

**MINUTES OF THE MEETING OF THE LICENSING & REGULATORY COMMITTEE HELD AT
CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY,
LEICESTER, LE2 5JJ ON THURSDAY, 5 MARCH 2026 COMMENCING AT 6.30 PM**

PRESENT

C D Kozlowski Chair
C J R Martin Vice-Chair



Meeting ID: 2981

COUNCILLORS

S S Athwal
G A Boulter
M H Charlesworth
H E Darling
F S Ghattoraya
J Kaufman

OFFICERS IN ATTENDANCE

B Clark-Monks Selective Licensing Team Leader
M Scott Environmental Health Manager
S Wheeliker Senior Democratic & Electoral Services Officer

25. APOLOGIES FOR ABSENCE

None.

26. APPOINTMENT OF SUBSTITUTES

None.

27. DECLARATIONS OF INTEREST

None.

28. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 4 December 2025 be taken as read, confirmed and approved.

29. ACTION LIST ARISING FROM THE PREVIOUS MEETING

None.

30. PETITIONS AND DEPUTATIONS

None.

31. HOUSING ENFORCEMENT & CIVIL PENALTY POLICY (2026)

The Committee gave consideration to the report and appendices (as set out at pages 5 – 56 of the agenda reports pack) which sought approval of the housing enforcement and civil penalty policies.

It was moved by Councillor J Kaufman, seconded by the Vice-Chair and

UNANIMOUSLY RESOLVED THAT

- i) The content of the report be noted;**
- ii) The Housing and Licensing Team Enforcement Policy (2026 – 2031) outlined in paragraph 3 and attached at appendix 1 be approved to become effective on 1 May 2026 with items highlighted in red to become operative upon enactment of relevant statutory instruments;**
- iii) The Housing Civil Penalty Policy (2026–2031) outlined in paragraph 4 and attached at appendix 2 be approved to become effective on 1 May 2026 with items highlighted in red to become operative upon enactment of relevant statutory instruments; and**
- iv) Income generated through the payment of Civil Penalties will be ring fenced for the delivery and improvement of front-line Environmental Health services.**

32. HARASSMENT, UNLAWFUL EVICTION & ACCEPTABLE BEHAVIOUR POLICY (2026 - 2031)

The Committee gave consideration to the report and appendices (as set out at pages 57 – 68 of the agenda reports pack) which provided Members with information regarding the procedures and processes in relation to landlord harassment and thresholds for enforcement of non-tenant like behaviour.

It was moved by the Vice-Chair, seconded by Councillor J Kaufman and

UNANIMOUSLY RESOLVED THAT

- i) The content of the report be noted; and**
- ii) The Harassment, Unlawful Eviction & Acceptable Behaviour Policy (2026-2031) outlined in paragraph 5 and attached at Appendix 1 be noted.**

THE MEETING CLOSED AT 6.41 pm