered by Cabinet | |

Where the EqIA is Published

(please include a link to the EqIA and send a copy of the final EqIA to the EDI team)

Section 1.

The purpose of the project, proposal or decision required

The School Admissions Code published in September 2021 requires the Local Authority (as the admissions authority for community and voluntary controlled schools), to formally agree admission arrangements for those schools every year, even if the arrangements have not changed from previous years. Admission authorities must determine admission arrangements for entry in September 2027 by 28 February 2026.

This report recommends the adoption of proposed admission arrangements for 2027/28.

Section 2.

Evidence used and considered. Include analysis of any missing data

The recommendation fulfils the requirements of the School Admissions Code 2021, that the LA must determine the admission arrangements for all community and voluntary controlled schools by 28 February 2026, for the 2027/28 academic year.

Section 3.

Consultation

There is a statutory requirement under the School Admissions Code for the LA to determine their admission arrangements annually even if there are no proposed changes to the policy and consult at least once every 7 years.

The LA last consulted on its policy in November 2023.

Section 4.

Summary assessment of the analysis at section 4a and the likely impact on each of the protected characteristics (if any)

There will be no adverse impact to any group as a result of the recommendation. If agreed, the proposed arrangements will be consistent with the requirements of the School Admissions Code and are fair, transparent and clear for all applicants for a school place.

Section 4a - What are the potential/actual impacts of the proposal on the protected characteristics?

| Reviewed Characteristic | Impact? Positive (P) Negative (N) Neutral (Ne) | Details of impact | Actions to address negative impact or promote positive impact (use section 8 table) | Owner of action/ Timescale |
|--------------------------------|---|-------------------|--|-------------------------------|
| Age | Ne | | | |
| Disability | Ne | | | |
| Gender Reassignment | Ne | | | |
| Marriage and civil partnership | Ne | | | |
| Pregnancy and maternity | Ne | | | |

| Reviewed Characteristic | Impact? Positive (P) Negative (N) Neutral (Ne) | Details of impact | Actions to address negative impact or promote positive impact (use section 8 table) | Owner of action/ Timescale |
|---|---|-------------------|--|-------------------------------|
| Race | Ne | | | |
| Religion or belief | Ne | | | |
| Sex | Ne | | | |
| Sexual Orientation | Ne | | | |
| Could other socio-economic groups be affected? | | | | |
| Carer Low income groups Veterans/Armed Forces Community Other | Ne | | | |

If there are no adverse impacts or any issues of concern or you can adequately explain or justify them, then please move to Sections 6.

5. What actions can be taken to mitigate any adverse impacts?

6. Section 6: Decision or actions proposed

In accordance with the School Admissions Code 2021, the Director of Children and Education be authorised to publish the Local Authority's Admission Arrangements for 2027/28 academic year for places in all community and voluntary controlled schools as set out in Appendix 1 [to the report](#).

7. Monitoring arrangements

Section 8 Action planning (if required)

| Question no. (ref) | Action required | Lead officer/ person responsible | Target date | Progress |
|--------------------|-----------------|----------------------------------|-------------|----------|
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If you have any suggestions for improving this process, please contact EDI_Team@Sandwell.gov.uk