

SERVICE DELIVERY COMMITTEE

ACTION LIST

Arising from the Meeting held on Tuesday, 10 March 2026

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	7.- Corporate Performance Update (Q3 2025/26)	Adrian Thorpe to provide update. <i>Due by Jun-26</i>	AdTh	Complete
	Query raised about the opening of Coombe Park car park.	The car park relates to mitigating the impact of the new playing pitches that have not yet been built. These will be built at a future phase. As such, there is no requirement to open the car park until the new playing pitches have been built.		
2.	7.- Corporate Performance Update (Q3 2025/26)	Colleen Warren to provide requested information. <i>Due by Jun-26</i>	CoWa	Complete
	Further information requested about action taken against the caravan with no electricity.	Information emailed to members 27/4/26.		
3.	7.- Corporate Performance Update (Q3 2025/26)	Colleen Warren to provide requested information. <i>Due by Jun-26</i>	CoWa	Complete
	Enquiry about the number of abandoned vehicles and who has responsibility to remove them.	Information emailed to members 27/4/26.		
4.	7.- Corporate Performance Update (Q3 2025/26)	Colleen Warren to consider including details of various taxi licences in next Licensing report. <i>Due by Jun-26</i>	CoWa	Complete
	Request for Licensing to include the various available taxi licences in their upcoming Licensing report.	Information emailed to members 27/4/26.		
5.	7.- Corporate Performance Update (Q3 2025/26)	Colleen Warren to provide information <i>Due by Jun-26</i>	CoWa	Complete
	Query length of time Council Tax receipts are	Council Tax accounts are collected monthly mainly by direct debit. These receipts form part of our main investments which		

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	kept in bank, with a view to earn interest, and asked how often do we pay other agencies.	earn interest. The agencies whom we collect Council Tax on their behalf are credited with their proportion of the receipt on a monthly basis.		
6.	7.- Corporate Performance Update (Q3 2025/26) Query whether it is possible to renegotiate the SLM management fee.	Colleen Warren and Trish Hatton to provide response. <i>Due by Jun-26</i>	TrHa CoWa	Complete
		At this time, the management fee is set in accordance with the agreed contractual terms and is not subject to renegotiation.		
7.	7.- Corporate Performance Update (Q3 2025/26) Request made to receive SLM complaints figures in numbers instead of percentages.	Trish Hatton to provide a response. <i>Due by Jun-26</i>	TrHa	Complete
		The information on SLM complaints will be provided in future with effect from Q1 2026/27.		
8.	7.- Corporate Performance Update (Q3 2025/26) Request made for the Quarterly Operational Update to include Planning Enforcement performance, number of cases and number of prosecutions.	Adrian Thorpe to provide a response. <i>Due by Jun-26</i>	AdTh	Complete
		Response provided in email to members 27/4/26.		
9.	7.- Corporate Performance Update (Q3 2025/26) Enquiry about the number of public funded swimming lessons provided to schools.	Trish Hatton to provide requested information. <i>Due by Jun-26</i>	TrHa	Complete
		The information on public funded swimming lessons will be provided in future with effect from Q1 2026/27.		

* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).