

Summary of Changes to the Improvement Plan – October 2023

IPRM Decision Required: To agree changes to the Improvement Plan as set out in detail in the accompanying change control log and as summarised below.

1. The Improvement Plan is intended to be a live document updated to take account of progress and relevant changes. Changes are considered by Leadership Team on a quarterly basis.
2. The list of all changes is attached. Where new actions have been added to the Improvement Plan, these are displayed within the monitoring tool with red font colour.
3. The changes proposed are summarised as follow:

- 3 changes made to action delivery timescales (with 1 being more than three months)

Ref	Theme	Action ref	Action Title	Date from	Date to	Rationale
324	Organisational Culture	CO.D3.4	Programme of end to end process reviews	May 23	Nov 23	C.co report due 4.11.23 re future model.

- 1 assurance action has been added
- 7 sub-actions have been added (marked in red within IP).
- 4 main actions are proposed to be closed (see below- 2 action closures will result in closure of workstream)

- 3 Assurance actions are proposed to close (see below)
- 3 changes to delivery lead

4. The actions proposed to be closed along with the rationale are as follows:

Change Ref	Theme	Action Title	Rationale for closure
322	Strategic Direction	Refresh the Early Help Strategy	Proposal to remove from IP on basis that Early Help Partnership Board is in place and conducted an annual review, and KPIs included within PMF.
315	Partnership & relationships	Assurance action: Receive a quarterly update from DPH and DAS to provide assurance that governance remains in place to test adequacy of partnerships through system-wide thematic deep dives and that any issues are being addressed by the partnership.	Proposal to lose this assurance action and create a new one for 6monthly review
325	Corporate Oversight	Assurance Action: GT sign-off of 2020/21 Accounts (assurance that previous issues raised have been resolved)	Propose closure of assurance action- action complete
332	Partnership & relationships	Assurance action- Twice yearly performance reports tabled at Children and Education Scrutiny Board	Action completed, timetable confirmed, and the process is embedded.

333	Procurement & Commercial	Asset management	Phase 2 Techforge implemented. Impact will be monitored through the completion of accounts strand
334	Strategic Direction	Closure of workstream and main action- Regen pipeline development and Delivery	actions complete- Continued monitoring through updates presented to Cabinet.
335	Procurement & Commercial	Closure of workstream and main action- Governance arrangements to manage, develop and support the current and future delivery of leisure services across the borough, including the new Aquatic Centre	All actions complete- report was taken to Cabinet October 23 and can now be taken off IP monitoring tool.

