

For Consideration By	Licensing Sub-Committee
Meeting Date	29 June 2026
Type of Application	Premises Licence
Address of Premises	Unit 3 (Arch 167) Bohemia Place, London, E8 1HA
Classification	Decision
Ward(s) Affected	Hackney Central
Director	Rickardo Hyatt

1. **Summary**

- 1.1. This is an application for a premises licence to allow authorisation for the regulated entertainment, late night refreshment and sale of alcohol on Monday to Sunday.

2. **Application**

- 2.1. Bread and Butter Collection Limited has made an application for a premises licence under section 17 of the Licensing Act 2003.
- 2.2. The applicant is seeking authorisation for the following licensable activities and times:

Live Music	Standard Hours: Mon 12:00-23:00 Tue 12:00-23:00 Wed 12:00-23:00 Thu 12:00-01:00 Fri 12:00-01:00 Sat 12:00-01:00 Sun 12:00-23:00
Recorded Music	Standard Hours: Mon 12:00-23:00 Tue 12:00-23:00 Wed 12:00-23:00

	Thu 12:00-01:00 Fri 12:00-01:00 Sat 12:00-01:00 Sun 12:00-23:00
Late Night Refreshment	Standard Hours: Thu 23:00-01:00 Fri 23:00-01:00 Sat 23:00-01:00
Supply of Alcohol (On-sales)	Standard Hours: Mon 12:00-23:00 Tue 12:00-23:00 Wed 12:00-23:00 Thu 12:00-01:00 Fri 12:00-01:00 Sat 12:00-01:00 Sun 12:00-23:00
The opening hours of the premises	Standard Hours: Mon 12:00-23:30 Tue 12:00-23:30 Wed 12:00-23:30 Thu 12:00-01:30 Fri 12:00-01:30 Sat 12:00-01:30 Sun 12:00-23:30

2.3. The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. **Current Status/History**

3.1. The premises is not currently licensed for any activity.

3.2. Temporary event notices have given in last twelve months at this premises as follows:

<u>Date of the event(s)</u>	<u>Hours</u>
17/06/2026-17/06/2026	14:00-23:59
19/06/2026-21/06/2026	18:00-01:30
23/06/2026-23/06/2026	14:00-23:59
27/06/2026-28/06/2026	14:00-01:30

4. **Representations: Responsible Authorities**

From	Details
Environmental Health Authority (Environmental Protection)	Representation has been withdrawn based on the agreed conditions as set out in para 8.1
Environmental Health Authority (Environmental Enforcement)	Representation has been withdrawn based on the agreed conditions as set out in para 8.1
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation on this application
Police	Have confirmed no representation on this application based on the agreed conditions as set out in para 8.1
Licensing Authority	No representation received
Health Authority	No representation received

5. **Representations: Other Persons**

From	Details
One representation received from and on behalf of local residents. (Appendix B)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and The Protection of Children from Harm.

6. **Guidance Considerations**

- 6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. **Policy Considerations**

- 7.1. Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP3 (Core Hours) and LP12 (Cumulative Impact-General) are relevant.

8. **Officer Observations**

- 8.1. If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply of Alcohol(On/Both)

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.
5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
5.3. The policy must require individuals who appear to the responsible person to be under 18 years if age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - A. a holographic mark or
 - B. an ultraviolet feature.
 6. The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - beer or cider: 1/2 pint;
 - gin, rum, vodka or whisky: 25ml or 35ml; and
 - still wine in a glass: 125ml; and
 - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -
(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the

duty were charged on the date of the sale or supply of the alcohol, and
(c) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(d) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence,
or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(e) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(f) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub- paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Door Supervision

8. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Conditions consistent with the operating schedule

9. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

10. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received
 - d. any incidents of disorder
 - e. seizures of drugs or offensive weapons
 - f. any faults in the CCTV system or searching equipment or scanning equipment
 - g. any refusal of the sale of alcohol
 - h. any visit by a relevant authority or emergency service.
11. A record shall be kept detailing all refused sales of alcohol. The refusals book will be maintained at the premises and will be available for immediate inspection upon request by a representative of the statutory authorities upon request. Such refusals book is to be inspected and signed by the DPS or, in the absence of the DPS, by an alternative member of store management at intervals not exceeding seven days. All occasions when persons have been refused service shall be recorded and kept at the premises for not less than 12 months after the last entry recorded.
12. There shall be clear and prominent signage asking all customers to leave quietly and respect local residents.
13. All staff will be given refresher training every year on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
14. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
15. Prominent, clear notices shall be displayed at the point of entry to the premises and in a suitable location at any points of sale indicating that where a person appears to be under the age of [25] identification will be sought and if not provided service of alcohol will be refused.
16. All emergency doors shall be maintained effectively self closing and not held open other than by an approved device.

Conditions derived from Responsible Authority representations

17. The licensee/management shall record the full name, home address and contact telephone number, SIA registration number, and the time/date of employment of any door supervisor(s) employed at the premises. Where door supervisor(s) are provided by an agency the name, business address and

contact telephone number will also be recorded. These records are to be maintained for no less than 12 months.

18. At least 1 SIA licensed door supervisor shall be on duty at the entrance of the premises from 2000hrs on days where the terminal hour exceeds 2359hrs.
19. There shall be 1 Door supervisor on premises when the capacity reaches 50.
20. SIA staff shall be employed at a ratio of 1 door supervisor per 75 patrons, starting when capacity reaches 50.
21. All SIA licensed door staff shall wear high visibility jackets or vests.
22. No more than fifteen customers will be permitted in the designated smoking area after 23:00.
23. Clear signage will be displayed reminding customers to keep sound to a minimum will be displayed in the smoking area.
24. SIA will be on duty within the outdoor area to oversee patrons.
25. Smoking area will be clearly marked with fencing.
26. A qualified Acoustic Consultant, who is a member of the Institute of Acoustics (IoA) or other similar professional body, should be appointed by the applicant to undertake a full acoustic survey of the site, before the commencement of regulated entertainment, to determine the maximum music noise levels and noise levels from patrons.
These levels should be such as not to cause a noise nuisance in the nearest noise sensitive premises during the provision of regulated entertainment. The acoustic survey should be followed by a comprehensive acoustic report outlining the survey's methodology, established music noise levels, all nearest noise sensitive premises and all recommended noise mitigation measures to be implemented when regulated entertainment is taking place.
The acoustic report should be submitted to the Local Authority for approval. All the recommendations within the report must be implemented prior to the regulated entertainment taking place.
27. A sound limiting device within the premises shall be installed to control all regulated entertainment generated in the premises. The device shall be approved by and set to the Council's satisfaction so to ensure noise nuisance is not caused in any unassociated residential premises.

No additional noise generating equipment associated with regulated entertainment shall be used on the premises without being routed through the sound limiting device.

The sound limiting device shall be maintained for the duration of its use.

28. Music emanating from the premises shall be played at a level that ensures that no nuisance is caused to any unassociated residential or noise-sensitive premises. Noise from any source of amplified sound, speech or music shall not exceed the background noise level LA90dB 15minutes, when measured from 1 metre outside of any residential or noise sensitive premises.
29. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
30. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
31. The Licensee's premises are situated in an area within which refuse may only be left on the public highway at certain times (time bands). If the Licensee's waste carrier cannot or does not comply by collecting the refuse within an hour after the close of any time band imposed by the waste authority, the Licensee must remove the refuse from the public highway and/or keep it within the premises until such time as his/her waste carrier arrives to collect the refuse.
32. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
33. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.
34. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Unit 3 Bohemia Place. This should remain unobstructed at all times and should clearly identify: -
 - the name of the registered waste carrier
 - the date of commencement of trade waste contract
 - the date of expiry of trade waste contract
 - the days and times of collection
 - the type of waste including the European Waste Code

9. Reasons for Officer Observations

- 9.1. Conditions (9) to (16) are derived from applicant's operating schedule. Conditions (17) to (25) were agreed upon with the Police, conditions (26) to (28) were agreed upon with Environmental Protection and conditions (29) to (34) were agreed upon with Environmental Enforcement.

10. Legal Comments

- 10.1. The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;
- The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm
- 10.2. It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. Human Rights Act 1998 Implications

- 11.1. There are implications to;
- **Article 6** – Right to a fair hearing
 - **Article 14** – Not to discriminate
 - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. Members Decision Making

12.1. Option 1

That the application be refused

12.2. Option 2

That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. Conclusion

- 13.1. That Members decide on the application under the Licensing Act 2003.

Appendices:

Appendix A: Application for a premises licence and supporting documents

Appendix B: Representations from other persons

Appendix C: Location map

Background documents

Licensing Act 2003

LBH Statement of Licensing Policy

Report Author	Name: Shan Uthayasangar Title: Licensing Officer Email: shan.uthayasangar@hackney.gov.uk Tel: 02083562431
Comments for the Group Director of Finance and Corporate Resources prepared by	Name Title Email Tel
Comments for the Director of Legal, Democratic and Electoral Services prepared by	Name Title Email Tel

APPENDIX A

Hackney
LA01

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Bread and Butter Collection LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description UNIT 3 (ARCH 167) BOHEMIA PLACE			
Post town	London	Postcode	E8 1HA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£19000

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** Please tick as **appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)

- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town				Postcode	

Daytime contact telephone number	
E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)	

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Bread and Butter Collection LTD
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Address 72 Rivington Street, London, EC2A3AY
Registered number (where applicable) 13154250
Description of applicant (for example, partnership, company, unincorporated association etc.) LTD
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start? DD MM YYYY

2	0	0	5	2	0	2	6
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If you wish the licence to be valid only for a limited period, when do you want it to end? DD MM YYYY

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Please give a general description of the premises (please read guidance note 1)

Bread and Butter Studios is a multipurpose creative space and kitchen, located at UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA. The company works across the fashion, music and hospitality industries giving home and platform to up and coming creatives of all kinds. Alongside this we offer food to supplement events. The space is a lateral railway arch warehouse on the ground floor. The total maximum capacity is 150 persons. The venue functions as a photo studio, wellness studio and events space. The main service and activity area including the bar is positioned at the rear of the floor. The layout on the floor is designed to optimise the space available for a bar, seating, performance and circulation areas, providing an efficient and accessible environment for service and customer movement.

The fully equipped bar is designed to handle the service demands of the venue's capacity. The location of the bar at the back corner of the floor is configured to allow clear and direct access for customers and staff, thereby maintaining an orderly environment. The interior arrangement and the distribution of space are carefully planned to ensure compliance with safety standards and to facilitate the effective operation of the premises.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. [REDACTED]

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
| Provision of late night refreshment (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| Supply of alcohol (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
			State any seasonal variations for performing plays (please read guidance note 5)		
Tue					
			Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Wed					
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Tue					
			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Wed					
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<p>Please give further details here (please read guidance note 4)</p> <p>The premises will operate multi-genre live music platforming a wide range of musical styles. Music will be within building. DB reader installed and monitored by staff. Staff will be in close contact with neighbouring residential and commercial businesses throughout events.</p> <p>State any seasonal variations for the performance of live music (please read guidance note 5)</p> <p>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Mon	12:00	23:00			
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	01:00			
Fri	12:00	01:00			
Sat	12:00	01:00			
Sun	12:00	23:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<p>Please give further details here (please read guidance note 4)</p> <p>Recorded music will be played at the premises as part of its normal operation and in support of live performances. Recorded music will be used for background ambience during trading hours. All recorded music will be played at controlled sound levels, with appropriate sound management measures in place with DB reader installed and monitored by staff to ensure minimal impact on neighbouring premises. Staff will be in close contact with neighbouring residential and commercial businesses throughout.</p> <p>State any seasonal variations for the playing of recorded music (please read guidance note 5)</p> <p>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Mon	12:00	23:00			
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	01:00			
Fri	12:00	01:00			
Sat	12:00	01:00			
Sun	12:00	23:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur					
			Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p>Please give further details here (please read guidance note 4)</p>		
Wed					
Thur			<p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</p>		
Fri					
Sat			<p>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Food will be served by our catering partners. Including the food offering aids patrons experience and helps them not to become intoxicated. State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur	23:00	01:00			
Fri	23:00	01:00			
Sat	23:00	01:00			
Sun			Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12:00	23:00			
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	01:00			
Fri	12:00	01:00			
Sat	12:00	01:00			
Sun	12:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Benjamin Whittle	
Date of birth ██████████	
Address ██████████	
Postcode	██████████
Personal licence number (if known) ██████████	
Issuing licensing authority (if known) ████████████████████	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	12:00	23:30	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Tue	12:00	23:30	
Wed	12:00	23:30	
Thur	12:00	01:30	
Fri	12:00	01:30	
Sat	12:00	01:30	
Sun	12:00	23:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We are committed to promoting the four licensing objectives throughout our operations. These include the prevention of crime and disorder, ensuring public safety, preventing public nuisance, and protecting children from harm. Our approach integrates comprehensive security measures, rigorous staff training, robust risk assessments, and strict compliance with regulatory guidelines. We maintain CCTV across the floors and employ security personnel during events to monitor and manage the safety and orderliness of the premises. Our staff undergoes formal training to handle various situations effectively, including the management of emergencies and the responsible service of alcohol. Our staff attends annual Welfare And Vulnerability Engagement (WAVE) and 'Ask for Angela' training for staff. We adhere to all recommended safety and structural assessments, ensuring that emergency services have unobstructed access to our premises at all times. Furthermore, to prevent public nuisance, we employ sound decibel reader to monitor noise levels. We also enforce the dispersal plan to minimise environmental impact. To protect children from harm, we strictly enforce a Challenge 25 policy and prohibit any form of gambling on the premises.

b) The prevention of crime and disorder

1. CCTV - we have installed CCTV cameras across the building, 1 monitoring the outside area and 1 covering the front door, ensuring comprehensive coverage of all areas where alcohol is served and consumed. This system is actively monitored during operating hours, enhancing our ability to swiftly identify and respond to any potential criminal activity or disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be provided upon the request of Police or authorised officer throughout the preceding 31 day period.
2. Security personnel - during events where capacity is over 50 people, trained security personnel are deployed to manage the entry and movement of guests (at least one security guard situated on the front door). This presence deters criminal behaviour, ensures orderliness, and assists in the safe evacuation of the premises if necessary.
3. Incident management protocols - a detailed incident log is maintained to record any disturbances, which is regularly reviewed by management. This protocol helps in identifying patterns that might require intervention and ensures that all incidents are handled according to legal and safety standards. The log shall record at least the following incidents:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.

c) Public safety

4. Regular risk assessments - we conduct regular risk assessments to ensure that structural, health, and capacity-related standards are maintained at all times.
5. Emergency service access – maintaining access routes for emergency services, ensuring that these pathways are never obstructed during events or normal operations. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
6. Staff training - All staff members receive training on emergency procedures, including fire safety, first aid and evacuation protocols, ensuring a rapid and organised response in case of an emergency. Our staff attend annual Welfare And Vulnerability Engagement (WAVE) and 'Ask

for Angela' training for staff. We adhere to all recommended safety and structural assessments, ensuring that emergency services have unobstructed access to our premises at all times.

d) The prevention of public nuisance

7. Sound management - In line with our commitment to minimising noise pollution, we utilise acoustic dB reader to monitor sound levels continuously. This ensures compliance with local sound regulations and helps in maintaining a good relationship with our residential and commercial neighbours.

8. Waste and litter management - to minimise the impact of litter, our staff conducts regular checks to clear any waste generated, particularly in outdoor areas. We also provide adequate refuse bins and signage to encourage customers to dispose of waste properly.

9. Dispersal plan - our dispersal plan is enforced by security staff to manage the flow of guests leaving the premises, minimising any disturbance to the local community during closing hours. 30 minutes before the closing time, the music will be turned to a low relaxing level and lighting will be increased. Staff members will visit each customer/groups of customers in the premises advising them in a friendly manner that the premises are now closed, thanking them for coming, wishing them a safe journey home and advising them that they should leave now leave as quickly as possible not loitering in the vicinity around the building. Customers will be reminded by staff throughout to leave quietly and with no open drinks.

10. Clear signage reminding customers to leave quietly will be displayed throughout the venue.

e) The protection of children from harm

11. Strict enforcement of Challenge 25 - we operate a strict no ID, no sale policy under the Challenge 25 policy to prevent underage alcohol sales. This is clearly communicated through signage at the bar and trained staff consistently request ID from anyone who appears under 25. A record shall be kept detailing all refused sales of alcohol. The refusals book will be maintained at the premises and will be available for immediate inspection upon request by a representative of the statutory authorities upon request. Such refusals book is to be inspected and signed by the DPS or, in the absence of the DPS, by an alternative member of management at intervals not exceeding seven days. All occasions when persons have been refused service shall be recorded and kept at the premises for not less than 12 months after the last entry recorded.

12. Clear signage - Prominent, clear notices shall be displayed at the point of entry to the premises and in a suitable location at any points of sale indicating that where a person appears to be under the age of 25 identification will be sought and if not provided service of alcohol will be refused.

13. Staff vigilance - staff are trained to be vigilant and proactive in preventing any situations where children could be exposed to harm, ensuring that all activities within the premises are suitable for all ages when children are permitted on the premises.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I
--------------------	---

	<p>understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	28.04.2026
Capacity	Applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

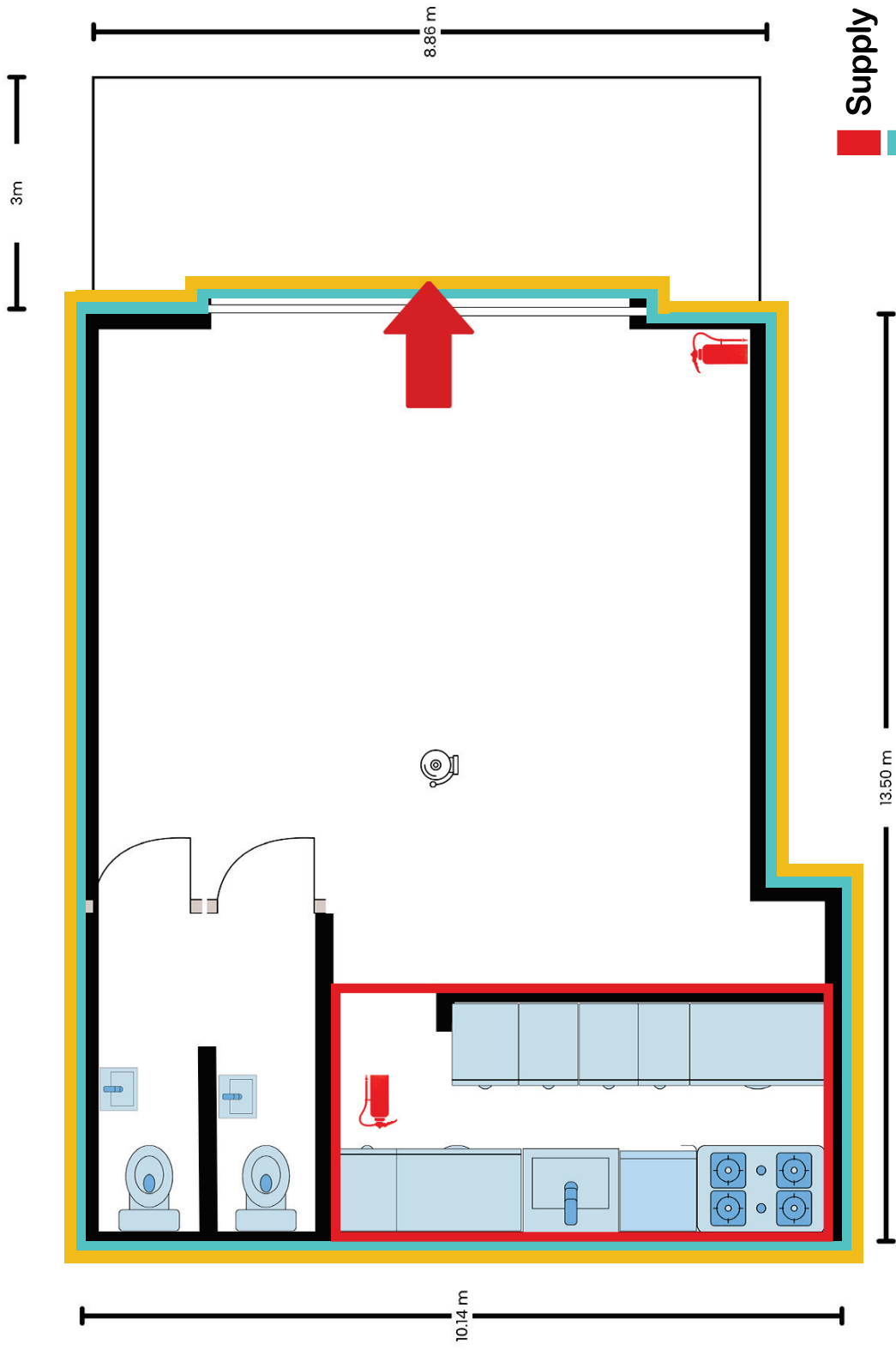
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing

Bread & Butter Arch Floor plan



- Supply of alcohol
- Consumption of alcohol
- Recorded & live music
- Fire alarm
- Fire extinguisher
- Fire escape

Dispersal policy Bread and Butter Collection

Address

UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA

Date of last review: 01.04.26

Expected Standards

Objectives of equal importance:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

It is our legal obligation to ensure that we prevent crime and disorder and public nuisance on our premises and as people are leaving our premises. As a business we value our reputation, want to have good relationships with our neighbours, care for our clients, want to work in partnership with the statutory authorities and are committed to trading within the law while maintaining the highest possible ethical and environmental standards in all our business activities.

We expect all of our team to work with us to commit to running a venue that is orderly, peaceful and free from crime, disorder and nuisance. This policy is intended to guide through the steps in this process. This policy is to be implemented in conjunction with all other policies and staff training.

Staff procedure and responsibilities;

The following steps should be taken to disperse customers in a calm and friendly manor to ensure smooth and safe dispersal:

1. It is made clear to artists that the last song is to be played at 10 minutes before licensed hours to allow time for the song to finish ahead of time.
2. In line with hours above the music will be turned to a low relaxing level and lighting will be increased.
3. Staff members will visit each customer/groups of customers in the premises advising them in a friendly manner that the premises are now closed, thanking them for coming, wishing them a safe journey home and advising them that they should leave now leave as quickly as possible not loitering in the vicinity around the building.
4. Staff will encourage patrons to disperse towards Mare Street to avoid dispersing patrons towards our neighbouring bars/clubs.
5. Staff will stand along exit routes to assist customer dispersal.
6. Announcements may be used to both encourage a gradual dispersal and to remind customers to be considerate to our neighbours.
7. Windows and entrance doors will be closed to ensure neighbours are not disturbed.
8. Customers will be reminded by staff throughout to leave:
Quietly
With no open drinks
To move away from the premises as quickly and orderly as possible
To be respectful of our neighbours keeping noise levels to a minimum
9. Appropriate signage is placed at the exit doors asking customers to (respect our neighbours/leave quietly) if this is damaged or missing this must be reported to a supervisor or manager.
10. Staff and management will be visible throughout the closing process to assist where needed.
11. All customers will be out of the building in line with closing hours above.

12. Exit door and all windows will be locked in line with closing hours above with only staff remaining inside.

Noise Management Policy

Bread and Butter Collection

Address

UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA

Date of last review: 01.04.26

1. Policy Statement

Bread and Butter Collection is committed to managing noise responsibly to ensure that the operation of the premises does not cause nuisance or disturbance to neighbouring residents or businesses. This Noise Management Policy outlines the measures that will be taken to control noise arising from live music, recorded music, patrons, and operational activities.

2. Designated Responsibility

- A Designated Premises Supervisor (DPS) or nominated manager will be responsible for the implementation and monitoring of this policy at all times when the premises is open.
- All staff will receive training on noise awareness and management procedures.

3. Control of Music Noise

- Sound levels will be set and monitored to ensure they remain appropriate for the space and time of day.
- Sound levels will be actively monitored by trained staff using a calibrated decibel (dB) meter with regular checks carried out throughout operating hours.
- Speakers will be positioned to minimise sound transmission to neighbouring properties.
- Doors and windows will remain closed during regulated entertainment, except for access and egress.

4. Live Music and DJs

- Live music performances and DJ-led events will be professionally managed using a sound engineer.
- Sound checks will be carried out prior to events.
- Sound levels will be monitored throughout the event.
- Music levels will be reduced gradually towards the end of trading to allow for a 30 minute calming period.

5. Customer Noise Management and Dispersal

- Signage will be displayed requesting patrons to respect neighbours and leave the area quietly.
- Staff and door supervisors will actively manage customer behaviour outside the premises, particularly during dispersal periods.

- At the end of an event, the dispersal plan will be implemented to ensure patrons leave the premises and surrounding area quietly and in an orderly manner.
- No loud music or amplified sound will be permitted outside the premises.

6. External Areas

- Any use of external areas will be carefully monitored to prevent excessive noise.
- Patrons will not be permitted to congregate outside the premises in a manner that causes disturbance.

7. Deliveries and Waste

- Deliveries, waste disposal, and bottle disposal will take place at reasonable times and will be managed to minimise noise impact.
- Bottles and waste will not be disposed of during late-night or early-morning hours where this may cause disturbance.
- Waste is collected in daytime trading hours (8am-6pm)

8. Monitoring, Neighbour Liaison and Complaints

- Regular noise checks will be conducted both inside and outside the premises, particularly at peak times.
- Staff and management will maintain regular and open communication with neighbouring residents and businesses to ensure that sound levels are not having a negative impact. Feedback will be actively encouraged and acted upon where necessary.
- A complaints log will be maintained, and any complaints will be addressed promptly and reviewed to prevent recurrence.
- Contact details for a responsible person are available to local residents and authorities if required both online via our website, google page and posted on the venue's notice board.

9. Review of Policy

This Noise Management Policy will be reviewed periodically and updated where necessary, particularly following any changes to the operation of the premises or feedback from local authorities.

Bread and Butter Collection

Drugs and Weapons Policy

Address

UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA

Date of last review: 01.04.26

1. Zero Tolerance Policy

Bread and Butter Collection operates a strict zero-tolerance approach to illegal drugs and weapons on its premises. This policy applies to all patrons, staff, and visitors. Any individual found to be in possession of, using, or distributing illegal drugs or weapons will be immediately removed from the premises and reported to the authorities.

2. Compliance with Hackney Police and Council Community Safety Unit

Bread and Butter Collection fully complies with the Hackney Police and Council Community Safety Unit Drugs and Weapons Policy. This policy is regularly reviewed and updated to ensure it aligns with local authority guidelines and legal obligations. Where appropriate, the venue will engage with the relevant agencies to report incidents and share information.

3. Signage and Awareness

Prominent signage is displayed at every entrance and exit, clearly outlining the venue's zero-tolerance policy on drugs and weapons. This includes:

- A clear statement regarding the prohibition of drugs and weapons.
- Details on the consequences of violation, including removal from the premises and police involvement.
- Information on compliance with Hackney Police and the Council's Community Safety Unit policy.

4. Staff Training

All staff are trained to understand and enforce the zero-tolerance policy. They are instructed on how to:

- Safely and appropriately handle situations involving weapons or drugs.
- Report incidents to management and, where necessary, the authorities.

5. Incident Reporting

All incidents involving drugs or weapons will be recorded in the venue's incident log. Management will ensure that all incidents are promptly reported to the relevant authorities, including Hackney Police and the Council's Community Safety Unit.

6. Venue Searches

Bread and Butter Collection reserves the right to conduct searches of individuals, including bags, upon entry to the venue. Refusal to comply with searches may result in denial of entry or removal from the premises.

Security Policy

Bread and Butter

Address

UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA

Date of last review: 01.04.26

1. Purpose of the Policy

This security policy is designed to promote the licensing objectives, particularly:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The premises is committed to providing a safe and secure environment for customers, staff, and the wider community.

2. SIA Licensed Security Staff

- All door supervisors and security personnel employed at the premises will hold valid Security Industry Authority (SIA) licences.
- SIA badges will be worn and clearly visible at all times while on duty.
- Security staff will be competent, trained, and briefed on their responsibilities, including conflict management and incident handling.
- All SIA licensed security staff will be trained in first aid.

3. Searching Policy

- The premises will operate a search policy as a condition of entry to ensure the safety of all patrons and staff.
- Searches may include:
 - Bag checks
 - Personal searches
- Any person refusing to be searched will be denied entry.
- Items that may be confiscated include (but are not limited to):
 - Weapons or items that could be used as weapons
 - Drugs or illegal substances
 - Alcohol not purchased on the premises

- Any illegal items will be handled in accordance with police guidance.

4. Challenge 25 and ID Policy

- The premises will operate a **Challenge 25 policy**.
- Any customer who appears to be under the age of 25 will be required to provide valid photographic identification before being served alcohol.
- Acceptable forms of ID include:
 - Passport
 - UK Driving Licence
 - PASS-accredited proof of age cards (e.g. CitizenCard)
- If valid ID is not provided, service will be refused.
- Clear signage advertising the Challenge 25 policy will be displayed at entry points and behind the bar.
- All staff will be trained in age verification procedures and the legal requirements relating to underage sales.
- A refusals log will be maintained to record any incidents of refused alcohol sales due to lack of valid ID.

5. CCTV System

- The premises will operate a comprehensive CCTV system covering all entry/exit points and key internal areas.
- CCTV will:
 - Be operational at all times the premises is open
 - Record continuously while customers are present
 - Retain footage for a minimum of 31 days
- A trained staff member will be available on-site to provide footage to police or authorised officers upon request.

6. Incident and Refusals Log

- An incident log will be maintained and made available to authorities upon request.
- The log will record:
 - Crimes reported
 - Ejections of patrons
 - Refusals of entry
 - Refusals of alcohol sales
 - Seizures of drugs or weapons

- Any disorder or notable incidents
- Records will be completed promptly and accurately.

7. Drugs Policy

- The premises operates a **zero-tolerance policy towards drugs**.
- Regular checks of toilets and secluded areas will be carried out.
- Any drugs found will be stored securely and handed to the police.
- Signage will clearly state the zero-tolerance approach.

8. Capacity and Crowd Management

- The premises will operate within its licensed capacity at all times.
- Entry and exit will be controlled by security staff to prevent overcrowding.
- Queues will be managed in an orderly manner, minimising disturbance to neighbours.

9. Staff Training

- All staff will receive training in:
 - Responsible alcohol retailing
 - Challenge 25 and ID verification
 - Conflict management
 - Emergency procedures
 - WAVE (Welfare and Vulnerability Engagement) training at least once a year
 - "Ask for Angela" training at least once a year
- Refresher training will be conducted regularly.

10. Cooperation with Authorities

- The premises will work closely with:
 - Metropolitan Police
 - London Borough of Hackney Licensing Authority
- Any concerns raised by responsible authorities will be addressed promptly.

11. Review of Policy

- This policy will be reviewed regularly and updated where necessary to ensure continued compliance with licensing objectives and best practices.

Bread and Butter Collection

Challenge 25 Policy

Address

UNIT 3 (ARCH 167) BOHEMIA PLACE, London, E8 1HA

Date of last review: 01.04.26

1. Purpose

Bread and Butter Collection is committed to promoting the responsible sale and consumption of alcohol. As part of this commitment, we operate a strict **Challenge 25** policy to prevent the sale of alcohol to anyone under the legal age of 18.

2. What is Challenge 25?

The Challenge 25 policy requires that any customer who appears to be under the age of 25 must provide valid identification proving that they are 18 years old or over before they are served alcohol.

3. Accepted Forms of Identification

The following are the only forms of ID accepted at Bread and Butter Collection:

- A valid passport
- A valid European Union or UK photo driving licence
- A valid PASS (Proof of Age Standards Scheme) card
- National identity card, where it is a recognized form of ID in the UK

All forms of ID must have a clear photograph, date of birth, and be unexpired.

4. Staff Responsibilities

- All staff serving alcohol are required to follow the Challenge 25 policy. If a customer looks under the age of 25, staff must request proof of age before serving alcohol.
- If a customer fails to produce valid ID or presents an unacceptable form of identification, they will be refused service.
- Staff are trained to remain professional and polite when requesting identification and refusing service if necessary.

5. Training and Accountability

- All staff are provided with regular training on alcohol sales laws and the Challenge 25 policy, including how to handle age-verification procedures and refusal of service.
- Management is responsible for ensuring that all staff are fully aware of and adhere to this policy.
- Training will include how to verify acceptable forms of identification and the consequences of selling alcohol to underage individuals.

6. Signage

- Prominent signage will be displayed at the entrance, at the bar, and in any areas where alcohol is sold, informing customers of the Challenge 25 policy.

7. Management Oversight

- Management will regularly review compliance with the Challenge 25 policy.

Applicant's response to the OP

Application for a premises licence- Unit 3 (Arch 167) Bohemia Place

1 message

Bread & Butter <[REDACTED]>

5 June 2026 at 18:59

To: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>, Shan Uthayasangar <shan.uthayasangar@hackney.gov.uk>, Miguel Campbell-Lewis <miguel.campbell-lewis@hackney.gov.uk>

Dear Licensing team,

Writing in relation to the representation made by an anonymous neighbour, would you be so kind as to pass on this message.

.....
Dear Neighbour,

My name is Ben, and I'm writing on behalf of Bread and Butter Collection Ltd in response to the representation received regarding our premises licence application.

We'd like to thank you for taking the time to share their concerns. We completely understand that having a new venue move into the area can raise questions, we appreciate the opportunity to address those concerns.

A bit about us; Bread and Butter Collection is a community first mixed creative venue, we have our hub in Shoreditch. Hosting carefully curated events, we operate as a photography studio and yoga studio by day, creating a space for local artists, freelancers, small businesses and the wider community to come together. Our aim has always been to build something that adds value to the neighbourhood and local community.

We would like to reassure you that we are experienced operators that are committed to running the venue responsibly, within all sound parameters and with consideration for those living nearby.

We will have all the necessary sound management, security and operational measures in place to ensure that noise is carefully controlled and that guests arrive, participate and leave respectfully.

Being a good neighbour is incredibly important to us and we are committed to maintaining an open dialogue with the local community should any concerns arise.

We would also like to extend an open invitation to you to come by, meet us and see the space for yourself.

Kind regards,

Ben

Director

Bread & Butter

[REDACTED]

[REDACTED]

[REDACTED]

APPENDIX B



Licensing (Shared Mailbox) <licensing@hackney.gov.uk>

Representation

1 message

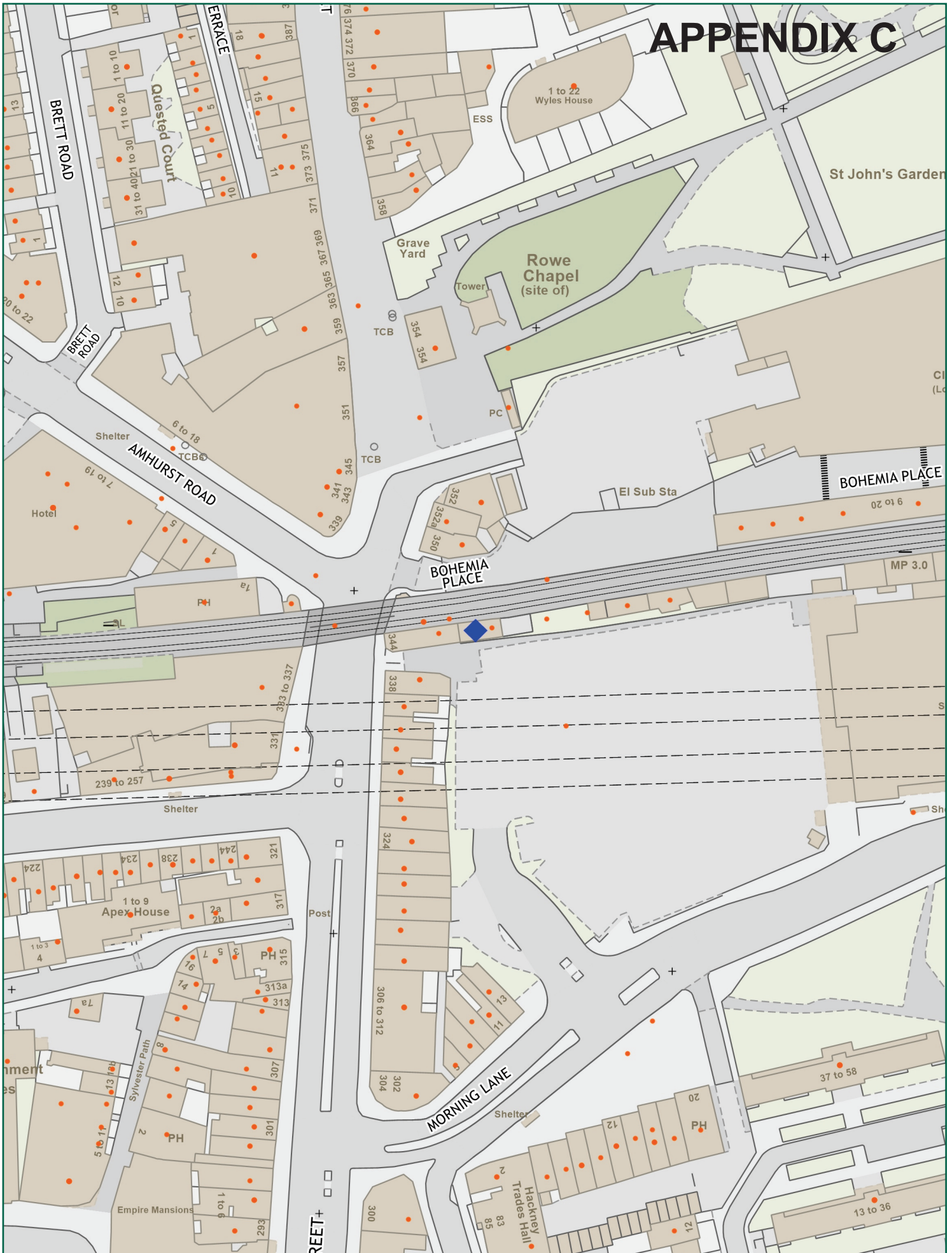
11 May 2026 at 16:33

Reply- to: [REDACTED]
To: licensing@hackney.gov.uk

I write to object to the granting of a late drinks and music licence to Bread and Butter Collection Limited at [3 Bohemia Place E8](#). I live within earshot (about 180 metres) from the application site in a relatively new development of about 60 apartments. The point is that Bohemia Place is now on the edge of a residential area and it's not appropriate to have music and noise from drinkers as late as 1 am. There should be a closing time of 2230 every night to ensure we can sleep with our windows open.

[REDACTED]
[REDACTED] Blackburn House
Prodigal Square
London E8 [REDACTED]

APPENDIX C



Scale: 1:1250 at A4

Unit 3 (Arch 167) Bohemia Place, London, E8 1HA



Ref:

Produced by: unspecified

please specify copyright statement

Thursday, June 18, 2026

email: