

Appendix 1

Economy, Skills, Transport and Environment Scrutiny Tracker 24/25				
Date	Item	Recommendation/Action	Responsible Person	Notes
9 October 2024	Grass Verge Parking Policy	<p>That the Cabinet Member for Environment and Highways is recommended to consider the development of a Grass Verge Parking Policy to include:-</p> <ul style="list-style-type: none"> a. An equalities impact assessment in relation to the Grass Verge Parking Policy, with a particular focus on individuals with disabilities; b. considerations of the impact of grass verge alterations on flooding prevention; c. the utilisation of rewilding methods and tree planting to prevent grass verges being used for vehicle parking; and d. clear guidance on what options should be used in each specific scenario to address grass verge parking issues. 	Mervyn Bartlett	<p>Following the October 2024 Scrutiny Committee meeting it was envisaged that a new policy would be prepared by the end of the financial year in March. Most of the research and background information has been obtained, as summarised below. However, resources have been stretched with key officers dealing with unexpected urgent matters in relation to capital budgets / Medium Term Financial Plan, and the severe winter weather, which among other service issues, has unfortunately delayed drafting of the policy. We now expect to have a draft version by the end of May.</p>
		<p>That the Cabinet Member for Environment and Highways considers liaising with other local authorities who operate a grass verge parking policy to obtain impact assessments on whether or not the policy has been successful.</p>	Mervyn Bartlett	<p>Desktop research has been carried out to identify other authorities who operate a grass verge parking policy. The relevant policy of the most promising search findings have been reviewed.</p>

		That the Cabinet Member for Environment and Highways considers an in-depth look across the borough to highlight areas with significant grass verge parking issues.	Mervyn Bartlett	Key locations where there are issues with grass verge parking have been identified across the borough.
	Towns Fund Programme and Levelling Up Fund Update	That the Cabinet Member for Regeneration and Infrastructure considers the production of a “lessons learned” report in relation to the Towns Fund and Levelling Up Fund Programmes.	Rina Rahim	The Towns Fund Programme is due to complete March 2026. Funding has been set aside to undertake end of programme evaluation which will capture the challenges, lessons learnt, outcomes and outputs achieved.
5 October 2024	Litter Bin Strategy	<p>That the Cabinet Member for Environment and Highways is recommended to:</p> <p>1.Consider establishing the Litter Bin Strategy as a formal policy to include:-</p> <ul style="list-style-type: none"> a) A scoring Matrix for the implementation for new bins; and b) clear guidelines on the exact damage condition a bin will need to reach before it is replaced. <p>2.present the completed Litter Bin Strategy/Policy to a future meeting of the Economy, Skills, Transport and Environment Scrutiny Board;</p> <p>3.consider continuous data analysis and monitoring of the Litter Bin Strategy/Policy to measure the impact of any changes made;</p>	Ben Percival	<p>Scrutiny recommendations are being incorporated into the final version of the Litter Bin Strategy.</p> <p>A final version of the Litter Bin Strategy – with specific reference to the addressing of the recommendations – will be presented to a future meeting.</p>

		<p>4. consider the implementation of a public litter bin colour scheme that replicates that of domestic waste bins to aid residents with disposing of waste appropriately;</p> <p>5. in relation to the Litter Bin Strategy/Policy, to ensure that all relevant communications are available in a variety of languages to maximise engagement with residents;</p> <p>6. ensure that maintenance of public bins in parks are adjusted to match the Litter Bin Strategy/Policy to maintain a holistic approach;</p> <p>7. consider the introduction of serial numbers and QR code stickers on public bin infrastructure to enable residents to report full or damaged bins.</p> <p>8. consider the introduction of key performance indicators and targets within the Litter Bin Strategy/Policy;</p> <p>9. consider avenues to raise public awareness in relation to the correct procedure to dispose of dog waste in public litter bins; and</p>		
--	--	---	--	--

		10.consider undertaking a benchmarking exercise against other similar local authorities in relation to the use of Fixed Penalty Notice enforcement and any associated costs/revenues that the enforcement entails.		
--	--	--	--	--