

Appendix A

AREA OF BUDGET PRESSURE	2023/24 Pressure (£)	Rating	DETAILS
Adult Social Care			
External Placements - inflation	4,560,000	Unavoidable	Contractual Uplifts on Placement prices linked to inflationary and National Living Wage. Additional to inflation included in base Medium Term Financial Strategy.
Social Work	244,000	Growth	Introduction of Liberty Protection Safeguards & expansion of Independent Mental Health Advocate (IMCA) responsibilities - part year cost pending confirmation of implementation date
External Placements - demographics	2,653,000	Unavoidable	Demographic Growth in numbers of people requiring support - based on historic trends (excluding Covid years).
External Placements - loss of funding	1,346,000	Unavoidable	Withdrawal of Discharge to Assess Funding from Health & Social Care system. Cost of initial 4 weeks of support for clients leaving hospital will become the responsibility of ASC. Requesting funding from Better Care Fund towards this but not confirmed.
Staffing - Increments	113,000	Unavoidable	Impact of progression through the spinal points on particular grades.
Adult Social Care Total	8,916,000		
Business Strategy and Change - Service Improvement			
Service Improvement - Corporate Performance Management Staff	60,000	Growth - Improvement	Creation of Performance Management resources per Corporate Improvement Plan
Service Improvement - Corporate Performance Management System	100,000	Growth - Improvement	Implementation and ongoing maintenance of corporate performance management system. Costs are high level estimates at this stage
Service Improvement - Business Intelligence	70,000	Growth - Improvement	2 x posts for corporate business intelligence. 2022/23 costs funded from Improvement & Capacity Reserve as per Improvement Plan Report to Council 7 June 2022, will incur from half-way through 2022/23, therefore 2023/24 costs are the remainder
Business Strategy and Change - ICT			
ICT - Microsoft SCE	105,000	Unavoidable	22-23 is the first year of the 3 year renewal. Funded from cost centre 35663
Cyber Security	1,637,987	Unavoidable	Critical improvements needed to current Cyber Security arrangements, both system and staffing resources.
Business Strategy and Change - Business Excellence			
BE - Inform 360	144,391	Unavoidable	There has previously not be a budget allocated for this system
Business Strategy and Change - Human Resources			
Management and Leadership Development	100,000	Growth - Improvement	A new Management and Leadership Development Programme is a requirement of the Grant Thornton action plan.
Business Strategy & Change Total	2,217,378		
Borough Economy			

Highway Infrastructure	1,100,000	Unavoidable	Additional investment in Highways infrastructure to address 'red risks' backlog, plus additional inflationary allowance. This is the revenue element - further pressures within Capital Programme
Leisure Facilities Utility Costs	600,000	Unavoidable	Escalating utility costs across leisure facilities - assumption based on current trends which will be kept under review
Leisure Community Sport Offer	262,000	Growth - Policy decision	Provision of a holistic service covering sports clubs, national governing body work, community and park locations. Part year implementation in Yr 1
Parking Fees and Charges	75,000	COVID	Car parking income is showing recovery post COVID, but some residual shortfall is possible with changing customer behaviour - e.g. reduced commuter parking and increased online shopping
Taxi Licensing	250,000	Unavoidable	The taxi licensing service has a historic income target that it has not been able to achieve.
Highways	50,000	Growth	Additional traffic calming measures
Borough Economy Total	2,337,000		
Regeneration and Growth			
Markets Service	454,000	Growth - Policy decision	Fall in income from West Brom Indoor market exacerbated by COVID. Long term plan to replace and relocate the indoor market should mitigate impact but not in 2023/24. Service will still break even.
Schools PFI Contract	65,000	Growth - Improvement	This post is critical to pro-actively manage the PFI Schools contracts
Increased Utilities Costs -	500,000	Unavoidable	Impact of increased utility costs across Council owned buildings. Estimate which will be kept under review
Regeneration pipeline revenue costs	250,000	Growth - Improvement	Revenue resources needed to deliver first phases of the Regeneration Pipeline
Regeneration & Growth Total	1,269,000		
Children's Services			
Insurance	50,000	Growth	The premiums and claims history have increased since 2018/19. Three years of overspend of £45k-£50k
STEPS Centre		Growth - Policy decision	The Centre is currently funded from the Early Years underspend which will be exhausted by 2023/24
Early Years Attendance Team	218,900	Growth - Policy decision	The Team is currently funded from the Early Years underspend which will be exhausted by 2023/24
Educational Psychologist	838,100	Growth - Policy decision	Some of this team is currently funded from the High Needs Block but the service should be funded from general resources as the HNB is being over-committed
Youth Employment	308,500	To be funded from UKSPF	ESF funded due to end in December 2023.
School Improvement	140,000	Growth - Policy decision	Grant ending from April 2023
OT Assessments	61,200	Unavoidable	Statutory requirement that is currently unfunded
Childrens Total	1,616,700		
Corporate			

2% increase in Transport Levy	260,000	Growth - Policy decision	Assume 2% p.a
Increase in External Audit Fee	102,204	Unavoidable	Increase of 150% - current budget £144k; 2021/22 audit fee £164k
Corporate Total	362,204		
Legal and Governance			
Contracts work	150,000	Growth	External legal advice to complete necessary contracts work in relation to key corporate projects
Equality & Diversity ongoing event budget	75,000	Growth - Policy decision	Allocation to fund ongoing training and events to support staffing team
Registration Services - income targets	112,000	Unavoidable	Adjust income target to more realistic levels based on current trends
Cessation of pre purchased graves to protect burial space	250,000	Growth - Policy decision	Suspension of Pre Purchased burial plots arrangements will impact on income in 2023/2025. This decision has been taken as consequence and as a mitigation action related to delays in the decision, appraisal and funding shortfall for the new cemetery for West Bromwich.
Registration Services - utilities	113,000	Unavoidable	Estimate based on current trends. To be kept under review
Whole Council Elections	50,000	Unavoidable	If Council resolve to move to whole Council elections then there will be additional one-off funding needed for administration
Election Service	208,000	Growth - Policy decision	Electoral services are historically underfunded and operate with a deficient budget. Despite repeated requests for the budget to be adjusted to reflect actual costs for the provision of statutory functions, this has been overlooked and needs to be remedied
Law & Governance Total	958,000		
Grand Total	17,676,282		

APPENDIX A
Budget Pressures since Draft Budget Report

Directorate	AREA OF BUDGET PRESSURE	2023/24 Pressure (£)	Rating	Details
Business Strategy and Change	Service Improvement - Resident Engagement Package	42,500	Growth	New software package to enable more consultation with residents linked to Corporate Improvement Plan
	Reduction in DSG Central Block Funding	45,000	Unavoidable	Reduction in DSG funding to support HR Pensions team (DfE policy)
	Total BSC	87,500		
Regen	Sandwell Plan Costs	60,000		Increased costs due to requirement to create own local plan
	Increase in SCT Contract Sum	666,000	Unavoidable	Per Contract negotiations and due to inflationary pressures
	Increase in contribution to RAA	64,600	Unavoidable	Increased contribution as informed by RAA
	DSG Central Block Funding	66,000	Unavoidable	Reduction in DSG funding to support central schools costs (DfE policy)
	Total Childrens	796,600		
Corporate	Oracle Fusion	150,000	Unavoidable	Ongoing increase in licensing costs of new system - per January Cabine report
	No Recourse to Public Funds - increased demand	620,000	Unavoidable	Ongoing budget pressure relating to increased number of eligible residents
	West Midlands Combined Authority	487,000	Unavoidable	Increase in contribution to Combined Authority due to population changes
	Total Corporate	1,257,000		
Legal		150,000		
	Elections Act		Unavoidable	As part of the Elections Act there has been a number of legislation changes which the LA need to bring in including Voter ID. The Elections service is currently an ongoing pressure due to under funded budget. There is no current capacity to cover additional spend.
	Members & Officer Development	150,000	Growth	Training programme for members and officers linked to Corporate Improvement Plan
	Elections - Invest to Save	49,000	Growth	Purchase of handheld tablets to support reduction in costs for postage as part of the annual canvass
	Coroners	150,000	Unavoidable	Increase in value of 2 x critical contracts by 28% / shortfall in Senior Coronor salary budget
	Total Legal	499,000		
	GRAND TOTAL	2,700,100		

Appendix B

SERVICE AREA	PROPOSAL	NET SAVING £	Risk Rating	SERVICE IMPACT
ICT	Various ICT network maintenance and support savings	97,230	Green	None
ICT	Restructure savings	271,365	Green	None - service realignment and Planned Leaver requests
ICT	Renegotiation of the corporate printing contract	45,873	Green	None, all aspects of the contract remain the same.
Corporate	Mobile telephony and Data Card Contract	120,000	Green	None
HR	Graduate Scheme - Year 2	170,000	Amber	Graduate salaries to be funded from vacancies within service areas that would benefit from the introduction of the graduate and need to invest in the future talent pipeline.
HR	Delete Senior Learning and Development Officer post	45,427	Amber	Post is currently vacant would reduce delivery capacity across the team
Business Strategy & Change Total		749,895		
Financial Services	Finance Restructure - full year saving	100,000	Green	Structure already approved and implemented from August 2022
Business Management	Adult Social Care charging review - full year saving	700,000	Amber	Pending consultation exercise - Cabinet decision due in November 2022
Business Management	Business Process Review of Business Support	150,000	Green	Based on 10% of current staffing budget
Revenues and Benefits	Reduction of one post	40,000	Green	None
Finance Total		990,000		
Development Planning & Building Control	Increase Building Consultancy fees and existing planning pre-application charges	32,000	Amber	Building Control is a trading account and has to compete with private inspectors. Any increase in fees may lead to the loss of work.
Development Planning & Building Control	Admin Support - Reduced Spend	11,000	Green	None
Growth and Spatial Planning Service	Reduced expenditure due to COVID and charging proportion of salaries to Capital	14,000	Green	None
Assets & Land	Riddins Mound - premises transferred to housing so budget no longer required	59,000	Green	None

Assets & Land	C2 New Square - rent review	60,000	Green	None - increased income due to rent review
Assets & Land	Wednesbury AEC - reduction in ongoing planned maintenance	60,000	Amber	May lead to backlog maintenance
Assets & Land	Cleaning Services - reduction in frequency	100,000	Green	Reduced cleanliness of corporate buildings
Assets & Land	Providence Place Sinking Fund no longer required	207,000	Green	None
Assets & Land	Building Surveying and Urban Design - deletion of two posts	61,000	Amber	Reduced capacity within the service
Assets & Land	Climate Change - top slice of current budget	17,000	Green	Less ability to meet Climate Change targets
Regeneration Total		621,000		
Learning Improvement - SAFL	Reduce target funding to the service so that the service operates within the Adult Education grant received.	40,000	Amber	The service will operate within grant funding and other income received and this will be achieved on a phased basis over a 3 year period.
Sandwell Children's Trust	SCT Efficiency Savings	350,000	Amber	To be achieved from the "Invest to Save" proposals submitted by SCT. To be discussed as part of Contract Sum Negotiations
Children's Services Directorate	Staffing Restructure	100,000	Green	The net impact of the Directorate staffing restructure. Already being implemented
SEND Transport	Efficiencies gained as a result of the new contract	150,000	Green	No service impact as the saving is due to reduced costs from the new procurement exercise. Some allowance has been made for increased demand but this will need to be monitored closely.
Community Transport	The grant allocation to Community Transport has reduced from Target funding of £289k to £62k	227,000	Green	The grant given to Community Transport has been reduced to £62k for 2022/23.
Learning Improvement - Early Years Play Service - Sustainability	Reduce Sustainability Budget	10,000	Green	None - based on current spending patterns.
Youth Employment Initiative (YEI)	Loss of YEI grant to be funded from UKSPF	308,500	Green	None - use of UK Shared Prosperity Funding to cover loss of YEI grant.
Childrens and Education Total		1,185,500		

External Placements	Better Care Fund inflation allocation	566,000	Green	None - additional external funding
Integrated Hub	Reduction of STAR Service	131,900	Amber	Would reduce the capacity of STAR to assist with reablement. Current review of service will give a much clearer impact on what resources will be required and what can be 're-cycled' in other parts of the market to support Discharge to Assess.
Commissioning	Review Supporting People contracts	30,000	Amber	None
Commissioning	Review Voluntary Sector grants	135,000	Green	To be fully funded by Public Health Grant
External Placements	Increase Direct Payment clawback income	500,000	Amber	None - increase income budget inline with previous years recovery
Social Work	Introduce an admin charge for services to self funders	226,000	Amber	Introduce an administration fee to cover the cost of arranging services for people who have savings and/or assets over the capital limits (i.e. self funders). Proposed charge of £300 cost to set up and a £200 charge annually thereafter.
Social Work	Reduce reliance on 6-week PIP pathway and introduce an automatic charge after 6 weeks	500,000	Amber	Encourage service users to engage in review at or before 6 week free service ends and introduce a charge for longer stays.
Therapy	Moving with Dignity project	556,000	Amber	Reviews of care packages to ensure they are meeting the needs of service users and encourage reablement and independence.
All	2021/22 underspend review	263,000	Green	In line with 2021/22 underspend review
Social Work	Undertaking outstanding reviews of care packages	150,000	Amber	Examples from providers experience of 900 cases reviewed delivered a £150k cost reduction. Can monitor the actual level of any saving as reviews get underway.
Direct Services - In House LD Creative Arts project	Change in the way the Creative Arts projects is delivered using partnership arrangements	30,000	Green	Creative arts currently runs as service exclusively for people with a Learning Disabilities. Opportunity to make the project a community based resource for general public use rather than specific LD service.
External Placements	Impact of Harvest View on long term placements due to reablement	130,000	Green	
Adults Social Care Total		3,217,900		

Waste	Charging for Green Waste	1,564,000	Amber	Introduce charge for green waste, based on initial assumption 40% take up at mid point fee and charge of £34 in 2023/24
Waste	Reduction of Contract Monitoring Team	32,000	Green	Joining up the contract monitoring for waste & leisure. Deletion of a vacant post Band D
Parks	Sandwell Valley income	200,000	Amber	None
Parks	Lightwoods House Inc	60,000	Green	None
Parks	Lightwood House Catering	30,000	Green	None
Events	Tender for Sandwell Valley	50,000	Green	None
Parks	Events income community events	20,000	Green	None
Grounds	Mowing schedule efficiency	50,000	Green	None
Taxi Licensing	Delegate to shared service	225,000	Green	None. Part year effect in 2023/24
Sport & Leisure	General	15,000	Green	Budget reductions
Libraries	Implementation of Library+ model	200,000	Green	Reduction of staffed hours in smaller libraries (over 2 years)
Libraries	Reduce ICT budget	10,000	Green	Support costs for self serve kiosks - reduction in number of kiosks. New kiosks funded from ACE money.
Libraries	Review of Home Library Service	60,000	Amber	Contract out service - reduce staffing and vehicles
Heritage	Implement heritage service review proposals/recommendations	50,000	Red	Change of use for 2 heritage facilities - requires review and consultation
Borough Economy Total		2,566,000		
Floating Support	Reduce service in line with grant funding reductions	77,600	Amber	Floating support is a preventative service so this may generate more demand elsewhere e.g. homelessness or Adult Social Care.
Community Partnerships	Reduction in service	30,500	Green	Less capacity to support community work
Enforcement (standards)	Increased income	43,000	Green	None - based on current trends
Shopmobility	Reduce Shopmobility Service	57,100	Amber	Will reduce service for customers but demand has not recovered to pre-COVID levels. Transfer to VCS being considered
Community Centres	Review delivery model at three Community Centres	107,000	Amber	Potential loss of staff at two community centres and cessation of grant. In the process of being reviewed. Alternative delivery models may be available.
Housing Total		315,200		

Grand Total		9,645,495		
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ADULTS**Appendix C**

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Meals			
Fountain Court – Breakfast (For penmakers only)	£2.20	£2.42	10.0%
Fountain Court – Lunch (For penmakers only)	£3.50	£3.85	10.0%
Fountain Court – Tea (For penmakers only)	£1.20	£1.32	10.0%
Lunch - Manifolia, Holly and Walker Grange	£3.50	£3.85	10.0%
Community Meals – Hot	£3.65	£3.65	0.0%
Financial Deputyship			
Work up to & including the date which the Court appoints a Deputy	£745.00	£745.00	0.0%
Annual Management Fee - year 1	£775.00	£775.00	0.0%
Annual Management Fee - year 2+	£650.00	£650.00	0.0%
Annual Management Fee (Savings below £16,000)	3.50%	3.50%	0.0%
Property Management Fee	£300.00	£300.00	0.0%
Preparation of annual report to the OPG	£216.00	£216.00	0.0%
Travel per hour	n/a	£40.00	
Deferred Charges			
One off Administration Fee (CCBU)	n/a	£125.00	
Valuation Fee	£150.00	£140.00	-6.7%
Legal & Administration Fee	£450.00	£450.00	0.0%
Associated Disbursements & Fees	At Cost	At Cost	
Interest on Deferred payment			*see below
Community Alarms			
Community Alarms - weekly service charge (Other Tenants 52 weeks pa)	£4.64	£4.87	5.0%
Community Alarms - Installation charge	£26.52	£27.85	5.0%

* Interest at the rate specified in government regulations which is the national maximum interest rate. This will be revised every 6 months, on the first of January and July respectively, to track the market gilts rate specified in the most recently published report by the Government Office of Budget Responsibility (OBR) plus a 0.15% default component.

ADULT & FAMILY LEARNING			
Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
SERVICE AREA Sandwell Adult and Family Learning Course Fees			
English and Maths Courses	£0.00	£0.00	0%
Digital Skills Entry and Level 1 qualifications	£0.00	£0.00	0%
Entry Level - Level 2 Qualification Courses JSA Claimant	£0.00	£0.00	0%
Entry Level - Level 2 Qualification Courses in receipt of ESA - Work related benefit	£0.00	£0.00	0%
Entry Level - Level 2 Qualification Courses In receipt of universal credit	£0.00	£0.00	0%
19-23 studying Entry - Level 1 qualification within no prior Level 2	£0.00	£0.00	0%
Aged 19-23 studying first Full Level 2 qualification	£0.00	£0.00	0%
Qualification Course Fee per Guided Learning Hour	£3.50	£3.68	5%
Qualification Course Fee per Guided Learning Hour for over 60's not in fulltime paid employment	£1.75	£1.84	5%
Community Learning Course Fee per guided Learning Hour	£3.50	£3.68	5%
Community Learning Course Fee - My Future/My Community in receipt of JSA	£0.00	£0.00	0%
Community Learning Course Fee - My Future/My Community in receipt of ESA work related	£0.00	£0.00	0%
Community Learning Course Fee - My Future/My Community in receipt of universal credit	£0.00	£0.00	0%
Community Learning Course Fee - My Interests in receipt of JSA	£0.00	£0.00	0%
Community Learning Course Fee - My Interests in receipt of ESA work related	£0.00	£0.00	0%
Community Learning Course Fee - My Interests in receipt of universal credit	£0.00	£0.00	0%
Community Learning Course Fee - My Family Parents with children 2 to 16	£0.00	£0.00	0%

BUILDING CONTROL, PLANNING & PROPERTY SEARCHES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Building Control			
TABLE A - STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING			
Table A Category 1 - Number of dwellings: 1			
Plan Charge	£226.60	£249.30	10.0%
Inspection Charge	£339.90	£373.90	10.0%
Building Notice Charge +20%	£679.80	£747.80	10.0%
Regularisation Charge (does not include electrical inspection & test)	£917.73	£1,009.50	10.0%
Table A Category 2 - Number of dwellings: 2			
Plan Charge	£254.93	£280.40	10.0%
Inspection Charge	£509.85	£560.80	10.0%
Building Notice Charge +20%	£917.73	£1,009.50	10.0%
Regularisation Charge (does not include electrical inspection & test)	£1,238.93	£1,362.80	10.0%
Table A Category 3 - Number of dwellings: 3			
Plan Charge	£339.90	£373.90	10.0%
Inspection Charge	£679.80	£747.80	10.0%
Building Notice Charge +20%	£1,223.64	£1,346.00	10.0%
Regularisation Charge (does not include electrical inspection & test)	£1,651.93	£1,817.10	10.0%
Table A Category 4 - Number of dwellings: 4			
Plan Charge	£424.88	£467.40	10.0%
Inspection Charge	£736.45	£810.10	10.0%
Building Notice Charge +20%	£1,393.59	£1,532.90	10.0%
Regularisation Charge (does not include electrical inspection & test)	£1,881.33	£2,069.50	10.0%
Table A Category 5 - Number of dwellings: 5			
Plan Charge	£509.85	£560.80	10.0%
Inspection Charge	£793.10	£872.40	10.0%
Building Notice Charge +20%	£1,563.54	£1,719.90	10.0%
Regularisation Charge (does not include electrical inspection & test)	£2,110.79	£2,321.90	10.0%
Table A Category 6 - Number of dwellings: 6			
Plan Charge	£566.50	£623.20	10.0%

Inspection Charge	£878.08	£965.90	10.0%
Building Notice Charge +20%	£1,733.49	£1,906.80	10.0%
Regularisation Charge (does not include electrical inspection & test)	£2,340.20	£2,574.20	10.0%
Table A Category 7 - Number of dwellings: 7			
Plan Charge	£594.83	£654.30	10.0%
Inspection Charge	£1,019.70	£1,121.70	10.0%
Building Notice Charge +20%	£2,005.41	£2,206.00	10.0%
Regularisation Charge (does not include electrical inspection & test)	£2,707.32	£2,978.10	10.0%
Table A Category 8 - Number of dwellings: 8			
Plan Charge	£623.15	£685.50	10.0%
Inspection Charge	£1,161.33	£1,277.50	10.0%
Building Notice Charge +20%	£2,141.37	£2,355.50	10.0%
Regularisation Charge (does not include electrical inspection & test)	£2,890.86	£3,179.90	10.0%
Table A Category 9 - Number of dwellings: 9			
Plan Charge	£651.48	£716.60	10.0%
Inspection Charge	£1,302.95	£1,433.20	10.0%
Building Notice Charge +20%	£2,345.31	£2,579.80	10.0%
Regularisation Charge (does not include electrical inspection & test)	£3,166.19	£3,482.80	10.0%
Table A Category 4 - Over 10 dwellings	Fees are individually assessed		
Plan Charge, Inspection Charge, Building Notice Charge, Regularisation Charge	Fees are individually assessed		
TABLE B - Domestic Extensions to a Single Building			
Table B Category 1 - Single storey Extensions, less than 10m2			
Plan charge	£155.82	£163.60	5.0%
Inspection charge	£186.95	£196.30	5.0%
Building Notice	£411.29	£431.90	5.0%
Regularisation	£555.23	£583.00	5.0%
Table B Category 2 - Single storey extension greater than 10m2but less than 40m2			
Plan charge	£218.13	£229.00	5.0%
Inspection charge	£249.26	£261.70	5.0%
Building Notice	£560.84	£588.90	5.0%
Regularisation	£757.13	£795.00	5.0%

Table B Category 3 - Single storey extension greater than 40m2 but less than 100m2			
Plan charge	£280.45	£294.50	5.0%
Inspection charge	£342.71	£359.80	5.0%
Building Notice	£747.78	£785.20	5.0%
Regularisation	£1,009.53	£1,060.00	5.0%
Table B Category 4 - Two storey extension not exceeding 40m2			
Plan charge	£249.26	£261.70	5.0%
Inspection charge	£280.45	£294.50	5.0%
Building Notice	£635.64	£667.40	5.0%
Regularisation	£858.06	£901.00	5.0%
Table B Category 5 - Two storey extension greater than 40m2 but less than 200m2			
Plan charge	£311.58	£327.20	5.0%
Inspection charge	£373.89	£392.60	5.0%
Building Notice	£822.58	£863.70	5.0%
Regularisation	£1,110.45	£1,166.00	5.0%
Table B Category 6 - Loft conversion floor area not exceeding 50m2			
Plan charge	£249.26	£261.70	5.0%
Inspection charge	£186.95	£196.30	5.0%
Building Notice	£523.44	£549.60	5.0%
Regularisation	£706.64	£742.00	5.0%
Table Garage - Domestic Garages and Carports			
Table Garage Category 7 - Non-exempt detached garage or carport up to 100m2			
Plan charge	£186.95	£196.30	5.0%
Inspection charge	Covered in plan charge		
Building Notice	£224.35	£235.60	5.0%
Regularisation	£302.83	£318.00	5.0%
Table Garage Category 8 - Non-exempt attached single storey garage or carport up to 100m2			
Plan charge	£155.82	£163.60	5.0%
Inspection charge	£155.82	£163.60	5.0%
Building Notice	£373.89	£392.60	5.0%
Regularisation	£504.74	£530.00	5.0%
Table Garage Category 9 - Conversion of a garage to habitable use			
Plan charge	£124.63	£130.90	5.0%

Inspection charge	£155.82	£163.60	5.0%
Building Notice	£336.49	£353.30	5.0%
Regularisation	£454.30	£477.00	5.0%
Pre-application works Category 10 - Trial hole			
Inspection charge	submission fee)	£105.00	5.0%
TABLE C - Alterations to a Single Domestic Building			
Table C Category 1 - Installation of a controlled fitting , i.e. installation of a bathroom, or of a wc, shower, bath or sink			
Plan charge (FP)	£186.95	£196.30	5.0%
Inspection charge	covered in plan charge		
Building notice charge (N)	£224.35	£235.60	5.0%
50% reduction if carried out at same time as an extension (FP)	£93.50	£98.20	5.0%
50% reduction if carried out at same time as an extension (N)	£112.15	£117.80	5.0%
Regularisation charge	£302.83	£318.00	5.0%
Table C Category 2. a - Foundation underpinning of main house			
Plan charge (FP)	Merged into Cat 3		
Inspection charge	Merged into Cat 3		
Building notice charge (N)	Merged into Cat 3		
50% reduction if carried out at same time as an extension (FP)	Merged into Cat 3		
50% reduction if carried out at same time as an extension (N)	Merged into Cat 3		
Regularisation charge	Merged into Cat 3		
Table C Category 2.b - Foundation underpinning of wing building			
Plan charge (FP)	Merged into Cat 3		
Inspection charge	Merged into Cat 3		
Building notice charge (N)	Merged into Cat 3		

50% reduction if carried out at same time as an extension (FP)	Merged into Cat 3		
50% reduction if carried out at same time as an extension (N)	Merged into Cat 3		
Regularisation charge	Merged into Cat 3		
Table C - Category 2 - Solid Conservatory Roof			
Plan charge (FP)	£78.75	£82.70	5.0%
Inspection charge	£105.00	£110.30	5.0%
Building notice charge (N)	£220.50	£231.50	5.0%
Regularisation charge	£264.60	£277.80	5.0%
Table C Category 3 - Internal alterations to layout or structural alterations , that are not ancillary to an extension			
Plan charge (FP)	£124.63	£130.90	5.0%
Inspection charge	£124.63	£130.90	5.0%
Building notice charge (N)	£274.18	£287.90	5.0%
50% reduction if carried out at same time as an extension (FP)	£124.63	£130.90	5.0%
50% reduction if carried out at same time as an extension (N)	£137.12	£144.00	5.0%
Regularisation charge	£370.15	£388.70	5.0%
Table C Category 4. a - Replacement or renovation of a thermal element to a single dwelling, i.e. new ground floor or floor exposed to the elements, external cladding or rendering, new internal linings to external walls			
Plan charge (FP)	£186.95	£196.30	5.0%
Inspection charge	covered in plan charge		
Building notice charge (N)	£224.35	£235.60	5.0%
50% reduction if carried out at same time as an extension (FP)	£93.50	£98.20	5.0%
50% reduction if carried out at same time as an extension (N)	£112.15	£117.80	5.0%
Regularisation charge	£302.83	£318.00	5.0%
Table C Category 4. b - Reroofing of main house			
Plan charge (FP)	£81.02	£85.10	5.0%
Inspection charge	£81.02	£85.10	5.0%
Building notice charge (N)	£186.95	£196.30	5.0%
50% reduction if carried out at same time as an extension (FP)	£81.02	£85.10	5.0%
50% reduction if carried out at same time as an extension (N)	£93.50	£98.20	5.0%

Regularisation charge	£252.40	£265.00	5.0%
Table C Category 4. c - Reroofing of wing building/extension			
Plan charge (FP)	No longer exists		
Inspection charge	No longer exists		
Building notice charge (N)	No longer exists		
50% reduction if carried out at same time as an extension (FP)	No longer exists		
50% reduction if carried out at same time as an extension (N)	No longer exists		
Regularisation charge	No longer exists		
Table Electric - Electrical Installations, inspection and test			
Table Electric Category 1 - Certification of electrical works by non-registered but suitably qualified competent persons			
Building Notice	£81.02	£85.10	5.0%
Regularisation charge	£109.40	£114.90	5.0%
Table Window - Window and Door Replacement			
Table Window Category 1 - Up to 10 frames			
Plan charge (FP)	Covered with building notice		
Inspection charge	Covered with building notice		
Building notice charge (N)	£93.50	£98.20	5.0%
50% reduction if carried out at same time as an extension	Not applicable.		
Regularisation charge	£126.17	£132.50	5.0%
Table Window Category 2 - Over 10 frames			
Plan charge (FP)	Covered with building notice		
Inspection charge	Covered with building notice		
Building notice charge (N)	£124.63	£130.90	5.0%

50% reduction if carried out at same time as an extension	Not applicable.		
Regularisation charge	£168.25	£176.70	5.0%
TABLE D - ALL OTHER NON-DOMESTIC WORK & NEW BUILD - including Non-domestic extensions and new build up to 200m2 (Use of buildings excluding industrial and storage buildings)			
Table D Category 1 - Floor area not exceeding 10m2			
Plan charge (FP)	£204.22	£224.60	10.0%
Inspection charge	£291.78	£321.00	10.0%
Regularisation charge	£669.57	£736.50	10.0%
Table D Category 2 - Floor area greater than 10m2 but less than 40m2			
Plan charge (FP)	£291.78	£321.00	10.0%
Inspection charge	£408.43	£449.30	10.0%
Regularisation charge	£945.29	£1,039.80	10.0%
Table D Category 3 - Floor area greater than 40m2 but less than 100m2			
Plan charge (FP)	£408.43	£449.30	10.0%
Inspection charge	£525.14	£577.70	10.0%
Regularisation charge	£1,260.33	£1,386.40	10.0%
Table D Category 4 - Floor area greater than 100m2 but less than 200m2			
Plan charge (FP)	£583.50	£641.90	10.0%
Inspection charge	£700.21	£770.20	10.0%
Regularisation charge	£1,733.00	£1,906.30	10.0%
Table Industrial - Use for Industrial and storage Purposes			
Table Industrial Category 1 - Floor area not exceeding 10m2			
Plan charge (FP)	£175.07	£192.60	10.0%
Inspection charge	£175.07	£192.60	10.0%
Regularisation charge	£472.62	£519.90	10.0%
Table Industrial Category 2 - Floor area greater than 10m2 but less than 40m2			
Plan charge (FP)	£291.78	£321.00	10.0%
Inspection charge	£291.78	£321.00	10.0%
Regularisation charge	£787.71	£866.50	10.0%
Table Industrial Category 3 - Floor area greater than 40m2 but less than 100m2			
Plan charge (FP)	£350.08	£385.10	10.0%
Inspection charge	£350.08	£385.10	10.0%

Regularisation charge	£945.29	£1,039.80	10.0%
Table Industrial Category 4 - Floor area greater than 100m2 but less than 200m2			
Plan charge (FP)	£466.79	£513.50	10.0%
Inspection charge	£466.79	£513.50	10.0%
Regularisation charge	£1,260.33	£1,386.40	10.0%
TABLE E - ALL OTHER NON-DOMESTIC WORK			
Category 1a - Window replacements , Fixed price - Installation of up to 10 frames			
Plan charge	£116.71	£128.40	10.0%
Inspection charge	Covered in plan charge		
Regularisation charge	£157.52	£173.30	10.0%
Category 1b - Window replacements , Fixed price - Installation of up to 20 frames			
Plan charge	£175.07	£192.60	10.0%
Inspection charge	Covered in plan charge		
Regularisation charge	£236.34	£260.00	10.0%
Category 2a - Renovation of thermal element - Estimated cost less than £50,000			
Plan charge	Merged with category 5		
Inspection charge	Merged with category 5		
Regularisation charge	Merged with category 5		
Category 2b - Renovation of thermal element - Estimated cost between £50,001-£100,000			
Plan charge	Merged with category 5		
Inspection charge	Merged with category 5		
Regularisation charge	Merged with category 5		
Category 3 - Installation of mezzanine storage platform up to 500m2, Fixed price			
Plan charge	£408.43	£449.30	10.0%
Inspection charge	£233.42	£256.80	10.0%

Regularisation charge	£866.47	£953.10	10.0%
Category 4a - Office or shop fit out, Fixed price- Floor area up to 200m2			
Plan charge	£175.07	£192.60	10.0%
Inspection charge	£175.07	£192.60	10.0%
Regularisation charge	£472.62	£519.90	10.0%
Category 4b - Office or shop fit out, Floor area between 200-1000m2			
Plan charge	£291.78	£321.00	10.0%
Inspection charge	£291.78	£321.00	10.0%
Regularisation charge	£787.71	£866.50	10.0%
Category 5a - Alterations not described elsewhere, Fixed price Estimated cost less than £5,000			
Plan charge	Merged with 5b		
Inspection charge	Merged with 5b		
Regularisation charge	Merged with 5b		
Category 5b - Alterations not described elsewhere, Fixed price Estimated cost £1-£25,000			
Plan charge	£175.07	£192.60	10.0%
Inspection charge	£233.42	£256.80	10.0%
Regularisation charge	£551.43	£606.60	10.0%
Category 5c - Alterations not described elsewhere, Fixed price Estimated cost £25,001-£50,000			
Plan charge	£291.78	£321.00	10.0%
Inspection charge	£350.08	£385.10	10.0%
Regularisation charge	£866.47	£953.10	10.0%
Category 5d - Alterations not described elsewhere, Fixed price Estimated cost £50,001-£75,000			
Plan charge	Merged with 5e		
Inspection charge	Merged with 5e		

Regularisation charge	Merged with 5e		
Category 5e - Alterations not described elsewhere, Fixed price Estimated cost £50,001-£100,000			
Plan charge	£466.79	£513.50	10.0%
Inspection charge	£525.14	£577.70	10.0%
Regularisation charge	£1,339.14	£1,473.10	10.0%
Building Regulations Compliance Letter	£175.00	£192.50	10.0%
Planning			
Category I - Development Type : Operation			
Category 1a - The erection of dwellinghouses (other than development within category 6 below). Where the application is for outline planning permission			
fees per 0.1 hectare and the site area does not exceed 2.5 hectares,	£462.00	No change	
standard fees for site area exceeds 2.5 hectares,	£11,432.00	No change	
additional fees per 0.1 hectare for sites in excess of 2.5 hectares, subject to a maximum in total of £150,000	£138.00	No change	
Category 1b - The erection of dwellinghouses (other than development within category 6 below). Where the application is not for outline planning permission			
fees for each dwelling house, where the number of dwellinghouses to be created by the development is 50 or fewer, ;	£462.00	No change	
standard fee for the development exceeding 50 dwellings, £19,049, .	£22,859.00	No change	
additional fees for each dwelling house where the number of dwellinghouses to be created by the development exceeds 50, subject to a maximum in total of £300,000.	£138.00	No change	
Category 2a - The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7). Where the application is for outline planning permission			
fees per 0.1 hectare and the site area does not exceed 2.5 hectares,	£462.00	No change	
standard fees for site area exceeds 2.5 hectares,	£11,432.00	No change	
additional fees per 0.1 hectare for sites in excess of 2.5 hectares, subject to a maximum in total of £150,000.	£138.00	No change	
Where the application is for permission in principle, £402 for each 0.1 hectares of the site area.	£402.00	No change	
Category 2b - The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7). Where the application is NOT for outline planning permission			

where no floor space is to be created by the development,	£234.00	No change
where the area of gross floor space to be created by the development does not exceed 40 square metres,	£234.00	No change
where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres,	£462.00	No change
fees for each 75 square metres of that area, where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, ;	£462.00	No change
Standard fees where the area of gross floor space to be created by the development exceeds 3750 square metres,	£22,859.00	No change
additional fees for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £300,000.where the area of gross floor space to be created by the development exceeds 3750 square metres,	£115.00	No change
Category 3a - The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4). Where the application is for outline planning permission		
fees per 0.1 hectare and the site area does not exceed 2.5 hectares,	£462.00	No change
standard fees for site area exceeds 2.5 hectares,	£11,432.00	No change
additional fees per 0.1 hectare for sites in excess of 2.5 hectares, subject to a maximum in total of £150,000.	£138.00	No change
Where the application is for permission in principle, £402 for each 0.1 hectares of the site area.	£402.00	No change
Category 3b- The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4). Where the application is NOT for outline planning permission		
fees where the area of gross floor space to be created by the development does not exceed 465 square metres,	£96.00	No change
Fees where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres,	£462.00	No change
Standard fees for the first 540 square metres, where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres,	£462.00	No change

additional fees for each 75 square metres in excess of 540 square metres, where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres,	£462.00	No change
Standard fees , where the area of gross floor space to be created by the development exceeds 4215 square metres,	£22,859.00	No change
additional fees for or each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000, where the area of gross floor space to be created by the development exceeds 4215 square metres,	£138.00	No change
Category 4 - Application for approval of reserved matters following outline approval.		
Full fee due or if full fee already paid then £385.00 due.	£462.00	No change
Category 5 - The erection of glasshouses on land used for the purposes of agriculture.		
Where the gross floor space to be created by the development does not exceed 465 square metres,	£96.00	No change
Where the gross floor space to be created by the development exceeds 465 square metres,	£2,580.00	No change
Category 6 - The erection, alteration or replacement of plant or machinery.		
fees for each 0.1 hectare of the site area, where the site area does not exceed 5 hectares	£462.00	No change
Standard fees , where the site area exceeds 5 hectares, ,	£19,049.00	No change
additional fees for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.	£115.00	No change
Category 7 - The enlargement, improvement or other alteration of existing dwellinghouses.		
Where the application relates to one dwelling house,	£206.00	No change
Where the application relates to 2 or more dwellinghouses,	£407.00	No change
Category 8 - Miscellaneous		
The carrying out of operations (including the erection of a building) within the curtilage of an existing dwelling house, for purposes ancillary to the enjoyment of the dwelling house as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwelling house; or	£206.00	No change

The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	£234.00	No change
Category 9 - The carrying out of any operations connected with exploratory drilling for oil or natural gas.		
fees for each 0.1 hectares of the site area, where the site area does not exceed 7.5 hectares	£508.00	No change
Where the site area exceeds 7.5 hectares, subject to a maximum in total of £300,000.	£38,070.00	No change
Category 9a - The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.		
Where the site area does not exceed 15 hectares.	£257.00	No change
Where the site area exceeds 7.5 hectares, subject to a maximum in total of £78,000.	£38,520.00	No change
Category 10 - The carrying out of any operations not coming within any of the above categories.		
Category 10a - In the case of operations for the winning and working of minerals –		
fees for each 0.1 hectare of the site area, where the site area does not exceed 15 hectares,	£234.00	No change
Where the site area exceeds 15 hectare, subject to a maximum in total of £78,000.	£34,934.00	No change
Category 10b - In any other case		
Fees for each 0.1 hectare of the site area, subject to a maximum of £2,028.00.	£234.00	No change
Category II - Development Type : Uses of Land		
The change of use of a building to use as one or more separate dwellinghouses.		
Where the change of use is from a previous use as a single dwelling house to use as two or more single dwellinghouses –		
fees for each additional dwelling house; where the change of use is to use as 50 or fewer dwellinghouses,	£462.00	No change
Standard fees where the change of use is to use as more than 50 dwellinghouses	£22,859.00	No change
additional fees for each dwelling house in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.	£138.00	No change
Category 11b - In all other cases		
Fees	£462.00	No change

Category 12 - The use of land for the a) disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open.			
fees for each 0.1 hectare of the site area; where the site area does not exceed 15 hectares,	£234.00	No change	
Standard fee where the site area exceeds 15 hectares	£34,934.00	No change	
additional fees for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.	£138.00	No change	
Category 13 - The making of a material change in the use of a building or land (other than a material change of use in category 11, 12(a), (b) or (c)).			
Fees	£462.00	No change	
Category II - Development Type : Advertisements			
Category 14 - Advertisements displayed externally on business premises, on the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters –			
Matters as follow: a) the nature of the business or other activity carried on the premises; b) the goods sold or the services provided on the premises; or c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.	£132.00	No change	
Category 15 - Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£110.00	No change	
All other advertisements.	£462.00	No change	
Category 17 - Determinations, Whether the prior approval of the Council is required for –			
Agriculture/forestry buildings or private ways;	£96.00	No change	
Demolition of building only (where no other development is taking place);	£96.00	No change	
Part 24 (development by telecommunications code system operators);	£462.00	No change	
Part 3 (Changes of use);	£96.00	No change	
Part 3 (changes of use) with associated building operations;	£206.00	No change	
Other Permission			
Category 18a - Variation of condition(s).			
Removal or variation of condition(s) on a planning permission	£234.00	No change	

Category 18b - Request for confirmation that one or more planning conditions have been complied with.			
Fees per request for Householder	£34.00	No change	
Fees per request otherwise .	£116.00	No change	
Category 18c - A Non-material Amendment following a Grant of Planning Permission			
Applications in respect of householder developments	£28.00	No change	
Applications in respect of other developments	£234.00	No change	
Category 19 - Lawful Development Certificate			
Application for an existing use of land or operational development; The same fee as for an equivalent planning application.	as specified		
Failure to comply with conditions; £195.	£234.00	No change	
Application for proposed use of building(s) or operations over or under land; Half fee of equivalent application.	as specified		
Category Concession - EXEMPTIONS FROM PAYMENT			
Pre-planning application charges			
Householder proposals (domestic extensions)	£45.00	£47.25	5.0%
Changes of use	£96.00	£105.60	10.0%
1 - 4 dwellings	£100.00	£110.00	10.0%
5 or more dwellings	£300.00	£330.00	10.0%
Commercial <10,000sqm	£100.00	£110.00	10.0%
Commerical >10,000sqm	£300.00	£330.00	10.0%
Telecoms	£100.00	£110.00	10.0%
Adverts (Hoardings)	£100.00	£110.00	10.0%
Adverts other	£30.00	£33.00	10.0%
Trees <10	£20.00	£22.00	10.0%
Trees >10	£50.00	£55.00	10.0%
S106 enquiries	£116.00	£127.60	10.0%
High Hedges			
High Hedges Complaint	£300.00	£330.00	10.0%
PROPERTY SEARCHES & ASSOCIATED LAND CHARGES SERVICES			
Standard Charges			
LLC1 - Residential	£15.45	£17.00	10.0%

Additional parcels	£2.05	£2.26	10.2%
LLC1 - Commercial	£15.45	£17.00	10.0%
Additional parcels	£2.05	£2.26	10.2%
Con29(R) - Residential	£92.70	£102.00	10.0%
Additional parcels	£22.25	£24.50	10.1%
Con29(R) - Commercial	£191.58	£210.70	10.0%
Additional parcels	£22.25	£24.50	10.1%
TOTAL - Residential (i.e. for a 'Full' Local Authority Search)	£108.15	£119.00	10.0%
TOTAL - Commercial (i.e. for a 'Full' Local Authority Search)	£207.03	£227.70	10.0%
Set of Compiled data to complete a Con29(R)	£86.52	£95.20	10.0%
Set of Compiled data to complete a Con29(R) except that Publicly available	£70.44	£77.50	10.0%
Con29(O) Enquiries 5-22	£12.36	£13.60	10.0%
Limestone Enquires	£24.72	£27.20	10.0%
Landfill Enquiries	£12.36	£13.60	10.0%
Planning Site Histories : Standard charge for the first hour (or part), Charges relate per property, if on an industrial estate, then per unit, if open land then per plot	£30.90	£34.00	10.0%
Planning Site Histories : addition fee for every hour (or part) thereafter of standard charge. Charges relate per property, if on an industrial estate, then per unit, if open land then per plot	£15.45	£17.00	10.0%
Planning Decision Notices - Fee per Decision Notice	£2.05	£2.26	10.2%
Building Regulations – Supply of Approvals/Completion Certificates - Fee per Approval/Certificate	£10.30	£11.30	9.7%
Supply copy of Section 38 & 104 Agreements	£51.50	£56.70	10.1%
Supply copy of Section 106 Agreements	£51.50	£56.70	10.1%
Supply copy of Tree Preservation Order	15.45	£17.00	10.0%
Supply copy of Combined Drainage Agreement	£15.45	£17.00	10.0%
MISCELLANEOUS SERVICES & DOCUMENTS NOT CONTAINED IN THE CURRENT PUBLICATION SCHEME			
A4 B&W Plain paper copying	£0.20	£0.21	5.0%
A3 B&W Plain paper copying	£0.40	£0.42	5.0%
A4 Colour Plain paper copying	£1.25	£1.31	4.8%
A3 Colour Plain paper copying	£1.75	£1.84	5.1%
A2 Plain paper copying	£1.45	£1.52	4.8%
A1 Plain paper copying to Paper	£1.85	£1.94	4.9%
A0 Plain paper copying to Paper	£2.95	£3.10	5.1%

Lamination - A4	£2.80	£2.94	5.0%
Lamination - A3	£4.55	£4.78	5.1%
Lamination - A2	£5.25	£5.51	5.0%
Lamination - A1	£8.30	£8.72	5.1%
Binding - 8mm-12mm	£0.70	£0.74	5.7%
Binding - 14mm-19mm	£1.45	£1.52	4.8%
Binding - 22mm-28mm	£2.10	£2.21	5.2%
Binding - A4 Acetate Sheets	£0.30	£0.32	6.7%
Binding - A4 Clear Pockets	£0.55	£0.58	5.5%
Microfilm Enlargements - A4	£2.80	£2.94	5.0%
Microfilm Enlargements - A3	£4.15	£4.36	5.1%
Microfilm Enlargements - A2	£5.45	£5.72	5.0%
Microfilm Enlargements - A1	£8.15	£8.56	5.0%
Microfilm Enlargements - A0	£10.82	£11.36	5.0%
Plotter Prints - A4	£1.05	£1.10	4.8%
Plotter Prints - A3	£2.10	£2.21	5.2%
Plotter Prints - A2	£4.20	£4.41	5.0%
Plotter Prints - A1	£6.35	£6.67	5.0%
Plotter Prints - A0	£10.60	£11.13	5.0%
Reduction to A4 from A2	£0.70	£0.74	5.7%
Reduction to A4 from A1	£1.45	£1.52	4.8%
Reduction to A4 from A0	£2.80	£2.94	5.0%
Ordnance Survey Block Plans (Location Plan) - fee per sheet of 10 copies	£22.65	£23.80	5.1%
Ordnance Survey Block Plans (Location Plan) - fee per set of 3 copies (only for solicitors undertaking search enquiries)	£15.45	£16.20	4.9%
Sandwell Street Map	£10.00	£10.50	5.0%
Written responses to Planning Permitted Development Enquiries or Requests for information from householders	£29.60	£31.10	5.1%
Written responses to Planning Permitted Development Enquiries or Requests for information from Solicitors, Developers or Professional Agents	£59.25	£62.20	5.0%
Written responses to Building Control Enquiries or Requests for information from householders	£29.60	£31.10	5.1%
Written responses to Building Control Enquiries or Requests for information from Solicitors, Developers or Professional Agents	£59.25	£62.20	5.0%

Written responses to Planning & Building Control 'Permitted Development 'Enquiries or Requests for information from householders	£41.45	£43.50	4.9%
Written responses to Planning & Building Control 'Permitted Development 'Permitted Development Enquiries or Requests for information from Solicitors, Developers or Professional Agents	£82.90	£87.05	5.0%
Charge rate for work in relation to EIR Requests (per hour)	£45.68	£48.00	5.1%
Letter of Compliance (Building Control)	£175.00	£183.80	5.0%
Discharge of conditions letter	£116.00	£121.80	5.0%

COMMUNITY FACILITIES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Large Hall			
Monday to Friday 09.00 – 17.00	£13.20	£13.90	5.3%
Monday to Friday 17.00 – 23.00	£22.60	£23.70	4.9%
Weekend and Bank Holiday	£40.20	£42.20	5.0%
Medium Hall			
Monday to Friday 09.00 – 17.00	£11.30	£11.90	5.3%
Monday to Friday 17.00 – 23.00	£19.40	£20.40	5.2%
Weekend and Bank Holiday	£28.60	£30.00	4.9%
Large Room			
Monday to Friday 09.00 – 17.00	£7.40	£7.80	5.4%
Monday to Friday 17.00 – 23.00	£9.90	£10.40	5.1%
Weekend and Bank Holiday	£12.90	£13.55	5.0%
Small Room			
Monday to Friday 09.00 – 17.00	£5.80	£6.10	5.2%
Monday to Friday 17.00 – 23.00	£7.70	£8.10	5.2%
Weekend and Bank Holiday	£10.90	£11.45	5.0%
Mobility Service			
Membership fee	£19.10	£20.10	5.2%
Half day visitor charge (3 hour session)	£4.70	£4.90	4.3%
Lightwoods House			
PEAK TIME MAY, JUNE, JULY AUGUST, SEPT, DEC			
Ceremony on Bandstand/in Long Room Monday-Thursday	£300.00	£315.00	5.0%
Ceremony on Bandstand/in Long Room Friday and Sunday	£450.00	£472.50	5.0%
Ceremony on Bandstand/in Long Room Saturdays and Bank Holidays	£550.00	£577.50	5.0%
Ceremony, reception and evening Monday - Thursday	£1,500.00	£1,575.00	5.0%
Ceremony, reception and evening Friday and Sunday	£2,250.00	£2,362.50	5.0%
Ceremony, reception and evening Saturday and Bank Holidays	£2,950.00	£3,097.50	5.0%
Reception and evening Monday - Thursday	£1,250.00	£1,312.50	5.0%

Reception and evening Friday and Sunday	£1,850.00	£1,942.50	5.0%
Reception and evening Saturday and Bank Holidays	£2,250.00	£2,362.50	5.0%
Ceremony and reception, no evening Monday - Thursday	£995.00	£1,044.75	5.0%
Ceremony and reception, no evening Friday and Sunday	£1,650.00	£1,732.50	5.0%
Ceremony and reception, no evening Saturday and Bank Holidays	£1,950.00	£2,047.50	5.0%
OFF PEAK TIMES OCT, NOV, JAN, FEB, MAR, APR			
Ceremony on Bandstand/in Long Room Monday-Thursday	£250.00	£262.50	5.0%
Ceremony on Bandstand/in Long Room Friday and Sunday	£350.00	£367.50	5.0%
Ceremony on Bandstand/in Long Room Saturdays and Bank Holidays	£450.00	£472.50	5.0%
Ceremony, reception and evening Monday - Thursday	£1,250.00	£1,312.50	5.0%
Ceremony, reception and evening Friday and Sunday	£1,850.00	£1,942.50	5.0%
Ceremony, reception and evening Saturday and Bank Holidays	£2,250.00	£2,362.50	5.0%
Reception and evening Monday - Thursday	£995.00	£1,044.75	5.0%
Reception and evening Friday and Sunday	£1,500.00	£1,575.00	5.0%
Reception and evening Saturday and Bank Holidays	£1,950.00	£2,047.50	5.0%
Ceremony and reception, no evening Monday - Thursday	£750.00	£787.50	5.0%
Ceremony and reception, no evening Friday and Sunday	£1,250.00	£1,312.50	5.0%
Ceremony and reception, no evening Saturday and Bank Holidays	£1,500.00	£1,575.00	5.0%
Chance Room	£21.50	£22.58	5.0%
Weatherhead Room	£17.00	£17.85	5.0%
Long Room - Bay End	£32.00	£33.60	5.0%
Long Room - Aviary End	£27.00	£28.35	5.0%
Long Room combined	£59.00	£61.95	5.0%
Chance Room (Charges where more staff required)	£40.00	£42.00	5.0%
Weatherhead Room	£30.00	£31.50	5.0%
Long Room - Bay End	£55.00	£57.75	5.0%
Long Room - Aviary End	£45.00	£47.25	5.0%
Long Room combined	£100.00	£105.00	5.0%

ENVIRONMENT & FLEET

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	Increase %
Trade Waste Charges - (Standard Pricing Structure provided by Serco - Indicative costs only)			
50 Blue Trade Sacks (including disposal and Waste Transfer Note)	£183.43	£192.60	5.0%
1100 Litre Euro Container	£19.12	£20.10	5.1%
660 Litre Mini Euro Container	£13.09	£13.70	4.7%
360 Litre Mini Euro Container	£9.22	£9.70	5.2%
240 Litre Wheeled bin	£7.91	£8.30	4.9%
50 Sacks - Co-mingled mixed dry recycling (Including disposal and Waste Transfer Note)	£85.99	£90.30	5.0%
240 Litre Co-mingled mixed dry recycling	£6.49	£6.80	4.8%
360 Litre Co-mingled mixed dry recycling	£7.44	£7.80	4.8%
660 Litre Co-mingled mixed dry recycling	£9.92	£10.40	4.8%
1100 Litre Co-mingled mixed dry recycling	£13.95	£14.60	4.7%
FEL Skip GW 4M	£53.75	£56.40	4.9%
FEL Skip GW 6M	£64.49	£67.70	5.0%
FEL Skip GW 8M	£80.62	£84.70	5.1%
Admin Charge/Annual DoC - National Charge	£83.84	£88.00	5.0%
Landfill tax per tonne	£103.35	£108.50	5.0%
Domestic Charges Bulky Collections:			
Fridge/Freezer	£14.34	£17.93	25.0%
Bulky - 1 item	£14.34	£17.93	25.0%
Bulky - 2 to 4 items	£21.52	£26.90	25.0%
Bulky - 5 to 8 items	£43.03	£53.80	25.0%
Garden Waste			
Garden Waste collection - fortnightly annual subscription (27th March to 22 December 2023)	£0.00	£35.00	0.0%
Replacement containers - Lost and stolen:			
180 litre wheeled bin (any type)	£14.53	£30.00	106.5%
240 litre wheeled bin (any type)	£14.53	£30.00	106.5%
360 litre wheeled bin (any type)	£14.53	£30.00	106.5%
Concessionary rate	£5.82	£6.10	4.8%

FACILITIES MANAGEMENT

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Sandwell Council House			
Council Chamber per hour or part thereof, Minimum 2 hours booking	£30.61	£32.14	5.0%
Council Chamber per hour or part thereof,	£56.28	£59.09	5.0%
Annexes, Committee Rooms & Dining Room per hour or part thereof,	£20.74	£21.78	5.0%
Annexes, Committee Rooms & Dining Room per hour or part thereof,	£30.61	£32.14	5.0%
Hire of West Bromwich Town Hall, Wednesbury Town Hall and Smethwick Council House			
Main Hall			
Internal Users & Community Groups only if no entrance fee being charged	No Charge	No Charge	
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£9.02	£9.47	5.0%
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£57.39	£60.26	5.0%
External Users per hour or part thereof	£29.49	£30.97	5.0%
External Users per hour or part thereof	£57.39	£60.26	5.0%
Hire of Room accommodating up to 30 persons (WTH Council chamber / WBTH Rooms A,B,C, & Members / Smethwick CH Freemans room)			
Internal Users and Community Groups if no entrance fee being charged per hour or part thereof	No Charge	No Charge	
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£5.83	£6.13	5.0%
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£26.20	£27.51	5.0%
External Users per hour or part thereof	£20.74	£21.78	5.0%
External Users per hour or part thereof	£32.78	£34.42	5.0%
Hire of Room accommodating above 30 people (WBTH room D & Council Chamber)			

Internal Users and Community Groups if no entrance fee being charged per hour or part thereof	No Charge	No Charge	
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£5.83	£6.13	5.0%
Internal Users and Community Groups if entrance fee being charged per hour or part thereof	£26.20	£27.51	5.0%
External Users per hour or part thereof	£20.74	£21.78	5.0%
External Users per hour or part thereof	£32.78	£34.42	5.0%
Weekend Full Site Booking Rate West Bromwich Town Hall			
All Users - All Rooms at Site Option A	£1,212.93	£1,273.57	5.0%
All Users - All rooms except Council Chamber Option B	£1,027.16	£1,078.52	5.0%
All Users - All Rooms at Site Option A	£1,212.93	£1,273.57	5.0%
All Users - All rooms except Council Chamber Option B	£1,027.16	£1,078.52	5.0%
Other Hire Charges			
Hire of Kitchen (per function)	£55.75	£58.54	5.0%
Hire of Kitchen (per function) - Concession for community	£27.85	£29.24	5.0%
Hire of Organ (per function)	£73.20	£76.86	5.0%
Hire of Concert Piano (per function)	£56.81	£59.65	5.0%
Hire of Upright Piano (per function)	£33.90	£35.59	5.0%
Performing Rights Fee	nil	nil	
Cancellation Fee external bookings Only			
Less than 6 days-notice	Full Cost	Full Cost	
7-12 days-notice - cancellation charge	50% charge	50% charge	
13-23 days-notice	25% charge	25% charge	
Over 23 days-notice	nil	nil	
Concessions			
Pensioners Fish & Chip Afternoon @ Wednesbury per annum	£38.19	£40.10	5.0%
Pensioners Tea Dance @ Wednesbury per annum	£38.19	£40.10	5.0%
Mayors Charity Events	2 events Free of Charge	2 events Free of Charge	

GREEN SERVICES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Allotments			
Allotment Plot Sandwell Residents	£43.35	£45.50	5.0%
Allotment Plot non-Sandwell Residents	£86.65	£91.00	5.0%
Association sites (Charge and rebate per plot)	£32.50	£34.20	5.2%
Outdoor Pitches-Regular Users (Ex VAT) SANDWELL LEAGUES			
Class A - Pitches with changing facilities	£75.80	£79.60	5.0%
Class A - Junior - Concessionary Charge	£48.75	£51.20	5.0%
Class C - Pitch no changing facility	£48.75	£51.20	5.0%
Mini Soccer/7 a Side - Children's football no changing	£37.90	£39.80	5.0%
Sandwell Minor League (per season) - Use of pavilion year round	£2,977.00	£3,126.00	5.0%
Self Managed (per pitch per season)	£238.20	£250.10	5.0%
Outdoor Pitches-Regular Users (Ex VAT) NON SANDWELL LEAGUES			
Class A - Pitch with changing facilities	£75.80	£79.60	5.0%
Class A - Junior - Concessionary Charge	£54.15	£56.90	5.1%
Class C - Pitch no changing facility	£54.15	£56.90	5.1%
Mini Soccer/7 a Side - Children's football no changing	£43.35	£45.50	5.0%
Self-Managed (per pitch per season)	£249.00	£261.50	5.0%
Outdoor Pitches-Casual Users (Inc VAT) SANDWELL LEAGUES			
Class A - Pitch with changing facilities	£108.30	£113.70	5.0%
Class A - Junior - Concessionary Charge	£48.75	£51.20	5.0%
Class B	£75.80	£79.60	5.0%
Class C - Pitch no changing facility	£48.75	£51.20	5.0%
Closed season/Pre- Season Friendlies (All Users)	£48.75	£51.20	5.0%
Outdoor Pitches-Casual Users (Inc VAT) NON SANDWELL LEAGUES			
Class A - Pitch with changing facilities	£113.70	£119.40	5.0%
Class A - Junior - Concessionary Charge	£54.15	£56.90	5.1%
Class B	£81.20	£85.30	5.0%
Class C - Pitch no changing facility	£54.15	£56.90	5.1%
Football Training			
Playing Field only (2 hour session)	£21.70	£22.80	5.1%

Playing Field & Changing Rooms (2 hour session)	£92.05	£96.70	5.1%
Pitch overmarking (per pitch)	£21.70	£22.80	5.1%
Room Hire Changing Rooms and Pavilions			
Barnford/Red House/QE2 Churchfields/Victoria Smethwick (Minimum 2 hours)	£65.00	£68.30	5.1%
Barnford/Red House/QE2 Churchfields/Victoria Smethwick (per additional hour)	£32.50	£34.10	4.9%
Coaching/Training Sessions			
Less than 10 students/trainers	£21.05	£22.10	5.0%
Up to 20 students/trainers (Monday to Friday)	£37.90	£39.80	5.0%
21 to 50 students/trainers (Monday to Friday)	£54.15	£56.90	5.1%
51+ students/trainers (Monday to Friday)	£70.40	£73.90	5.0%
Up to 20 students/trainers (Saturday & Sunday)	£48.75	£51.20	5.0%
21 to 50 students/trainers (Saturday & Sunday)	£65.00	£68.30	5.1%
51+ students/trainers (Saturday & Sunday)	£81.20	£85.30	5.0%
Cricket - Regular Users (Ex VAT) SANDWELL LEAGUES			
Wicket and dressing rooms	£108.30	£113.70	5.0%
Wicket only - no changing	£81.20	£85.30	5.0%
Synthetic Wicket	£23.85	£25.00	4.8%
Cricket - Casual Users (Inc VAT) SANDWELL LEAGUES			
Wicket and dressing rooms	£119.10	£125.10	5.0%
Wicket only - no changing	£92.05	£96.70	5.1%
Synthetic Wicket	£29.25	£30.70	5.0%
Cricket - Regular Users (Ex VAT) NON SANDWELL LEAGUES			
Wicket and dressing rooms	£119.10	£125.10	5.0%
Wicket only - no changing	£92.05	£96.70	5.1%
Synthetic Wicket	£30.35	£31.90	5.1%
Cricket - Casual Users (Inc VAT) NON SANDWELL LEAGUES			
Wicket and dressing rooms	£151.60	£159.20	5.0%
Wicket only - no changing	£108.30	£113.70	5.0%
Synthetic Wicket	£37.90	£39.80	5.0%
Outdoor Activities - Minor Games			
Bowls (per person per hour)	£4.35	£4.60	5.7%
Bowls (per person per hour) - Concessionary Charge	£2.20	£2.30	4.5%
Bowls Season Ticket/Club use. Part/self-maintained green	£270.65	£284.20	5.0%
Bowls Season Ticket/Club use. Council maintained	£844.40	£886.60	5.0%

Fairs & Circuses (per day)			
Up to 4 Adult Rides &/or up to 8 Junior Rides - Mon to Thur	£189.45	£198.90	5.0%
Up to 4 Adult Rides &/or up to 8 Junior Rides - Fri to Sun (Inc Bank Hols)	£378.90	£397.80	5.0%
Up to 7 Adult Rides &/or up to 12 Junior Rides - Mon to Thur	£270.65	£284.20	5.0%
Up to 7 Adult Rides &/or up to 12 Junior Rides - Fri to Sun (Inc Bank Hols)	£541.30	£568.40	5.0%
8+ Adult Rides and/or 13+ Junior Rides - Mon to Thur	£378.90	£397.80	5.0%
8+ Adult Rides &/or 13+ Junior Rides - Fri to Sun (inc Bank Hols)	£757.80	£795.70	5.0%
Build and Break Days (Per Day - non operational days)	New Charge	£0.50	0.0%
Water Supply	New Charge	Cost plus 10% admin charge	0.0%
Electricity Supply	New Charge	Cost plus 10% admin charge	0.0%
Council Event Charges			
Albion Match Day Parking - Per Match (pre-booked)	new charge	£5.00	
Albion Match Day Parking - Per Match (not pre-booked)	new charge	£8.00	
Event Parking - Per Day / Evening (pre-booked)	new charge	£5.00	
Event Parking - Per Day / Evening (not pre-booked)	new charge	£8.00	
Event Parking - Per Day / Evening (Premium Event) - pre-booked	new charge	£8.00	
Event Parking - Per Day / Evening (Premium Event) - not pre booked	new charge	£10.00	
Special Events in Parks (per day)			
Hire of Bandstand (Full Day)	£108.30	£113.70	5.0%
Hire of Bandstand (Half Day)	£54.15	£56.90	5.1%
Filming - TV / Production companies per day	£216.55	£227.40	5.0%
Event application license fee (commercial event organisers to apply for own license)	£65.00	£68.30	5.1%
Event manager on the day support (per hour)	£54.15	£56.90	5.1%
Site fee per day - Community / Charity small (1 - 250 attendees)	£54.15	£56.90	5.1%
Site fee per day - Community / Charity Med (1) (250 - 500 attendees)	£108.30	£113.70	5.0%
Site fee per day - Community / Charity Med (2) (500 - 1000 attendees)	£216.55	£227.40	5.0%
Site fee per day - Community / Charity large (1000 - 2000 attendees)	£433.05	£454.70	5.0%
Site fee per day - Community / Charity Very large (2000 - 5000 attendees)	£649.55	£682.00	5.0%
Site fee per day - Community / Charity Major (5000 + attendees)	£1,082.55	£1,136.70	5.0%
Site fee per day - Commercial Event - Very Small (1 - 250 attendees)	£324.80	£341.00	5.0%
Site fee per day - Commercial Event - Small (250 - 500 attendees)	£541.30	£568.40	5.0%
Site fee per day - Commercial Event - Medium (1) (500 - 1000 attendees)	£1,082.55	£1,136.70	5.0%

Site fee per day - Commercial Event - Large (1000 - 5000 attendees)	£5,412.65	£5,683.30	5.0%
Site fee per day - Commercial Event - V. Large (5000 - 10000 attendees)	Negotiable	Negotiable	
Site fee per day - Commercial Event - Major (10000 - 20000 attendees)	Negotiable	Negotiable	
Premium Site (Green Flag Park)	New Charge	20% additional charge	
* Event Bond is payable 7 days prior to event and applicable to all event application terms and conditions			
Small Event (Under 1,000 per day)			
Concessions / Stalls - Food and Drink	new charge	£60.00	0.0%
Concessions / Stalls - Products	new charge	£40.00	0.0%
Concessions / Stalls - Community Group / Charity	new charge	£20.00	0.0%
Medium Event (1,000 - 4,999 per day)			
Concessions / Stalls - Food and Drink	new charge	£80.00	0.0%
Concessions / Stalls - Products	new charge	£50.00	0.0%
Concessions / Stalls - Community Group / Charity	new charge	£20.00	0.0%
Premium Event (5,000 - 10,000 per day)			
Concessions / Stalls - Food and Drink	new charge	£150.00	0.0%
Concessions / Stalls - Products	new charge	£80.00	0.0%
Concessions / Stalls - Community Group / Charity	new charge	£20.00	0.0%
Event Infrastructure Hire			
Hire of trestle tables (per table)	£5.45	£5.70	4.6%
Hire metal / wooden stakes (per stake)	£1.60	£1.70	6.2%
Hire of 6x3m marquee	£65.00	£68.30	5.1%
Hire of 3x3m marquee	£32.50	£34.10	4.9%
Hire of chairs	£2.20	£2.30	4.5%
Hire of megaphone	£10.85	£11.40	5.1%
Hire of high vis vests	£2.20	£2.30	4.5%
Hire of hot water urn	£6.50	£6.80	4.6%
Hire of rope (per metre)	£1.10	£1.20	9.1%
Hire of crowd control barriers	£4.35	£4.60	5.7%
Hire of wheelie bins (without litter removal)	£10.85	£11.40	5.1%
Hire of PA System and microphone	£105.10	£110.40	5.0%
Hire of vehicle & 2 staff (4 hours)	£324.80	£341.00	5.0%
Hire of vehicle & 2 staff (8 hours)	£649.55	£682.00	5.0%
Fishing			

Day/Part Day max 2 rods - all Sandwell waters	£6.50	£6.80	4.6%
Day/Part Day max 2 rods - all Sandwell waters - Concessionary Charge	£3.80	£4.00	5.3%
Season Ticket - All Sandwell waters	£54.15	£56.90	5.1%
Season Ticket - All Sandwell waters - Concessionary Charge	£27.10	£28.50	5.2%
Outdoor Activities - Water Based at Swan Pool			
Long Distance Swimming (per event)	£37.90	£39.80	5.0%
Sailing and Windsurfing (per boat per annum)			
Club Use	£78.85	£82.80	5.0%
Club Use - Concessionary Charge	£45.20	£47.50	5.1%
Sandwell Valley			
Parking Charges (Annual Pass)	£43.35	£45.50	5.0%
Caravan site (per night per van - minimum charge)	£7.60	£8.00	5.3%
Horse Grazing only - per horse per week	£21.05	£22.10	5.0%
Hay Bales - per bale including delivery	£32.50	£34.10	4.9%
Visitor Centres/Countryside Management Room Hire			
Sandwell Valley Visitor Centre - New Barn - Day	new charge	£25.00	0.0%
Sandwell Valley Visitor Centre - New Barn - Evenings	new charge	£35.00	0.0%
Sandwell Valley Visitor Centre - Garden View Room - Day	new charge	£25.00	0.0%
Sandwell Valley Visitor Centre - Garden View Room - Evenings	new charge	£35.00	0.0%
Dartmouth Park Meeting Room - Day	£10.51	£11.00	4.7%
Dartmouth Park Meeting Room - Evenings	£11.96	£12.60	5.4%
Sandwell Valley Visitor Centre - Gardens Hire - Day	new charge	£90.00	0.0%
Sandwell Valley Visitor Centre - Gardens Hire - evenings	new charge	£120.00	0.0%
Sandwell Valley Visitor Centre - Courtyard Hire - Day	new charge	£90.00	0.0%
Sandwell Valley Visitor Centre - Courtyard Hire - Evenings	new charge	£120.00	0.0%
Sandwell Valley Visitor Centre - Stables Galley - Day	new charge	£35.00	0.0%
Sandwell Valley Visitor Centre - Stables Galley - Evenings	new charge	£45.00	0.0%
Sandwell Valley Visitor Centre - Full Venue Hire - Day	new charge	£350.00	0.0%
Sandwell Valley Visitor Centre - Full Venue Hire - Evenings	new charge	£400.00	0.0%
Forge Mill Farm Classroom - Day	new charge	£25.00	0.0%
Forge Mill Farm Classroom - Evening	new charge	£35.00	0.0%
Forge Mill Farm - Full Venue Hire - Day	new charge	£350.00	0.0%
Forge Mill Farm - Full Venue Hire - Evening	new charge	£400.00	0.0%
Non-Peak Days (Term Time Days)			

Pop Up Shop Hire (Small - per day)	new charge	£30.00	0.0%
Pop Up Shop Hire (Large - per day)	new charge	£50.00	0.0%
Weekends / Peak Days (Non Term Time Days)			
Pop Up Shop Hire (Small - per day)	new charge	£35.00	0.0%
Pop Up Shop Hire (Large - per Day)	new charge	£55.00	0.0%
Premium Event Days / Evenings			
Pop Up Shop Hire (Small - per day)	new charge	£50.00	0.0%
Pop Up Shop Hire (Large - per Day)	new charge	£70.00	0.0%
Cancelled Room Bookings - 14 days notice	new charge	£0.50	0.0%
Cancelled Room Bookings - 7 Days Notice	new charge	£0.75	0.0%
Cancelled Room Bookings - under 7 days notice	new charge	£1.00	0.0%

Sandwell Park Farm & Forge Mill Farm Admission Charges (Off Peak Charges)

Per Adult per Day	£2.80	£2.95	5.4%
Per Child Per day	£2.30	£2.40	4.3%
Per Day - Concessionary Charge (junior / OAP)	£2.30	£2.40	4.3%
Family ticket (2 adults & up to 3 children)	£10.85	£11.40	5.1%
Family ticket (1 adult & up to 3 children)	£8.65	£9.10	5.2%
12 month pass (individual)	£54.15	£56.90	5.1%
12 month pass (individual) - Concessionary Charge	£37.90	£39.80	5.0%
12 month pass (joint - 2 adults)	£86.65	£91.00	5.0%
12 month pass (joint - 2 adults) - Concessionary Charge	£65.00	£68.30	5.1%
12 month pass (family 2 adults & up to 3 children)	£102.85	£108.00	5.0%

Sandwell Park Farm & Forge Mill Farm Admission Charges (Off Peak Charges)

Per Adult per Day	new charge	£2.00	0.0%
Per Child Per day	new charge	£1.00	0.0%
Per Day - Concessionary Charge (junior / OAP)	New Charge	£5.00	0.0%
Family ticket (2 adults & up to 3 children)	new charge	£4.00	0.0%
Family ticket (1 adult & up to 3 children)	new charge	£12.50	0.0%
12 month pass (individual)	New Charge	£20.00	0.0%
12 month pass (individual) - Concessionary Charge	New Charge	£28.00	0.0%
12 month pass (joint - 2 adults)	New Charge	£40.00	0.0%
12 month pass (joint - 2 adults) - Concessionary Charge	New Charge	£32.00	0.0%
12 month pass (family 2 adults & up to 3 children)	New Charge	£93.00	0.0%

Summer Pass	New Charge	£19.99	0.0%
Sandwell Valley Visitor Centre (Victorian Gardens and Rabbit Village - Free ticket with min purchase of £5 in café)			
Per Adult per Day	new charge	£2.00	0.0%
Per Day - Concessionary Charge (junior / OAP)	new charge	£1.00	0.0%
Family ticket (2 adults & up to 3 children)	new charge	£5.00	0.0%
Family ticket (1 adult & up to 3 children)	new charge	£4.00	0.0%
Birthday Parties			
Birthday Parties Minimum Charge (10 children, 2 adults)	new charge	£250.00	0.0%
Birthday Parties Per Child	new charge	£25.00	0.0%
Birthday Parties Per Adult	new charge	£10.00	0.0%
Education Visits			
School Visit (Minimum Charge - 20 students, 2 teachers)	new charge	£190.00	0.0%
School Visit (Additional Child)	new charge	£9.50	0.0%
School Visit (Additional Adult)	new charge	£7.50	0.0%
School Visit (Lunch Package)	new charge	£4.50	0.0%
West Smethwick Park			
Studio Hire Community Charge (Per Hour)	new charge	£17.00	0.0%
Studio Hire Commercial Charge (Per hour)	new charge	£22.00	0.0%
Private Hire - upstairs only (per hour)	new charge	£59.00	0.0%
Private Hire - upstairs only (per hour - after 8pm)	new charge	£73.75	0.0%
Full Venue hire Community Charge	new charge	£118.00	0.0%
Full Venue Hire Commercial Charge	new charge	£147.50	0.0%
Sons of Rest Community Hire	new charge	£11.30	0.0%
Sons of Rest Commercial Hire	new charge	£14.15	0.0%
Catering Surcharge (for full venue hire, where our catering is not used) - Minimum Charge	new charge	£100.00	0.0%
Catering Surcharge (for full venue hire, where our catering is not used) - Additional per person	new charge	£5.00	0.0%
Lightwoods House and Park			
Chance Room (Per Hour) - Weekday	£21.50	£22.60	5.1%
Chance Room (Per Hour) - Weekend and after 8pm	£40.00	£42.00	5.0%

Weatherhead Room (per hour) - Weekday	£17.00	£17.90	5.3%
Weatherhead Room (per hour) - Weekend and after 8pm	£30.00	£31.50	5.0%
Long Room Combined (per hour) - weekday	£59.00	£62.00	5.1%
Long Room Combined (per hour) - Weekend and after 8pm	£100.00	£105.00	5.0%
Shakespeare Gardens (inc. Marquee) - per hour - weekday	new charge	£90.00	0.0%
Shakespeare Gardens (inc. Marquee) - per hour - Weekend and after 8pm	new charge	£120.00	0.0%
Lightwoods House Full Venue Hire -per hour - Weekday	new charge	£300.00	0.0%
Lightwoods House Full Venue Hire -per hour - Weekend and after 8pm	new charge	£400.00	0.0%
Other Charges			
Memoral Bench (purchase of standard bench and install)	New Charge	£1,950.00	
Bat Walks	Commercial viable costings are to be determined		
Toddler play session	Commercial viable costings are to be determined		

HIGHWAYS

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Highways Act 1980			
Section 171 Consent for making of excavations in the Street Administration & Inspection Fee (excluding footway crossings)	£800.00	£840.00	5.0%
Section 139 Control of builders skips. Consideration of an application to deposit a builders skip on the public highway for up to 10 days.	£40.00	£42.00	5.0%
Section 139 Control of builders skips. Consideration of an application to renew a permit to deposit a builders skip on the public highway charge for each and every subsequent period of up to 10 days.	£25.00	£26.30	5.2%
Retrospective Skip Permit Fee	£200.00	£200.00	0.0%
Section 169 & 172 Control of hoarding and scaffolding. Consideration of an application to deposit scaffolding and hoarding on the public highway for up to 90 days	£240.00	£252.00	5.0%
Section 115E Control of street cafes tables and chairs. Consideration of an application to deposit tables and chairs on the public highway (charge for an annual licence)	£310.00	£310.00	0.0%
Section 177 Consideration of a temporary application to deposit a crane on the public highway (charge for each licence issued)	£125.00	£131.30	5.0%
Section 177 Consideration of a permanent application for highway projections (charge for each licence issued)	£310.00	£310.00	0.0%
Footway Crossing			
Footway Crossing inspection and Supervisory Fee. *Fee approved by Cabinet Member at his meeting on 17th October 2008.	£215.00	£225.80	5.0%
Street Naming and Numbering			
Street Naming - Section 17 of the Public Health Act 1925	£245.00	£245.00	0.0%
Property Numbering - Section 64 of the Town Improvement Clauses Act 1847	£150 Plus £25 per plot	£157.50 Plus £26.30 per plot	5.0%
Highway Plans (showing the extent of the public highway)	£65.00	£68.30	5.1%
General Highway Enquiry	£65.00	n/a	
Traffic Signals			
Consideration of application for switch on/off of traffic signals on Week days	£250.00	£250.00	0.0%
Consideration of application for switch on/off of traffic signals at Weekends	£750.00	£750.00	0.0%
Road Traffic Regulation Act 1984			

Section 14(1) or 16(A) temporary traffic order restricting or prohibiting temporary use of all or part of a road.	£2,200.00	£2,310.00	5.0%
Section 14(2) or 16(A) by Notice restrict Or temporarily prohibit use of all or part of a road if necessary by expedient.	£1,100.00	£1,155.00	5.0%
Section 38 Agreement			
% of estimated construction costs of highways and sewers in conjunction with road adoptions. Minimum charge of £2000	4% in advance for technical appraisal 6% for supervision on signing the agreement	4% in advance for technical appraisal 6% for supervision on signing the agreement	0.0%
Section 278 Agreement			
% of estimated construction costs of highways and sewers in conjunction with road adoptions , Minimum charge of £2000	4% in advance for technical appraisal 6% for supervision on signing the agreement	4% in advance for technical appraisal 6% for supervision on signing the agreement	0.0%
Technical Appraisal for Private Road - % of estimated construction costs of highways and sewers in conjunction with road adoptions. Minimum charge of £1000	4%	4%	0.0%
Land Drainage Consent under S23 of Land Drainage Act 1991	£50.00	£50.00	0.0%
Highways			
Section 50 Street Works Licence (Standard), (Licence to person without a statutory right to place, retain and remove apparatus in the street)	£0.00	n/a	0.0%
S50 Administration & Inspection Fee (of which £150 is nationally agreed inspection fee)	£800.00	£840.00	5.0%
S72 Defective Reinstatement Inspection charges (nationally agreed 3 x £47.50)	£142.50	£142.50	0.0%
S72 Third Party Inspection Fee (nationally agreed)	£204.00	£204.00	0.0%
Off Street Car Parking Charges - Long Stay Season Tickets			
Annual All Areas All days	£240.00	Subject to statutory public consultation,	
Annual All areas for 3 specified days of the week	£144.00		

Monthly all areas All Days	£24.00	Currently in Progress	
Monthly All Area 3 specified days of the week	£14.40		
Car Parking General			
Waivers up to 7 days	£12.85	£14.40	12.1%
Waivers after/longer than 7 days	£6.15	£6.90	12.2%
Suspensions	£58.70	£65.80	12.1%
Off Street Pay & Display plus on street Long Stay at Albert St,Stafford Street, and Victoria St., Wednesbury and Shaftsbury St West Brom			
Up to 1 hour	£0.40	Subject to statutory public consultation, Currently in Progress	
1 – 2 hours	£0.80		
2 – 3 hours	£1.20		
3 – 4 hours	£1.60		
Long Stay Only over 4 hours	£4.00		
All Areas - Short stay On Street Pay & Display			
Up to 15 minutes	£0.30		
Up to 30 minutes	£0.60		
Up to 1 hour	£1.20		
1 – 2 hours	£2.40		
Parking Permit, Voucher and regulation charges			
1 st Residents Permit	£36.00	£40.30	11.9%
2 nd Residents Permit	£40.00	£47.00	17.5%
Authorised replacement of all Permits	£15.00	£16.80	12.0%
20 – 2 Hour Visitors Vouchers	£8.00	£9.00	12.5%
10 – 6 Hour Visitors Vouchers	£9.00	£10.10	12.2%
Weekly Visitor Voucher	£9.00	£10.10	12.2%
Business Permit (Annual)(In resident Scheme areas)	£200.00	£224.00	12.0%
3rd Residents Permit	£100.00	£112.00	12.0%
advisory disabled markings	£90.00	£100.80	12.0%
"H" BAR MARKINGS	£70.00	£78.40	12.0%
parents annual parking permit charges for P& D car parks for limited period AM and PM	£40.00	£44.80	12.0%
TRO MAKING - Statutory process, adverts, public consultation, procure & install road signs, road lines etc.	£4,600.00	£5,150.00	12.0%
resident permit for commercial vehicles	£120.00	£134.40	12.0%
Bikeability session cancellation charges to schools per session	£260.00	£291.20	12.0%

Off Street Event Parking Where Applicable	£8.00	£9.00	12.5%
Bikeability session per child	£12.00	£13.40	11.7%

LEGAL SERVICES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Legal and Governance- Legal			
External schools trading ended rate blended (per Hour)	£90.18	£94.68	5.0%
External charges for administrative work (per Hour)schools	£55.21	£57.97	5.0%
External legal charges for legal assistance (per Hour)school	£76.84	£80.68	5.0%
External legal charges for solicitor (per Hour)schools	£93.01	£97.66	5.0%
External legal charge for advocatesolicitor (per Hour) school	£99.50	£104.47	5.0%
External legal charges for manager (per Hour)school	£109.28	£114.74	5.0%
Legal charges for service manager (per Hour)	£123.09	£129.24	5.0%
HRA housing possessions fixed fee stage 1	£100.79	£105.82	5.0%
HRA Possessions stage 2 court	£143.22	£150.38	5.0%
HRA Possessions stage 3 re start	£53.05	£55.70	5.0%
HRA possessions stage 4 warrant	£95.48	£100.25	5.0%
HRA stage 5 ASWOP	£165.50	£173.77	5.0%
External legal fire (per hour) manager	£90.85	£95.39	5.0%
External legal fire (per hour) solicitor advocate	£82.19	£86.29	5.0%
External legal fire (per hour) solicitor	£79.00	£82.95	5.0%
external legal fire (per our) snr legal assistant	£60.56	£63.58	5.0%
eternal legal fire (per hour) admin	£47.64	£50.02	5.0%
S106 agreements	£148.32	£155.73	5.0%
Highway act agreements s38, 278 116	£148.32	£155.73	5.0%

LIBRARIES & ARCHIVES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Reservation fee – in stock and purchased for stock			
Standard charge	£0.00	£0.50	0.0%
Concessionary charge	£0.00	£0.25	0.0%
Reservation fee – not in stock (ie. Inter library loan and includes journal articles)			
Standard charge	£5.00	£5.25	5.0%
Concessionary charge	£2.50	£2.65	6.0%
DVDs loan charge – all other (loan period 1 week)			
Standard charge	£2.00	service stopped	
Concessionary charge	£1.00	service stopped	
Photocopying			
B&W per A4 sheet	£0.25	£0.26	4.0%
B&W per A3 sheet	£0.50	£0.53	6.0%
Colour per A4 sheet	£1.50	£1.60	6.7%
Colour per A3 sheet	£2.00	£2.10	5.0%
Computer printouts			
B&W per A4 sheet	£0.25	£0.26	4.0%
B&W per A3 sheet	£0.50	£0.53	6.0%
Colour per A4 sheet	£1.50	£1.60	6.7%
Colour per A3 sheet	£2.00	£2.10	5.0%
Overdue, lost and damaged items			
Fines per item, per day (all items except CDs and DVDs)			
Concessionary charge	£0.00	£0.00	0.0%
Overdue reminders letter			
Email / Text message	£0.00	£0.00	0.0%
Postal	£1.50	£1.60	6.7%
Replacement Library card – (children no charge)			
Standard charge	£2.00	£2.10	5.0%
Concessionary charge	£2.00	£2.10	5.0%
Lost items – (under 5's no charge)			

Standard charge	Full replacement charge or average replacement cost	Full replacement charge or average replacement cost	
Concessionary charge	50% replacement charge	50% replacement charge	
Damaged items – (under 16's no charge)			
Standard charge	Full replacement charge or average replacement cost	Full replacement charge or average replacement cost	
Concessionary charge	50% replacement charge	50% replacement charge	
Author Events (outside opening hours)			
Standard charge	£8.50	£8.90	4.7%
Concessionary charge	£6.50	£6.80	4.6%
Commercial Room hire (during opening hours)			
Small room	£12.00	£12.60	5.0%
Large room	£20.00	£21.00	5.0%
Main library	£25.00	£26.30	5.2%
Refreshment sales			
Hot drinks from machines	£1.20	£1.25	4.2%
Alcohol at evening events	cost price + vat + 100%	cost price + vat + 100%	
Tuck shop items	cost price + vat + 100%	cost price + vat + 100%	
Archives Service			
Photocopying			
A4 B&W	£0.30	£0.32	6.7%
A3 B&W	£0.60	£0.63	5.0%

A4 Colour	£1.75	£1.84	5.1%
A3 Colour	£2.50	£2.63	5.2%
Microprint – self service			
A4	£1.00	£1.05	5.0%
Microprint – orders			
A4	£5.00	£5.25	5.0%
Photographs	£10.00	£10.50	5.0%
Camera Licence			
One day	£5.00	£5.25	5.0%
One week	£15.00	£15.75	5.0%
Post & packing			
UK	£5.00	£5.25	5.0%
Overseas	£5.00 + postage	£5.25 + postage	5.0%
Research service per 30 minutes	£25.00	£26.25	5.0%
Replacement archives card			
Standard charge	£2.00	£2.10	5.0%
Freedom of Information searches in closed records	£25.00	£26.25	5.0%
Certified / authenticated copies of records	£15.00	£15.75	5.0%
Talks to external groups minimum charge	£75.00	£78.75	5.0%
Image display in commercial premises	£100.00	£105.00	5.0%
Commercial publication* (print and digital) Maximum 10 images, 50% reduction for local history societies/community groups	£250.00	£262.50	5.0%
TV/Radio broadcast (minimum charge)	£100.00	£105.00	5.0%
TV/Radio broadcast (maximum charge)	£500.00	£525.00	5.0%

MARKETS & STREET TRADING

Service Provided	Current charge 2022/2023	Proposed Charge 2023/24	% Increase
Market Fees			
New Market - Fees Nominal Small Stall	£347.24	£364.61	5.0%
Fee if settled by 15 th day of month (4%)	£333.35	£350.02	5.0%
New Market Fees Nominal Large Stall	£694.49	£729.21	5.0%
Fee if settled by 15 th day of month (4%)	£666.71	£700.04	5.0%
New Market - miscellaneous fees			
Concessionary discount off standard fee - Fee for occupancy of new market hall stall on a temporary weekly basis by registered charity	Free of Charge	Free of Charge	
Maximum kit out time of 4 weeks for new traders occupying stalls within the new market hall subject to the manager's discretion	Free of Charge	Free of Charge	
Use of vacant stalls within new market hall for charitable or arts based purposes if deemed to be in the interest of the market by the markets manager	Free of Charge	Free of Charge	
Additional empty stalls allocated to existing stall holders on rolling one week agreement	Free of Charge	Free of Charge	
New Market - Car Parking Fee			
Yearly (payable quarterly in 4 instalments)	£86.11	£90.41	5.0%
WEST BROMWICH OPEN MARKET - Casual Traders and Regular (daily charge including parking fee of £1.78)			
Monday Regular 10FT	£17.10	£17.95	5.0%
Monday Regular 8FT	£14.06	£14.76	5.0%
Monday Casual 10FT	£17.61	£18.49	5.0%
Monday Casual 8FT	£14.47	£15.20	5.0%
Monday 8FT Storage	£6.18	£6.49	5.0%
Monday 10FT Storage	£7.67	£8.06	5.0%
Tuesday / Thursday Regular 10FT	£21.37	£22.44	5.0%
Tuesday / Thursday Regular 8FT	£17.46	£18.33	5.0%
Tuesday / Thursday Casual 10FT	£21.94	£23.04	5.0%
Tuesday /Thursday Casual 8FT	£17.92	£18.82	5.0%
Tuesday / Thursday 8FT Storage	£7.88	£8.27	5.0%

Tuesday / Thursday 10FT Storage	£9.84	£10.33	5.0%
Wednesday / Friday Regular 10FT	£22.56	£23.68	5.0%
Wednesday / Friday Regular 8FT	£18.44	£19.36	5.0%
Wednesday / Friday Casual 10FT	£23.07	£24.23	5.0%
Wednesday / Friday Casual 8FT	£18.80	£19.74	5.0%
Wednesday / Friday 8FT Storage	£8.34	£8.76	5.0%
Wednesday / Friday 10FT Storage	£10.40	£10.92	5.0%
Saturday Regular 10FT	£31.42	£32.99	5.0%
Saturday Regular 8FT	£25.39	£26.66	5.0%
Saturday Casual 10FT	£31.83	£33.42	5.0%
Saturday Casual 8FT	£25.80	£27.09	5.0%
Saturday 8FT Storage	£11.85	£12.44	5.0%
Saturday 10FT Storage	£14.78	£15.52	5.0%
SPECIALIST FLOWER TRAILER, WEST BROMWICH HIGH STREET MARKET			
Specialist flower trailer - Cost per annum	£8,656.94	£9,089.79	5.0%
WEDNESBURY MARKET STANDARD FEES			
Tuesday - Standard pitch	£12.82	£13.46	5.0%
Friday Standard pitch	£6.64	£6.98	5.0%
Saturday - Standard pitch			
Charity Stalls	50% discount	50% discount	
OLDBURY MARKET			
Standard pitch on Monday, Tuesday, Wednesday Thursday, Friday, Saturday	£6.64	£6.98	5.0%
GREAT BRIDGE MARKET			
Standard pitch on Wednesday, Saturday	£6.64	£6.98	5.0%
ENTERTAINMENTS AREA - WEST BROMWICH TOWN CENTRE			
Type ENT 3/NS3 - Monday, Tuesday	£77.66	£81.55	5.0%
Type ENT 3/NS3 - Saturday	£109.18	£114.64	5.0%
Type ENT 3/NS 3 - Wednesday, Thursday, Friday	£77.66	£81.55	5.0%
Type ENT 1,2,4,5,6 (Sides) - Monday, Tuesday	£72.20	£75.81	5.0%
Type ENT 1,2,4,5,6 (Sides) - Saturday	£99.50	£104.47	5.0%
Type ENT 1,2,4,5,6 (Sides) - Wednesday, Thursday, Friday	£83.07	£87.22	5.0%
CHARITABLE CAR BOOT SALE LICENCE FEE			
Standard pitch	£0.00		
	£21.22	£22.28	5.0%
SPECIAL EVENTS			

Car Boot Sale pitch	£5.46	£5.73	5.0%
Car Boot Sale pitch	£6.52	£6.85	5.0%
Car Boot Sale pitch	£8.70	£9.14	5.0%
Speciality market up to 1 week	£546.36	£573.68	5.0%
Speciality festive market each side of Entertainment Area West Brom High Street	£1,639.09	£1,721.05	5.0%
Public Toilets	£0.20	£0.21	5.0%
WEST BROMWICH TOWN CENTRE			
Type PITCH 3 (eg In front Spencers, adj stalls) - Alternative to annual cost - Fees per day	£17.51	£18.39	5.0%
Type PITCH 4 (eg adj. Cash Generator) Alternative to annual cost - Fees per day	£17.51	£18.39	5.0%
Type Pitch 5 (eg adj Star and Garter)	£17.51	£18.39	5.0%
REST OF BOROUGH			
Daily Street Trading cost	£17.51	£18.39	5.0%
Type B1 (Eg Bearwood)	£3,824.54	£4,015.77	5.0%
Type W1 (Eg adj.Clocktower, Union Street Wednesbury)	£3,824.54	£4,015.77	5.0%
Type O1 (Eg Mkt Place 1990, Oldbury)	£2,549.13	£2,676.58	5.0%
Type C1 (Eg Cemeteries)	£1,274.44	£1,338.16	5.0%
Type S1 (Eg Stone Cross)	£1,274.44	£1,338.16	5.0%
Type N1 (Eg Newton Road)	£5,458.30	£5,731.21	5.0%
Type O2 (Eg Town Square, Oldbury)	£2,136.81	£2,243.65	5.0%
Type W4 (Eg Union Street, West Bromwich)	£2,550.08	£2,677.59	5.0%

MUSEUM & ART

Service Provided	Proposed Charge 2022/23 £	Proposed Charge 2023/24 £	% Increase
Haden Hill House			
Large room (up to 40 people)			
9am - 4.30pm	£65.00 -£150.00	£68.25 -£157.50	5.0%
half day am or pm			
evenings per hour 6pm - 9pm (min 3 hours)	£50.00	£52.50	5.0%
weekends	£75.00- £165.00	£78.80- £173.25	5.0%
Small Room (up to 15 people)			
9am - 4.30pm	£45.00-£95.00	£47.30-£99.75	5.0%
half day am or pm			
evenings per hour 6pm - 9pm (min 3 hours)	£45.00	£47.30	5.1%
weekends	£60.00-£105.00	£63.00-£110.25	5.0%
Craft Room (up to 15 people)			
minimum booking 3 hrs 10% discount for block bookings per 10 payable in advance			
As small room	see above	see above	
room hire for wedding/ commitment ceremonies			
Fee including photographs - fri/sat/sum and BH			
per hour/part hour additional to standard wedding hire fee			
fee mon-thur			
wedding fee (seasonal and peak hours) (2 hour package)	£263.00-£538.00	£276.20-£564.90	5.0%
per hour additional hour (including on-site photography	£26.00- £53.50	£27.30- £56.20	
Manor House			
Great Hall per hour			
10am - 12pm weekdays (per hour) minimum charge			
10am - 12pm weekdays (per hour) maximum charge			
Weekends & Bank Holidays 10am - 12pm (per hour)			
weekday charge hourly	£5.40 - £34.50	£5.70 - £36.20	5.0%
weekend hourly charge	£10.80 -£67.00	£11.30 -£70.40	5.0%
Wedding/commitment ceremonies			

Fee including photographs -	no service	no service	
Additional hour/part hour outside opening hours	no service	no service	
Wednesbury Museum & Art Gallery			
Private Bookings clubs & societies			
9am -5pm weekdays min	£80.00	£84.00	5.0%
9am-5pm weekdays max	£160.00	£168.00	5.0%
Evening (after 5 pm) and Weekends - additional hour rate	£35.00	£36.80	5.1%
Museum Art Groups			
Per person, per session , Price includes materials and refreshments	£5.50	£5.80	5.5%
Oak House Museum -			
Oak House Museum - Classroom Hire			
Monday to Friday 9am-4.30pm (per hour)	£18.00- £34.00	£18.90- £35.70	5.0%
Oak House weddings/commitment services	£400.00	£420.00	5.0%
Fee including photographs -			
wedding photo fee (no ceremony) per hour	£45.00	£47.30	5.1%
per hour/part hour additional to standard wedding hire fee	no service	no service	
Bishop Asbury Cottage - Pre booked tours	£5.50	£5.80	5.5%
Price per person, min. 10 people (Price includes information material)			
Adult Tours (all sites)			
Within Opening Hours Minimum Fee per Group (minimum of 10 people)	£65.00	£68.30	5.1%
a) Within Opening Hours Minimum Fee per person in the Group	£3.50	£3.70	5.7%
b) Within Opening Hours Maximum Fee per person in the Group	£8.00	£8.40	5.0%
Outside Opening Hours Minimum Fee per Group (minimum of 10 people)	£70.00	£73.50	5.0%
a) Outside Opening Hours Minimum Fee per person in the Group	£4.50	£4.70	4.4%
b) Outside Opening Hours Maximum Fee per person in the Group	£11.00	£11.60	5.5%
Handling Collections			
Per day	£2.50	£2.60	4.0%
Craft Fairs			
Per table/stall standard	£12.00	£12.60	5.0%
Per table/stall holiday periods	£23.00	£24.20	5.2%
Halloween Living History bookable events and open days			
per person min	£4.00	£4.20	5.0%
per person max	£30.00	£31.50	5.0%

concerts and theatre			
Carols / Concerts including open mic night	£10.00	£10.50	5.0%
Wedding Photographs			
At Oak House and the Manor House Per hour (Access to grounds outside normal opening hours e.g. Saturday afternoons)	see above	see above	
At Haden Hill House (Access to house per hour or part hour)	see above	see above	
Commercial Photography / Filming / building hire			
min. price per day or part day plus reimbursement of lost income	£320.00	£336.00	5.0%
Talks Given Off Site			
During Opening Hours	£20.00	£21.00	5.0%
Out of Opening Hours	£20.00	£21.00	5.0%
Refreshments			
Coffee, per jug (10 cups)	£10.50	£11.00	4.8%
Coffee, per cup min	£0.75	£0.80	6.7%
Coffee, per cup max	£1.80	£1.89	5.0%
Coffee, per mug and hot chocolate min	£1.00	£1.05	5.0%
Coffee, per mug and hot chocolate max	£2.15	£2.25	4.7%
Tea, per cup or mug min	£0.55	£0.58	5.5%
Tea, per cup or mug max	£0.80	£0.84	5.0%
Biscuits	£0.50	£0.55	10.0%
Biscuits	£1.50	£1.58	5.3%
75cl mineral water	£1.30	£1.37	5.4%
Orange Juice, per litre	£2.00	£2.10	5.0%
Orange Juice, per wine glass	£1.00	£1.05	5.0%
Retail Mark-up			
all goods	33-66%	33-66%	
"Ghost Hunt"			
9pm to 2am (outside normal opening hours)minimum			
9pm to 2am (outside normal opening hours)max			
paranormal private hires	£383.00-£838.00	£402.00-£880.00	5.0%
School sessions all Key stages min	£400.00	£420.00	5.0%
School sessions all Key stages max			
Trusted group out of hours hire	no charge	no charge	

Internal users/ community groups during opening hours

no charge

no charge

PRIVATE SECTOR HOUSING

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Licensing of Houses in Multiple Occupation			
Initial licence fee	£893.35	£938.00	5.0%
Renewal licence fee	£635.86	£668.00	5.1%
Discount for second and subsequent properties	£55.00	£55.00	0.0%
Discount for MLAS membership	£165.00	£165.00	0.0%
Discount for membership of Landlord Association	£55.00	£55.00	0.0%
Charges for Housing Act 2004 Enforcement Action			
Charge per hour based on officer grade, eg SCP 31	£35.67	£35.67	0.0%
Immigration Entry Clearance Inspections			
Charges for House Surveys in support of UK Entry Clearance Applications	£100.15	£105.00	4.8%
Offences under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015			
First offence	£1,000.00	£1,000.00	0.0%
Second offence	£2,500.00	£2,500.00	0.0%
Three or more offences	£5,000.00	£5,000.00	0.0%
Offences under The Redress Schemes for Letting Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014			
Failure of letting agent to register with redress scheme	£5,000.00	£5,000.00	0.0%
Financial Penalties imposed under Housing Act 2004			
Failure to comply with an Improvement Notice (Section 30)			
1st offence	£5,000.00	£5,000.00	0.0%
2nd subsequent offence by same person/company	£15,000.00	£15,000.00	0.0%
Subsequent offences by same person/company	£25,000.00	£25,000.00	0.0%
Offences in relation to licensing of HMOs under Part 2 of the Act			
Failure to obtain property Licence (section 72(1))	£10,000.00	£10,000.00	0.0%
2nd subsequent offence by same person / company	£30,000.00	£30,000.00	0.0%

Breach of Licence conditions (Section 72(2) and (3)) - Per licence breach	£5,000.00	£5,000.00	0.0%
Offences in relation to licensing under Part 3 of the Act (Section 95)			
Failure to Licence (section 95(1))	£10,000.00	£10,000.00	0.0%
2nd subsequent offence by same person / company	£30,000.00	£30,000.00	0.0%
Breach of Licence conditions (Section 95(2)) - Per licence breach	£5,000.00	£5,000.00	0.0%
Offences of contravention of an overcrowding notice (section 139)			
1st relevant offences	£1,000.00	£1,000.00	0.0%
2nd subsequent offence by same person/company	£4,000.00	£4,000.00	0.0%
Failure to comply with management regulations in respect of HMOs (Section 234)			
1 st relevant offences - per offence	£1,000.00	£1,000.00	0.0%
Second subsequent offences by same person/company for the same offence	£3,000.00	£3,000.00	0.0%

RENT CONTROL

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Solicitor			
Responses to LPE1 Questionnaires	£90.00	£94.50	5.0%

PUBLIC PROTECTION & COMMUNITY SAFETY LICENSING

CCP-EHTS

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Fixed Penalty Notices			
Failure to produce waste transfer note - set by statute	£300.00	£300.00	0.0%
Failure to produce waste carriers docs - set by statute	£300.00	£300.00	0.0%
Offences in relation to waste receptacles (Household) **	£100.00	£100.00	0.0%
Offences in relation to waste receptacles (Commercial)	£100.00	£100.00	0.0%
Fixed penalty for the unauthorised deposit of waste	£400.00	£400.00	0.0%
Offences in relation to intruder alarm notification	£75.00	£75.00	0.0%
Noise Act 1996, noise from licensed premises-by statute	£500.00	£500.00	0.0%
Noise Act 1996, offence in relation to noise from dwellings	£100.00	£100.00	0.0%
Miscellaneous			
Performing Animals Act	£254.00	£267.00	5.1%
Riding Establishments	£220.00	£231.00	5.0%
Pet Shops	£174.00	£183.00	5.2%
Skin Piercing Premises	£248.00	£261.00	5.2%
Transfer of Skin Piercing Registration to New Premise	70	£74.00	5.7%
Mobile Trader Consents (ice cream vans)	£406.00	£560.00	37.9%
Food Safety Health Export Certificates	£90.00	£90.00	0.0%
Reissue of Food Safety Health Export Certificate	35	£37.00	5.7%
Provision of statements to solicitors	£188.00	£197.00	4.8%
Animal Boarding Establishments	£174.00	£183.00	5.2%
Dog breeding establishments	£174.00	£183.00	5.2%
Dangerous wild animals	£174.00	£230.00	32.2%
Registration of persons skin piercing	£59.00	£271.00	359.3%
Food Hygiene Rating Scheme Reinspection	£166.00	£175.00	5.4%
Primary Authority			
Primary Authority - Regulatory Services and PSH	£80.00	£84.00	5.0%
Trading Standards Environmental Health			
Hourly rate	£128.00	£134.00	4.7%

Responsible Retailer Scheme	£167.00	£175.00	4.8%
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ENV PROTECTION AND ENFORCEMENT

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Fixed Penalty Notices			
Depositing Litter	£150.00	£150.00	0.0%
Dog Fouling	£150.00	£150.00	0.0%
Graffiti & Flyposting	£75.00	£75.00	0.0%
Breach of Public Space Protection Order	£100.00	£100.00	0.0%
Breach of Community Protection Notice	£100.00	£100.00	0.0%
Abandoned Vehicle	£200.00	£200.00	0.0%
Fly Tipping	£400.00	£400.00	0.0%
Householder Duty of Care	£400.00	£400.00	0.0%
Repairing Cars on the highway	£100.00	£100.00	0.0%
Exposing vehicles for sale on the highway	£100.00	£100.00	0.0%
Transit Site			
Weekly Rental	£82.40	£100.00	21.4%
Deposit for caravan pitch	£257.50	£270.00	4.9%

GENERAL LICENSING

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Licensing			
Licensing Act 2003			
Temporary event notice	£21.00	£21.00	0.0%

Theft, loss etc of temporary event notice	£10.50	£10.50	0.0%
Theft, loss, etc of premises licence or summary	£10.50	£10.50	0.0%
Premises licence notification of change of name or address	£10.50	£10.50	0.0%
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	0.0%
Application for transfer of premises licence	£23.00	£23.00	0.0%
Theft, loss etc of club certificate or summary	£10.50	£10.50	0.0%
Notification of change of name or alteration of rules of club	£10.50	£10.50	0.0%
Change of relevant registered address of club	£10.50	£10.50	0.0%
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	0.0%
Interim authority notice following death etc of licence holder	£23.00	£23.00	0.0%
Application for a provisional statement where premises being built etc.	£315.00	£315.00	0.0%
Minor variation application	£89.00	£89.00	0.0%
Personal licence grant application	£37.00	£37.00	0.0%
Theft, loss, etc of personal licence or summary	£10.50	£10.50	0.0%
Personal licence notification of change of name or address	£10.50	£10.50	0.0%
Application to vary premises licence at community premises to include alternative licence condition	£23.00	£23.00	0.0%
New applications and variations according to rateable value			
Band A (None - £4,300)	£100.00	£100.00	0.0%
Band B (£4,301 - £33,000)	£190.00	£190.00	0.0%
Band C (£33,001 - £87,000)	£315.00	£315.00	0.0%
Band D (£87,001 - £125,000)	£450.00	£450.00	0.0%
Band E (£125,001+)	£635.00	£635.00	0.0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises			
Band D x2 (£87,001 - £125,000)	£900.00	£900.00	0.0%
Band E x3 (£125,001+)	£1,905.00	£1,905.00	0.0%
Annual Fee (charge) according to rateable value			
Band A (None - £4,300)	£70.00	£70.00	0.0%
Band B (£4,301 - £33,000)	£180.00	£180.00	0.0%
Band C (£33,001 - £87,000)	£295.00	£295.00	0.0%
Band D (£87,001 - £125,000)	£320.00	£320.00	0.0%
Band E (£125,001+)	£350.00	£350.00	0.0%

Annual Charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises			
Band D x2 (£87,001 - £125,000)	£640.00	£640.00	0.0%
Band E x3 (£125,001+)	£1,050.00	£1,050.00	0.0%
New application and variation clubs according to rateable value			
Band A (None - £4,300)	£100.00	£100.00	0.0%
Band B (£4,301 - £33,000)	£190.00	£190.00	0.0%
Band C (£33,001 - £87,000)	£315.00	£315.00	0.0%
Band D (£87,001 - £125,000)	£450.00	£450.00	0.0%
Band E (£125,001+)	£635.00	£635.00	0.0%
Annual charge clubs according to rateable value			
Band A (None - £4,300)	£70.00	£70.00	0.0%
Band B (£4,301 - £33,000)	£180.00	£180.00	0.0%
Band C (£33,001 - £87,000)	£295.00	£295.00	0.0%
Band D (£87,001 - £125,000)	£320.00	£320.00	0.0%
Band E (£125,001+)	£350.00	£350.00	0.0%
Additional premises licence fee (Number in attendance at any one time)			
5,000 to 9,999	£1,000.00	£1,000.00	0.0%
10,000 to 14,999	£2,000.00	£2,000.00	0.0%
15,000 to 19,999	£4,000.00	£4,000.00	0.0%
20,000 to 29,999	£8,000.00	£8,000.00	0.0%
30,000 to 39,999	£16,000.00	£16,000.00	0.0%
40,000 to 49,999	£24,000.00	£24,000.00	0.0%
50,000 to 59,999	£32,000.00	£32,000.00	0.0%
60,000 to 69,999	£40,000.00	£40,000.00	0.0%
70,000 to 79,999	£48,000.00	£48,000.00	0.0%
80,000 to 89,999	£56,000.00	£56,000.00	0.0%
90,000 and over	£64,000.00	£64,000.00	0.0%
Additional Annual fee payable if applicable			
5,000 to 9,999	£500.00	£500.00	0.0%
10,000 to 14,999	£1,000.00	£1,000.00	0.0%
15,000 to 19,999	£2,000.00	£2,000.00	0.0%
20,000 to 29,999	£4,000.00	£4,000.00	0.0%
30,000 to 39,999	£8,000.00	£8,000.00	0.0%

40,000 to 49,999	£12,000.00	£12,000.00	0.0%
50,000 to 59,999	£16,000.00	£16,000.00	0.0%
60,000 to 69,999	£20,000.00	£20,000.00	0.0%
70,000 to 79,999	£24,000.00	£24,000.00	0.0%
80,000 to 89,999	£28,000.00	£28,000.00	0.0%
90,000 and over	£32,000.00	£32,000.00	0.0%
Gambling Act 2005			
Converted casino premises licences			
Grant	£2,500.00	No Casino Policy	0.0%
Annual fee	£1,600.00	£3,000.00	87.5%
Fee for application to vary licence	£970.00	£2,000.00	106.2%
Fee for application to transfer a licence	£645.00	£1,350.00	109.3%
Fee for application for reinstatement of a licence	£645.00	£1,350.00	109.3%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%
Bingo premises licence			
Grant	£2,200.00	£3,500.00	59.1%
Annual fee	£600.00	£1,000.00	66.7%
Fee for application to vary licence	£840.07	£1,750.00	108.3%
Fee for application to transfer a licence	£581.40	£1,200.00	106.4%
Fee for application for reinstatement of a licence	£581.40	£1,200.00	106.4%
Fee for application for provisional statement	£2,200.00	£3,500.00	59.1%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%
Betting premises (track) licence			
Grant	£1,500.00	£2,500.00	66.7%
Annual fee	£600.00	£1,000.00	66.7%
Fee for application to vary licence	£644.54	£1,250.00	93.9%
Fee for application to transfer a licence	£515.61	£950.00	84.2%
Fee for application for reinstatement of a licence	£515.61	£950.00	84.2%
Fee for application for provisional statement	£1,500.00	£2,500.00	66.7%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%

Betting premises (other) licence			
Grant	£1,500.00	£3,000.00	100.0%
Annual fee	£390.00	£600.00	53.8%
Fee for application to vary licence	£645.00	£1,500.00	132.6%
Fee for application to transfer a licence	£515.61	£1,200.00	132.7%
Fee for application for reinstatement of a licence	£515.61	£1,200.00	132.7%
Fee for application for provisional statement	£1,290.00	£3,000.00	132.6%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%
Family entertainment centre premises licence			
Grant	£1,000.00	£2,000.00	100.0%
Annual fee	£391.12	£750.00	91.8%
Fee for application to vary licence	£515.61	£1,000.00	93.9%
Fee for application to transfer a licence	£455.00	£950.00	108.8%
Fee for application for reinstatement of a licence	£455.00	£950.00	108.8%
Fee for application for provisional statement	£775.20	£2,000.00	158.0%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%
Adult gaming centre premises			
Grant	£969.00	£2,000.00	106.4%
Annual fee	£600.00	£1,000.00	66.7%
Fee for application to vary licence	£515.61	£1,000.00	93.9%
Fee for application to transfer a licence	£581.40	£1,200.00	106.4%
Fee for application for reinstatement of a licence	£581.40	£1,200.00	106.4%
Fee for application for provisional statement	£969.00	£2,000.00	106.4%
Copy licence	£25.00	£25.00	0.0%
Notification of change	£36.00	£50.00	38.9%
Temporary Use Notice			
Temporary Use Notice	£500.00	£500.00	0.0%
Temporary Use Notice - Copy Notice	£25.00	£25.00	0.0%
Licensed Premises Gaming Machine Permit			
Grant	£150.00	£150.00	0.0%
Grant (Existing Operator)	£100.00	£100.00	0.0%
Annual Fee	£50.00	£50.00	0.0%

Variation	£100.00	£100.00	0.0%
Transfer	£25.00	£25.00	0.0%
Change of Name	£25.00	£25.00	0.0%
Copy of permit	£15.00	£15.00	0.0%
Club Gaming & Club Machine Permits			
Grant or Renewal	£200.00	£200.00	0.0%
Grant or Renewal (Fast Track)	£100.00	£100.00	0.0%
Variation	£100.00	£100.00	0.0%
Annual Fee	£50.00	£50.00	0.0%
Copy of permit	£15.00	£15.00	0.0%
Lottery Registration:-			
Grant statutory fee	£40.00	£40.00	0.0%
Annual statutory fee	£20.00	£20.00	0.0%
Automatic Entitlement – up to two Cat C or D machines			
Notification	£50.00	£50.00	0.0%
Unlicensed Family Entertainment Centre			
Grant	£300.00	£300.00	0.0%
Grant (Existing Operator)	£100.00	£100.00	0.0%
Renewal	£300.00	£300.00	0.0%
Copy of permit	£15.00	£15.00	0.0%
Change of Name	£25.00	£25.00	0.0%
Prize Gaming Permit			
Grant	£300.00	£300.00	0.0%
Grant (Existing Operator)	£100.00	£100.00	0.0%
Renewal	£300.00	£300.00	0.0%
Copy of permit	£15.00	£15.00	0.0%
Change of Name	£25.00	£25.00	0.0%
Sex Establishments			
Sex Establishments (grant)	£3,300.00	£4,500.00	36.4%
Sex Establishments (renewal)	£3,300.00	£3,300.00	0.0%
Sex Establishments (transfer)	£3,300.00	£3,300.00	0.0%
Sex Establishments (variation)	£3,300.00	£3,300.00	0.0%
Sexual Entertainment Venues (grant)	£3,300.00	£3,300.00	0.0%
Sexual Entertainment Venues (renewal)	£3,300.00	£3,300.00	0.0%

Sexual Entertainment Venues (transfer)	£3,300.00	£3,300.00	0.0%
Sexual Entertainment Venues (variation)	£3,300.00	£3,300.00	0.0%
Scrap Metal Dealers Act 2013			
Grant/Renewal of Site Licence - one site	£550.00	£575.00	4.5%
Each additional site on grant/renewal application	£58.09	£275.00	373.4%
Grant/Renewal of Collectors Licence	£280.00	£294.00	5.0%
Replacement or copy licence	£31.52	£35.00	11.0%
Variation to change licensee name	£37.00	£40.00	8.1%
Variation to change site details (add or remove a site)	£58.09	£61.00	5.0%
Variation to change Site Manager	£89.30	£94.00	5.3%

PEST CONTROL

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Rats - treatment in gardens	£0.00	£0.00	0.0%
Rats Treatment in properties	£0.00	£75.00	0.0%
Mice	£71.00	£75.00	5.6%
Wasps	£61.00	£65.00	6.6%
Cockroaches	£95.00	£100.00	5.3%
Fleas	£68.00	£72.00	5.9%
Bedbugs	£113.00	£120.00	6.2%
Insects (Other) 'Indoor Only' treatments for carpet beetles / moths / flies	£50.00	£55.00	10.0%
Call outs for advisory service and/or pest identification (no treatments undertaken)	£35.00	£37.00	5.7%
Missed Appointment	£0.00	£27.00	0.0%

TAXI LICENSING

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
DRIVERS			
Badge Deposit	£30.00	£30.00	0.0%
Badge Replacement (if lost or stolen)	£4.50	£4.50	0.0%
New Private Hire Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£153.00	£153.00	0.0%
New Hackney Carriage Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£153.00	£153.00	0.0%
Private Hire Driver's Licence Renewal Application (incl. CRB/DBS fee) - Every 3rd year*	£148.00	£148.00	0.0%
Hackney Carriage Driver's Licence Renewal Application (incl. CRB/DBS fee) - Every 3rd year*	£148.00	£148.00	0.0%
Private Hire Driver's Licence Renewal Application	£104.00	£104.00	0.0%
Hackney Carriage Driver's Licence Renewal Application	£104.00	£104.00	0.0%
New Dual Private Hire and Hackney Carriage Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£204.00	£204.00	0.0%
Dual Private Hire and Hackney Carriage Driver's Licence Renewal Application	£155.00	£155.00	0.0%
Dual Private Hire and Hackney Carriage Driver's Licence Renewal Application (incl. CRB/DBS check)* - Every 3rd year	£199.00	£199.00	0.0%
New 3-year Private Hire Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£352.00	£352.00	0.0%
New 3-year Hackney Carriage Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£352.00	£352.00	0.0%
Renewal 3-year Private Hire Driver's Licence Application (incl. CRB/DBS check)*	£347.00	£347.00	0.0%
Renewal 3-year Hackney Carriage Driver's Licence Application (incl. CRB/DBS check)*	£347.00	£347.00	0.0%
New 3-year Dual Private Hire and Hackney Carriage Driver's Licence Application (incl. CRB/DBS + DVLA check)*	£503.00	£503.00	0.0%
Renewal 3-year Dual Private Hire and Hackney Carriage Driver's Licence Application (incl. CRB/DBS)*	£498.00	£498.00	0.0%
CRB/DBS Disclosure Application* (Private Hire)	£44.00	£44.00	0.0%
CRB/DBS Disclosure Application* (Hackney Carriage)	£44.00	£44.00	0.0%
DVLA Driver History Trace* (Private Hire)	£5.00	£5.00	0.0%
DVLA Driver History Trace* (Hackney Carriage)	£5.00	£5.00	0.0%
Knowledge test (Private Hire)	£30.00	£30.00	0.0%
Knowledge test (Hackney Carriage)	£30.00	£30.00	0.0%
Knowledge test (Dual Private Hire and Hackney Carriage Driver's Licence)	£30.00	£30.00	0.0%

Concessionary fees are offered to licensed drivers who have successfully completed the BTEC & NVQ driver training. (£10 reduction per year) - (See Drivers List Below)

Private Hire Driver's Licence Renewal Application (incl. CRB/DBS fee) - Every 3rd year*	£138.00	£138.00	0.0%
Hackney Carriage Driver's Licence Renewal Application (incl. CRB/DBS fee) - Every 3rd year*	£138.00	£138.00	0.0%
Private Hire Driver's Licence Renewal Application	£94.00	£94.00	0.0%
Hackney Carriage Driver's Licence Renewal Application	£94.00	£94.00	0.0%
Dual Private Hire and Hackney Carriage Driver's Licence Renewal Application	£145.00	£145.00	0.0%
Dual Private Hire and Hackney Carriage Driver's Licence Renewal Application (incl. CRB/DBS check)* - Every 3rd year	£189.00	£189.00	0.0%
Renewal 3-year Private Hire Driver's Licence Application (incl. CRB/DBS check)*	£317.00	£317.00	0.0%
Renewal 3-year Hackney Carriage Driver's Licence Application (incl. CRB/DBS check)*	£317.00	£317.00	0.0%
Renewal 3-year Dual Private Hire and Hackney Carriage Driver's Licence Application (incl. CRB/DBS)*	£468.00	£468.00	0.0%
* non-refundable administration fee is payable on every licence application	£30.00	£30.00	0.0%

VEHICLES

Full test / retest fee (free or) (Private Hire Vehicle)	£55.00	£55.00	0.0%
Full test / retest fee (free or) (Hackney Carriage)	£55.00	£55.00	0.0%
Interim Safety test (ISC) / retest fee / partial (free or) (Private Hire Vehicle)	£27.50	£27.50	0.0%
Interim Safety test (ISC) / retest fee / partial (free or) (Hackney Carriage)	£27.50	£27.50	0.0%
Plate deposit	£30.00	£30.00	0.0%
Replacement of large plate (incl. pins)	£10.00	£10.00	0.0%
Replacement of small plate	£6.50	£6.50	0.0%
Replacement bracket	£13.00	£13.00	0.0%

VOSA MAY INCREASE FEES WITHIN THE YEAR – FEE INCREASE WILL BE PASSED ON

Private Hire Vehicle Licence - Brand new vehicle (annual including Interim Vehicle Check x 1)	£325.00	£325.00	0.0%
Hackney Carriage Licence - Brand new vehicle (annual including Interim Vehicle Check x 1)	£325.00	£325.00	0.0%
Private Hire Vehicle Licence - New Application (annual including Full Test & Interim Vehicle Check x 1) (less than 5 years old)	£381.00	£381.00	0.0%

Hackney Carriage Licence - New Application (annual including Full Test & Interim Vehicle Check x 1) (less than 5 years old)	£381.00	£381.00	0.0%
Private Hire Vehicle Licence - Renewal Application (annual including Full Test & Interim Vehicle Check x 1) (less than 5 years old)	£353.00	£353.00	0.0%
Hackney Carriage Licence - Renewal Application (annual including Full Test & Interim Vehicle Check x 1) (less than 5 years old)	£353.00	£353.00	0.0%
Hackney Carriage Licence New/Renewal Application (annual including Full Test & Interim Vehicle Check x 2) (more than 5 years old)	£399.00	£399.00	0.0%
Private Hire Vehicle Licence Renewal Application (annual including Full Test & Interim Vehicle Check x 2) (more than 5 years old)	£399.00	£399.00	0.0%
New/Renewal Application (1st 4 months) (more than 5 years old) (incl. full test) (Hackney Carriage only)	£160.00	£160.00	0.0%
Renewal Application (1st 4 months) (more than 5 years old) (incl. full test) (Private Hire Vehicle or Hackney Carriage)	£160.00	£160.00	0.0%
2nd 4 months (including Interim Vehicle Check) (Private Hire Vehicle)	£157.00	£157.00	0.0%
2nd 4 months (including Interim Vehicle Check) (Hackney Carriage)	£157.00	£157.00	0.0%
3rd 4 months (including Interim Vehicle Check) (Hackney Carriage)	£157.00	£157.00	0.0%
3rd 4 months (including Interim Vehicle Check) (Private Hire Vehicle or Hackney Carriage)	£157.00	£157.00	0.0%
New/Renewal Application (1st 6 months including Full Test) (less than 5 years old) (Private Hire Vehicle)	£218.00	£218.00	0.0%
2nd 6 months (including Interim Vehicle Check) (Private Hire Vehicle)	£216.00	£216.00	0.0%
New/Renewal Application (1st 6 months including Full Test) (less than 5 years old) (Hackney Carriage)	£218.00	£218.00	0.0%
2nd 6 months (including Interim Vehicle Check) (Hackney Carriage)	£216.00	£216.00	0.0%
Plate extension (Hackney Carriage)	£20.00	£20.00	0.0%
Plate extension (Private Hire Vehicle)	£20.00	£20.00	0.0%
Cherished Number Plate Transfer (Private Hire Vehicle or Hackney Carriage)	£30.00	£30.00	0.0%
Transfer a vehicle Licence (a new owner) (Covers cost of plates and £30 administration fee) (Hackney Carriage)	£50.00	£50.00	0.0%
Transfer a vehicle Licence (a new owner) (Covers cost of plates and £30 administration fee) (Private Hire Vehicle)	£50.00	£50.00	0.0%
Transfer a vehicle Licence (a new owner) (New Plates not required, covers cost of £30 administration fee)(Private Hire)	£30.00	£30.00	0.0%

Transfer a vehicle Licence (a new owner) (New Plates not required, covers cost of £30 administration fee) (Hackney Carriage)	£30.00	£30.00	0.0%
Replacement vehicle Application (same expiry date) (includes full test, set of plates and £30 administration fee) (Private Hire)	£104.00	£104.00	0.0%
Replacement vehicle Application (same expiry date) (includes full test, set of plates and £30 administration fee) (Hackney Carriage)	£104.00	£104.00	0.0%
Administration fee for missed garage appointment (Full Test) (payable when 1 clear working days' notice has not been provided)	£55.00	£55.00	0.0%
Administration fee for missed garage appointment (Interim Vehicle Check) (payable when 1 clear working days' notice has not been provided)	£27.50	£27.50	0.0%
Specialist Vehicle Application (e.g. limousine or novelty vehicles.) Fees are the same as Private Hire Vehicle licence fees. The fee will be dependent on the age of the vehicle and the period of licence applied for - SEE LIST OF PRIVATE HIRE VEHICLE FEES	£0.00	£0.00	0.0%
Application for exemption from displaying roof sign and/or door stickers	£30.00	£30.00	0.0%
* non-refundable administration fee is payable on every licence application.	£30.00	£30.00	0.0%
OPERATORS			
New Application (one year) New App fee payable if base move or changes ownership.	£624.00	£624.00	0.0%
Renewal (one year)	£520.00	£520.00	0.0%
New Application (three years) New App fee payable if base move or changes ownership.	£1,650.00	£1,650.00	0.0%
Renewal (three years)	£1,450.00	£1,450.00	0.0%
New Application (five years) New App fee payable if base move or changes ownership.	£2,500.00	£2,500.00	0.0%
Renewal (five years)	£2,250.00	£2,250.00	0.0%
* non-refundable administration fee is payable on every licence application.	£30.00	£30.00	0.0%

PUBLIC HEALTH

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Environmental Permitting Fees (set by Government)		https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/636243/env-permit-part-b-fees-2017.pdf	
Workplace Physical Activity Sessions	£2.00	£2.10	5%
Landfill location plan and data sheet	£43.52	£45.70	5%
Check if property <250m from landfill site	£11.69	£12.27	5%
Detailed report on contaminated land/hour	£82.25	£86.36	5%

REGISTRATION SERVICES

Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Register Office Ceremony Room	£46.00	£46.00	0.0%
S Suite Marriage or CP Ceremony Mon to Thurs	£347.00	£381.70	10.0%
S Suite Marriage or CP Ceremony Fri/Sat	£484.00	£532.40	10.0%
S Suite Marriage or CP Ceremony Sun/BH	£563.00	£619.30	10.0%
Highfields Room Marriage or CP Ceremony Mon to Thurs	£121.00	£133.10	10.0%
Highfields Room Marriage or CP Ceremony Fri/Sat	£169.00	£185.90	10.0%
Garden Room Marriage or CP Ceremony Mon to Thurs	£197.00	£216.70	10.0%
Garden Room Marriage or CP Ceremony Fri-Sat	£275.00	£302.50	10.0%
Garden Room Marriage or CP Ceremony Sun/BH	£314.00	£345.40	10.0%
Approved Premise Mon to Thurs	£347.00	£381.70	10.0%
Approved Premise Fri/Sat	£484.00	£508.00	5.0%
Approved Premise Sun/BH	£563.00	£591.00	5.0%
Registrar at Religious Building	£86.00	£86.00	0.0%
Registration of Building for Religious Worship	£29.00	£29.00	0.0%
Registration of Building for Marriage	£123.00	£123.00	0.0%
Notice of Marriage (Designated when referred to Home Office) New Variation on notice fee	£47.00	£47.00	0.0%
Notice of Marriage Individual Fee	£35.00	£35.00	0.0%
Civil partnership conversion(from 10 Dec 2015) Provide information only	£27.00	£27.00	0.0%
Civil partnership conversion(from 10 Dec 2015)	£45.00	£45.00	0.0%
Licence or Renewal for Approved Premise	£274.00	£287.70	5.0%
Renewal/Naming Ceremony Sandwell Suite - Mon - Thur	£274.00	£287.70	5.0%
Renewal/Naming Ceremony Sandwell Suite - Fri-Sat	£342.00	£359.10	5.0%
Renewal/Naming Ceremony Sandwell Suite - Sunday - Bank Holiday	£373.00	£391.70	5.0%
Individual Citizenship Ceremony Mon to Thurs	£136.00	£163.20	20.0%
Individual Citizenship Ceremony Fri/Sat	£170.00	£204.00	20.0%
Individual Citizenship Ceremony Sun/BH	£185.00	£222.00	20.0%
Group Citizenship Ceremony Sat	£100.00	£105.00	5.0%

Certificate Service	£11.00	£11.00	0.0%
Archive Priority Certificate Service (Same Day)	£35.00	£35.00	0.0%
Certificates of Birth Death and Marriage at time of Registration	£11.00	£11.00	0.0%
Priority postage	£3.00	£3.15	5.0%
Certificates of Birth Death and Marriage issues after Registration	£11.00	£11.00	0.0%
Provisional Booking (holding fee)	£65.00	£68.00	4.6%
Renewal/Naming Ceremony approved venues Mon to Thurs -	£274.00	£287.70	5.0%
Renewal/Naming Ceremony approved venue Fri/Sat -	£342.00	£359.10	5.0%
Renewal/Naming Ceremony approved venue Sun/BH -	£372.00	£390.60	5.0%
Space 17 Amendment	£40.00	£40.00	0.0%
Divorce or Dissolution from outside the British Isles. (LA only)	£50.00	£50.00	0.0%
Customer at fault corrections(LA only)	£75.00	£75.00	0.0%
Consideration of reduction in Notice period (LA and GRO)	£60.00	£60.00	0.0%
Corrections(LA and GRO)	£90.00	£90.00	0.0%
Divorce or Dissolution from outside the British Isles. (LA and GRO)	£75.00	£75.00	0.0%
Visual Tribute (Up to 25 photographs played on a loop)	£41.00	£43.10	5.1%
Live webcast	£47.00	£49.40	5.1%
Live webcast with 28 day playback	£74.00	£77.70	5.0%
Pro Visual Tribute (up to 25 photographs professionally edited and set to Music)	£70.00	£73.50	5.0%
Keepsake copy of visual tribute available on DVD, Blu-ray or USB in presentation case	£25.00	£26.30	5.2%
Keepsake copy of web cast available on DVD, Blu-ray or USB in presentation case	£50.00	£52.50	5.0%
Photography			
SD card (min 30 photos)	£159.00	£167.00	5.0%
Package SD card (min 30 photos)+ up to 30 prints + Album	£355.00	£372.80	5.0%
Single print 12" x8"	£15.00	£15.80	5.3%
Interment fee in respect of all graves			
Interment fee*	£1,140.00	£1,197.00	5.0%
Cremated remains plot type interment fee*	£353.00	£370.70	5.0%
Baby section interment fee	£353.00	£370.70	5.0%
Scattering of cremated remains on full grave	£47.00	£49.40	5.1%
Late arrival fee additional charge	£339.00	£356.00	5.0%
Exclusive Right of Burial			
Purchase of Baby Section Grave *	£246.00	£258.30	5.0%
Purchase Grave for 1 Burial*	£2,127.00	£2,233.40	5.0%
Purchase Grave for 2 Burials*	£2,209.00	£2,319.50	5.0%

Purchase Grave for 3 Burials*	£2,289.00	£2,403.50	5.0%
Plot for cremated remains – for a 99 year period*	£1,426.00	£1,497.30	5.0%
Traditional Section 5' centre			
Traditional Grave 5' Centre for 1 Burial*	£2,569.00	£2,697.50	5.0%
Traditional Grave 5' Centre for 2 Burials*	£2,669.00	£2,802.50	5.0%
Traditional Grave 5' Centre for 3 Burials*	£2,767.00	£2,905.40	5.0%
Vault Grave additional charge*	£774.00	£812.70	5.0%
Memorials, vases & additional inscriptions			
Additional Inscription Permit fee	£93.00	£97.70	5.1%
Purchase of a Temporary Grave Marker	£30.00	£31.50	5.0%
Memorial Vase Infant's Section	£263.00	£276.20	5.0%
Motif	£29.00	£30.50	5.2%
Miscellaneous charges			
Transfer of Grant	£55.00	£57.80	5.1%
Searching of Burial Register (per hour)	£46.00	£48.30	5.0%
Biodegradable Urn	£93.00	£97.70	5.1%
Section 46 – Administration Fee	£510.00	£535.50	5.0%
Registration Fee Hourly Rate	£4.00	£4.20	5.0%
Out of hours supplement	£15.00	£15.80	5.3%
Additional charge to be applied to where services are subject to out of borough supplement.(Burial)	£30.00	£31.50	5.0%
Cremation			
Direct cremation - no funeral service all ages (Price unchanged following benchmarking exercise)	£628.00	£685.00	9.0%
Cremation - fee all ages	£829.00	£904.00	9.0%
Service exceeds allotted time an additional charge of:	£353.00	£370.70	5.0%
For an extended service – additional charge	£157.00	£164.90	5.0%
Cremation body parts	£165.00	£179.90	9.0%
Use of Chapel (including use of organ and Obitus music system)*	£157.00	£164.90	5.0%
Urns and containers			
Purchase of a wooden casket	£81.00	£85.10	5.1%
Disposal of Cremated Remains of person cremated elsewhere	£47.00	£49.40	5.1%
The services of a council employee acting as a coffin bearer	£48.00	£50.40	5.0%
Media			

Audio recording of service	£40.00	£42.00	5.0%
Audio & Visual recording of service	£47.00	£49.40	5.1%
Live Webcast	£47.00	£49.40	5.1%
Live webcast plus visual recording of service	£89.00	£93.50	5.1%
Visual Tribute single photograph	£21.00	£22.10	5.2%
Visual Tribute (Up to 25 photographs played on a loop)	£41.00	£43.10	5.1%
Additional 25 photos	£21.00	£22.10	5.2%
Live webcast	£47.00	£49.40	5.1%
Live webcast with 28 day playback	£74.00	£77.70	5.0%
Family made tribute	£18.00	£18.90	5.0%
Pro Visual Tribute (up to 25 photographs professionally edited and set to Music)	£70.00	£73.50	5.0%
Keepsake copy of visual tribute available on DVD, Blu-ray or USB in presentation case	£25.00	£26.30	5.2%
Keepsake copy of web cast available on DVD, Blu-ray or USB in presentation case	£50.00	£52.50	5.0%
Additional keepsake copies	£21.00	£22.10	5.2%
Miscellaneous charges (Extra Work)	£21.00	£22.10	5.2%
Memorials and inscriptions (including VAT)			
Minimum entry 2 lines	£104.00	£109.20	5.0%
5 lines	£131.00	£137.60	5.0%
8 lines	£154.00	£161.70	5.0%
Each additional line	£36.00	£37.80	5.0%
Badges, Crests, Floral Tributes	£77.00	£80.90	5.1%
Coat of Arms	£88.00	£92.40	5.0%
Plaques			
Plaque purchase including first inscription	£1,215.00	£1,275.80	5.0%
Burial of Cremated Remains including casket	£107.00	£112.40	5.0%
Engraving – per line	£49.00	£51.50	5.1%
Cover Slab	£66.00	£69.30	5.0%
Photo Plaque	£136.00	£142.80	5.0%
Replacement Plaque (residue of lease)	£262.00	£275.10	5.0%
Plaque Renewal (10 Years)	£239.00	£251.00	5.0%
Plaque Renewal (20 Years)	£355.00	£372.80	5.0%
Plaque Renewal (40 Years)	£653.00	£685.70	5.0%
Plaque Renewal forever	£1,609.00	£1,689.50	5.0%
Renovation Fee	£79.00	£83.00	5.1%
Asbury garden memorial (10 years) replacement	£195.00	£204.80	5.0%

Renewal (10 years)	£116.00	£121.80	5.0%
Renewal (20 years)	£168.00	£176.40	5.0%
Renewal (40 years)	£304.00	£319.20	5.0%
Renewal (forever)	£775.00	£813.80	5.0%
Wall mounted plaques			
Plaque purchase including first inscription	£514.00	£539.70	5.0%
Additional lines of inscription (residue of lease) – per line	£49.00	£51.50	5.1%
Wall Plaque Renewal Fee (10 Years)	£116.00	£121.80	5.0%
Renewal (20 years)	£168.00	£176.40	5.0%
Renewal (40 years)	£304.00	£319.20	5.0%
Renewal (forever)	£775.00	£813.80	5.0%
Replacement (residue of lease)	£262.00	£275.10	5.0%
Memorial vases			
Memorial Vase Purchase including first inscription	£650.00	£682.50	5.0%
Replacement Vase (residue of lease)	£262.00	£275.10	5.0%
Vase Renewal Fee (10 Years)	£239.00	£251.00	5.0%
Vase Renewal Fee (20 Years)	£355.00	£372.80	5.0%
Vase Renewal Fee (40 Years)	£653.00	£685.70	5.0%
Vase Renewal Fee (forever)	£1,609.00	£1,689.50	5.0%
Vase Renovation Fee	£79.00	£83.00	5.1%
Memorial vaults			
Memorial Vault Purchase including first inscription	£1,215.00	£1,275.80	5.0%
Replacement Vault (residue of lease)	£262.00	£275.10	5.0%
Burial of cremated remains including casket	£107.00	£112.40	5.0%
Motif/Photo	£136.00	£142.80	5.0%
Vault Renewal Fee (10 Years)	£239.00	£251.00	5.0%
Vault Renewal Fee (20 Years)	£355.00	£372.80	5.0%
Vault Renewal Fee (40 Years)	£653.00	£685.70	5.0%
Vault Renewal Fee (forever)	£1,609.00	£1,689.50	5.0%
Vault Renovation Fee	£79.00	£83.00	5.1%
Sanctum Memorial			
Sanctum Memorial purchase including first inscription	£1,366.00	£1,434.30	5.0%
Sanctum Memorial with garden purchase including first inscription	£1,523.00	£1,599.20	5.0%
Replacement Fascia (residue of lease)	£454.00	£476.70	5.0%
Second Inscription (residue of lease)	£601.00	£631.10	5.0%

Motif/Photo	£136.00	£142.80	5.0%
Casket for interment of Cremated Remains	£81.00	£85.10	5.1%
Family Sanctum Memorial including first inscription	£1,980.00	£2,079.00	5.0%
Family Sanctum Memorial with Garden including first inscription	£2,204.00	£2,314.20	5.0%
Family Sanctum Replacement Fascia (residue of lease)	£602.00	£632.10	5.0%
10 year renewal	£265.00	£278.30	5.0%
20 year renewal	£398.00	£417.90	5.0%
40 year renewal	£733.00	£769.70	5.0%
Renewal (forever)	£1,808.00	£1,898.40	5.0%
Squirrel Walk Memorial			
Additional engraving (including motif – residue of lease)	£347.00	£364.40	5.0%
Replacement Memorial (residue of lease)	£524.00	£550.20	5.0%
Resold space	£1,106.00	£1,161.30	5.0%
Motif/Photo	£136.00	£142.80	5.0%
Casket for interment of Cremated Remains	£81.00	£85.10	5.1%
10 year renewal	£265.00	£278.30	5.0%
20 year renewal	£398.00	£417.90	5.0%
40 year renewal	£733.00	£769.70	5.0%
Renewal (forever)	£1,808.00	£1,898.40	5.0%
Memorial Benches			
Memorial bench purchase	£2,066.00	£2,169.30	5.0%
Memorial bench renewal of lease	£387.00	£406.40	5.0%
Additional Plaque Granite Bench for residue of period	£284.00	£298.20	5.0%
Additional Plaque Wooden Bench for residue of period	£284.00	£298.20	5.0%
Prairie Unit (continue only)*			
Replacement Fascia (residue of lease)	£94.00	£98.70	5.0%
Second Inscription (residue of lease)	£60.00	£63.00	5.0%
10 year renewal	£265.00	£278.30	5.0%
20 year renewal	£398.00	£417.90	5.0%
40 year renewal	£733.00	£769.70	5.0%
Renewal (forever)	£1,808.00	£1,898.40	5.0%
Cloister memorial			
Cloister Memorial Purchase including inscription	£1,093.00	£1,147.70	5.0%
Replacement Fascia (residue of lease)	£452.00	£474.60	5.0%
Second Inscription (residue of lease)	£298.00	£312.90	5.0%

Motif/Photo	£136.00	£142.80	5.0%
Casket for interment of Cremated Remains	£81.00	£85.10	5.1%
10 year renewal	£265.00	£278.30	5.0%
20 year renewal	£398.00	£417.90	5.0%
40 year renewal	£733.00	£769.70	5.0%
Renewal (forever)	£1,808.00	£1,898.40	5.0%
Children's Section Memorial			
Mushroom Memorial Plaque for a 5 year period inc inscription	£369.00	£387.50	5.0%
10 year renewal	£134.00	£140.70	5.0%
20 year renewal	£242.00	£254.10	5.0%
40 year renewal	£434.00	£455.70	5.0%
Renewal forever	£1,111.00	£1,166.60	5.0%
Monolith Memorial			
Monolith Memorial for a 10 year period	£1,024.00	£1,075.20	5.0%
Monolith Memorial with garden for a 10 year period	£1,173.00	£1,231.70	5.0%
Second Inscription (residue of lease)	£284.00	£298.20	5.0%
Motif/Photo	£136.00	£142.80	5.0%
Urn for interment of cremated remains	£81.00	£85.10	5.1%
Replacement Plaque (residue of lease)	£246.00	£258.30	5.0%
10 year renewal	£265.00	£278.30	5.0%
20 year renewal	£398.00	£417.90	5.0%
40 year renewal	£733.00	£769.70	5.0%
Renewal (forever)	£1,808.00	£1,898.40	5.0%
Rose bush memorials for a 5 year period			
Name Plate Renewal (5 years)	£134.00	£140.70	5.0%
Memory Garden Memorials			
Memory Garden Memorial Purchase including first inscription	£396.00	£415.80	5.0%
Motif/Photo	£79.00	£83.00	5.1%
MGM Renewal Fee (10 Years)	£116.00	£121.80	5.0%
MGM Renewal (20 years)	£168.00	£176.40	5.0%
MGM Renewal (40 years)	£304.00	£319.20	5.0%
MGM Renewal (forever)	£764.00	£802.20	5.0%
Pet Funeral Services			
Burial in an individual plot Small	£162.00	£170.10	5.0%

Burial in an individual plot	Medium	£225.00	£236.30	5.0%
Burial in an individual plot	Large	£336.00	£352.80	5.0%
Coffin (24" x 14" x 8")	Small	£122.00	£128.10	5.0%
Coffin (30" x 20" x 10")	Medium	£147.00	£154.40	5.0%
Coffin (40" x 20" x 12")	Large	£169.00	£177.50	5.0%
Casket for ashes		£78.00	£81.90	5.0%
Burial Memorial headstone		£485.00	£509.30	5.0%
Plot Marker		£28.00	£29.40	5.0%
Pet ashes scattering with small inscribed plaque		£109.00	£114.50	5.0%
Pet ashes scattering with large inscribed plaque		£120.00	£126.00	5.0%
Pet ashes in Leaf memorial Medium inc. urn		£485.00	£509.30	5.0%
Pet ashes in Leaf Memorial Large inc. urn		£606.00	£636.30	5.0%
Sandwell Funeral Service (Cremation)				
Cremation funeral for all ages		£1,758.00	£1,916.20	9.0%
Catering - Wake at Reception Suite inclusive of room hire at Sandwell Valley Crematorium				
Bronze Menu up to 30		£276.00	£289.80	5.0%
Bronze Menu up to 50		£460.00	£483.00	5.0%
Bronze Menu up to 80		£688.00	£722.40	5.0%
Silver Menu up to 30		£380.00	£399.00	5.0%
Silver Menu up to 50		£579.00	£608.00	5.0%
Silver Menu up to 80		£871.00	£914.60	5.0%
Gold Menu up to 30		£523.00	£549.20	5.0%
Gold Menu up to 50		£872.00	£915.60	5.0%
Gold Menu up to 80		£1,395.00	£1,464.80	5.0%
Smirnoff Vodka - Double		£4.00	£4.20	5.0%
Smirnoff Vodka -Single		£4.00	£4.20	5.0%
Jameson Whiskey - Double		£5.00	£5.25	5.0%
Jameson Whiskey -Single		£4.00	£4.20	5.0%
Jack Daniels - Double		£5.00	£5.25	5.0%
Jack Daniels -Single		£4.00	£4.20	5.0%
Famous Goose - Double		£5.00	£5.25	5.0%
Famous Goose -Single		£3.00	£3.15	5.0%
Malibu - Double		£4.00	£4.20	5.0%
Malibu -Single		£4.00	£4.20	5.0%

Couvosier Brandy - Double	£5.00	£5.25	5.0%
Couvosier Brandy -Single	£4.00	£4.20	5.0%
Bombay Sapphie - Double	£5.00	£5.25	5.0%
Bombay Sapphie -Single	£4.00	£4.20	5.0%
Gordons Gin - Double	£4.00	£4.20	5.0%
Gordons Gin -Single	£4.00	£4.20	5.0%
Martell Brandy - Double	£5.00	£5.25	5.0%
Martell Brandy -Single	£4.00	£4.20	5.0%
Captain Morgan Rum - Double	£5.00	£5.25	5.0%
Captain Morgan Rum -Single	£3.00	£3.15	5.0%
Spiced Rum - Double	£5.00	£5.25	5.0%
Spiced Rum -Single	£3.00	£3.15	5.0%
Bacardi - Double	£5.00	£5.25	5.0%
Bacardi -Single	£3.00	£3.15	5.0%
Sherry - glass	£3.00	£3.15	5.0%
Baileys 50ml	£3.00	£3.15	5.0%
Port	£3.00	£3.15	5.0%
Chardonnay 187ml	£4.00	£4.20	5.0%
Pinot 187ml	£4.00	£4.20	5.0%
Rose 187 ml	£4.00	£4.20	5.0%
Shiraz 187ml	£4.00	£4.20	5.0%
Bud 300ml	£4.00	£4.20	5.0%
Becks	£4.00	£4.20	5.0%
Peroni	£4.00	£4.20	5.0%
Stella Artois	£4.00	£4.20	5.0%
Guinness 440ml	£4.00	£4.20	5.0%
London Pride	£4.00	£4.20	5.0%
John Smiths	£4.00	£4.20	5.0%
Rekorderlig Wildberry	£5.00	£5.25	5.0%
Raspberry/Mango	£5.00	£5.25	5.0%
Lime/Strawberry	£5.00	£5.25	5.0%
Strongbow	£5.00	£5.25	5.0%
Spitfire	£4.00	£4.20	5.0%
Speckled Hen	£4.00	£4.20	5.0%
Backyard Blonde	£4.00	£4.20	5.0%

Newcastle Brown	£4.00	£4.20	5.0%
Ginger Ale 125ml	£1.00	£1.05	5.0%
Orange Juice	£1.00	£1.05	5.0%
Red Bull	£2.00	£2.10	5.0%
Slimline Tonic	£1.00	£1.05	5.0%
Soda Water	£1.00	£1.05	5.0%
Sparkling Water	£2.00	£2.10	5.0%
Still Water	£1.00	£1.05	5.0%
Lemonade	£2.00	£2.10	5.0%
Coke	£2.00	£2.10	5.0%
Diet Coke	£2.00	£2.10	5.0%
J20 Orange/Passion fruit	£2.00	£2.10	5.0%
Apple & Raspberry	£2.00	£2.10	5.0%
Pink gin	£5.00	£5.25	5.0%

YOUTH SERVICE			
Service Provided	Current Charge 2022/23	Proposed Charge 2023/24	% Increase
Section A - Malthouse Stables			
Climbing Wall/ Mobile Climbing Wall - week days	£45.70	£47.98	5.0%
Associated Preparation fee week days - week days	£80.36	£84.37	5.0%
Climbing Wall/ Mobile Climbing Wall Saturday	£53.59	£56.27	5.0%
Associated Preparation fee week days - Saturdays	£93.66	£98.34	5.0%
Climbing Wall/ Mobile Climbing Wall Sundays and Bank Holidays	£60.94	£63.99	5.0%
Associated Preparation fee week days - Sundays and Bank Holidays	£106.96	£106.96	0.0%
All Other Mobile activities	£45.70	£47.98	5.0%
Meeting Room Hire	£19.95	£20.95	5.0%
Section A - Malthouse Stables Activities with Instruction Sandwell Residents			
Adult	£6.03	£6.33	5.0%
Junior (under 18)	£4.02	£4.22	5.0%
Section A - Malthouse Stables Activities with Instruction Out of Borough Users			
Adult	£10.06	£10.56	5.0%
Junior (under 18)	£6.81	£7.16	5.1%
Section B - Moorings			
UNDER 20 FT	£20.50	£21.52	5.0%
21 - 30 FT	£25.42	£26.69	5.0%
31 - 40FT	£31.96	£33.56	5.0%
41 - 50 FT	£38.66	£40.59	5.0%
51 - 60 FT	£44.24	£46.45	5.0%
61 - 70 FT	£49.97	£52.47	5.0%
71 FT AND OVER	£56.72	£59.56	5.0%
Section C - transport			
0-50 MILES	£0.70	£0.74	5.2%
50+ MILES	£0.60	£0.63	5.3%
Hire of driver per hour	£13.95	£14.65	5.0%
Hire of minibus per day	£50.13	£52.63	5.0%
Section D - Coneygre Art Centre			
			0.0%

Meeting Room	£19.95	£20.95	5.0%
Dance Studio	£25.31	£26.57	5.0%
Multi Purpose Room	£25.31	£26.57	5.0%
Theatre	£34.56	£36.28	5.0%
Meeting Room	£148.01	£155.41	5.0%
Dance Studio	£164.12	£172.32	5.0%
Multi Purpose Room	£164.12	£172.32	5.0%
Theatre	£244.42	£256.64	5.0%
			0.0%
Section E - Conegre Arts Centre - Recording Studio			0.0%
Sandwell Residents	£27.85	£29.24	5.0%
non-Sandwell Residents and Businesses	£33.42	£35.09	5.0%
Sandwell Residents	£222.79	£233.93	5.0%
non-Sandwell Residents and Businesses	£256.20	£269.01	5.0%
			0.0%
Section E - Conegre Arts Centre - Multi Media Room			0.0%
Sandwell Residents	£27.85	£29.24	5.0%
non-Sandwell Residents and Businesses	£33.42	£35.09	5.0%
Sandwell Residents	£222.79	£233.93	5.0%
non-Sandwell Residents and Businesses	£256.20	£269.01	5.0%

Sandwell MBC: Corporate Charging Policy

Introduction

There are a range of reasons why authorities should have a corporate charging policy in place:

- Charging has a significant role to play as a policy instrument, contributing towards the achievement of corporate and service objectives.
- Charges can be used as a tool to manage demand or influence behaviour, through encouraging/discouraging the use of services and/or the patterns of use of services.
- The policy can provide clarity over why different charges are set for different user groups e.g. through the use of discounts/concessions.
- Charging as an income source can contribute towards the achievement of financial objectives, linked to the Medium-Term Financial Plan, given its significance, particularly in the context of decreasing external funding.

Principles for Charging

The corporate charging policy needs to initially establish the council's key principles in relation to charging. Once agreed, these principles should be adhered to by all directorates, with any deviations from the charging principles set out requiring appropriate approval.

The following 8 key principles have been identified. It should be noted that these principles will generally apply to services for which the Council has discretion over the level of charging, rather than services where charging is prevented or where charges are required to be set within statutory limits.

Example Corporate Charging Principles

It is recommended that, when setting charges, these are set so as to:

1. Contribute to the achievement of corporate and service objectives
2. Maximise potential income, to achieve financial objectives, unless there is an explicit policy decision to subsidise the service
3. Be capable of being justified, in comparison with other similar providers
4. Take account of the ability of different users to pay, through the use of discounts and concessions, where appropriate
5. Differentiate between differing levels of a service being provided
6. Take account of the views of and minimise the impact upon users, where new or significantly higher charges are proposed, and where this is possible
7. Optimise the ease of collection of charges and minimise the costs of collection
8. Be regularly reviewed, using the latest available market information, and revised/updated, based upon such new information

The rationale for each of these charging principles is discussed further below.

1. Contribute to the achievement of corporate and service objectives

- 1.1 Charges are clearly not an end in themselves, but should be used as a means to contribute towards the achievement of specific corporate and service objectives. Managers should therefore be able to identify whether or not a service can legally be charged for and, if so, clearly articulate how, through charging for the service and in the level and application of the charge, they are contributing towards these objectives.
- 1.2 As identified above, there will be instances where charging is prohibited or restricted; however, even under such statutory frameworks, it is still good practice to make the link between the level of service provided e.g. basic, enhanced, and the policy objective being addressed.
- 1.3 A summary of the types of financial policy for charging that an authority could adopt and the policy objective that it is primarily intended to achieve are summarised in the table below.

Financial Charging Policy	Policy Objective
Commercial trading/full commercial	The Council seeks to maximise revenue within an overall objective of generating profits e.g. trading companies for property and investment, trade refuse collection
Commercial with discounts	As above, but with discounted concessions being given to enable certain groups to access the service e.g. trade refuse collection for charities
Fair charging	The Council seeks to maximise income, but subject to a defined policy constraint e.g. charges for car parking. Alternatively, a full commercial rate may not be determinable or the Council may be a monopoly supplier of services.
Cost recovery	A Council wishes to make the service generally available, but does not wish to subsidise the service e.g. street naming.
Cost recovery with discounts	As above, but a Council is prepared to subsidise the service to ensure that disadvantaged or other groups have access to the service e.g. disabled parking costs.
Subsidised	Council policy is to make the service widely accessible, but believe users of the service should make some contribution from their own resources e.g. leisure charges.
Nominal	The Council wishes the service to be fully available, but sets a small user charge e.g. confirmation of residency letter.

Financial Charging Policy	Policy Objective
Free	Council policy is to make the service fully available and funded through corporate resources, rather than specific fees e.g. free access to parks/public open spaces.
Statutory/statutory constraints	Charges are set in line with national legal requirements and there is no local discretion over the level of the charge e.g. planning application fees. In some instances, there might be statutory constraints, whereby there is some limited, but not complete, discretion over the level of the charge.
Charges not permitted	Charges cannot be levied for statutory reasons.
Penalties	These could be levied for/to disincentivise certain types of behaviour and are often subject to statutory regimes e.g. anti-social behaviour, car parking infringements

Charging Principle 1. *It is recommended that, for each charge set, the manager responsible for the charge identifies the legal basis, financial policy for charging/constraint (e.g. using this table as a guide), and relevant policy and service objective(s), in order to ensure that charges are in line with these objectives and that there is clarity over the purpose of the charge.*

2. Maximise potential income, to achieve financial objectives, unless there is an explicit policy decision to subsidise the service

2.1 There will clearly be a need for charges to contribute towards the achievement of financial objectives, particularly in the context of the current financial climate (assuming that these do not conflict with the overall policy framework). If the legal powers exist to charge, managers will need to justify the reasons for any instances where charges are not being made.

2.2 Generating/maximising income not only has financial benefits, but can also allow the service to develop capacity, deliver efficiency and sustain continuous service improvement. The example financial policies for charging/constraints set out in the table above should assist in identifying what financial objective is intended to be achieved from the charge, and, as can be seen, there will be a range of circumstances where it is not appropriate to maximise potential income.

2.3 However, the key issue for the Council in financial terms, is to ensure that managers do not inadvertently provide a subsidised service where there is no explicit policy objective to do so. This could take place for a number of reasons, such as:

- Not taking account of the full costs of service provision e.g. capital costs, overheads/recharges, costs of collection, as well as direct costs of provision

- Not increasing charges for inflation or only rolling forward by inflation annually and not taking account of the increased costs of service provision e.g. where fuel costs increase significantly above inflation
 - Charging the same amount for different types of service user e.g. a commercial operator and a member of the public
 - Instances where the charge is set inappropriately low, resulting in over-use or abuse of the service
- 2.4 In order for charges to be set at an appropriate level, therefore, this will require managers to have a robust understanding of the full range of costs associated with the provision of the service.
- 2.5 In addition, when setting charges, managers will need to be aware of the relationship between the level of charge and the potential impact upon demand, in terms of optimum price sensitivity e.g. as a higher charge may not necessarily maximise total income, if usage decreases disproportionately.

Charging Principle 2. *It is recommended that the default position is that a charge should be made where legally permitted, any charge should take account of the full direct and indirect costs of service provision (including inflation) and is set at a level so as to maximise income, taking account of price vs. demand. This will also include setting charges at maximum levels/cost recovery where statutory constraints apply.*

Where there is an explicit policy objective to subsidise the service, and therefore to deviate from this principle, this reason should be clearly set out, together with the financial cost of the subsidy, both in terms of the individual charge and the absolute level of income foregone, where identifiable.

3. Be capable of being justified, in comparison with other similar providers

- 3.1 Clearly, where Councils have discretion over the level of their charges, they are free to exercise local member and service choice, taking into account factors such as the type and quantity of chargeable services that they provide and therefore the level of charges and associated subsidy.
- 3.2 Charges often vary considerably, even between similar authorities, and there may be reasons why charges may vary in this manner e.g. the use of alternative models of service provision. However, there are equally areas for which authorities are unable to explain why their service charges (or even expenditure as a whole) differs so widely from other, similar providers and where they may not even be aware of such differences in the first instance.
- 3.3 There is therefore a need to compare charges, both with other authorities and with private sector providers, where there is an external market, and understand reasons for any differences. Such differences are not necessarily a cause for concern e.g. higher charges may have been levied as a result of a deliberate policy to provide a higher level of service, to seek to discourage excessive use etc., but should be capable of being validated.

Charging Principle 3. *It is recommended that benchmarking information is used by managers to regularly compare their charges against other, similar authorities and private sector providers. Where charges differ significantly from other such comparators, managers should be aware of and be able to explain the main reasons for such differences.*

4. Take account of the ability of different users to pay, through the use of discounts and concessions

4.1 As identified previously, there will be a number of instances where it is appropriate for charges to be subsidised for different types of users. These could include, for example:

- To achieve a specific policy objective e.g. encouraging healthy living through subsidised use of leisure facilities
- Structuring charges differently e.g. a lower rate per hour for car parking at off-peak times, to ration service use at peak times when demand exceeds supply
- Where users have limited financial means e.g. as measured by receipt of certain types of benefit and/or reduced rates for children and older people
- Applying concessions for certain types of users e.g. free parking for local residents, lower burial charges for residents
- Discounts linked to loyalty/take-up of the service e.g. for frequent users

4.2 The Council may have a corporate policy on service user groups which receive subsidised access to all (or many) services e.g. children's and older people's discounts. For certain services, eligibility criteria for services may also be established.

4.3 Key factors that the Council will need to take into account when considering the use of eligibility criteria/discounts/concessions include:

- The link between the discount/concession and the policy/service objective that the charge is intended to contribute towards
- The link between the discount/concession and the Council's diversity/equalities policies
- Whether a generic concession should be applied for all services e.g. those in receipt of means-tested benefits, or whether the concession should be targeted towards a specific user group, depending upon individual service issues
- How the discount/concession will be funded e.g. from other users of the same service, from Council Taxpayers more widely, and the financial implications of the subsidy
- The need to review the degree to which eligibility criteria/discounts/concessions remain appropriate over time e.g. as take-up increases
- Minimising the burden upon those applying for discounts/concessions e.g. ensuring that they do not have to provide duplicate information to more than one Council directorate

- The link between take-up of benefits and maximising overall Council resources e.g. if benefit take-up contributes towards funding received from central government
- Whether the concession or discount is funded through cross-subsidy by other service users, through higher charges, or whether it is funded corporately.

Charging Principle 4. *It is recommended that managers identify the nature of discounts/concessions that are in place for services where charges are made; the types of users intended to benefit in terms of the link between discounts/concessions and policy/service objectives; the level of subsidy provided/cost of the discount; and that discounts/concessions are regularly reviewed, to ensure that they remain appropriate.*

5. Differentiate between differing levels of a service being provided

- 5.1 Where the Council has discretion over the level of charge and also the level of service provided, it is important that the charge reflects the degree of usage of service resources and value added.
- 5.2 Whilst the same level of staffing resources may be required in some cases, the service user could be receiving higher added value under a quicker turnaround option or a more frequent service, for example, and therefore a higher premium for the service may be appropriate.

Charging Principle 5. *It is recommended that charges set are differentiated, where relevant, so as to fairly reflect the differing demand placed upon service resources and the value provided to the service user.*

6. Take account of the views of and minimise the impact upon users, where new or significantly higher charges are proposed, and where this is possible

- 6.1 Where the Council is operating in a competitive environment, users have the freedom to use alternative providers if similar services are provided at lower cost. Consultation can be highly important, however, where the Council is in a monopoly position and needs to provide equity to service users.
- 6.2 Where charges are being regularly reviewed, there will be instances where the review identifies that higher service charges are required e.g. to take account of higher service costs. This may be even more of an issue where service charges have not been reviewed for some time, and have not therefore kept pace with increasing costs.
- 6.3 It is important that the impact upon service users of any proposed changes to charges is identified, both from an individual perspective e.g. affecting their ability to pay/use the service, and also from a Council-wide perspective e.g. affecting the extent to which policy objectives will now be achieved and the potential demand for, and therefore the level of income received for, the service.
- 6.4 This will be assisted by an understanding of the impact of previous changes in charges on levels of service use for different groups of service users; although, as such information may not be readily available, it will be important that this is collected in future, whenever

such changes are made. In addition, consultations on services should take account of user views on levels of charges and the perceived value for money received.

Charging Principle 6. *It is recommended that any significant proposed changes to charges are consulted upon with key service users and groups, where appropriate, in order that their views are taken into account. Managers should seek to ensure that they are aware of the potential impact upon differing service users of changes to charges, considering whether any such changes to pricing policies could potentially be phased in over time, if possible, where the impact is high.*

7. Maximise the ease of collection of charges and minimise the costs of collection

7.1 The efficient collection of charges clearly has significant benefits in terms of minimising potential arrears levels i.e. the easier that it is made for charges to be paid, the more likely that payment will be made in practice.

7.2 In terms of administering charges, there are a number of areas which should be explicitly considered:

- Service charges and the way in which they will be paid/collected should be transparent to users
- The costs of collection should be proportionate to the actual level of income being collected
- A range of alternative payment methods e.g. format, frequency, venues, should be offered to users, with potential incentives being considered for the most efficient payment methods e.g. electronic payment, direct debit
- Procedures for the collection of arrears and write-off of debts should be clearly set out and consistently followed for all service users
- Where arrears have built up, this information should be reported to managers responsible for providing the service, in order that they are aware of any such issues from a service management perspective

Charging Principle 7. *It is recommended that charges should be administered so as to maximise the ease of collection of charges and minimise the costs of collection, considering both the Council and service user perspective, in order to optimise the likelihood of payment.*

8. Be regularly reviewed, using the latest available market information, and revised where appropriate

8.1 As identified previously, service charges should be contributing to the achievement of defined policy, service and financial objectives and it is therefore vital that charges (and eligibility criteria/discounts/concessions) are reviewed on a regular basis to ensure that this continues to be the case.

8.2 The council may wish to distinguish between those fees and charges that need approval by members and those that do not. In addition, a de minimis limit could also be set for such a review, although clearly, it will be important that areas not currently charged for (but which

could potentially be) are also considered. In terms of scope, all external charges should be considered, and it may also be appropriate to include charges made through external Service Level Agreements e.g. traditional 'blue collar' services.

- 8.3 In order for such review to be effective, managers will need to take into account relevant market information e.g. changes in legislation; patterns of service use; benchmarking data; price sensitivity; opportunities to introduce or extend charges etc.
- 8.4 This need not necessarily be a highly detailed exercise, but managers should at least be certain that charges are achieving their intended objective(s) and have been set appropriately. If this is not the case, clearly managers will need to amend charges accordingly e.g. increasing charges if the costs of provision have increased or amending discount/concession schemes if they are no longer relevant.

Charging Principle 8. *It is recommended that managers review all charges for which they are responsible on at least an annual basis as part of the budget process and confirm that charges have been reviewed on a systematic basis.*

SANDWELL METROPOLITAN BOROUGH COUNCIL**General Fund Summary 2023/24**

	Original Budget 2022/2023	Current Budget 2022/2023	Original Budget 2023/2024	Per Band D Property 2023/2024
	£	£	£	£
Service Targets				
Corporate Management	-204,000	-196,000	304,000	3.96
Finance	9,483,000	9,729,000	11,498,000	149.78
Legal	2,162,000	3,679,000	7,279,000	94.82
Adult Social Care	81,511,000	80,876,000	86,023,000	1,120.61
Childrens	88,362,000	88,656,000	90,049,000	1,173.05
Public Health	64,000	64,000	64,000	0.83
Regeneration and the Economy	9,667,000	9,515,000	14,669,000	191.09
Housing & Assets	2,263,000	2,350,000	2,329,000	30.34
Business Strategy & Change	11,916,000	12,423,000	15,145,000	197.29
Borough Economy	63,558,000	64,061,000	68,728,000	895.31
Total Service Targets	268,782,000	271,157,000	296,088,000	3,857
Central Items	-25,055,000	12,842,677	10,126,000	131.91
Capital Charge Adjustment	-26,461,000	-26,461,000	-26,461,000	-344.70
Revenue Contribution Towards Capital	0	0	6,282,000	81.83
Contingency	7,883,000	3,442,000	6,994,000	91.11
Total Service Projections	225,149,000	260,980,677	293,029,000	3,817
External Interest Payments	16,555,000	16,374,000	15,000,000	195.40
Interest / Dividend Receipts	-3,753,000	-3,753,000	-7,500,000	-97.70
Total Expenditure	237,951,000	273,601,677	300,529,000	3,915
Changes in Balances - General	459,066	459,066	520,348	6.78
Changes in Balances - Services	0	0	0	0.00
Changes in Balances - Earmarked Funds	-14,612,000	-13,612,000	2,468,000	32.15
Net Cost of Borough Services	223,798,066	260,448,743	303,517,348	3,954
West Midlands Integrated Transport Levy	13,117,000	13,117,000	13,977,000	182.08
West Midlands Magistrates Courts	41,000	41,000	41,000	0.53
Environment Agency (Flood Defence Levy)	88,000	88,000	88,000	1.15
Net Borough Expenditure	237,044,066	273,694,743	317,623,348	4,138
Funding:				
Non-Domestic Rates				
Retained Business Rates	93,221,768	93,221,768	109,559,686	1,427.21
Business Rates Top Up	42,827,253	42,827,253	38,701,000	504.15
Section 31 Grants	0	28,253,330	38,188,000	497.47
Collection Fund Surplus/(Deficit) Resulting from:				
Council Tax	56,284	56,284	49,731	0.65
National Non Domestic Rates	-17,029,173	-17,029,173	52,334	0.68
Government Grants:				
New Homes Bonus	0	786,347	111,000	1.45
Lower Tier Services Grant	0	596,000	0	0.00
Services Grant	0	7,015,000	3,953,000	51.50
Amount Raised From Council Tax	117,967,934	117,967,934	127,008,597	1,654.52

Council Tax - Sandwell M.B.C Only				
Council Tax Base	74,858.45	74,858.45	76,764.73	Increase
Council Tax (Band A)	1,050.59	1,050.59	1,103.01	4.99%
Council Tax (Band B)	1,225.68	1,225.68	1,286.85	4.99%
Council Tax (Band C)	1,400.78	1,400.78	1,470.68	4.99%
Council Tax (Band D)	1,575.88	1,575.88	1,654.52	4.99%
Council Tax (Band E)	1,926.08	1,926.08	2,022.19	4.99%
Council Tax (Band F)	2,276.27	2,276.27	2,389.86	4.99%
Council Tax (Band G)	2,626.47	2,626.47	2,757.53	4.99%
Council Tax (Band H)	3,151.76	3,151.76	3,309.04	4.99%

SANDWELL METROPOLITAN BOROUGH COUNCIL

CENTRAL TARGET ITEMS

2023/2024
Original
Estimates
£

Resources

Pensions (Allowances, VPR, College Residuals, School Meals)	4,559,000
Payment to Wolverhampton : Former WMCC & WMRE	45,000
External Audit Fee	246,000
Joint Committee Servicing - Payment to Birmingham	19,000
A.M.A Local Authority Subscriptions	85,000
Superannuation - Past Service	2,616,000
Bank Charges (Inc Debit & Credit Cards)	335,000
Airport Income	-100,000
Special Events	25,000
Insurance	-395,000
Apprenticeship Levy	480,000
No Recourse To Public Funds	1,151,000
Combined Authority	1,060,000
	10,126,000

TOTAL CENTRAL ITEMS

10,126,000

Sandwell MBC : Levies

West Midlands Integrated Transport Levy	13,977,000
West Midlands Magistrates Courts	41,000
Environment Agency (Flood Defence Levy)	88,000
	14,106,000

TOTAL CENTRAL ITEMS + LEVIES

24,232,000

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Finance		Director: Simone Hines
<p>Divisional Context: The Finance Directorate is intergal in making sure that the council has stability in their finances. The Directorate is made up of three sections: Financial Management - Who ensure the financial stability of the council Revenues and Benefits - Who are responsible for the collection of Council Tax and NNDR and administer Housing Benefit Business Management - Administration and financial services for Adult Social Care</p>		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Director	194	126
Fusion	561	711
Financial Management	3,563	3,717
Revenues and Benefits	2,443	3,675
Business Management	2,968	3,269
* Total Net Target Budget:	9,729	11,498
* Staffing Levels:	395	391
* Total Full Time Equivalents	366	363

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	14,806	14,992
Premises	3	0
Transport	10	8
Supplies & Services	1,860	1,954
Third Party	244	311
Transfer Payments	0	75,573
Total Gross Expenditure	16,923	92,838
INCOME:-		
Specific Grants	2,395	76,936
Partner Contributions	918	918
Fees & Charges	2,069	1,677
Charges to Other Council Areas	1,812	1,809
Total Income	7,194	81,340
Net Target Budget	9,729	11,498

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Finance	UNIT: Director Service Manager: Simone Hines	
Divisional Context: The Finance Directorate is intergal in making sure that the council has stability in their finances. The Directorate is made up of three sections: Financial Management - Who ensure the financial stability of the council Revenues and Benefits - Who are responsible for the collection of Council Tax and NNDR and administer Housing Benefit Business Management - Administration and financial services for Adult Social Care		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	194	158
Supplies & Services	32	0
Total Gross Expenditure	226	158
INCOME:-		
Charges to Other Council Areas	32	32
Total Income	32	32
Net Expenditure - GRAND TOTAL	194	126

DIRECTORATE Finance	UNIT: Fusion Service Manager: Simone Hines	
Divisional Context: Fusion supports the current system which is vital for the HR and Finance functionality for the council alongside the current project work of the new system.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Supplies & Services	561	711
Total Gross Expenditure	561	711
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	561	711

DIRECTORATE Finance	UNIT: Financial Management Service Manager: Rebecca Maher	
Divisional Context: Financial Services comprises three areas, all of which are vital in ensuring the financial stability of the council. the three areas are:- <ul style="list-style-type: none"> • Finance, incorporating (1) Financial Reporting & Systems and (2) Financial Management • Audit, Fraud and Risk • Procurement 		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	5,103	5,112
Transport	3	3
Supplies & Services	237	276
Total Gross Expenditure	5,343	5,391
INCOME:-		
Fees & Charges	398	296
Charges to Other Council Areas	1,382	1,378
Total Income	1,780	1,674
Net Expenditure - GRAND TOTAL	3,563	3,717

DIRECTORATE Finance	UNIT: Revenues & Benefits Service Manager: Ian Dunn	
Divisional Context: Revenues and Benefits provide the following services: <ul style="list-style-type: none"> • The billing and collection of Council Tax and Non Domestic Rates and General Debt Recovery • Cashier services • Administration of Housing Benefit, Local Council Tax Reduction, Discretionary Housing Payments and Local Welfare Provision 		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	5,984	6,181
Premises	3	0
Transport	4	2
Supplies & Services	900	838
Third Party	244	311
Transfer Payments	0	75,573
Total Gross Expenditure	7,135	82,905
INCOME:-		
Specific Grants	2,395	76,936
Partner Contributions	918	918
Fees & Charges	1,117	1,114
Charges to Other Council Areas	262	262
Total Income	4,692	79,230
Net Expenditure - GRAND TOTAL	2,443	3,675

DIRECTORATE Finance	UNIT: Business Management Service Manager: Kay Murphy	
Divisional Context: Business Management includes business support to the ASC Directorate. It includes administration and a range of financially orientated services which deal with payments, social care charging and safeguarding vulnerable people's assets.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	3,525	3,541
Transport	3	3
Supplies & Services	130	129
Total Gross Expenditure	3,658	3,673
INCOME:-		
Fees & Charges	554	267
Charges to Other Council Areas	136	137
Total Income	690	404
Net Expenditure - GRAND TOTAL	2,968	3,269

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Law and Governance		Director: Surjit Tour
Divisional Context: The Law & Governance directorate consists of four distinct areas providing a range of functions both front facing and back office. The functions currently in Law & Governance have a wide range of both internal and external customers with conflicting needs and priorities. These services need to be resilient but flexible enough, in order that they can rise to the challenge of continuous change so that they can shape, influence and drive the council forward.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Director	498	(137)
Legal and Assurance	2,276	2,856
Democracy	1,524	3,664
Registration Services	(1,607)	(183)
Equality, Diversity and Inclusion	435	515
Leaders Office	553	564
* Total Net Target Budget:	3,679	7,279
* Staffing Levels:	218	222
* Total Full Time Equivalent	210	214

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	9,441	11,773
Premises	569	1,364
Transport	87	111
Supplies & Services	1,633	3,626
Capital Charges	117	117
Total Gross Expenditure	11,847	16,991
INCOME:-		
Partner Contributions	0	1,243
Fees & Charges	7,255	7,556
Charges to Other Council Areas	913	913
Total Income	8,168	9,712
Net Target Budget	3,679	7,279

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Law and Governance		UNIT: Director Service Manager: Surjit Tour	
Divisional Context: The Law & Governance directorate consists of four distinct areas providing a range of functions both front facing and back office. The functions currently in Law & Governance have a wide range of both internal and external customers with conflicting needs and priorities. These services need to be resilient but flexible enough, in order that they can rise to the challenge of continuous change so that they can shape, influence and drive the council forward.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	588	533	
Total Gross Expenditure	588	533	
INCOME:-			
Fees & Charges	0	580	
Charges to Other Council Areas	90	90	
Total Income	90	670	
Net Expenditure - GRAND TOTAL	498	(137)	

DIRECTORATE Law and Governance		UNIT: Legal & Assurance Service Manager: Charmaine Oliver/ David Wilcock	
Divisional Context: Legal and Assurance offers a number of services to internal and external customers. This includes contract work, notice to quit and planning.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	3,773	3,837	
Transport	8	8	
Supplies & Services	530	1,046	
Total Gross Expenditure	4,311	4,891	
INCOME:-			
Fees & Charges	1,747	1,747	
Charges to Other Council Areas	288	288	
Total Income	2,035	2,035	
Net Expenditure - GRAND TOTAL	2,276	2,856	

DIRECTORATE Law and Governance		UNIT: Democracy Service Manager: Elaine Newsome	
Divisional Context: Democracy is responsible for delivering core statutory functions relating to electoral registration, elections, referenda and management of the decision making infrastructure. The service also provides support to all elected members			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	1,562	3,255	
Premises	50	52	
Transport	16	16	
Supplies & Services	424	879	
Capital Charges	2	2	
Total Gross Expenditure	2,054	4,204	
INCOME:-			
Fees & Charges	0	10	
Charges to Other Council Areas	530	530	
Total Income	530	540	
Net Expenditure - GRAND TOTAL	1,524	3,664	

DIRECTORATE Law and Governance		UNIT: Registration Services Service Manager: Mark Satchwell	
Divisional Context: Registration Services provides a range of services supporting individuals and communities through life changing events, including the registration of deaths and births, weddings, civil partnerships and citizenship ceremonies, burial and cremation registration, the management of cemeteries and crematoria and the provision of memorials to the families of Sandwell and neighbouring local authorities. As the relevant authority, the service is also responsible for providing the Senior Coroner for the Black Country with the necessary resources to enable him/her to discharge their judicial responsibilities			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	2,536	3,730	
Premises	519	1,312	
Transport	63	87	
Supplies & Services	673	1,620	
Capital Charges	115	115	
Total Gross Expenditure	3,906	6,864	
INCOME:-			
Partner Contributions	0	1,243	
Fees & Charges	5,508	5,799	
Charges to Other Council Areas	5	5	
Total Income	5,513	7,047	
Net Expenditure - GRAND TOTAL	(1,607)	(183)	

DIRECTORATE Law and Governance	UNIT: Equality, Diversity & Inclusion Service Manager: Koser Shaheen	
Divisional Context: Sandwell Council is committed to celebrating and promoting the rich and diverse backgrounds and cultures of its employees and residents across all six towns in the Borough, and imbedding equality, diversity and inclusion (EDI) in all that it does. With a strategic goal to deliver a 'Fairer Sandwell', the Council has invested in an EDI Team to drive the Council's ambitious EDI agenda within the Council and across the Borough, Region and National stage. The EDI agenda will play a critical role in delivering the Improvement Plan and the Corporate Plan objectives. To help achieve its ambitions and the Council's Vision 2030, the EDI team will provide a broad range of services and support functions for all Council stakeholders.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	435	440
Supplies & Services	0	75
Total Gross Expenditure	435	515
INCOME:-		
Net Expenditure - GRAND TOTAL	435	515

DIRECTORATE Law and Governance	UNIT: Leaders Office Service Manager:	
Divisional Context: The Leader and Cabinet Office will provide advice and policy support to ensure that the Leader and Cabinet of the Council are able to drive forward the improvement that Sandwell Council has begun. The political leadership of the council makes critical and strategic decisions for the borough and the new office will strengthen existing processes		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	547	558
Supplies & Services	6	6
Total Gross Expenditure	553	564
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	553	564

DIRECTORATE PLANNING - WHOLE BUDGET 2023/24

Directorate: Adult Social Care		Director: Rashpal Bishop
Context: The Adult Social Care directorate supports the development of strong supportive communities that enable people, regardless of ability, to live as independently and safely as possible.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Management Team	1,798	1,853
Social Work & Therapy	4,732	5,678
External Placements	64,008	67,997
Integrated Hub	788	961
Direct Services	6,390	6,718
Commissioning	3,160	2,816
Better Care Fund	0	0
* Total Net Target Budget:	80,876	86,023
* Staffing Levels:	868	998
* Total Full Time Equivalent	713	829

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	31,115	35,489
Premises	867	1,161
Transport	413	363
Supplies & Services	45,996	46,477
Third Party	111,542	138,772
Transfer Payments	9,852	11,352
Capital Charges	284	284
Total Gross Expenditure	200,069	233,898
INCOME:-		
Specific Grants	32,507	53,661
Partner Contributions	41,203	43,886
Fees & Charges	15,146	16,931
Charges to Other Council Areas	30,337	33,397
Total Income	119,193	147,875
Net Target Budget	80,876	86,023

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DIRECTORATE Adult Social Care	UNIT: Management Team Service Manager: Rashpal Bishop	
Context: The directorate Management Team, incorporating the Director, Deputy Directors and Service Managers.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	150	1,510
Transport	1	1
Supplies & Services	308	383
Capital Charges	129	129
Total Gross Expenditure	1,968	2,023
INCOME:-		
Partner Contributions	161	160
Fees & Charges	0	10
Total Income	161	170
Net Expenditure - GRAND TOTAL	1,798	1,853

DIRECTORATE Adult Social Care	UNIT: Social Work & Therapy Service Manager: Trisha Blackstock	
Context: Borough wide Social Work Teams across all care types, Safeguarding team and Therapy Services.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	9,084	10,333
Premises	108	136
Transport	56	46
Supplies & Services	872	805
Total Gross Expenditure	10,120	11,320
INCOME:-		
Specific Grants	40	40
Fees & Charges	74	77
Charges to Other Council Areas	5,274	5,525
Total Income	5,388	5,642
Net Expenditure - GRAND TOTAL	4,732	5,678

DIRECTORATE Adult Social Care	UNIT: External Placements Service Manager: Trisha Blackstock	
Context: Externally commissioned packages of care and support for adults with assessed care needs.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	281	0
Transport	61	61
Supplies & Services	680	1,470
Third Party	95,195	121,737
Transfer Payments	9,712	11,212
Total Gross Expenditure	105,929	134,480
INCOME:-		
Specific Grants	9,337	30,491
Partner Contributions	6,137	6,137
Fees & Charges	14,128	15,879
Charges to Other Council Areas	12,319	13,976
Total Income	41,921	66,483
Net Expenditure - GRAND TOTAL	64,008	67,997

DIRECTORATE Adult Social Care	UNIT: Integrated Hub Service Manager: Colin Marsh	
Context: The social work teams supporting hospital discharges and the Short Term Assessment & Reablement Team (STAR) which provides time limited support for people in their own home following a stay in hospital.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	6,814	7,414
Premises	149	149
Transport	114	94
Supplies & Services	223	194
Total Gross Expenditure	7,300	7,851
INCOME:-		
Charges to Other Council Areas	6,512	6,890
Total Income	6,512	6,890
Net Expenditure - GRAND TOTAL	788	961

DIRECTORATE Adult Social Care	UNIT: Direct Services Service Manager: Colin Marsh	
Context: A range of directly provided care services (residential, Extra Care & day-care) the provision of Meals on Wheels, inhouse Transport and Joint Equipment Store.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	11,286	14,017
Premises	533	799
Transport	136	116
Supplies & Services	2,798	2,645
Third Party	573	1,291
Capital Charges	146	146
Total Gross Expenditure	15,472	19,014
INCOME:-		
Partner Contributions	4,133	6,817
Fees & Charges	935	965
Charges to Other Council Areas	4,014	4,514
Total Income	9,082	12,296
Net Expenditure - GRAND TOTAL	6,390	6,718

DIRECTORATE Adult Social Care	UNIT: Commissioning Service Manager: Chris Guest	
Context: The Commissioning Team, support to Carers and number of block contracts for care and support.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	1,916	2,011
Premises	24	24
Transport	9	9
Supplies & Services	2,086	1,951
Third Party	1,362	1,332
Transfer Payments	140	140
Capital Charges	9	9
Total Gross Expenditure	5,546	5,476
INCOME:-		
Specific Grants	109	109
Partner Contributions	59	59
Charges to Other Council Areas	2,218	2,492
Total Income	2,386	2,660
Net Expenditure - GRAND TOTAL	3,160	2,816

DIRECTORATE Adult Social Care	UNIT: Better Care Fund Service Manager: Chris Guest	
Context: A Pool Budget hosted by the local authority and managed in partnership with the the Black Country Integrated Care Board (ICB). The main focus is the management of patient flow through the promotion of independence, hospital avoidance, timely discharge and a range of reablement opportunities.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	204	204
Premises	53	53
Transport	36	36
Supplies & Services	39,029	39,029
Third Party	14,412	14,412
Total Gross Expenditure	53,734	53,734
INCOME:-		
Specific Grants	23,021	23,021
Partner Contributions	30,713	30,713
Total Income	53,734	53,734
Net Expenditure - GRAND TOTAL	0	0

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Childrens Services		Director: Michael Jarrett
Context: Children's Services provides Early Help, Education, Skills and Employment support for the children and young people of Sandwell. The service consists of two interconnected areas: Early Help and Education, Skills and Employment. From 1 April 2018, the Children's Social Care element of Children's Services will be delivered by Sandwell's Children's Trust which is independent to the council.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Director of Children's Services	8,546	8,543
Education Services	538	781
Inclusive Learning	814	2,592
Children & Education Support Services	8,918	8,887
Commissioning, Partnerships & Improvement	8,845	9,400
Sandwell Childrens Trust	60,995	59,446
Central Items	0	400
* Total Net Target Budget:	88,656	90,049
* Staffing Levels:	452	472
* Total Full Time Equivalent	333	349

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	14,703	15,835
Teachers	1,184	1,186
Premises	953	1,206
Transport	7,817	7,926
Supplies & Services	9,553	8,665
Third Party	71,802	75,518
Capital Charges	9,685	9,685
Total Gross Expenditure	115,697	120,021
INCOME:-		
Specific Grants	11,669	17,229
Partner Contributions	1,524	1,330
Fees & Charges	1,208	1,257
Charges to Other Council Areas	10,601	7,964
Other	2,039	2,192
Total Income	27,041	29,972
Net Target Budget	88,656	90,049

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Childrens Services	UNIT: Director of Children's Services Service Manager: Michael Jarrett	
Context: The directorate Management Team including central capital recharges, Equal Pay Prudential Borrowing and HRA (Pre Trust) Legal Charges		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	387	209
Premises	133	150
Transport	0	259
Supplies & Services	328	390
Capital Charges	9,239	9,239
Total Gross Expenditure	10,087	10,247
INCOME:-		
Charges to Other Council Areas	1,541	1,704
Total Income	1,541	1,704
Net Expenditure - GRAND TOTAL	8,546	8,543

DIRECTORATE Childrens Services	UNIT: Education Services Service Manager: Julie Andrews (Acting)	
Context: School Improvement provides challenge and support for all phases including primary, secondary, special schools and pupil referral units. The team is made up of school improvement advisers.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,240	2,365
Teachers	489	491
Premises	1	1
Transport	28	28
Supplies & Services	525	515
Total Gross Expenditure	3,283	3,400
INCOME:-		
Specific Grants	232	92
Fees & Charges	350	364
Charges to Other Council Areas	2,163	2,163
Total Income	2,745	2,619
Net Expenditure - GRAND TOTAL	538	781

DIRECTORATE Childrens Services	UNIT: Inclusive Learning Service Manager: Moira Tallents	
Context: Inclusive Learning supports vulnerable children and young people to achieve positive outcomes and engage in learning. The team provides advice guidance, information and support to parents, carers and schools regarding children and young people who may have a broad spectrum of special educational needs		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	1,506	2,439
Premises	63	70
Transport	6	6
Supplies & Services	140	140
Total Gross Expenditure	1,715	2,655
INCOME:-		
Charges to Other Council Areas	901	63
Total Income	901	63
Net Expenditure - GRAND TOTAL	814	2,592

DIRECTORATE Childrens Services	UNIT: Children & Education Support Service Manager:	
Context: Education Support Services contribute to the education directorate's objectives of learning support and school improvement across Sandwell. The service areas are <ul style="list-style-type: none"> • School Organisation and Development (which has a responsibility for forecasting pupil numbers and planning and providing new, quality school places) • Attendance & Prosecution (support for pupils, families and schools in improving attendance) • School admissions and appeals (undertakes a coordinating role between all admission authorities, assisting parents in making realistic preferences and the appeals process) • Education Benefits (supporting families and schools in assessing free school meal eligibility and entitlement to transport) 		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,654	3,046
Teachers	40	40
Premises	20	20
Transport	7,713	7,563
Supplies & Services	619	325
Total Gross Expenditure	11,046	10,994
INCOME:-		
Specific Grants	32	32
Fees & Charges	187	194
Charges to Other Council Areas	1,909	1,881
Total Income	2,128	2,107
Net Expenditure - GRAND TOTAL	8,918	8,887

DIRECTORATE	UNIT: Commissioning, Partnerships & Improvement	
Childrens Services	Service Manager: Sally Giles	
Context:		
<ul style="list-style-type: none"> • Post 16 Education includes a number of areas including Employment and Skills, Connexions and Adult Services. • Residential Centres (providing residential placements for children at 4 out of borough centres) • Children's Centres & Play Service • Other Commissioned Services • Youth Services 		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	7,916	7,276
Teachers	655	655
Premises	736	965
Transport	70	70
Supplies & Services	7,941	6,895
Third Party	1,328	1,393
Capital Charges	446	446
Total Gross Expenditure	19,092	17,700
INCOME:-		
Specific Grants	1,926	1,926
Partner Contributions	1,524	1,330
Fees & Charges	671	699
Charges to Other Council Areas	4,087	2,153
Other	2,039	2,192
Total Income	10,247	8,300
Net Expenditure - GRAND TOTAL	8,845	9,400

DIRECTORATE	UNIT: Sandwell Children's Trust	
Childrens Services		
Context:		
This is the Sandwell Childrens Trust Contract		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	0	500
Third Party	70,474	74,125
Total Gross Expenditure	70,474	74,625
INCOME:-		
Specific Grants	9,479	15,179
Total Income	9,479	15,179
Net Expenditure - GRAND TOTAL	60,995	59,446

DIRECTORATE Childrens Services	UNIT: Central Items	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Supplies & Services	0	400
Total Gross Expenditure	0	400
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	0	400

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Public Health		Director: Dr Lisa McNally
<p>Context: Public Health seeks to improve the physical and mental health and wellbeing of Sandwell residents. This involves: protecting communities from public health hazards such as infectious diseases and environmental threats; reducing health inequalities, by resourcing and delivering services at a scale and intensity proportionate to the degree of need; and influencing stakeholders both within and outside the council to improve the health and wellbeing of the population and to ensure they consider the health impacts of all policies. The public health budget is used to tackle the wide range of determinants of health affecting communities in Sandwell and supports the delivery of many services including Health Visiting, School Nursing, Stop Smoking Services, Sexual Health, NHS Health Checks, Drug and Alcohol, Physical Activity and Weight Management Services. The Pollution Control Team moving into public health has strengthened our ability to influence how environmental issues such as how air pollution, the planning process and environmental permitting impacts human health. The Director of Public Health is the statutory chief officer and champion for health across the whole of the local authority and is the principal advisor for all health matters to elected members, officers, and partners across the local economy.</p>		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Communicable Disease	3,313	3,237
Long Term Conditions	3,048	3,314
Childrens	10,428	11,433
Substance Misuse & Smoking	3,748	4,239
Wider Determinants	5,864	5,264
Public Health Management	2,345	2,580
Public Health Grant	(25,816)	(25,955)
Public Health Savings Target	(2,866)	(4,048)
* Total Net Target Budget:	64	64
* Staffing Levels:	70	85
* Total Full Time Equivalent	68	83

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	3,883	4,909
Premises	186	133
Transport	7	8
Supplies & Services	25,875	26,164
Capital Charges	6	6
Total Gross Expenditure	29,957	31,220
INCOME:-		
Specific Grants	26,570	26,642
Partner Contributions	202	312
Fees & Charges	75	64
Charges to Other Council Areas	180	90
Other	2,866	4,048
Total Income	29,893	31,156
Net Target Budget	64	64

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Public Health	UNIT: Communicable Disease Service Manager: Valerie Unsworth	
Context: Communicable diseases are spread from person to person and usually caused by bacteria or viruses. The role of prevention of these diseases (e.g. through vaccination) is vital, particularly in the context of the rise of antimicrobial resistance. This unit provides assurance and services to protect the population from communicable diseases including mandatory genitourinary medicine.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	319	274
Transport	1	1
Supplies & Services	2,993	2,962
Total Gross Expenditure	3,313	3,237
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	3,313	3,237

DIRECTORATE Public Health	UNIT: Long Term Conditions Service Manager: Katie Deeley	
Context: Obesity has been rising in our population over the last quarter of a century and is a major threat to the residents' quality and length of life. We provide services to support people in managing their weight, eating healthy diets, promoting exercise as well as the mandatory NHS Health Checks programme designed to identify those at risk of long-term conditions.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	1,103	1,315
Transport	3	3
Supplies & Services	2,511	2,421
Total Gross Expenditure	3,617	3,739
INCOME:-		
Specific Grants	222	0
Partner Contributions	192	285
Fees & Charges	75	60
Charges to Other Council Areas	80	80
Total Income	569	425
Net Expenditure - GRAND TOTAL	3,048	3,314

DIRECTORATE Public Health	UNIT: Childrens Service Manager: Sarah Farmer	
Context: Included here are our programmes to improve the health of children and adolescents. Covering mandatory service such as the health child programme and national child measurement programme, as well as improving health in partnership with schools, teenage pregnancy prevention and family nurse partnership, parenting, breast feeding, health visiting and school nursing services.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	285	438
Premises	126	66
Supplies & Services	10,017	10,929
Total Gross Expenditure	10,428	11,433
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	10,428	11,433

DIRECTORATE Public Health	UNIT: Substance Misuse & Smoking Service Manager: Mary Bailey	
Context: Death rates and hospital admissions due to alcohol are rising. Alcohol misuse is also associated with many social problems such as anti-social behaviour and violence. This unit develops strategic approaches to the prevention of addictive and harmful substance misuse, including alcohol, drugs and tobacco as well as providing treatment services for those who want to quit.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	200	332
Premises	60	67
Transport	1	1
Supplies & Services	4,103	4,520
Capital Charges	6	6
Total Gross Expenditure	4,370	4,926
INCOME:-		
Specific Grants	532	687
Charges to Other Council Areas	90	0
Total Income	622	687
Net Expenditure - GRAND TOTAL	3,748	4,239

DIRECTORATE Public Health		UNIT: Wider Determinants Service Manager: Eilish James	
Context: We understand that factors such as education, housing, transport, employment and the environment have a much more profound effect on how well and how long people live, than health care services. Such factors also have an impact on emotional health and wellbeing and this in turn can impact on lifestyles such as alcohol consumption or smoking. We develop and invest in programmes to maximise health benefits through the wider determinants and wellbeing.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	737	1,062	
Transport	1	2	
Supplies & Services	5,126	4,200	
Total Gross Expenditure	5,864	5,264	
INCOME:-			
Total Income	0	0	
Net Expenditure - GRAND TOTAL	5,864	5,264	

DIRECTORATE Public Health		UNIT: Public Health Management Service Manager: Lisa McNally	
Context: Understanding the needs of our population, evaluating services, learning from published evidence, are all key to ensuring that we provide the right services to our population and make the best of available resources. This unit provides these important services for the directorate, the council and the CCG as part of our statutory requirements.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	1,239	1,488	
Transport	1	1	
Supplies & Services	1,125	1,132	
Total Gross Expenditure	2,365	2,621	
INCOME:-			
Partner Contributions	10	27	
Fees & Charges	0	4	
Charges to Other Council Areas	10	10	
Total Income	20	41	
Net Expenditure - GRAND TOTAL	2,345	2,580	

DIRECTORATE Public Health	UNIT: Public Health Grant Service Manager: Lisa McNally	
Context: Public Health Grant is used to fund the services identified on these templates and is received on an annual basis.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Total Gross Expenditure	0	0
INCOME:-		
Specific Grants	25,816	25,955
Total Income	25,816	25,955
Net Expenditure - GRAND TOTAL	(25,816)	(25,955)

DIRECTORATE Public Health	UNIT: Public Health Reserve Service Manager: Lisa McNally	
Context: The allocated budgets exceed the value of the Public Health Grant for 2023/24. For long term financial sustainability efficiencies and budget savings will need to be identified. However, in the short term services can be maintained at current levels through the application of the Public Health Reserve which has been funded from historic under spends against the PH Grant.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
INCOME:-		
Other	2,866	4,048
Total Income	2,866	4,048
Net Expenditure - GRAND TOTAL	(2,866)	(4,048)

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Regeneration & Growth		Director: Tony McGovern
Context: The directorate vision is to facilitate the effective delivery of Sandwell Council's Regeneration Strategy and Pipeline of circa 69 projects; ensuring that there are robust planning and development controls are in place; and that the Council's assets are managed effectively;; leading on external funding opportunities as well as working with the Combined Authority and West Midlands Growth Co. as they relate to regeneration issues; Progress the Council's Climate Change Action Plan in conjunction with the Council's Directorates. The key focus will be the Regeneration and Inclusive Growth as well as working with partners and local members, consulting with residents and young people to deliver positive regeneration of places and communities to improve the quality of living in the Borough.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Growth and Spatial Planning	2,275	2,794
Development Planning and Building Control	663	756
Strategic Assets and Land	5,891	10,368
Regeneration and Growth Management	686	751
* Total Net Target Budget:	9,515	14,669
* Staffing Levels:	323	332
* Total Full Time Equivalent	267	278

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	11,935	13,284
Premises	11,737	15,579
Transport	61	61
Supplies & Services	6,635	6,323
Third Party	15	15
Transfer Payments	1	1
Capital Charges	1,211	1,211
Total Gross Expenditure	31,595	36,474
INCOME:-		
Specific Grants	58	69
Partner Contributions	723	350
Fees & Charges	13,596	13,425
Charges to Other Council Areas	7,703	7,961
Total Income	22,080	21,805
Net Target Budget	9,515	14,669

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Regeneration & Growth	UNIT: Growth & Spatial Planning Service Manager: Tammy Stokes	
Context: Growth and Spatial Planning includes Planning Regeneration, Strategic Policy, Transportation, Housing and Partnerships, Economic Regeneration		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,330	2,954
Transport	7	7
Supplies & Services	1,315	1,011
Total Gross Expenditure	3,652	3,972
INCOME:-		
Specific Grants	58	69
Partner Contributions	588	215
Fees & Charges	195	200
Charges to Other Council Areas	536	694
Total Income	1,377	1,178
Net Expenditure - GRAND TOTAL	2,275	2,794

DIRECTORATE Regeneration & Growth	UNIT: Development Planning & Building Control Service Manager: John Baker	
Context: Development Planning includes Development Management, Building Consultancy, Planning Systems and Services, Land Charges.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,098	2,315
Transport	9	9
Supplies & Services	430	419
Capital Charges	3	3
Total Gross Expenditure	2,540	2,746
INCOME:-		
Fees & Charges	1,758	1,871
Charges to Other Council Areas	119	119
Total Income	1,877	1,990
Net Expenditure - GRAND TOTAL	663	756

DIRECTORATE Regeneration & Growth		UNIT: Strategic Assets & Land Service Manager: Luke Dove	
Context: Strategic Assets and Land includes Asset Management, Facilities Management, Urban Design and Building Services, Development and Commercial Property and Markets and Street Trading.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	7,173	7,624	
Premises	11,737	15,579	
Transport	45	45	
Supplies & Services	4,548	4,543	
Third Party	5	5	
Transfer Payments	1	1	
Capital Charges	1,208	1,208	
Total Gross Expenditure	24,717	29,005	
INCOME:-			
Partner Contributions	135	135	
Fees & Charges	11,643	11,354	
Charges to Other Council Areas	7,048	7,148	
Total Income	18,826	18,637	
Net Expenditure - GRAND TOTAL	5,891	10,368	

DIRECTORATE Regeneration & Growth		UNIT: Regeneration & Growth Management Service Manager: Tony McGovern	
Context: This relates to budgets directly controlled by the Regeneration & Growth director including the contribution to the Black Country Consortium			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	334	391	
Supplies & Services	342	350	
Third Party	10	10	
Total Gross Expenditure	686	751	
INCOME:-			
Total Income	0	0	
Net Expenditure - GRAND TOTAL	686	751	

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Housing & Assets	Director: Gillian Douglas
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Context:
Housing & Assets will lead on all housing commissioning, delivery and management functions including strategic housing in the Council. We will lead on the management and monitoring of the private sector rented sector, with the objective of improving the quality of accommodation across the sector. This includes overseeing the administration of relevant licensing schemes.

Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Community Partnerships and Support Services	1,100	1,169
Income Management and Money Advice	202	345
Housing Solutions	1,252	1,481
Tenancy & Estate Management	(767)	(827)
Management	563	161
* Total Net Target Budget:	2,350	2,329
* Staffing Levels:	156	153
* Total Full Time Equivalents	141	142

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	7,224	7,532
Premises	1,771	1,883
Transport	48	45
Supplies & Services	2,157	2,810
Capital Charges	3,878	3,878
Total Gross Expenditure	15,078	16,148
INCOME:-		
Specific Grants	1,885	1,962
Partner Contributions	589	627
Fees & Charges	1,377	1,791
Charges to Other Council Areas	5,292	5,854
Other	3,585	3,585
Total Income	12,728	13,819
Net Target Budget	2,350	2,329

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE	UNIT: Community Partnerships & Support Services	
Housing & Assets	Service Manager: Nigel Collumbell	
Context: This includes the development of relationships with the voluntary and community sector especially linked to community centres and floating support services.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,963	2,852
Premises	569	617
Transport	32	32
Supplies & Services	885	865
Capital Charges	3,495	3,495
Total Gross Expenditure	7,944	7,861
INCOME:-		
Partner Contributions	64	3
Fees & Charges	96	230
Charges to Other Council Areas	3,099	2,874
Other	3,585	3,585
Total Income	6,844	6,692
Net Expenditure - GRAND TOTAL	1,100	1,169

DIRECTORATE	UNIT: Income Management & Money	
Housing & Assets	Service Manager: Nigel Collumbell	
Context: This service includes Welfare Rights and Right to Buy.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	1,099	1,308
Transport	4	2
Supplies & Services	177	195
Total Gross Expenditure	1,280	1,505
INCOME:-		
Charges to Other Council Areas	1,078	1,160
Total Income	1,078	1,160
Net Expenditure - GRAND TOTAL	202	345

DIRECTORATE Housing & Assets	UNIT: Housing Solutions Service Manager: Nigel Collumbell	
Context: This service provides homelessness support and locality working in the borough as well as private sector housing.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,833	3,324
Premises	994	1,058
Transport	11	11
Supplies & Services	1,026	1,686
Capital Charges	2	2
Total Gross Expenditure	4,866	6,081
INCOME:-		
Specific Grants	1,885	1,962
Partner Contributions	525	625
Fees & Charges	91	308
Charges to Other Council Areas	1,114	1,705
Total Income	3,615	4,600
Net Expenditure - GRAND TOTAL	1,251	1,481

DIRECTORATE Housing & Assets	UNIT: Tenancy & Estate Management Service Manager: Nigel Collumbell	
Context: This service includes garage rentals and traveller sites.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	22	24
Premises	208	208
Supplies & Services	39	40
Capital Charges	154	154
Total Gross Expenditure	423	426
INCOME:-		
Fees & Charges	1,190	1,253
Total Income	1,190	1,253
Net Expenditure - GRAND TOTAL	(767)	(827)

DIRECTORATE Housing & Assets	UNIT: Management Service Manager: Gillian Douglas	
Context: This budget relates to the Director of Housing and Assets.		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	307	24
Supplies & Services	29	25
Capital Charges	227	227
Total Gross Expenditure	563	276
INCOME:-		
Charges to Other Council Areas	0	115
Total Income	0	115
Net Expenditure - GRAND TOTAL	563	161

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Business Strategy and Change		Director:
Divisional Context:		
<p>The Business Strategy and Change directorate consists of four distinct areas providing a range of functions both front facing and back office. With budget cuts and a change in working methods the council is going through a massive transformation right now. The services within Business Strategy and Change have a wide range of both internal and external customers with conflicting needs and priorities. These services need to be resilient but flexible enough, in order that they can rise to the challenge of continuous change so that they can shape, influence and drive the council forward.</p>		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Director	150	358
Human Resources	3,785	3,443
Business and Corporate Service	3,473	3,799
ICT	5,015	7,545
* Total Net Target Budget:	12,423	15,145
* Staffing Levels:	360	359
* Total Full Time Equivalents	340	340

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	15,020	19,381
Premises	75	75
Transport	17	17
Supplies & Services	5,902	8,777
Capital Charges	1,172	1,172
Total Gross Expenditure	22,186	29,422
INCOME:-		
Specific Grants	290	115
Fees & Charges	2,021	3,470
Charges to Other Council Areas	7,452	10,692
Total Income	9,763	14,277
Net Target Budget	12,423	15,145

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE Business Strategy and Change		UNIT: Director Service Manager:	
Divisional Context: The Business Strategy and Change directorate consists of four areas providing a range of functions both front facing and back office. These services include ICT, Human Resources and under Business and Corporate Services there is Service Improvement, Corporate Transformation, Communications and Corporate Customer.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	150	153	
Supplies & Services	0	205	
Total Gross Expenditure	150	358	
INCOME:-			
Total Income	0	0	
Net Expenditure - GRAND TOTAL	150	358	

DIRECTORATE Business Strategy and Change		UNIT: Human Resources Service Manager: Victoria Lee	
Divisional Context: Human Resources delivers a wide range of excellent services to the council including: Learning & Development, Advisory and Resourcing, Occupational Health & Employee Benefits Scheme. They also offer a range of services to schools and Academies			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	5,016	8,924	
Transport	1	1	
Supplies & Services	1,702	1,809	
Total Gross Expenditure	6,719	10,734	
INCOME:-			
Fees & Charges	1,145	2,594	
Charges to Other Council Areas	1,789	4,697	
Total Income	2,934	7,291	
Net Expenditure - GRAND TOTAL	3,785	3,443	

DIRECTORATE Business Strategy and Change		UNIT: Business & Corporate Services Service Manager:	
Divisional Context: Business and Corporate Services is a wide range of services that inform and deleiver corporate improvements to all communities of Sandwell. This includes Corporate Customer that offer a range of front facing services including the Contact Centre and One Stop Shop. This area works alongside Service Improvement and Corporate Transformation and Communications which deliver the council's Performance Management Framework and Strategies and inform the Local Community. It also contains the Voluntary Sector Grants for SCVO and Local Area Budgets.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	5,671	5,840	
Premises	75	75	
Transport	7	7	
Supplies & Services	1,786	2,065	
Capital Charges	1	0	
Total Gross Expenditure	7,540	7,987	
INCOME:-			
Specific Grants	115	115	
Fees & Charges	145	145	
Charges to Other Council Areas	3,807	3,928	
Total Income	4,067	4,188	
Net Expenditure - GRAND TOTAL	3,473	3,799	

DIRECTORATE Business Strategy and Change		UNIT: ICT Service Manager: Dave Guest	
Divisional Context: Information and Communication Technology (ICT) is responsible for a range of activities ranging from the development and review of the council's ICT Strategy to the day-to-day support and maintenance of the ICT infrastructure.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	4,183	4,465	
Transport	9	9	
Supplies & Services	2,414	4,697	
Capital Charges	1,171	1,171	
Total Gross Expenditure	7,777	10,342	
INCOME:-			
Specific Grants	175	0	
Fees & Charges	731	731	
Charges to Other Council Areas	1,856	2,066	
Total Income	2,762	2,797	
Net Expenditure - GRAND TOTAL	5,015	7,545	

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Borough Economy	Director: Alice Davey	
Context: The directorate is responsible for driving the neighbourhood delivery agenda. The focus will be on maximising opportunities within each Town to transform local services delivered at a local level to ensure that they are meeting residents' needs within towns as well as providing the shared space where wider community activity can thrive and develop.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Contracts, Projects, Strategy & Policy	35,588	36,077
Highways Services	16,600	20,854
Green Spaces, Greens Services, Visitor Services & Events	3,061	2,719
Public Protection and Community Safety	3,484	3,813
Libraries, Archives and Heritage	4,908	5,032
Directorate Management	420	233
* Total Net Target Budget:	64,061	68,728
* Staffing Levels:	507	599
* Total Full Time Equivalents	374	460

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	18,316	19,353
Premises	2,701	3,408
Transport	2,449	2,388
Supplies & Services	48,673	55,037
Third Party	4,068	3,068
Capital Charges	13,658	13,658
Total Gross Expenditure	89,865	96,912
INCOME:-		
Specific Grants	2,535	2,647
Partner Contributions	1,520	1,602
Fees & Charges	10,471	14,067
Charges to Other Council Areas	11,278	9,868
Total Income	25,804	28,184
Net Target Budget	64,061	68,728

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE	UNIT: Contracts, Projects, Strategy & Policy	
Borough Economy	Service Manager: Ben Percival	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,084	2,173
Premises	370	544
Transport	1,371	1,478
Supplies & Services	31,948	34,644
Third Party	4,068	3,068
Capital Charges	3,697	3,697
Total Gross Expenditure	43,538	45,604
INCOME:-		
Specific Grants	1,162	1,162
Partner Contributions	1,316	1,316
Fees & Charges	1,716	3,293
Charges to Other Council Areas	3,756	3,756
Total Income	7,950	9,527
Net Expenditure - GRAND TOTAL	35,588	36,077

DIRECTORATE	UNIT: Highways Services	
Borough Economy	Service Manager: Robin Weare	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	3,254	3,447
Premises	824	888
Transport	180	180
Supplies & Services	10,146	14,693
Capital Charges	8,916	8,916
Total Gross Expenditure	23,320	28,124
INCOME:-		
Specific Grants	38	38
Partner Contributions	15	15
Fees & Charges	4,654	5,204
Charges to Other Council Areas	2,013	2,013
Total Income	6,720	7,270
Net Expenditure - GRAND TOTAL	16,600	20,854

DIRECTORATE	UNIT: Green Spaces, Greens Services, Visitor Services & Events	
Borough Economy	Service Manager: Matthew Huggins	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	4,676	5,424
Premises	634	951
Transport	600	632
Supplies & Services	1,336	1,987
Capital Charges	371	371
Total Gross Expenditure	7,617	9,365
INCOME:-		
Specific Grants	46	158
Partner Contributions	1	106
Fees & Charges	2,008	3,900
Charges to Other Council Areas	2,501	2,482
Total Income	4,556	6,646
Net Expenditure - GRAND TOTAL	3,061	2,719

DIRECTORATE	UNIT: Public Protection and Community Services	
Borough Economy	Service Manager: Nicola Plant	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	4,996	5,175
Premises	78	83
Transport	274	74
Supplies & Services	2,846	2,724
Capital Charges	33	33
Total Gross Expenditure	8,227	8,089
INCOME:-		
Specific Grants	1,289	1,289
Partner Contributions	188	165
Fees & Charges	1,772	1,328
Charges to Other Council Areas	1,494	1,494
Total Income	4,743	4,276
Net Expenditure - GRAND TOTAL	3,484	3,813

DIRECTORATE		UNIT: Libraries, Archives and Heritage	
Borough Economy		Service Manager: Dawn Winter	
Context:			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	2,887	2,902	
Premises	795	942	
Transport	23	23	
Supplies & Services	915	902	
Capital Charges	641	641	
Total Gross Expenditure	5,261	5,410	
INCOME:-			
Fees & Charges	321	342	
Charges to Other Council Areas	32	36	
Total Income	353	378	
Net Expenditure - GRAND TOTAL	4,908	5,032	

DIRECTORATE		UNIT: Directorate Management	
Borough Economy		Service Manager: Alice Davey	
Context:			
This budget is related to the Director of Borough Economy.			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	419	232	
Transport	1	1	
Supplies & Services	1,482	87	
Total Gross Expenditure	1,902	320	
INCOME:-			
Charges to Other Council Areas	1,482	87	
Total Income	1,482	87	
Net Expenditure - GRAND TOTAL	420	233	

DIRECTORATE PLANNING - WHOLE BUDGET 2023/2024

Directorate: Housing Revenue Account		Director: Gillian Douglas
Context: Housing and Communities passion is to improve Sandwell for our young people growing up here and ensuring our residents are happy and healthy in their homes and neighbourhoods. We will continue to work closely with our communities to encourage families and individuals to build strong, resilient, self-reliant communities with real influence on local decisions, able to do more for themselves which is key especially with ever reducing local authority budgets.		
Unit Description:	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Asset Management & Maintenance	39,674	42,282
Borough Economy	3,572	4,151
Business Excellence	3,305	3,892
Corporate HRA	48,902	48,943
Housing Management	14,394	16,481
PFI	(594)	(666)
Rents & Other Charges	(117,153)	(122,733)
SLA's	7,600	7,350
* Total Net Target Budget:	(300)	(300)
* Staffing Levels:	1,005	1,007
* Total Full Time Equivalent	964	971

Summary of Target Budget	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	38,509	46,019
Premises	2,678	3,303
Transport	2,155	2,271
Supplies & Services	43,818	33,970
Third Party	560	10,788
Capital Charges	45,876	44,790
Total Gross Expenditure	133,596	141,141
INCOME:-		
Specific Grants	5,713	5,713
Fees & Charges	127,424	132,848
Charges to Other Council Areas	759	2,880
Total Income	133,896	141,441
Net Target Budget	(300)	(300)

The directorate services are delivered through a range of units and teams. The above information provides an overview of the structure of the directorate and highlights the level of financial resources allocated to deliver the services that we provide.

DIRECTORATE		UNIT: Asset Management & Maintenance	
HRA		Service Manager:	
Context:			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	21,780	27,015	
Premises	1,604	1,824	
Transport	1,922	2,021	
Supplies & Services	16,787	14,390	
Total Gross Expenditure	42,093	45,250	
INCOME:-			
Fees & Charges	2,051	458	
Charges to Other Council Areas	368	2,510	
Total Income	2,419	2,968	
Net Expenditure - GRAND TOTAL	39,674	42,282	

DIRECTORATE		UNIT: Borough Economy	
HRA		Service Manager:	
Context:			
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000	
Employees	1,621	1,847	
Premises	195	205	
Transport	5	5	
Supplies & Services	782	821	
Total Gross Expenditure	2,603	2,878	
INCOME:-			
Fees & Charges	1,140	1,140	
Charges to Other Council Areas	250	250	
Total Income	1,390	1,390	
Net Expenditure - GRAND TOTAL	1,213	1,488	

DIRECTORATE HRA	UNIT: Borough Economy Service Manager: Matthew Huggins	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	542	592
Premises	15	16
Transport	55	58
Supplies & Services	1,750	2,000
Total Gross Expenditure	2,362	2,666
INCOME:-		
Charges to Other Council Areas	3	3
Total Income	3	3
Net Expenditure - GRAND TOTAL	2,359	2,663

DIRECTORATE HRA	UNIT: Business Excellence Service Manager: Neil Cox	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	1,371	1,441
Transport	3	4
Supplies & Services	1,931	2,447
Total Gross Expenditure	3,305	3,892
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	3,305	3,892

DIRECTORATE HRA	UNIT: Corporate HRA Service Manager: Gillian Douglas	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	2,456	2,804
Premises	125	131
Transport	3	3
Supplies & Services	449	1,222
Capital Charges	45,876	44,790
Total Gross Expenditure	48,909	48,950
INCOME:-		
Fees & Charges	7	7
Total Income	7	7
Net Expenditure - GRAND TOTAL	48,902	48,943

DIRECTORATE HRA	UNIT: Housing Management Service Manager: Nigel Collumbell	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Employees	10,739	12,320
Premises	436	420
Transport	166	179
Supplies & Services	4,040	4,678
Third Party	560	588
Total Gross Expenditure	15,941	18,185
INCOME:-		
Fees & Charges	1,409	1,587
Charges to Other Council Areas	138	117
Total Income	1,547	1,704
Net Expenditure - GRAND TOTAL	14,394	16,481

DIRECTORATE HRA	UNIT: PFI Service Manager: Trevor Fields	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Premises	53	56
Transport	1	1
Supplies & Services	9,363	90
Third Party	0	10,200
Total Gross Expenditure	9,417	10,347
INCOME:-		
Specific Grants	5,713	5,713
Fees & Charges	4,298	5,300
Total Income	10,011	11,013
Net Expenditure - GRAND TOTAL	(594)	(666)

DIRECTORATE HRA	UNIT: Rents & Other Charges Service Manager: Gillian Douglas	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Premises	250	651
Supplies & Services	1,116	972
Total Gross Expenditure	1,366	1,623
INCOME:-		
Fees & Charges	118,519	124,356
Total Income	118,519	124,356
Net Expenditure - GRAND TOTAL	(117,153)	(122,733)

DIRECTORATE HRA	UNIT: SLA's Service Manager: Gillian Douglas	
Context:		
Target Budget Line	Target Budget 2022/23 £'000	Target Budget 2023/24 £'000
Supplies & Services	7,600	7,350
Total Gross Expenditure	7,600	7,350
INCOME:-		
Total Income	0	0
Net Expenditure - GRAND TOTAL	7,600	7,350

Reserves

Earmarked Reserve	Balance as at 31 March 2022	Projected use / (addition to) in year	Projected Balance as at 31 March 2023	Projected use / (addition to) in year	Projected Balance as at 31 March 2024
	£'000	£'000	£'000	£'000	£'000
Corporate Management					
Kickstart Revaluation (NEW 2022/23)	(1,553)		(1,553)	0	(1,553)
	(1,553)	0	(1,553)	0	(1,553)
Borough Economy					
Portway Lifestyle Centre	(730)	(72)	(802)	267	(535)
Borough Economy General Reserve	(1,652)	1,354	(298)		(298)
Dartmouth Park HLF	(265)	40	(225)	0	(225)
Aquatics Centre UOW	(100)	0	(100)	0	(100)
SERCO Waste Commitments	(3,816)	2,066	(1,750)	1,750	0
BE Grant Carryforward Reserve	(11)	0	(11)	0	(11)
	(6,574)	3,388	(3,186)	2,017	(1,169)
Adults					
Adult Social Care General Reserve	(3,745)	412	(3,333)	660	(2,673)
Better Care Fund	(10,660)	1,289	(9,371)	2,000	(7,371)
	(14,405)	1,701	(12,704)	2,660	(10,044)
Regen & Growth					
R&G General Reserve	(2,302)	1,177	(1,125)	375	(750)
Sinking Fund Central 6th Building	(1,096)	0	(1,096)	365	(731)
Forge Mill Farm Demolition	(230)	28	(202)	67	(135)
School Repair Reserve	(120)	84	(36)	12	(24)
R&G Grant Carryforward Reserve	(404)	379	(25)	8	(17)
R&G Capital Project Support	(6,777)	1,051	(5,726)	1,909	(3,817)
	(10,929)	2,719	(8,210)	2,737	(5,473)
Housing					
H&A General Reserve	(442)	410	(32)	0	(32)
H&A Grant Carryforward	(1,146)	(10)	(1,156)	385	(771)
	(1,588)	400	(1,188)	385	(803)
Childrens Services					
Children's Services General Reserve	(1,589)		(1,589)	439	(1,150)
SCT Reserve	(2,636)	1,899	(737)	0	(737)
CS Grant Reserve	(14)		(14)	0	(14)
	(4,239)	1,899	(2,340)	439	(1,901)
Business Strategy & Change					
BSC General Reserve	(715)	65	(650)	0	(650)
ICT Refresh	(1,747)	1,747	0	0	0
	(2,462)	1,812	(650)	0	(650)
Finance					
Finance General Reserve	(2,171)	68	(2,103)	0	(2,103)
Sandwell Children's Trust	(45)	33	(12)	12	0
	(2,216)	101	(2,115)	12	(2,103)
Law & Governance					
L&G General Reserve	(1,236)	946	(290)	157	(133)
POCA	(833)		(833)	278	(555)
	(2,069)	946	(1,123)	435	(688)
Public Health					
Learning for Public Health	(502)	112	(391)	38	(352)
Public Health Grant Reserve	(9,481)	2,106	(7,375)	1,449	(5,927)
Public Health Earmarked Reserves	(572)	271	(301)	44	(257)
	(10,555)	2,489	(8,067)	1,531	(6,536)
Total Directorate Reserves	(56,590)	15,455	(41,136)	10,216	(30,920)
Finance - Central Items					
Insurance Reserve	(7,232)		(7,232)	0	(7,232)

COVID Emergency Funding	(16,931)	16,931	0	0	0
S31 Relief Grant	(30,896)	30,896	0	0	0
Finance Grant Reserve	(11,875)	79	(11,796)	3,932	(7,864)
	(66,934)	47,906	(19,028)	3,932	(15,096)
ISB					
BSF FM Sinking Fund	(3,365)		(3,365)	0	(3,365)
BSF PFI Sinking Fund	(4,680)		(4,680)	0	(4,680)
Post LAC Pupil Premium Grant	(114)		(114)	0	(114)
	(8,159)	0	(8,159)	0	(8,159)
Corporate Items					
General Capital Reserve	(4,000)		(4,000)	0	(4,000)
New Asset System	(500)	164	(336)	336	0
Exit Packages	(2,052)	942	(1,110)	0	(1,110)
Pay Award	(1,000)	1,000	0	0	0
Oracle Fusion	(3,231)	1,946	(1,285)	1,285	0
Business Rates Volatility Reserve	(7,000)		(7,000)	0	(7,000)
Invest to Save Reserve	(3,000)	658	(2,342)	0	(2,342)
Corporate Improvement Plan	(1,436)	600	(836)	0	(836)
Commonwealth Games	(1,393)	1,302	(91)	0	(91)
Cemetery RCCO Reserve	(1,446)		(1,446)	1,446	0
Social Care Grant (NEW 2022/23)	(6,178)	5,409	(769)	0	(769)
Financial Planning Reserve (NEW 2022/23)	(2,500)	1,532	(968)	0	(968)
Climate Change (NEW 2022/23)	(600)	179	(421)	140	(281)
	(34,336)	13,732	(20,604)	3,207	(17,397)
Total Non-Directorate Reserves	(109,429)	61,638	(47,791)	7,139	(40,651)
TOTAL	(166,019)	77,093	(88,927)	17,355	(71,571)

SECTION 25 ASSURANCE STATEMENT

Report of the S151 Officer as required by Section 25 of the Local Government Act 2003

Section 25 of the Local Government Act 2003 requires the designated Chief Finance Officer of the Authority (Director of Finance) to report to it on the following matters:

(a) the robustness of the estimates for the purposes of the statutory budget calculation;

(b) the adequacy of the proposed financial reserves;

and the Authority must then have regard to that report when making decisions about the statutory budget calculations.

Robustness of estimates

The estimates upon which the final budget proposals are based include reasonable assumptions of expenditure and income, based on known commitments, a prudent allowance for pay awards and spending pressures and an appropriate assessment of the potential risks and uncertainties. The S151 Officer has been involved throughout the budget process, working closely with the Finance Team and engaging with Leadership Team and Cabinet. The S151 Officer has also had regard to the availability of external funding, particularly specific Government Grants and partnership funding and income levels from fees and charges.

Assumptions have also been made regarding the continued impact of the high levels of inflation in the UK and the resulting Cost of Living Crisis and specific provision has been made for this in the 2023/24 budget proposals.

The budget is risk assessed to ensure that the Council has adequate funding identified for known liabilities and to provide sufficient capacity for the Council to carry out the required service redesign and transformation programmes over the Medium-Term Financial Strategy period. The risk assessment has highlighted key risks around:

- Inflationary pressures given the exceptionally high inflation in the UK at the time of setting the budget
- Reductions in income from services
- Increased service demand, specifically in Adults and Children's Social Care
- Future changes to Local Government funding, particularly in relation to Business Rates Retention and the Fair Funding review
- Unachieved savings or lead-in time to deliver future savings
- The potential of the impact of further COVID-19 infection waves

The risk assessment sets out where existing reserve cover exists. There is also the Financial Planning Reserve to provide contingency against in-year pressures and capacity to manage savings targets and transformation programmes.

The adequacy of the proposed financial reserves

The table below shows the forecast movement on General Fund reserves, excluding schools as at 31st March 2022, 2023 and 2024.

	31/03/2022 £m	31/03/2023 £'m	31/03/2024 £'m
Earmarked Reserve Balances	154.97	88.93	71.57
General Fund unallocated balance	14.70	15.16	15.68
Total	169.67	108.09	87.25

Based on the Qtr 3 monitoring position, the 2022/23 budget is forecast to utilise earmarked reserves to fund inflationary pressures that were not anticipated when the budget was set in February 2022. It's important to retain reserves at a reasonable and prudent level to mitigate the risks the Council faces, and that is even more important at a time of economic uncertainty. The budget proposals for 2023/24 therefore include provision for reserves to be increased where there is planned use in the current financial year. Earmarked reserves are also at a sufficient level to provide capacity for the organisation to transform and redesign services which is an important aspect of the Council's Improvement Plan.

Whilst reserves are reducing over the next three years, this is largely due to use of COVID-19 funding and Business Rates COVID funding. The earmarked reserve balances as at 31st March 2023 and 2024 are sufficient to meet the risks and commitments that the Council faces.

The Council will always aim to have a prudent level of unallocated balance of 5% of the total net general fund revenue budget. The Council's net budget has increased between 2022/23 and 2023/24 due to demand and inflationary pressures, particularly in Adult Social Care. This means that to satisfy the 5% policy the Council will need a General Fund balance of approx. £15.7m based on the 2023/24 net budget. The Council will just meet this threshold based on the final budget proposals but it will be at the very minimum of this level. It is therefore important that the Financial Planning Reserve is also maintained at a level considered prudent by the S151 Officer.

The Opinion of the S151 Officer:

The budget for 2023/24 has been prepared based on reasonable and prudent estimates with a supporting risk assessment. The level of reserves has been assessed as being of a sufficient level to meet the financial risks that the Council faces. I can therefore confirm that:

(a) the estimates made for the purposes of the calculation of the Council's budget requirement under Section 32 of the Local Government Finance Act 1992, contained in this report, are robust;

(b) the financial reserves that will remain available to the Council as a result of agreeing the proposals contained in this report are adequate to enable the setting of a lawful budget for 2023/24.

Sandwell MBC**Capital Programme 2022/23 (Estimate as at end Dec 22) to 2026/27**

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
GENERAL FUND					
Law & Governance					
Rowley Cemetery	964	-	-	-	-
New Cemetery - West Bromwich	-	3,671	-	-	-
Total	964	3,671	-	-	-
Business Strategy & Change					
Technology Modernisation Programme	1,009	-	-	-	-
ICT - New Laptops including Security	429	-	-	-	-
ICT - Ongoing Capital Project Support	318	-	-	-	-
Public Realm	-	33	-	-	-
ICT - End User Computing	1,135	2,000	1,200	1,200	1,200
Oracle Fusion ERP System	2,536	6,013	1,195	-	-
Total	5,427	8,046	2,395	1,200	1,200
Adult Social Care					
Swift Impress System	94	-	-	-	-
New Social Care & Health Centre - Rowley Regis	3,862	-	-	-	-
ASC System Development	260	-	-	-	-
Contaminated Land	8	-	-	-	-
ASC Capital Grant	-	763	-	-	-
Total	4,224	763	-	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Regeneration & Growth					
King Street, Wednesbury Health Centre	3,610	-	-	-	-
Wednesbury High Streets - Heritage Action Zone	1,022	-	-	-	-
Property Refurbishment - WPV Sandwell Council House	500	1,712	1,000	1,000	1,000
Access Fund	482	300	300	300	300
PMA Capitalisation	800	800	800	800	800
Brindley II	-	21	-	-	-
Sandwell Aquatics Centre	12,879	2,640	-	-	-
Blackheath Library - Fit Out Costs	56	-	-	-	-
Heat Networks	192	-	-	-	-
PSDS Heat Pump Technology	368	1,000			
Childrens Trust Accommodation Works	101	145	-	-	-
BSF - Schools for the Future	74	-	-	-	-
Mobile Working	41	-	-	-	-
Section 106 Schemes	812	2,578	-	-	-
Regeneration Reserve	16	1,100	-	-	-
Towns Fund Schemes:					
Kings Square	105	5,000	-	-	-
West Bromwich:					
Sandwell MEC	2,450	-	-	-	-
Urban Greening	611	270	79	-	-
Town Hall Quarter	745	6,217	288	-	-
Retail Diversification Programme	5,721	6,729	417	-	-
Connected	66	292	428	314	-
Smethwick:					
Midlands Met Learning Campus	1,758	8,550	2,592	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Ron Davis Centre Expansion	360	-	-	-	-
Grove Lane Regeneration	5	-	2,611	1,735	-
Rolfe Street Regeneration	927	537	537	-	-
Connected	1,701	2,172	-	-	-
Rowley Regis:					
Canal & River Trust	1,627	673	-	-	-
Satellite Education Hub	621	8,074	305	-	-
Britannia Park Community Hub	886	1,574	-	-	-
Blackheath Bus Exchange	-	2,720	1,020	-	-
Connected	108	718	328	346	-
Total	38,644	53,822	10,705	4,495	2,100
Borough Economy					
Vehicles	500	1,500	1,500	1,500	1,500
Street Lighting SON to LED	1,695	1,695	275	275	275
Highways Infrastructure Condition	882	7,701			
Reservoirs Act	6	85	20	20	20
Birchley Island	1,360	1,213	-	-	-
Environmental Improvements to Neighbourhoods	28	-	-	-	-
Smethwick Hall Park - Pool	342	-	-	-	-
Charlemont Community Centre Wigmore	-	37	-	-	-
Structural Maintenance - Roads	4,141	3,986	2,211	2,211	2,211
Structural Maintenance - Bridges	737	603	967	967	967
Street Lighting - Maintenance	-	152	222	222	222
Major Schemes - Design	669	220	-	-	-
Major Route Signing	188	70	-	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Local Safety Schemes	214	-	-	-	-
Road Safety Schemes	685	540	-	-	-
Traffic Initiated Schemes (Traffic Calming)	297	200	-	-	-
Measures to encourage Cycling	314	150	-	-	-
Measured to encourage Walking	348	150	-	-	-
Child Safety - Safe Routes to School	21	-	-	-	-
Traffic & Demand Management Measures	120	120	-	-	-
Major Scheme Contributions	1,075	348	-	-	-
Estimated/ Provisional Highways	-	-	1,694	1,694	1,694
TlIF Challenge Fund - Dudley Street Bridge/ Scott Bridge	1,980	-	-	-	-
Active Travel Fund	1,542	-	-	-	-
Manor House Conservation Plan	-	241	-	-	-
Lightwoods Park	16	403	-	-	-
West Smethwick Park	433	-	-	-	-
Oakhouse Barns Restoration	-	10	-	-	-
Youth Centre, Queens Way	-	5	-	-	-
Total	17,593	19,429	6,889	6,889	6,889
Housing & Assets					
The Public	-	341	-	-	-
Self Service Customer Portal	100	91	-	-	-
Vulnerable Home Owners	-	759	-	-	-
Empty Properties	10	677	-	-	-
Housing Stock Condition	-	29	-	-	-
Warm Homes Healthy People	8	-	-	-	-
Private Sector DFG	4,000	11,882	4,800	4,800	4,800

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Total	4,118	13,779	4,800	4,800	4,800
Childrens					
BSF - ICT	-	80	-	-	-
PLAY Pathfinder	-	6	-	-	-
Schools Schemes:					
West Bromwich Collegiate Academy - Phase 2	552	-	-	-	-
Q3 Langley Phase 3	340	-	-	-	-
School Condition – Life Cycle property maintenance	1,500	-	-	-	-
Bristnall Hall Academy	1,000	-	-	-	-
Shireland Collegiate Academy	1	-	-	-	-
St Matthews CE	2	-	-	-	-
Feasibility Work Expansion of Secondary	190	-	-	-	-
New Oldbury Primary - Lightwoods	175	-	-	-	-
Tipton Green Junior School - Flood	4	-	-	-	-
Priory Primary Expansion	15	-	-	-	-
Ormiston Sandwell Community Academy (OSCA)	1,013	-	-	-	-
Great Bridge Primary	20	-	-	-	-
Brades Lodge	80	-	-	-	-
School Kitchen Repairs	1	-	-	-	-
ESFA Shireland Primary Free school	90	-	-	-	-
Menzies/Phoenix	84	-	-	-	-
Health Futures UTC	4,576	-	-	-	-
Provisional Allocation	-	10,000	10,000	10,000	10,000
Target Based Needs Grant:					
Devolved Formula Capital	800	-	-	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Devolved Formula Capital - School Contribution	1,200	-	-	-	-
Devolved Formula Capital - PRU's	50	-	-	-	-
Connor Education Centre	225	-	-	-	-
Orchard Building Work/ Primrose Caretaker House	1	-	-	-	-
EVOLVE Funding	923	-	-	-	-
Healthy Pupils Capital Fund	2	-	-	-	-
Total	12,844	10,086	10,000	10,000	10,000
Total General Fund					
Total all Directorates	83,814	109,596	34,789	27,384	24,989
Funding:					
Grants & Contributions	58,480	79,744	28,499	22,289	19,894
Capital Receipts	14,675	18,451	5,992	5,095	5,095
RCCO	4,110	7,785	298	-	-
Prudential Borrowing	6,549	3,616	-	-	-
Total Funding	83,814	109,596	34,789	27,384	24,989
HOUSING REVENUE ACCOUNT					
New Build - Unallocated	2,264	26,354	30,000	30,000	30,000
New Build/ Acquisition:					
Moor Lane Extra Care	1,352	259	-	-	-
West Road	578	-	-	-	-
Strathmore Road	185	206	-	-	-
Reservoir Road	2,489	81	-	-	-
MMC (Coppice, Harvest & Railway)	-	2,021	-	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Bull Street/Albion Road	34	7	-	-	-
Friardale Close Bungalows (Carrington)	735	6,181	4,920	-	-
Brittania	2,301	82	-	-	-
West End	1,389	1,458	42	-	-
Whitgreave	821	836	27	-	-
Garretts Lane	-	3,646	-	-	-
Hawes Lane (Formerly labelled West End)	707	2,618	55	-	-
Higham Close (Formerly labelled Whitgreave)	742	615	-	-	-
Beever	839	2,645	1,109	-	-
King Street	1,080	23	-	-	-
Stanhope Road	1,048	3,797	497	83	-
Churchvale	2,000	-	-	-	-
Alfred Gunn House (Old Hibiscus)	474	-	-	-	-
1-4-1 Property Purchases	3,000	-	-	-	-
High Rise					
High Rise - Unallocated (Improvement Works)	-	6,340	-	8,644	9,633
Allen House	55	1,925	-	-	-
Moorland & St Giles	117	6,926	11,873	989	-
Lakes	5,296	-	-	-	-
Lion Farm	-	-	-	-	-
Darley House	2,504	-	-	-	-
Alfred Gunn House	7,877	-	-	-	-
Thorne Close	395	-	-	-	-
Emergency Cladding Works	80	-	-	-	-
Mountford House (Lifts)	51	-	-	-	-
M3 Block Refurbishment	50	-	-	-	-
St Giles	-	-	-	-	-
High Rise - General	155	-	-	-	-
Soil Stack Replacement	1,400	-	-	-	-

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Boscobel Avenue	250	-	-	-	-
Sprinklers	-	4,200	4,200	4,200	2,100
General:					
Boiler Replacement	4,501	3,000	3,000	3,000	3,000
ECO Projects	3,240	1,000	1,000	1,000	1,000
Adaptations for Disabled	5,500	3,000	3,000	3,000	2,500
Estate Improvements	196	-	-	-	-
Property Conversions	200	-	-	-	-
Replacement of CO and Smoke Detectors	1,000	-	-	-	-
Refurbishment (Improvement Works)	12,679	11,154	10,239	12,479	12,479
Single to Double Glazing & Composite Doors	750	-	-	-	-
Union Street	550	550	-	-	-
Internal Improvement Works	-	1,375	1,500	1,500	1,500
Applewood Grove Conversion	10	-	-	-	-
Greenwood Avenue Conversion	20	-	-	-	-
Greenford House (additional flats)	94	-	-	-	-
Kenrick House (additional flats)	35	-	-	-	-
Riverside PFI	450	-	-	-	-
Street Lighting Upgrades	290	-	-	-	-
Oracle Fusion (Replaced Workplace Vision)	750	750	-	-	-
ICT Strategy Costs	500	-	-	-	-
CCTV Expansions	470	900	-	-	-
Total	71,503	91,949	71,462	64,895	62,212
Funding:					
Grants & Contributions	2,190	2,190	2,190	83	-
1-4-1 Capital Receipts	3,041	4,542	6,000	6,000	6,000
Major Repairs Reserve	16,875	17,489	17,489	17,489	17,489
RCCO	8,750	10,075	11,700	11,700	9,100

	2022/23 Estimate £000	2023/24 Budget £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Prudential Borrowing	40,647	57,653	34,083	29,623	29,623
	71,503	91,949	71,462	64,895	62,212
Council Total					
Total Capital Spend	155,317	201,545	106,251	92,279	87,201
Funding:					
Grants & Contributions	60,670	81,934	30,689	22,372	19,894
Capital Receipts	14,675	18,451	5,992	5,095	5,095
1-4-1 Capital Receipts	3,041	4,542	6,000	6,000	6,000
Major Repairs Reserve	16,875	17,489	17,489	17,489	17,489
RCCO	12,860	17,860	11,998	11,700	9,100
Prudential Borrowing	47,196	61,269	34,083	29,623	29,623
Total Funding	155,317	201,545	106,251	92,279	87,201

CAPITAL STRATEGY 2022/23 TO 2026/27

1 INTRODUCTION

The prudential code for capital finance in local authorities sets out the requirement that authorities should have in place a capital strategy and governance procedures for the setting and revising of the strategy and prudential indicators. This will be done by the same body that approves the local authority's budget, which for Sandwell is Full Council.

The Director of Finance is responsible for ensuring that all matters required to be taken into account are reported to the decision-making body for consideration and for establishing procedures to monitor performance.

Under the prudential code guidance, a capital strategy needs to demonstrate that Sandwell takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability.

In the period 2022/23 to 2026/27 total capital expenditure is expected to be in the region of £643m – detail provided in Appendix H, and it is currently proposed that this expenditure will be financed as follows:

- £216m Capital Grants
- £202m Prudential Borrowing
- £ 87m Major Repairs Reserve (MRR)
- £ 75m Capital Receipts
- £ 63m Revenue Contribution to Capital Outlay (RCCO) / Reserves

This Capital Strategy sits alongside the Medium-Term Financial Strategy and feeds into the annual revenue budget as part of an integrated revenue and capital financial strategy. The ongoing implications for the revenue budget strategy are fully considered before any capital funding decisions are confirmed.



Major new capital investment within Sandwell includes:

- New and expanded schools.
- New Council housing
- Investment in council housing stock to deliver improved energy efficiency.
- The new Sandwell Aquatic Centre that was used for the Commonwealth Games in 2022.
- Investment in our transport infrastructure.
- Investment in Climate Change through Heat Pump Technology and Heat Networks and Electric Vehicle Charging Points.
- Investment in our Towns through the Towns Fund programme.
 - Funding our ICT, Oracle Fusion and Workplace Vision strategies.

We are also continuing to develop plans for significant investment in our town centres.

A continuous review of the capital programme is essential to ensure that resources are aligned to the corporate plan and 2030 Vision at all times.

Details of the Councils financial instruments and borrowings are included within the Treasury Management Strategy Statement (TMSS) that is produced and reported separately as an Appendix to this budget report.

2 CAPITAL INVESTMENT PLANS

Sandwell Council has a range of ambitious, affordable capital investment plans designed to achieve the plans set out in our corporate plan and 2030 Vision.

2.1 Housing – Ambitions 1,2,5 & 7

One in 20 new council houses built in England in 2018 were built in Sandwell, and we plan to continue to deliver good quality, affordable housing for the people of Sandwell over the next 5 year period using grant funding from Homes England as well as other sources of funding.

We are also working on a number of energy efficiency upgrades to heating systems and boilers across council properties in order to help reduce fuel poverty across Sandwell. The HRA business plan includes £3 million annually for these improvements and a further £3 million annually for disabled adaptations to council homes.

This investment sits alongside a major programme of refurbishment in our council housing stock.



2.2 Schools – Ambitions 3 & 4

Primary

Sandwell has 95 primary schools located across its 6 towns. 27 of these primary schools are now academies with 1 maintained and 1 foundation trust school scheduled to convert in the next academic year. Like many parts of the country Sandwell has seen huge increases in its birth rate with Reception cohorts growing significantly. Additionally, we have seen increased in-year migration which has affected all primary year groups, with a levelling off experienced since SCAP 2019, and most secondary year groups. The current Year 6 cohort for example has increased by 680 children in five years.

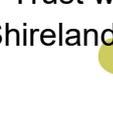
The total Reception capacity in 2010 was 4,246 with an overall primary capacity of 29,336. However, with Sandwell's pupil numbers in the primary sector increasing quickly and significantly, the total Reception capacity increased to 5,070 in September 2017 and has since reduced to the current figure of 5,010 for September 2022. This offers an overall primary capacity of 35,206 and a projected Reception surplus of 11.02%. The projected overall primary surplus for September 2022 will be 4.67%. Although the cohort starting Reception in September 2017 saw the highest numbers since the mid-1970s), previous expansions meant that only an additional 3 temporary bulge expansions were required in Sandwell with one additional permanent form of entry introduced for Smethwick in 2018. A two forms of entry primary free school opened in September 2019 which has provided 420 additional places across the town of Smethwick, a town that had continued to attract considerable demand in all year groups.

No additional primary provision is anticipated to be required in Reception for the foreseeable future.

Secondary

There are 20 secondary schools in Sandwell made up of 16 academies, 2 foundation trust schools, 1 voluntary aided school and 1 UTC (11-18 years). The overall secondary capacity is 23,777 and a projected year 7 surplus of 2.56%. The projected overall secondary surplus for September 2023 will be 2.44%.

It is projected that secondary numbers will increase by 679 across all year groups between 2022 and 2026 as larger cohorts move up from the primary sector and inward migration continues to occur at similar levels. Based on the planned capacity for Year 7 in 2023 of 4,846, the borough wide PAN will be just sufficient to meet demand by 2023 with limited surplus. Windsor Olympus Academy Trust will finally open in September 2023 delivering 900 new places and the new Shireland CBSO



Academy will also open in West Bromwich in September 2023 providing 750 new places

It has been projected that there will be a need for an additional Y7 101 secondary places in Sandwell's secondary sector by 2026 although this is likely to increase if inward migration continues at current levels.

Special Schools

A review is currently being undertaken of SEND provision following a 48% increase in Children with a EHCP in the just the last 2 years creating significant pressure on the availability of suitable specialist places.

Two new schools Highpoint Secondary and Elm Tree Primary have opened in the last 2 years to help with demand and a further bid has been submitted through the Special Free School Programme for a new all through SEMH School to ease place pressures. There is also a ongoing commitment to continue with locally based solutions such as expansion of well-established Focus Provision Units to complement our mainstream special school provision.

2.3 Adult Social Care & Health – Ambition 2

The capital resources available to Adult Social care will be used in three main areas:

- The completion of a new £14m Social Care & Health Centre in Rowley Regis.
- To support the ongoing development of the social care business system; and
- To fund a range of ICT related expenditure to support mobile working, an integral element in the adult social care customer journey.

2.4 Transport – Ambitions 6,8 & 10

In a recent survey, when considering the importance of a “Connected and Accessible Sandwell”, residents identified “Maintaining Roads and Pavements” as the most valued service (72% to 78% agreed) followed by “Improving Transport Options and Transport Links” (47% to 53% agreed). Capital investment in the delivery of Highway Maintenance programs, Highway Network Improvement Programs, Road safety Programs and Traffic Management related services continue to generate higher levels of public satisfaction than our benchmarking peers.

The Council has approved a capital program of maintenance work for 2022/23 and 2023/24, in line with Highway Infrastructure Policy, that broadly matches external capital grants from the Department for Transport. Capital investment in Road Safety strategy and programs of work are maintaining a 20 year trend in the reduction of



injury accidents and prioritize vulnerable groups such as child pedestrians and cyclists. Capital investment in Traffic Management related strategy and road improvement schemes support the Policy related benefits of active travel, air quality, sustainable travel and climate change.

We are leading the delivery of the Birchley Island transport scheme at Junction 2 of the M5 in Oldbury along with developing a bid for a future improvement at M5 Junction 1.

We are a partner in Wednesbury- Brierley Hill West Midlands Metro Corridor (£450million investment) which is the largest light rail project in Europe and is coming to Wednesbury in 2022 creating a strategic link to Dudley and through West Bromwich to Birmingham.

We are also committed to enabling people to get around in a healthy and sustainable way which supports our health and wellbeing and our climate change strategies. We want to make sure that all public transport options available locally are as green as possible, so we will lobby for clean green buses for our borough as well as delivering bus priority measures on the West Midlands Core Bus Network. We are bringing forward a programme of schemes to develop the West Midlands Cycle Network in Sandwell along with more local cycling facilities and improvements for pedestrians. These will be predominantly segregated links that are part of the highway network> We will also continue to make use of our extensive canal network as a means for cycling and walking and invest in green infrastructure as part of the successful delivery of the Local Transport Plan.

In addition, our partnership work with the Canal and River Trust will enable us to make the best use of our waterways.

2.5 Parks and green spaces – Ambitions 2 & 8

Sandwell has 543 green spaces, covering around 24% of the borough. Green spaces include 1,200 hectares of unrestricted green space including 32 parks and gardens, 22 green corridors, 211 amenity green spaces, 10 nature reserves, and 69 play areas. We are proud to have 14 green flag sites and will maintain this standard, as well as improving the quality and value of all our green spaces.

Sandwell approved a new green spaces strategy in June 2022, with a set of objective for the next three years to improve the quality and value scores for our green spaces. This includes completing 202 green space improvement plans, a safer green spaces strategy, an allotments review and strategy, and implementing education and volunteering programmes in our green spaces. Our revised trees strategy and planting plan, to be presented to Cabinet in April 2023, will set out how we plan to meet our commitment to plant 10,000 new trees by 2030 and to manage and protect our tree stock.



Sandwell has benefited from several capital investment projects, including:

- The completion of £5.2m of NLHF and Sandwell Council funding for heritage and landscape improvements and a new Pavilion at West Smethwick Park.
- The start of a £2.2m Town's Fund and Sandwell Council funding for heritage and landscape improvements, and new facilities at Britannia Park due to be completed in 2024.
- A smaller capital investment into Black Patch Park from the Levelling Up Fund of £86,000 to develop a master plan and improvements.
- A new Sandwell Valley Urban Bike Track, with £600,000 from Sport England, Birmingham Council, and Sandwell Council funding due to be completed in Summer 2023.

Sandwell Valley is a jewel in Sandwell's Crown and is currently seeing developments in Forge Mill Farm and at Sandwell Valley Visitor Centre. We are currently working with consultants to develop a Master Plan for Sandwell Valley to become a sub-regional visitor destination, which is due for completion and presentation in May 2023.

2.6 Leisure facilities – Ambitions 1,2,9 & 10

The Council continues to develop modern leisure facilities within the borough. Over the past few years we have opened new leisure centres in Tipton, Oldbury, West Bromwich, and Wednesbury.

However, as proud as we are of those facilities, the most high-profile development in the history of Sandwell Council is the building of the new Sandwell Aquatic Centre in Smethwick, which successfully hosted events at the Commonwealth Games in 2022. The project, which will provide much needed community leisure facilities in the Smethwick area and will result in the closure of two aging and outdated leisure centres generating a revenue saving for the Council. To be in this position, having faced the wettest winter in 100 years, the uncertainty of the exit from the EU, and a worldwide pandemic during the period, is demonstrative of the resilience of Sandwell Council and its ability to work well with external partners.

2.7 Climate Change

Sandwell Council is now actively pursuing capital investments to deliver on our climate change agenda, including Heat Networks, Heat Pump Technology and Electric Vehicle (EV) Charging Points.



3 THE GOVERNANCE PROCESS

3.1 Revenue Implications of Capital Investment

The council takes into consideration the ongoing revenue implications of capital investment and has a consolidated revenue and capital budget setting process. The Cabinet receives all reports and information about the council's revenue and capital strategies and expenditure plans. The merging of the two processes allows the council to fully consider the implications on revenue of any capital schemes (whether savings or increased costs) and also places it in a position to consider the impact of the Prudential Framework in the future.

The cost of borrowing over the medium term expressed through the Minimum Revenue Provision is fully incorporated into the revenue budget setting process to ensure prudence and affordability.

The appraisal forms submitted when requesting a scheme to be included within the capital programme highlights both the financing of borrowing costs that the council may need to incur in pursuing the scheme together with the ongoing revenue costs of 'running' the asset once it is operational. The inclusion of these costs allows decisions to be taken with full consideration of the impact on the revenue position of the council.

3.2 Allocating Resources to Capital Projects - The Capital Appraisal Process

The Council has a comprehensive project appraisal process based on best practice principles as a means of assessing the merits and identifying the risks of individual capital schemes and the evaluation and comparison of such schemes for selection in times of limited resources.

Project appraisals are the basis for formal monitoring and reporting on any capital schemes which are approved.

All capital appraisal applications should be submitted through Firmstep to Financial Planning for independent appraisal and evaluation. For further information on the appraisal process and the use of Firmstep to submit applications please refer to the Financial Planning Team page on the Finance Section of the Intranet.

Financial Planning will produce an appraisal report of their findings back to the project officer. It is the responsibility of the Project Lead Officer to allow sufficient time for the capital approvals process when considering applying for capital resources.



Once the appraisal has achieved a score which would enable it to be recommended for approval it is the responsibility of the project lead to submit a report to the Cabinet to obtain formal budget approval. Projects that achieve a score of less than 65% will not be recommended for approval.

Democratic Services are required to publish 28 days-notice of all key decisions. The Project Lead Officer is responsible for notifying Democratic Services of key decisions in accordance with their timetable. Further guidance on what constitutes a key decision and the required timescales can be obtained from Democratic Services Unit on 0121 569 3736.

3.3 Project Monitoring & Evaluating Progress

Capital monitoring is completed monthly and reported quarterly to the Director of Finance and the Assistant Director of Finance. Any matters of concerns are then brought to the attention of the relevant Cabinet Member.

Reports are prepared for Cabinet on a quarterly basis. Narrative is included in the quarterly monitoring report to explain movements in capital budgets since the previous period.

These reports are also presented to the Budget and Corporate Services Scrutiny Management board for consideration.

Project Officers are consulted monthly to ensure capital forecast expenditure is accurate. Expenditure is monitored and analysed to ensure it is in accordance with the nature of the project and can be applied to the relevant asset register.

Slippage of capital resources into future years is reflected where necessary.

Capital Grant Claims are completed in accordance with grant terms and conditions to ensure all expenditure is financed.

A monthly Capital & Asset Management Board meeting now takes place to ensure the capital programme is managed effectively.

Capital Receipts are analysed monthly, to ensure all projects are financed correctly.

4 PFI

The council has previously pursued the use of Public Private Partnerships and Private Finance Initiatives as a means of funding the investment identified through the Capital Strategy and Capital Programme. The council will continue to consider future opportunities as they arise but is no longer actively pursuing this funding option.



5 COMMERCIAL ACTIVITY

The Council currently holds commercial properties that generate significant revenue income to the authority. At present, the authority is not actively pursuing new investment in commercial assets for the sole purpose of providing income streams to aid the future funding of services. However, any new schemes will be evaluated to ensure that Members are fully informed of the risks and rewards of such investments

6 ASSET MANAGEMENT

Sandwell Council is committed to proactive management of our assets, as reflected in the rolling programme of investment in buildings and our ICT infrastructure. A 5-year programme of refurbishment of Sandwell Council House is well underway that will secure this key asset for the longer-term but, alongside this investment, we will continue to rationalize our office accommodation to reduce ongoing costs to the council as we reap the benefits of new, more agile ways of working.

The next year will see our biggest ever investment in our ICT infrastructure as we implement a major upgrade to our Oracle e-business suite; deliver our technology modernization programme; and continue to roll out our expanding digital offer.

7 KNOWLEDGE AND SKILLS

Sandwell Council has built up a significant pool of internal expertise and has a well-earned reputation for delivering projects on time and within budget. However, we will also buy in additional capacity and expertise as required.



TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY 2023/24

1. INTRODUCTION

1.1 Background

The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer-term cash flow planning, to ensure that the Council can meet its capital spending obligations. This management of longer-term cash may involve arranging long or short-term loans or using longer-term cash flow surpluses. On occasion, when it is prudent and economic, any debt previously drawn may be restructured to meet Council risk or cost objectives.

The contribution the treasury management function makes to the authority is critical, as the balance of debt and investment operations ensure liquidity or the ability to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects. The treasury operations will see a balance of the interest costs of debt and the investment income arising from cash deposits affecting the available budget. Since cash balances generally result from reserves and balances, it is paramount to ensure adequate security of the sums invested, as a loss of principal will in effect result in a loss to the General Fund Balance.

CIPFA defines treasury management as:

"The management of the local authority's borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

1.2 Reporting Requirements

Capital Strategy

The CIPFA 2021 Prudential and Treasury Management Codes require all local authorities to prepare a capital strategy report which will provide the following:

- a high-level long-term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
- an overview of how the associated risk is managed
- the implications for future financial sustainability

The aim of this capital strategy is to ensure that all elected members on the full council fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite.

The capital strategy is included as a separate document within the budget report.

Treasury Management Reporting

Full council is required to receive and approve, as a minimum, three main treasury reports each year, which incorporate a variety of policies, estimates and actuals:

- a. Prudential and treasury indicators and treasury strategy (this report)**
 - The first, and most important report is forward looking and covers:
 - The capital plans (including prudential indicators)
 - A minimum revenue provision (MRP) policy (how residual capital expenditure is charged to revenue over time)
 - The Treasury Management Strategy (how the investments and borrowings are to be organised), including treasury indicators
 - An Annual Investment Strategy (the parameters on how investments are to be managed).
- b. A mid-year treasury management report** – This is primarily a progress report and will update members on the capital position, amending prudential indicators as necessary, and whether any policies require revision.
- c. An annual treasury report** – This is a backward-looking review document and provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

Scrutiny - The above reports are required to be adequately scrutinised before being recommended to the council. This role is undertaken by the Cabinet.

Quarterly reports – In addition to the three major reports detailed above, from 2023/24 quarterly reporting (end of June/end of December) is also required. However, these additional reports do not have to be reported to Full Council/Board but do require to be adequately scrutinised.

1.3 Treasury Management Strategy for 2023/24

The strategy for 2023/24 covers two main areas:

Capital Issues

- the capital expenditure plans and the associated prudential indicators;
- the minimum revenue provision (MRP) policy.

Treasury Management Issues

- the current treasury position;
- treasury indicators which will limit the treasury risk and activities of the council;
- prospects for interest rates;
- the borrowing strategy;
- policy on borrowing in advance of need;
- debt rescheduling;
- the investment strategy;
- creditworthiness policy; and
- policy on use of external service providers.

These elements cover the requirements of the Local Government Act 2003, DLUHC Investment Guidance, DLUHC MRP Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code.

1.4 Training

The CIPFA Treasury Management Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny.

Furthermore, the Code states that they expect “all organisations to have a formal and comprehensive knowledge and skills or training policy for the effective acquisition and retention of treasury management knowledge and skills for those responsible for management, delivery, governance and decision making.

The scale and nature of this will depend on the size and complexity of the organisation’s treasury management needs. Organisations should consider how to assess whether treasury management staff and board/ council members have

the required knowledge and skills to undertake their roles and whether they have been able to maintain those skills and keep them up to date.

As a minimum, authorities should carry out the following to monitor and review knowledge and skills:

- Record attendance at training and ensure action is taken where poor attendance is identified.
- Prepare tailored learning plans for treasury management officers and board/council members.
- Require treasury management officers and board/council members to undertake self-assessment against the required competencies (as set out in the schedule that may be adopted by the organisation).
- Have regular communication with officers and board/council members, encouraging them to highlight training needs on an ongoing basis.”

It is anticipated that formal training will be provided to the cabinet with the invitation extended to all other elected members during 2023/24 to ensure compliance with the Code’s requirements.

The training needs of treasury management officers are periodically reviewed with officers attending training sessions and economic/ strategy updates throughout the year as and when they are provided by the councils treasury consultants.

A formal record of the training received by officers central to the Treasury function and members will be maintained by the Head of Technical Finance, Capital and Strategy.

1.5 Treasury Management Consultants

The council uses Link Group, Treasury solutions as its external treasury management advisors.

The council understands that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon the services of our external service providers. All decisions will be undertaken with regards to all available information, including, but not solely, our treasury advisers.

It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to regular review.

2 THE CAPITAL PRUDENTIAL INDICATORS 2023/24 – 2025/26

The council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in prudential indicators, which are designed to assist member's overview and confirm capital expenditure plans.

2.1 Capital Expenditure and Financing

This prudential indicator is a summary of the Council's capital expenditure plans, both those agreed previously, and those forming part of this budget cycle. Members are asked to approve the capital expenditure forecasts:

Capital expenditure £m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	79.523	83.814	109.596	34.789	27.384
HRA	58.277	71.503	91.949	71.462	64.895
Total	137.800	155.317	201.545	106.251	92.279

The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding borrowing need.

Financing of capital expenditure £m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Capital receipts	18.351	17.716	22.993	11.992	11.095
Capital grants and Contributions	53.964	60.670	81.934	30.689	22.372
Major Repairs Reserve	15.944	16.875	17.489	17.489	17.489
Revenue Contributions	9.779	12.860	17.860	11.998	11.700
Net financing need for the year	39.762	47.196	61.269	34.083	29.623
<i>Non-HRA amounts</i>	<i>9.381</i>	<i>6.549</i>	<i>3.616</i>	<i>-</i>	<i>-</i>
<i>HRA amounts</i>	<i>30.381</i>	<i>40.647</i>	<i>57.653</i>	<i>34.083</i>	<i>29.623</i>

Other long-term liabilities - The above financing need excludes other long-term liabilities, such as PFI and leasing arrangements that already include borrowing instruments.

2.2 The Council's Borrowing Need (the Capital Financing Requirement)

The second prudential indicator is the council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of the council's indebtedness and so its underlying borrowing need. Any capital expenditure above, which has not immediately been paid for, will increase the CFR.

The CFR does not increase indefinitely, as the minimum revenue provision (MRP) is a statutory annual revenue charge which broadly reduces the borrowing need in line with each assets life and so charges the economic consumption of capital assets as they are used.

The CFR includes any other long-term liabilities such as PFI schemes and finance leases. Whilst these increase the CFR, and therefore the council's borrowing requirement, these types of scheme include a borrowing facility and so the council is not required to separately borrow for these schemes. The council currently has £68.525m of such schemes within the CFR as at 31 March 2022 and is forecast to reduce to £65.164m by 31 March 2023.

The council is asked to approve the CFR projections below:

£m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Capital Financing Requirement					
Non-HRA	321.690	319.641	313.595	303.356	293.173
Housing	487.431	526.722	582.986	615.646	643.645
Total CFR	809.121	846.363	896.581	919.002	936.818
Movement in CFR	15.356	37.242	50.218	22.421	17.816

Movement in CFR represented by					
Net financing need for the year	39.762	47.196	61.269	34.083	29.623
Less MRP/VRP	(21.021)	(6.593)	(6.829)	(7.189)	(7.050)
Other financing movements (i.e. PFI)	(3.385)	(3.361)	(4.222)	(4.473)	(4.757)
Movement in CFR	15.356	37.242	50.218	22.421	17.816

2.3 Liability Benchmark

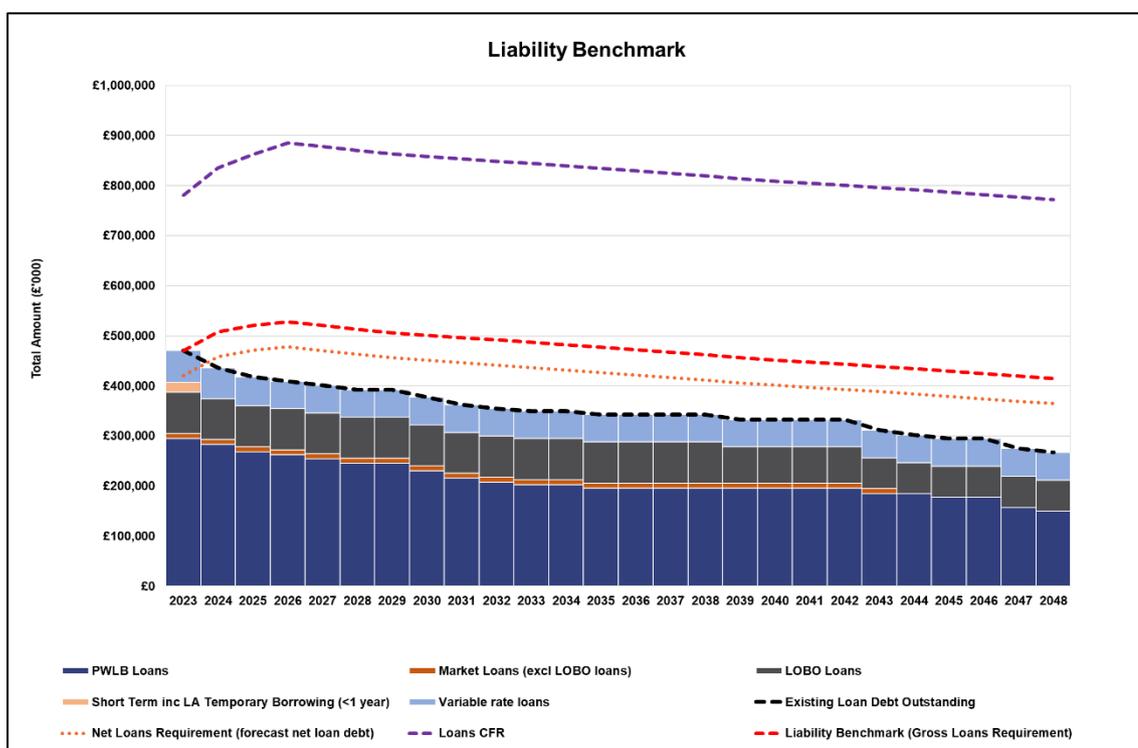
A third and new prudential indicator for 2023/24 is the Liability Benchmark . The council is required to estimate and measure the Liability Benchmark for the forthcoming financial year and the following two financial years, as a minimum.

There are four components to the Liability Benchmark: -

1. **Existing loan debt outstanding:** the council's existing loans that are still outstanding in future years.
2. **Loans CFR:** this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP.
3. **Net loans requirement:** this will show the Authority's gross loan debt less treasury management investments at the last financial year-end,

projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.

4. **Liability benchmark** (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance.



2.4 Core funds and expected investment balances

The application of resources (capital receipts, reserves etc.) to either finance capital expenditure or other budget decisions to support the revenue budget will have an ongoing impact on investments unless resources are supplemented each year from new sources (asset sales etc.). Detailed below are estimates of the year-end balances for each resource and anticipated day-to-day cash flow balances.

Year End Resources £m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Fund balances / reserves	251.239	185.195	167.840	154.268	136.768
Capital receipts	15.000	23.000	15.000	20.000	26.000
Grants unapplied	59.557	62.000	62.000	62.000	62.000
Provisions	14.857	20.000	20.000	20.000	20.000
Other	(15.837)	20.000	20.000	20.000	20.000
Total core funds	324.816	310.195	284.840	276.268	264.768
Working capital*	(8.707)	50.488	59.246	52.635	49.496
Under/over borrowing	(265.008)	(310.183)	(304.986)	(294.103)	(260.464)
Expected investments	51.101	50.500	39.100	34.800	53.800

* Working capital balances shown are estimated year-end; these may be lower or higher mid-year

2.5 Minimum Revenue Provision (MRP) Policy Statement

Under Regulation 27 of the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, where the Authority has financed capital expenditure by borrowing it is required to make a provision each year through a revenue charge (MRP).

The council is required to calculate a prudent provision of MRP which ensures that the outstanding debt liability is repaid over a period that is reasonably commensurate with that over which the capital expenditure provides benefits. The MRP Guidance (2018) gives four ready-made options for calculating MRP, but the Authority can use any other reasonable basis that it can justify as prudent.

The MRP policy statement requires full council approval (or closest equivalent level) in advance of each financial year.

The council is recommended to approve the following MRP Statement:

Proposed MRP Policy Statement for 2023/24

The following MRP Policy is proposed, under guidance issued by the Ministry of Housing, Communities and Local Government (MHCLG) is as follows:

- (a) MRP will be calculated on the Councils opening Capital Financing Requirement (CFR) for each financial year.
- (b) The CFR will be reduced by the appropriate amount for assets financed by debt but not yet operational, purely for the purposes of the MRP calculation. This will ensure that the revenue account will only be charged an MRP once the economic benefits of such asset are being realised.
- (c) For capital expenditure financed from debt arising up to 2007/08 and all Government-supported borrowing arising from 2007/08 and up to and including 2021/22 - to spread the cost outstanding at the end of 2021/22 over the total average estimated life of assets held by the Council, on an annuity basis, based on the Councils Weighted Average Borrowing Rate as at 1st April 2022.
- (d) For Government supported borrowing arising from 2022/23 and thereafter the amount will be charged over the remaining average life of assets held by the council, on an annuity basis, using the Council's Weighted Average Borrowing Rate at the start of the relevant financial year.
- (e) For capital expenditure that is self-financed from debt arising in 2007/08 and thereafter - to charge the expenditure over the expected useful life of the relevant asset ("the Asset Life Method"), on an annuity basis. The interest rate to be used for the annuity calculation will be the Councils opening weighted average borrowing rate in the year of the expenditure.

For amounts outstanding at the end of 2021/22 the rate applied will be the Councils Weighted Average Borrowing Rate as at 1st April 2022.

- (f) In cases where asset lives cannot be readily determined - a default period of 20 or 25 years will be used in line with government guidance.
- (g) For 'on-balance sheet' Private Finance Initiative (PFI) contracts and Finance Leases – Annual principal repayments included in contract payments for PFI Schemes or finance leases are applied as MRP.
- (h) There is no requirement on the HRA to make a minimum revenue provision payment but there is a requirement to make a charge for depreciation.

The Guidance allows Councils to choose to provide more MRP in any given year. This is known as a Voluntary Revenue Provision (VRP). Any VRP provided in year, along with the total cumulative amount must be disclosed in the MRP Policy Statement. Up until 31 March 2022 the total VRP overpayments made by the General Fund account was £5.423m.

2.6 West Midlands Combined Authority: Collective Investment Fund

The agreed Combined Authority Devolution Deal proposes the establishment of a Collective Investment Fund to support investment in the region. It is possible that some of this investment may be delivered by individual districts and funded from prudential borrowing.

MRP on capitalised loan advances to other organisations or individuals will not be required. Instead, the capital receipts arising from the capitalised loan repayments will be used as provision to repay debt. However, revenue MRP contributions would still be required equal to the amount of any impairment of the loan advanced.

MRP on investments in Equities will be made on an annuity profile over 20 years, as recommended by Government guidance.

3 Borrowing

The capital expenditure plans set out in Section 2 provide details of the service activity of the council. The treasury management function ensures that the council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet this service activity and the council's capital strategy. This will involve both the organisation of the cash flow and, where capital plans require, the organisation of appropriate borrowing facilities. The strategy covers the relevant treasury / prudential indicators, the current and projected debt positions and the annual investment strategy.

3.1 Current Portfolio Position

The overall treasury management portfolio as at 31 March 2022 and for the position as 31 December 2022 are shown below for both borrowing and investments:

Treasury Portfolio	31/03/2022		31/12/2022	
	Balance £m	Interest Rate	Balance £m	Interest Rate
Treasury Investments				
Specified Investments:				
Bank/ Building Society (Fixed Rate)	-	0.00%	10.000	4.34%
Bank/ Building Society (Variable Rate)	0.651	0.01%	22.605	0.80%
Money Market Funds (Variable Rate)	50.200	0.57%	54.500	3.29%
Total Specified	50.851	0.56%	87.105	2.76%
Non-Specified Investments:				
6 Towns Credit Union (Fixed Rate)	0.250	1.49%	0.250	1.49%
Total Non-Specified	0.250	1.49%	0.250	1.49%
Total Investments	51.101	0.56%	87.355	2.76%
Treasury External Borrowings				
Other Local Authorities	28.283	1.99%	28.283	2.70%
PWLB	305.060	5.09%	300.482	5.03%
LOBO	82.000	4.08%	82.000	4.08%
Market	10.000	4.50%	10.000	4.50%
Temporary Loans	47.742	0.15%	55.234	0.30%
Interest Free	2.503	0.00%	2.206	0.00%
Total External Debt	475.588	4.19%	478.205	4.15%
Net Debt Position	424.487		390.850	

Treasury External Borrowings (Non HRA / HRA apportionment)	31/03/2022		31/12/2022	
	Balance £m	Interest Rate	Balance £m	Interest Rate
Non-HRA	138.720	2.43%	145.404	2.49%
HRA	336.868	4.92%	332.801	4.87%
Total External Debt	475.588	4.19%	478.205	4.15%

The council's forward projections for borrowing are summarised below. The table shows the actual external debt, against the underlying capital borrowing need, (the Capital Financing Requirement – CFR), highlighting any over or under borrowing.

£m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
External Debt					
Debt at 1 April	481.593	475.588	471.016	530.653	568.430
Expected change in Debt	(6.005)	(4.572)	59.637	37.777	56.212
Other long-term liabilities (OLTL) at 1 April - PFI	71.910	68.525	65.164	60.942	56.469
Expected change in OLTL	(3.385)	(3.361)	(4.222)	(4.473)	(4.757)
Actual gross debt at 31 March	544.113	536.180	591.595	624.899	676.354
The Capital Financing Requirement	809.121	846.363	896.581	919.002	936.818
Over/ (Under) Borrowing	(265.008)	(310.183)	(304.986)	(294.103)	(260.464)

Within the range of prudential indicators, there are several key indicators to ensure that the council operates its activities within well-defined limits. One of these is that the council needs to ensure that its gross debt, does not, except in the short term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2023/24 and the following two financial years. This allows some flexibility for limited early borrowing for future years but ensures that borrowing is not undertaken for revenue purposes or speculative purposes.

The Director of Finance (Section 151 Officer) confirms that the council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view considers current commitments, existing plans, and the proposals in this budget report.

3.2 Treasury Indicators: Limits to Borrowing Activity

The Operational Boundary

The Operational Boundary is the limit beyond which external debt would not normally be expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt and the ability to fund under-borrowing by other cash resources.

Operational Boundary £m	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Debt	481.593	475.588	530.653	568.430
Other long-term liabilities (PFI)	71.910	68.525	65.164	60.942
Total	553.503	544.113	595.817	629.372

The Authorised Limit

The Authorised Limit for external debt is a key prudential indicator, which represents control over the maximum level of debt. This represents a legal limit beyond which external debt is prohibited and this limit needs to be set or revised by the full council. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although this power has not yet been exercised.

The council is recommended to approve the following Authorised Limit:

Authorised Limit £m	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Debt	789.942	844.617	870.915	893.394
Other long-term liabilities (PFI)	71.910	68.525	65.164	60.942
Total	861.852	913.142	936.079	954.336

3.3 Prospects for Interest Rates

The council has appointed Link Group as its treasury advisor and part of their service is to assist the council to formulate a view on interest rates. Link provided the following forecasts on 19 December 2022. These are forecasts for certainty rates, gilt yields plus 80 bps.

Link Group Interest Rate View	19.12.22												
	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25
BANK RATE	3.50	4.25	4.50	4.50	4.50	4.00	3.75	3.50	3.25	3.00	2.75	2.50	2.50
3 month ave eamings	3.60	4.30	4.50	4.50	4.50	4.00	3.80	3.30	3.00	3.00	2.80	2.50	2.50
6 month ave eamings	4.20	4.50	4.60	4.50	4.20	4.10	3.90	3.40	3.10	3.00	2.90	2.60	2.60
12 month ave earnings	4.70	4.70	4.70	4.50	4.30	4.20	4.00	3.50	3.20	3.10	3.00	2.70	2.70
5 yr PWLB	4.20	4.20	4.20	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.20	3.10
10 yr PWLB	4.30	4.40	4.40	4.30	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.30
25 yr PWLB	4.60	4.60	4.60	4.50	4.40	4.20	4.10	4.00	3.90	3.70	3.60	3.50	3.50
50 yr PWLB	4.30	4.30	4.30	4.20	4.10	3.90	3.80	3.70	3.60	3.50	3.30	3.20	3.20

Additional notes by Link on this forecast table: -

Our central forecast for interest rates was updated on 19 December and reflected a view that the MPC would be keen to further demonstrate its anti-inflation credentials by delivering a succession of rate increases. Bank Rate stands at 3.5% currently but is expected to reach a peak of 4.5% in H1 2023.

Further down the road, we anticipate the Bank of England will be keen to loosen monetary policy when the worst of the inflationary pressures are behind us – but that timing will be one of fine judgment: cut too soon, and inflationary pressures may well build up further; cut too late and any downturn or recession may be prolonged.

The CPI measure of inflation looks to have peaked at 11.1% in Q4 2022 (currently 10.7%). Despite the cost-of-living squeeze that is still taking shape, the Bank will want to see evidence that wages are not spiralling upwards in what is evidently a very tight labour market.

Regarding the plan to sell £10bn of gilts back into the market each quarter (Quantitative Tightening), this has started and will focus on the short, medium and longer end of the curve in equal measure, now that the short-lived effects of the Truss/Kwarteng unfunded dash for growth policy are firmly in the rear-view mirror.

In the upcoming months, our forecasts will be guided not only by economic data releases and clarifications from the MPC over its monetary policies and the Government over its fiscal policies, but the on-going conflict between Russia and Ukraine. (More recently, the heightened tensions between China/Taiwan/US also have the potential to have a wider and negative economic impact.)

On the positive side, consumers are still estimated to be sitting on over £160bn of excess savings left over from the pandemic so that will cushion some of the impact of the above challenges. However, most of those are held by more affluent people whereas lower income families already spend nearly all their income on essentials such as food, energy and rent/mortgage payments.

PWLB RATES

- The yield curve movements have become less volatile of late and PWLB 5 to 50 years Certainty Rates are, generally, in the range of 4.10% to 4.80%.
- We view the markets as having built in, already, nearly all the effects on gilt yields of the likely increases in Bank Rate and the elevated inflation outlook.

The balance of risks to the UK economy: -

- The overall balance of risks to economic growth in the UK is to the downside.

Downside risks to current forecasts for UK gilt yields and PWLB rates include: -

- **Labour and supply shortages** prove more enduring and disruptive and depress economic activity (accepting that in the near-term this is also an upside risk to inflation and, thus, rising gilt yields).
- **The Bank of England** acts too quickly, or too far, over the next year to raise Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
- **UK / EU trade arrangements** – if there was a major impact on trade flows and financial services due to complications or lack of co-operation in sorting out significant remaining issues.
- **Geopolitical risks**, for example in Ukraine/Russia, China/Taiwan/US, Iran, North Korea and Middle Eastern countries, which could lead to increasing safe-haven flows.

Upside risks to current forecasts for UK gilt yields and PWLB rates: -

- The **Bank of England is too slow** in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly and for a longer period within the UK economy, which then necessitates Bank Rate staying higher for longer than we currently project or even necessitates a further series of increases in Bank Rate.
- **The Government** acts too quickly to cut taxes and/or increases expenditure in light of the cost-of-living squeeze.
- **The pound weakens** because of a lack of confidence in the UK Government's fiscal policies, resulting in investors pricing in a risk premium for holding UK sovereign debt.
- Longer term **US treasury yields** rise strongly and pull gilt yields up higher than currently forecast.

- Projected **gilt issuance, inclusive of natural maturities and QT**, could be too much for the markets to comfortably digest without higher yields consequently.

Borrowing advice: Our long-term (beyond 10 years) forecast for Bank Rate stands at 2.5%. As all PWLB certainty rates are currently above this level, borrowing strategies will need to be reviewed in that context. Better value can generally be obtained at the shorter end of the curve and short-dated fixed LA to LA monies should be considered. Temporary borrowing rates are likely, however, to remain near Bank Rate and may also prove attractive whilst the market waits for inflation, and therein gilt yields, to drop back later in 2023.

Our suggested budgeted earnings rates for investments up to about three months' duration in each financial year are rounded to the nearest 10bps as follows: -

Average earnings in each year	
2022/23 (remainder)	4.00%
2023/24	4.40%
2024/25	3.30%
2025/26	2.60%
2026/27	2.50%
Years 6 to 10	2.80%
Years 10+	2.80%

As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

Our interest rate forecast for Bank Rate is in steps of 25 bps, whereas PWLB forecasts have been rounded to the nearest 10 bps and are central forecasts within bands of + / - 25 bps. Naturally, we continue to monitor events and will update our forecasts as and when appropriate.

3.4 Borrowing Strategy

The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need, (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as medium and longer dated borrowing rates are expected to fall from their current levels once prevailing inflation concerns are addressed by tighter near-

term monetary policy. That is, Bank Rate increases over the remainder of 2022 and the first half of 2023.

Against this background and the risks within the economic forecast, caution will be adopted with the 2023/24 treasury operations. The Director of Finance (Section 151 Officer) will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances:

- If it was felt that there was a significant risk of a sharp FALL in borrowing rates, then borrowing will be postponed.
- If it was felt that there was a significant risk of a much sharper RISE in borrowing rates than that currently forecast, fixed rate funding will be drawn whilst interest rates are lower than they are projected to be in the next few years.

Any decisions will be reported to the appropriate decision making body at the next available opportunity.

Despite the above, it is highly likely that there will be a requirement to take loan debt during 2023/24 to cover capital financing needs and cash flow requirements. Therefore the strategy in this instance would be to acquire short dated borrowing due to the borrowing rates expected to be temporarily elevated in the short term. As borrowing rates decrease, and as these loans mature, they would be replaced with longer dated debt at more affordable levels.

3.5 Policy on Borrowing In Advance of Need

The council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Finance Requirement estimates and will be considered carefully to ensure that value for money can be demonstrated and that the council can ensure the security of such funds.

Borrowing in advance will be made within the constraints that:

- It will be limited to no more than 20% of the expected increase in borrowing need (CFR) over a three-year planning period

Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

3.6 Debt Rescheduling

Rescheduling of current borrowing in our debt portfolio is unlikely to occur as there is still a large difference between premature redemption rates and new borrowing rates.

If rescheduling was done, it will be reported to the council at the earliest meeting following its action.

3.7 New Financial Institutions (as a source of borrowing or types of borrowing)

Currently the PWLB Certainty Rate is set at gilts + 80 basis points for both HRA and non-HRA borrowing however, consideration may still need to be given to sourcing funding from the following sources for the following reasons:

- Local authorities (primarily shorter dated maturities out to 3 years or so – still cheaper than the certainty rate).
- Financial institutions (primarily insurance companies and pension funds but also some banks, out of forward dates where the objective is to avoid “cost of carry” or to achieve refinancing certainty over the next few years)

Our advisors will keep us informed as to the relative merits of each of these alternative funding sources.

4 ANNUAL INVESTMENT STRATEGY

4.1 Investment policy – management of risk

The Department of Levelling Up, Housing and Communities (DLUHC – this was formerly the Ministry of Housing, Communities and Local Government (MHCLG) and CIPFA have extended the meaning of ‘investments’ to include both financial and non-financial investments. This report deals solely with treasury (financial) investments, (as managed by the treasury management team). Non-financial investments, essentially the purchase of income yielding assets, are covered in the Capital Strategy, (a separate report).

The council’s investment policy has regard to the following: -

- DLUHC’s Guidance on Local Government Investments (“the Guidance”)
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2021 (“the Code”)
- CIPFA Treasury Management Guidance Notes 2021

The council’s investment priorities will be security first, portfolio liquidity second and then yield (return). The council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with the council’s risk appetite.

In the current economic climate, it is considered appropriate to maintain a degree of liquidity to cover cash flow needs but to also consider “laddering” investments for periods up to 12 months with high credit rated financial institutions, whilst investment rates remain elevated, as well as wider range fund options.

The above guidance from the DLUHC and CIPFA place a high priority on the management of risk. This council has adopted a prudent approach to managing risk and defines its risk appetite by the following means: -

1. Minimum acceptable **credit criteria** are applied to generate a list of highly creditworthy counterparties. This also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the short term and long-term ratings.
2. **Other information:** ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To achieve this consideration the council will engage with its advisors to maintain a monitor on market pricing such as “**credit default swaps**” and overlay that information on top of the credit ratings.
3. **Other information sources** used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.
4. This council has defined the list of **types of investment instruments** that the treasury management team are authorised to use. There are two lists in Appendix 3 under the categories of ‘specified’ and ‘non-specified’ investments.
 - **Specified investments** are those with a high level of credit quality and subject to a maturity limit of one year or have less than a year left to run to maturity, if originally they were classified as being non-specified investments solely due to the maturity period exceeding one year.
 - **Non-specified investments** are those with less high credit quality, may be for periods in excess of one year, and/or are more complex instruments which require greater consideration by members and officers before being authorised for use.
5. **Non-specified investments limit.** The council has determined that it will limit the maximum total exposure to non-specified investments as being 30% of the total investment portfolio.
6. **Lending limits**, (amounts and maturity), for each counterparty will be set through applying the matrix table in section 4.2.
7. **Transaction limits** are set for each type of investment in section 4.2.
8. This council will set a limit for the amount of its investments which are invested for **longer than 365 days**, (see paragraph 4.4).

9. Investments will only be placed with counterparties from countries with a specified minimum **sovereign rating**, (see paragraph 4.3).
10. This council has engaged **external consultants**, (see paragraph 1.5), to provide expert advice on how to optimise an appropriate balance of security, liquidity and yield, given the risk appetite of this authority in the context of the expected level of cash balances and need for liquidity throughout the year.
11. All investments will be denominated in **sterling**.
12. As a result of the change in accounting standards under IFRS 9, this authority will consider the implications of investment instruments which could result in an adverse movement in the value of the amount invested and resultant charges at the end of the year to the General Fund. (In November 2018, the MHCLG, concluded a consultation for a temporary override to allow English local authorities time to adjust their portfolio of all pooled investments by announcing a statutory override to delay implementation of IFRS 9 for five years ending 31 March 2023. Indications are that the statutory override will be extended by a further two years to 31 March 2025.
13. If considering 'Property Funds' or other 'Diversified Income Funds' in the future, the council may look to use externally appointed fund managers.

However, this council will also pursue **value for money** in treasury management and will monitor the yield from investment income against appropriate benchmarks for investment performance, (see paragraph 4.5). Regular monitoring of investment performance will be carried out during the year.

4.2 Creditworthiness policy

This council applies the creditworthiness service provided by the Link Group. This service employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies - Fitch, Moody's and Standard & Poor's. The credit ratings of counterparties are supplemented with the following overlays: -

1. "watches" and "outlooks" from credit rating agencies;
2. CDS spreads that may give early warning of changes in credit ratings;
3. sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, and any assigned Watches and Outlooks, in a weighted scoring system which is then combined with an overlay of CDS spreads. The end-product of this is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Authority to determine the suggested duration for investments. The Authority will, therefore, use counterparties within the following durational bands:

Yellow	5 years*
Dark pink	5 years for Ultra-Short Dated Bond Funds with a credit score of 1.25
Light pink	5 years for Ultra-Short Dated Bond Funds with a credit score of 1.5
Purple	2 years
Blue	1 year (only applies to nationalised or semi nationalised UK Banks)
Orange	1 year
Red	6 months
Green	100 days
No colour	not to be used

The Link creditworthiness service uses a wider array of information other than just primary ratings. Furthermore, by using a risk weighted scoring system, it does not give undue preponderance to just one agency's ratings.

Typically, the minimum credit ratings criteria the council uses will be a short-term rating (Fitch or equivalents) of F1 and a long-term rating of A-. There may be occasions when the counterparty ratings from one rating agency are marginally lower than these ratings but may still be used. In these instances, consideration will be given to the whole range of ratings available, or other topical market information, to support their use.

All credit ratings will be monitored weekly as a minimum. However, the council is alerted to changes to ratings of all three agencies through its use of the Link creditworthiness service as and when they occur so adjustments to the counterparty list would be made at each event.

- if a downgrade results in the counterparty / investment scheme no longer meeting the council's minimum criteria, its further use as a new investment will be withdrawn immediately.
- in addition to the use of credit ratings the council will be advised of information in movements in Credit Default Swap spreads against the iTraxx European Senior Financials benchmark and other market data on a daily basis via its Passport website, provided exclusively to it by Link. Extreme market movements may result in downgrade of an institution or removal from the council's lending list.

Sole reliance will not be placed on the use of this external service. In addition, this council will also use market data and market information, as well as information on any external support for banks to help support its decision-making process.

Y	Pi1	Pi2	P	B	O	R	G	N/C
1	1.25	1.5	2	3	4	5	6	7
Up to 5yrs	Up to 5yrs	Up to 5yrs	Up to 2yrs	Up to 1yr	Up to 1yr	Up to 6mths	Up to 100days	No Colour

	Colour (and long-term rating where applicable)	Institution Financial Limit	Time Limit
Banks/ Building Societies *	Yellow	£20m	5 yrs
Banks/ Building Societies	Purple	£20m	2 yrs
Banks/ Building Societies	Orange	£20m	1 yr
Banks – part nationalised	Blue	£20m	1 yr
Banks/ Building Societies	Red	£15m	6 mths
Banks/ Building Societies	Green	£10m	100 days
Banks/ Building Societies	No Colour	Not to be used	
Limit 3 category – Authority’s banker (where “No Colour”)	n/a	£5m	1 day
DMADF	UK sovereign rating	unlimited	6 months
Local authorities	n/a	£10m	5 yrs
Housing associations	Colour bands	£5m	As per colour band
	Fund rating**	Institution Financial Limit	Time Limit
Money Market Funds CNAV	AAA	£20m	liquid
Money Market Funds LVNAV	AAA	£20m	liquid
Money Market Funds VNAV	AAA	£10m	liquid
Ultra-Short Dated Bond Funds with a credit score of 1.25	Dark Pink / AAA	£10m	liquid
Ultra-Short Dated Bond Funds with a credit score of 1.50	Light Pink / AAA	£10m	liquid

* *The yellow colour category is for UK Government debt, or its equivalent, money market funds and collateralised deposits where the collateral is UK Government debt.*

** *“Fund ratings” are different to individual counterparty ratings, coming under either specific “MMF” or “Band Fund” rating criteria.*

In addition to the above counterparty selection criteria where credit ratings have been issued, the council will also include a number of other non-rated organisations where investments may be placed for service or strategic purposes. These will be classified as Non-Specified investments and details of those counterparties are included in Appendix 3 to this report.

Creditworthiness - Significant levels of downgrades to Short and Long-Term credit ratings have not materialised since the crisis in March 2020. In the main, where they did change, any alterations were limited to Outlooks. However, more recently the UK sovereign debt rating has been placed on Negative Outlook by the three major rating agencies in the wake of the Truss/Kwarteng unfunded tax-cuts policy. Although the Sunak/Hunt government has calmed markets, the outcome of the rating agency reviews is unknown at present, but it is possible the UK sovereign debt rating will be downgraded. Accordingly, when setting minimum sovereign debt ratings, this Authority will not set a minimum rating for the UK.

CDS prices - Although bank CDS prices, (these are market indicators of credit risk), spiked upwards during the days of the Truss/Kwarteng government, they have returned to more average levels since then. However, sentiment can easily shift, so it will remain important to undertake continual monitoring of all aspects of risk and return in the current circumstances. Link monitor CDS prices as part of their creditworthiness service to local authorities and the Authority has access to this information via its Link-provided Passport portal.

4.3 Limits

Due care will be taken to consider the exposure of the council's total investment portfolio to non-specified investments, countries, groups and sectors.

- a. **Non-specified treasury management investment limit.** The council has determined that it will limit the maximum total exposure of treasury management investments to non-specified treasury management investments as being 30% of the total treasury management investment portfolio.
- b. **Country limit.** The council has determined that it will only use approved counterparties from the UK and from countries with a **minimum sovereign credit rating of AA-** from Fitch (*or equivalent*). The list of countries that qualify using this credit criteria are shown in Appendix 4. This list will be added to, or deducted from, by officers should ratings change in accordance with this policy.

Other limits. In addition: -

- no more than £10m will be placed with any non-UK country at any time;
- limits in place above will apply to a group of companies/institutions;
- sector limits will be monitored regularly for appropriateness.

4.4 Investment Strategy

In-house funds

Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months). Greater returns are usually obtainable by investing for longer periods. The current shape of the yield curve suggests that is the case at present, but there is the prospect of Bank Rate peaking in the first half of 2023 and possibly

reducing as early as the latter part of 2023 so an agile investment strategy would be appropriate to optimise returns.

Accordingly, while most cash balances are required in order to manage the ups and downs of cash flow, where cash sums can be identified that could be invested for longer periods, the value to be obtained from longer-term investments will be carefully assessed.

Investment returns expectations

The current forecast shown in paragraph 3.3 includes a forecast for Bank Rate to reach 4.5% in Q2 2023.

The suggested budgeted investment earnings rates for returns on investments placed for periods up to about three months during each financial year are as follows:

Average earnings in each year	
2022/23 (remainder)	4.00%
2023/24	4.40%
2024/25	3.30%
2025/26	2.60%
2026/27	2.50%
Years 6 to 10	2.80%
Years 10+	2.80%

As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

For its cash flow generated balances, the council will seek to utilise its business reserve instant access and notice accounts, money market funds and short-dated deposits, (overnight to 100 days), in order to benefit from the compounding of interest.

WM Combined Authority

The council will be prepared to lend to the Combined Authority. Such lending may be as part of arrangements agreed with the Combined Authority and other constituent authorities.

Investment treasury indicator and limit

These are the total principal funds invested for greater than 365 days. These limits are set with regard to the council's liquidity requirements and to reduce the need for early sale of an investment and are based on the availability of funds after each year-end.

The council is asked to approve the treasury indicator and limit:

Upper limit for principal sums invested for longer than 365 days			
£m	2023/24	2024/25	2025/26
Principal sums invested for longer than 365 days	15.000	15.000	15.000

As at 31 December 2022 £0.250m was invested for periods greater than 365 days.

4.5 Investment Performance

This council will use an investment benchmark to assess the investment performance of its investment portfolio of the 7 day compounded SONIA.

4.6 End of year investment report

At the end of the financial year, the council will report on its investment activity as part of its Annual Treasury Report.

4.7 Money Market Funds

A large proportion of the council's funds are currently managed on a discretionary/pooled basis by the following institutions:

- Aberdeen Standard Liquidity Fund (Lux) – Sterling Fund (Class 1)
- Aviva Investors Sterling Liquidity Fund (Class 3)
- BlackRock Institutional Sterling Liquidity Fund (Heritage)
- BNP Paribas Insticash Sterling (Institutional)
- CCLA – The Public Sector Deposit Fund (Class 4)
- Federated Short-Term Sterling Prime Fund (Class 3)
- Fidelity Institutional Liquidity Sterling Fund (Class A)
- Invesco Sterling Liquidity Portfolio (Institutional)

The council fully appreciates the importance of monitoring the activity and resultant performance of its appointed external fund managers. In order to aid this assessment, the council is provided with a suite of regular reporting from its managers via both the Institutional Cash Distributions (ICD) Portal and the fund managers themselves.

5 The Capital Prudential and Treasury Indicators 2023/24 – 2025/26

The council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in the prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

5.1 Capital Expenditure

Capital expenditure £m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	79.523	83.814	109.596	34.789	27.384
HRA	58.277	71.503	91.949	71.462	64.895
Total	137.800	155.317	201.545	106.251	92.279

5.2 Affordability Prudential Indicators

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the council's overall finances. The council is asked to approve the following indicators:

Ratio of Financing Costs to Net Revenue Stream

This indicator identifies the trend in the cost of capital (borrowing and other long-term obligation costs net of investment income) against the net revenue stream.

%	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	4.8%	2.5%	2.4%	2.2%	2.6%
HRA	16.6%	16.3%	19.3%	18.8%	18.3%
Total	8.4%	6.6%	7.3%	7.2%	7.5%

The estimates of financing costs include current commitments and the proposals in this budget report.

HRA Ratios

	2021/22	2022/23	2023/24	2024/25	2025/26
HRA CFR £m	487.431	526.722	582.986	615.646	643.645
Number of HRA dwellings	28,212	27,962	27,725	27,285	27,285
CFR per dwelling £	17,277	18,837	21,027	22,564	23,590
HRA debt £m	336.868	327.801	351.413	363.913	383.626
Number of HRA dwellings	28,212	27,962	27,725	27,285	27,285
Debt cost per dwelling £	11,941	11,723	12,675	13,337	14,060

5.2 Maturity Structure of Borrowing

Maturity structure of borrowing. These gross limits are set to reduce the council's exposure to large fixed rate sums falling due to refinancing and are required for upper and lower limits.

The council is asked to approve the following treasury indicators and limits:

Maturity structure of fixed interest rate borrowing 2023/24		
	Lower	Upper
Under 12 months	0%	20%
12 months to 2 years	0%	20%
2 years to 5 years	0%	20%
5 years to 10 years	0%	25%
10 years to 20 years	0%	30%
20 years to 30 years	0%	40%
30 years to 40 years	0%	50%
40 years to 50 years	0%	70%
50 years plus	0%	90%

APPENDIX 1: Glossary

The following list is to assist members in the terminology and acronyms referred to within this report.

Authorised Limit	-	This is the statutory borrowing limit determined under section 3 (1) of the Local Government Act 2003. Central Government retains an option to control either the total of all councils' plans, or those of a specific council, although this power has not yet been exercised.
Capital Financing Requirement	CFR	Amounts of historic capital spend funded through borrowing that has yet to be charged to revenue through either a Minimum/ Voluntary Revenue Provision or by set aside of capital receipts.
Chartered Institute of Public Finance and Accountancy	CIPFA	Accountancy body dedicated to public financial management and is responsible for setting of accounting standards for local authorities.
Investment Counterparty	-	The organisations responsible for repaying the councils investment upon maturity and for making interest payments
Credit Default Swap	CDS	A specific kind of counterparty agreement which allows the transfer of third party credit risk from one party to the other. One party in the swap is a lender and faces credit risk from a third party, and the counterparty in the credit default swap agrees to insure this risk in exchange for regular periodic payments (essentially an insurance premium). If the third party defaults, the party providing insurance will have to purchase from the insured party the defaulted asset. In turn, the insurer pays the insured the remaining interest on the debt, as well as the principal.
Credit Rating	-	This is a scoring system that rating agencies issue organisations with, to determine how credit worthy they are with AAA being the highest rating.

Internal Borrowing	-	Amounts of Capital Financing Requirement that have not been funded by actual external borrowing (e.g. PWLB) but through temporary use of cash resources thereby reducing investment income potential offset by savings in external debt interest.
Lenders Option Borrowers Option	LOBO	A form of loan which has a clause where the lender can invoke a change in interest rate at fixed points (lenders option). The borrower (i.e. the council) can then choose to exercise their option and repay the loan without penalty if it is determined that the change in rate is not in the council's interest (borrowers option).
Minimum Revenue Provision	MRP	A statutory charge to the General Fund to set funds aside for repayment of capital expenditure not yet funded from revenue or capital resources (i.e. historic expenditure funded by borrowing)
Monetary Policy Committee	MPC	Interest rates are set by the Bank's Monetary Policy Committee. The MPC sets an interest rate it judges will enable the inflation target to be met. Their primary target (as set by the Government) is to keep inflation at or around 2%.
Money Market Fund	MMF	A pooled investment vehicle (typically AAA rated) for placement of liquid investments. It is managed by external fund managers and is usually instant access.
Operational Boundary	-	The expected level of external debt the council is expected to hold each year.
Other Long Term Liabilities	OLTL	Outstanding amounts of finance relating to finance leases or PFI contracts.
Public Works Loans Board	PWLB	Branch of HM Treasury responsible for lending to local authorities.
Sterling Overnight Index Average	SONIA	Interest rate based on actual transactions and reflects the average of the interest rates that banks pay to borrow sterling overnight from other financial institutions and other institutional investors.

Working Capital		Cash and other liquid assets needed to finance the everyday running of a business such as the payment of salaries and purchases.
Yield		The annual rate of return on an investment, expressed as a percentage.

APPENDIX 2: Economic Background

Against a backdrop of stubborn inflationary pressures, the easing of Covid restrictions in most developed economies, the Russian invasion of Ukraine, and a range of different UK Government policies, it is no surprise that UK interest rates have been volatile right across the curve, from Bank Rate through to 50-year gilt yields, for all of 2022.

Market commentators' misplaced optimism around inflation has been the root cause of the rout in the bond markets with, for example, UK, EZ and US 10-year yields all rising by over 200bps since the turn of the year. The table below provides a snapshot of the conundrum facing central banks: inflation is elevated but labour markets are extra-ordinarily tight, making it an issue of fine judgment as to how far monetary policy needs to tighten.

	UK	Eurozone	US
Bank Rate	3.5%	2.0%	4.25%-4.50%
GDP	-0.2%q/q Q3 (2.4%/y/y)	+0.2%q/q Q3 (2.1%/y/y)	2.6% Q3 Annualised
Inflation	10.7%/y/y (Nov)	10.1%/y/y (Nov)	7.1%/y/y (Nov)
Unemployment Rate	3.7% (Oct)	6.5% (Oct)	3.7% (Nov)

Q2 of 2022 saw UK GDP revised upwards to +0.2% q/q, but this was quickly reversed in the third quarter, albeit some of the fall in GDP can be placed at the foot of the extra Bank Holiday in the wake of the Queen's passing. Nevertheless, CPI inflation has picked up to what should be a peak reading of 11.1% in October, although with further increases in the gas and electricity price caps pencilled in for April 2023, and the cap potentially rising from an average of £2,500 to £3,000 per household, there is still a possibility that inflation will spike higher again before dropping back slowly through 2023.

The UK unemployment rate fell to a 48-year low of 3.6%, and this despite a net migration increase of c500k. The fact is that with many economic participants registered as long-term sick, the UK labour force actually shrunk by c500k in the year to June. Without an increase in the labour force participation rate, it is hard to see how the UK economy will be able to grow its way to prosperity, and with average wage increases running at over 6% the MPC will be concerned that wage inflation will prove just as sticky as major supply-side shocks to food and energy that have endured since Russia's invasion of Ukraine on 22nd February 2022.

Throughout Q3 Bank Rate increased, finishing the quarter at 2.25% (an increase of 1%). Q4 has seen rates rise to 3.5% in December and the market expects Bank Rate to hit 4.5% by May 2023.

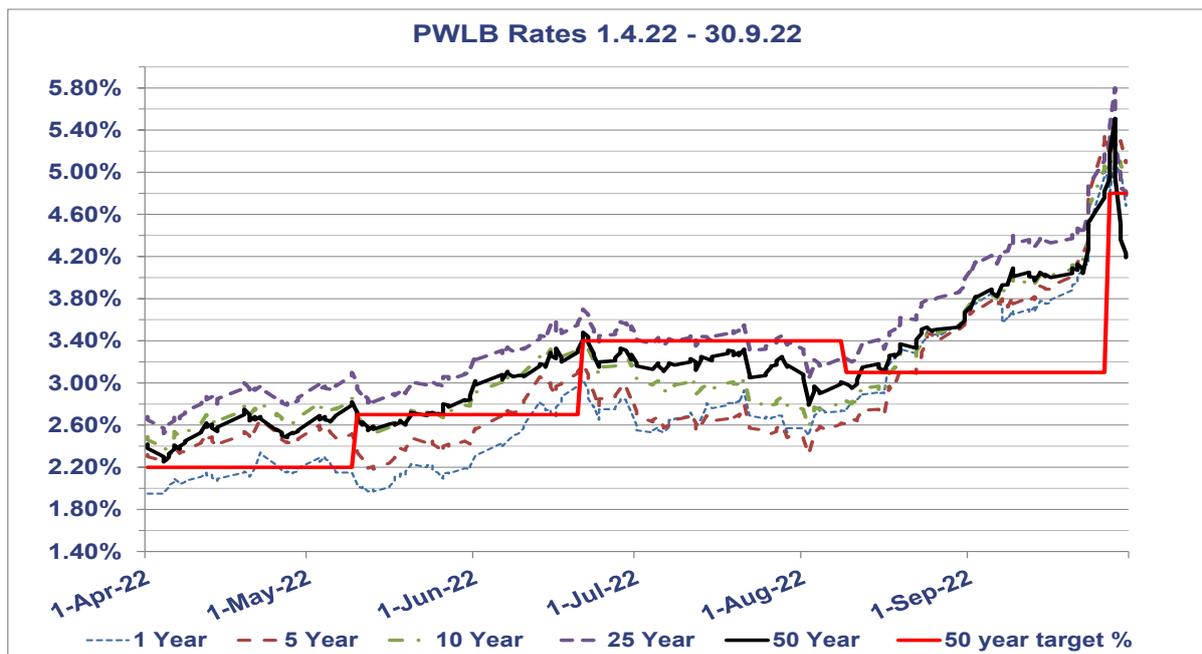
Following a Conservative Party leadership contest, Liz Truss became Prime Minister for a tumultuous seven weeks that ran through September and October. Put simply, the markets did not like the unfunded tax-cutting and heavy spending policies put

forward by her Chancellor, Kwasi Kwarteng, and their reign lasted barely seven weeks before being replaced by Prime Minister Rishi Sunak and Chancellor Jeremy Hunt. Their Autumn Statement of 17th November gave rise to a net £55bn fiscal tightening, although much of the “heavy lifting” has been left for the next Parliament to deliver. However, the markets liked what they heard, and UK gilt yields have almost completely reversed the increases seen under the previous tenants of No10/11 Downing Street.

Globally, though, all the major economies are expected to struggle in the near term. The fall below 50 in the composite Purchasing Manager Indices for the UK, US, EZ and China all point to at least one, if not more, quarters of GDP contraction. In November, the MPC projected eight quarters of negative growth for the UK lasting throughout 2023 and 2024, but with Bank Rate set to peak at lower levels than previously priced in by the markets and the fiscal tightening deferred to some extent, it is not clear that things will be as bad as first anticipated by the Bank.

The £ has strengthened of late, recovering from a record low of \$1.035, on the Monday following the Truss government’s “fiscal event”, to \$1.22. Notwithstanding the £’s better run of late, 2023 is likely to see a housing correction of some magnitude as fixed-rate mortgages have moved above 5% and affordability has been squeezed despite proposed Stamp Duty cuts remaining in place.

In the table below, the rise in gilt yields, and therein PWLB rates, through the first half of 2022/23 is clear to see.



However, the peak in rates on 28th September as illustrated in the table covering April to September 2022 below, has been followed by the whole curve shifting lower. PWLB rates at the front end of the curve are generally over 1% lower now whilst the 50 years is over 1.75% lower.

	1 Year	5 Year	10 Year	25 Year	50 Year
Low	1.95%	2.18%	2.36%	2.52%	2.25%
Date	01/04/2022	13/05/2022	04/04/2022	04/04/2022	04/04/2022
High	5.11%	5.44%	5.35%	5.80%	5.51%
Date	28/09/2022	28/09/2022	28/09/2022	28/09/2022	28/09/2022
Average	2.81%	2.92%	3.13%	3.44%	3.17%
Spread	3.16%	3.26%	2.99%	3.28%	3.26%

After a shaky start to the year, the S&P 500 and FTSE 100 have climbed in recent weeks, albeit the former is still 17% down and the FTSE 2% up. The German DAX is 9% down for the year.

CENTRAL BANK CONCERNS – DECEMBER 2022

In December, the Fed decided to push up US rates by 0.5% to a range of 4.25% to 4.5%, whilst the MPC followed by raising Bank Rate from 3% to 3.5%, in line with market expectations. EZ rates have also increased to 2% with further tightening in the pipeline.

Having said that, the sentiment expressed in the press conferences in the US and the UK were very different. In the US, Fed Chair, Jerome Powell, stated that rates will be elevated and stay higher for longer than markets had expected. Governor Bailey, here in the UK, said the opposite and explained that the two economies are positioned very differently so you should not, therefore, expect the same policy or messaging.

Regarding UK market expectations, although they now expect Bank Rate to peak within a lower range of 4.5% - 4.75%, caution is advised as the Bank of England Quarterly Monetary Policy Reports have carried a dovish message over the course of the last year, only for the Bank to have to play catch-up as the inflationary data has proven stronger than expected.

In addition, the Bank's central message that GDP will fall for eight quarters starting with Q3 2022 may prove to be a little pessimistic. Will the £160bn excess savings accumulated by households through the Covid lockdowns provide a spending buffer for the economy – at least to a degree? Ultimately, however, it will not only be inflation data but also employment data that will mostly impact the decision-making process, although any softening in the interest rate outlook in the US may also have an effect (just as, conversely, greater tightening may also).

APPENDIX 3: Treasury Management Practice (TMP1) – Credit and Counterparty Risk Management

SPECIFIED INVESTMENTS: All such investments will be sterling denominated, with maturities up to a maximum of 1 year, meeting the minimum ‘high’ quality criteria where applicable. (Non-specified investments which would be specified investments apart from originally being for a period longer than 12 months, will be classified as being specified once the remaining period to maturity falls to under twelve months.)

NON-SPECIFIED INVESTMENTS: These are any investments which do not meet the specified investment criteria. A maximum of 30% will be held in aggregate in non-specified investment.

A variety of investment instruments will be used, subject to the credit quality of the institution, and depending on the type of investment made, it will fall into one of the above categories.

The criteria, time limits and monetary limits applying to ‘high’ rated institutions or investment vehicles that could be classified as either Specified Investments or Non-Specified Investments (i.e. where maturities are more than 12 month) are detailed in the table below:

	Minimum credit criteria / colour band	Max % of total investments / £ limit per institution	Max. maturity period **
DMADF – UK Government	Yellow	100%	6 months (max. is set by the DMO *)
UK Gilts	Yellow	£10m	5 years
UK Treasury Bills	Yellow	£10m	364 days (max. is set by the DMO*)
Bonds issued by multilateral development banks	Yellow	20% / £10m	5 years
Money Market Funds CNAV	AAA	100%/ £20m	Liquid
Money Market Funds LNAV	AAA	100%/ £20m	Liquid
Money Market Funds VNAV	AAA	50%/ £10m	Liquid

	Minimum credit criteria / colour band	Max % of total investments / £ limit per institution	Max. maturity period **
Ultra-Short Dated Bond Funds with a credit score of 1.25	AAA	50% / £10m	Liquid
Ultra-Short Dated Bond Funds with a credit score of 1.5	AAA	50% / £10m	Liquid
Local Authorities	Yellow	100%/ £10m	5 years
Term Deposits with Housing Associations	Blue Orange Red Green No Colour	75% / £10m	12 months 12 months 6 months 100 days Not for use
Term Deposits with Banks and Building Societies	Blue Orange Red Green No Colour	75% / £10m	12 months 12 months 6 months 100 days Not for use
CDs or Corporate Bonds with Banks and Building Societies	Blue Orange Red Green No Colour	75% / £10m	12 months 12 months 6 months 100 days Not for use
Gilt Funds	UK sovereign rating	£10m	

* DMO is the Debt Management Office of HM Treasury

** maturities within 12 months would be deemed Specified Investments. All other periods would be classified as Non-Specified Investments.

The table below lists counterparties and limits for non-rated institutions that would be deemed Non-Specified Investments regardless of time until maturity.

Non-Specified Investment Category	Limit
The council's own banker if it fails to meet the basic credit criteria. In this instance balances will be minimized as far as is possible.	£15m
Building Schools for the Future Local Education Partnership. Whilst this is not a usual investment	£1m

counterparty, the council is likely to invest a small amount as part of the wider Building Schools for the Future project.	
6 Towns Credit Union. Whilst this is not a usual investment counterparty, the council may invest a small amount as part of a strategic investment.	£1m
Sandwell Inspired Partnership Services. Whilst this is not a usual investment counterparty, the council is likely to invest a small amount for the organisation to be use as working capital in its infancy.	£1.5m
Bond funds this Authority will seek further advice on the appropriateness and associated risks with investments in these categories.	£10m
Property funds the use of these instruments can be deemed to be capital expenditure and as such will be an application (spending) of capital resources. This council will seek guidance on the status of any fund it may consider using.	£10m

Accounting treatment of investments. The accounting treatment may differ from the underlying cash transactions arising from investment decisions made by this council. To ensure that the council is protected from any adverse revenue implications, which may arise from these differences, we will review the accounting implications of new transactions before they are undertaken.

APPENDIX 4 : Approved Countries for Investment

This list is based on those countries which have sovereign ratings of AA- or higher as at 19 December 2022, (we show the lowest rating from Fitch, Moody's and S&P) and also, (except - at the time of writing - for Hong Kong and Luxembourg), have banks operating in sterling markets which have credit ratings of green or above in the Link creditworthiness service.

Based on lowest available rating

AAA

- Australia
- Denmark
- Germany
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+

- Canada
- Finland
- U.S.A.

AA

- Abu Dhabi (UAE)
- France

AA-

- Belgium
- Qatar
- **U.K.**

Although this list includes all countries that have a credit rating above the approved minimum rating, ethical considerations will also be taken into account before a country is included in the final approved list.

APPENDIX 5 : The treasury management role of the Section 151 Officer

The S151 officer is responsible for

- recommending clauses, treasury management policy/practices for approval, reviewing the same regularly, and monitoring compliance;
- submitting regular treasury management policy reports;
- submitting budgets and budget variations;
- receiving and reviewing management information reports;
- reviewing the performance of the treasury management function;
- ensuring the adequacy of treasury management resources and skills, and the effective division of responsibilities within the treasury management function;
- ensuring the adequacy of internal audit, and liaising with external audit;
- recommending the appointment of external service providers.