

MINUTES OF A MEETING OF THE CABINET PROCUREMENT AND INSOURCING COMMITTEE

MONDAY 5 JANUARY 2026

Councillors Present:	Councillor Robert Chapman in the Chair Cllr Christopher Kennedy and Cllr Sarah Young
Apologies:	Councillor Carole Williams
Officers in Attendance:	Rotimi Ajilore - Assistant Director, Procurement & Energy Services Leila Gillespie - Procurement Category Lead for Corporate Services Rabiya Khatun - Governance Officer Timothy Lee - Procurement Category Lead for Health and Social Care Patrick Rodger - Senior Lawyer David Von Ackerman - Procurement Category Lead for Construction & Environment
Also in Attendance Virtually:	Alison Ebank - Strategic Procurement Officer Norman Harding -Fleet Manager Arshad Iqbal - Principal Engineer Anthony Maddocks- Lawyer Quaysoor Miah -Group Engineer Highways Rosangela Rhodes - Strategic Procurement Manager Andrew Solomon - Lawyer Stephanie Ugbomah- E-Procurement Systems Support Officer Maria Zazovskaya - Strategic Commissioning Manager

1 Apologies for Absence

1.1 Apologies for absence were received from Cllr Williams.

2 Declarations of Interest

2.1 There were no declarations of interest.

3 Urgent Business

3.1 There were no urgent items of business.

4 Notice of Intention to Conduct Business in Private and Representations Received

4.1 There were no representations received.

5 Deputations/Petitions/Questions

5.1 There were no deputations, petitions or questions to consider

6 To Note The Unrestricted Minutes of the Hackney Procurement Board held on 9 September 2025

RESOLVED:

To note the minutes of the previous meeting of the Hackney Procurement Board held on 9 September 2025.

7 Unrestricted Minutes of the Cabinet Procurement and Insourcing Committee held on 1 December 2025

7.1 Members considered the previous unrestricted minutes of the Cabinet Procurement and Insourcing Committee held on 1 December 2025.

RESOLVED:

That the unrestricted minutes of the meeting of the Cabinet Procurement and Insourcing Committee held on 1 December 2025 be agreed as a true and accurate record of proceedings.

CPIC Actions Tracker

The Actions Tracker was noted.

8 CE S659 Contract Award Commissioning Children's Homes in Hackney for Children Looked After

8.1 Maria Zazovskaya, Strategic Commissioning Manager introduced the report seeking approval to award a 7 year contract to Provider A to deliver residential care and support for children looked after aged 11-17 at an estimated total value of £17.86 million. The project would create six new local places in two homes which were Hackney owned buildings for Hackney children looked after and also run in partnership with a partner provider who would be commissioned by the council. The new contract would commence by 16 January 2026 and pending Ofsted registration, the homes would be ready for children to move into by September 2026.

8.2 Provider A had scored the highest bid of 79% and was also offering exceptional social value by creating nearly 40 local jobs, a commitment for one apprenticeship and one paid work placement per year of the contract, a sponsored internship and at least one training, development and work opportunity for Hackney Care leavers per year. While the total value of the contract was significant, it would improve the quality of care and therefore outcomes for Hackney's children and reduce the Council's dependency on private care providers. This contract would achieve an estimated £2.9m cost avoidance for the life of the contract.

8.3 Following the introduction, Members of the Committee asked questions, which were responded as follows:

- The reason the contract's KPIs were contained with an exempt appendix was due to the contract's high value and to ensure the provider was not aware the contract had been awarded as some of the KPIs could be tweaked during contract mobilisation. However, under the new procurement regulations, the KPIs and the contract details would be published and publicly available.
- It was clarified that the approach had been taken to commission a partner provider as it was not feasible to insource the service at present due to issues of staffing, lack of skills and experience, and the identified significant risk to the council.
- With regard to the long term plans of insourcing, it was confirmed that there were plans in place to insource this service at the end of the contract period. The requirement for full financial transparency would allow officers to review the outcomes and the performance to better understand the costs, work and risks involved should the Council decide to insource. It would also allow officers to build on the insourcing options appraisal as the homes became more established.
- With regard to the interim steps taken to move towards having people with required skills for insourcing, it was stated that the goal in the immediate short-term was to get the homes operational and obtain Ofsted registration. During the contract, the team would consider in more detail whether it would be realistic to insource and the options available including TUPE staff with the appropriate skills. Officers were confident that over the life of the contract, the skills and knowledge built within the existing Children and Family Service would enable them to ascertain if it would be financially viable and in the best interest of the Council and children to proceed with insourcing.
- With regard to outsourcing work to partners and oversight of the service, it was emphasised that the newly established Integrated Children's Commissioning team would oversee the management and oversight of the service. They would support frontline Heads of Service and operational Service Managers from a commissioning perspective and lead the Council in terms of the needs of children and improvements with the partnership provider, and embed within Hackney and the workforce the delivery of best outcomes for the children.
- It was noted that the questions relating to the exempt appendices would be considered during the private session.

RESOLVED:

To agree to award a contract to Provider A to deliver residential care and support for children looked after, aged 11-17 for a period of five (5) years with an option to extend for a further two (2) years (5+1+1).

The decision, reasons for decision and alternatives options considered and rejected are contained with the published Decision Notice.

9 HCE S632 Arboricultural Maintenance & Tree Planting/Post Planting Mu

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- 9.1 Arshad Iqbal, Principal Engineer introduced the report seeking approval to appoint the four highest-scoring four contractors to deliver services under the new Arboricultural Maintenance and Tree Planting/Post-Planting Management Framework for 2026-2030. The new arrangement would provide continuity following the expiry of the 2022 framework and maintain the Council's ability to respond quickly to emergencies, seasonal peaks, and programmed works. The framework was estimated at a value of £2.9m over four years and would operate a flexible call off schedule rates basis with no guaranteed spend.
- 9.2 All four recommended suppliers were the highest scoring bidders on quality, price and social value. Three of the current suppliers had strong performance throughout the previous four years and one new supplier had been recommended to further strengthen capacity and resilience. The social value commitments included securing London Living Wage (LLW), apprenticeship and training, local employment opportunity and community engagement linked to tree planting programmes, supporting the council climate action plan, green infrastructure strategy and sustainable procurement objectives..
- 9.3 Following the introduction, Members of the Committee asked questions, which were responded by the Principal Engineer and Group Engineer Highway as follows:
- With regard to the difference in the increase in maintenance costs versus planting costs and ensuring social value commitments were implemented and in particular the number of apprenticeships across the four suppliers, it was clarified that maintenance work was a seasonal operation from late September until April and providing apprentices places on an annual basis had been stipulated within the contract. This would be monitored and reported through the Council's social value reporting lines corporately as well as the contract management system.
 - In regard to using local suppliers chains and local suppliers such as nurseries, it was clarified that under the current framework and the proposed one going forward, the contract managers would always stipulate the suppliers and nurseries to be used to ensure best value including the source of the stock, planting schedule, equipment and apparatus to be used such as planting trees, stakes, fencing etc
 - It was confirmed that the trees would be planted directly within the Sustainable Drainage Systems and deep-paved areas.

RESOLVED:

To approve the award of the Arboricultural Framework agreement to 4 bidders (listed in Appendix 1), for a period of 4 years from 1st April 2026 to 31 March 2030.

The decision, reasons for decision and alternatives options considered and rejected are contained with the published Decision Notice.

10 HCE S636 Fleet Vehicle Replacement - Housing

- 10.1 Norman Harding, Fleet Manager stated that he would summarise the introduction for both items 10 and 11. The reports were seeking to award the purchase of 92 vehicles for housing, 49 vehicles for environmental operations to suppliers A, B, C and D through the Procurement Partnership Limited. It had been necessary to replace ageing vehicles that were becoming unreliable and

expensive to maintain including a number of Housing vehicles as part of a scheduled fleet replacement programme. The vehicles supported the provision of essential and highly visible services provided by the Council and by applying procurement efficiencies the Council would utilise existing frameworks and suppliers to meet its requirements. This was an asset purchase with no option of insourcing.

10.2 With regard to the social value and sustainability elements, the Council were committed to increasing the number of electric vehicles, but were constrained by existing charging infrastructure and technology not meeting the operational requirements for most vehicles. One of the Environmental operations vehicles would be electrified and the existing charging infrastructure would be used based at Millfields Depot as well as one vehicle for Housing and also a reduction in carbon emissions. The suppliers would engage a local supplier based in Waltham Forest for the body conversions and had offered to make charitable donations to local charities or food banks or plant one tree for every vehicle ordered. Five vehicles for parks could not be electrified as they could not be used with towing trailers which were instrumental for the Parks and Open Spaces service.

10.3 Following the introduction, Members of the Committee asked questions relating to both reports at items 10 and 11, which were responded as follows:

- With regard to the contract being unable to deliver electrified vehicles, it was clarified that the internal combustion engine vehicles could not be electrified due to the gross vehicle weight and due to the technology not being available for that vehicle weight category. If the vehicles were electrified, no decent payload would be allowed as well as negating the ability to use tow trailers. There were currently no such vehicles on the market that could be purchased.
- It was stated that the improvements in the battery technology design were needed in the future to ensure a lighter weight battery which would enable the electrification of these vehicles.
- Regarding the charging infrastructure for electrification, it was stated that the long-term plan was to transition to electric vehicle use and officers from Property Services were searching for alternative bigger depot spaces or additional depot spaces with charging infrastructure capacity so electric vehicles could be charged off street. The issues of charging fleet vehicles parked on the street particularly overnight could increase their vulnerability to theft and vandalism.
- It was confirmed that the actual tender prices were lower than suggested in the market testing, enabling the Council to replace a greater number of housing vehicles, particularly the medium-sized vans. Based on the tender values and available capital reserves within housing, the number of vehicles that could be replaced increased to 88 or 89, a rise from the 61 vehicles proposed in the original business case.

10.4 The Chair acknowledged that while the transition to Hydrotreated Vegetable Oil (HVO) vehicles would fulfil the Council's net zero and climate action plan objectives, a preference existed for a long-term shift towards electric vehicles. Any associated challenges needed to be addressed across the Council to successfully implement this ambition.

RESOLVED:

To award the purchase of:

Eighty Nine (89) medium sized vans from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

Two (2) large (Sewer) vans by from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

One (1) Platform Access Tower Vehicle from Supplier D through the TPPL framework - lot identification 'Lot 5 Framework Ref – NEPO224'

The decision, reasons for decision and alternatives options considered and rejected are contained with the published Decision Notice.

11 HCE S637 Fleet Vehicle Replacement - Waste, Parks & Enforcement

11.1 Norman Harding, Fleet Manager and introduced this report at agenda item 10. This report details the requirement to replace a number of Housing, Climate, & Economy vehicles as part of a scheduled fleet replacement programme. The vehicles support provision of essential and highly visible services by the Council. It was also noted that 19 fully electric vehicles were purchased via a single tender action in advance to this award due to a significant, but time limited financial opportunity.

11.2 Members of the Committee asked questions relating to this report which were responded at agenda item 10, paragraph 10.3 above.

RESOLVED to award the purchase of:

Twelve (12) 7.5 tonne caged tipper vehicles from Supplier A through the TPPL framework - lot identification 'Lot 1 Framework Ref – NEPO224'

Seven (7) truck mount sweepers from Supplier B through the TPPL framework - lot identification 'Lot 4 Framework Ref – TPPLHCCOP03'

Twelve (12) compact sweepers from Supplier B through the TPPL framework - lot identification 'Lot 4 Framework Ref – TPPLHCCOP03'

One (1) sub-compact sweeper from Supplier B through the TPPL framework - lot identification 'Lot 4 Framework Ref – TPPLHCCOP03'

One (1) small van from Supplier C through the TPPL framework - lot identification 'Lot 1 Framework Ref – TPPLHCCOP03'

One (1) dog warden van from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

One (1) clinical waste van from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

Two (2) large vans from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

Four (4) graffiti vans from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

Three (3) crew cab cage tippers from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

Five (5) day cab cage tippers from Supplier C through the TPPL framework - lot identification 'Lot 2 Framework Ref – TPPLHCCOP03'

The decision, reasons for decision and alternatives options considered and rejected are contained with the published Decision Notice.

12 HCE S685 Planned Internal Work Contracts - Combined Business case & Contract Award (General Exception) - WITHDRAWN

12.1 The chair reported that agenda item 12 was withdrawn from the agenda.

13 Exclusion of the Public and Press

RESOLVED:

THAT the press and public be excluded from the proceedings of the Cabinet Procurement Committee during consideration of Exempt items 14- 19 on the agenda on the grounds that it is likely, in the view of the nature of the business to be transacted, that were members of the public to be present, there would be disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972 as amended

14 CE S659 Contract Award Commissioning Children's Homes in Hackney for Children Looked After (Exempt Appendices)

14.1 The discussion relating to the exempt appendices are contained in the restricted minutes.

15 HCE S632 Arboricultural Maintenance & Tree Planting/Post Planting Management Framework (2026-2030) (Exempt Appendices)

15.1 The exempt appendices relating to item 9 were noted during the discussion of the report.

16 HCE S636 Fleet Vehicle Replacement - Housing (Exempt Appendices)

16.1 The exempt appendices relating to item 10 were noted during the discussion of the report.

17 HCE S637 Fleet Vehicle Replacement - Waste, Parks & Enforcement (Exempt Appendices)

17.1 The exempt appendices relating to item 11 were noted during the discussion of the report.

18 Exempt Minutes of the Previous Meeting of the Cabinet Procurement and Insourcing Committee

Monday 5 January 2026

18.1 Members considered the previous restricted minutes of the Cabinet Procurement and Insourcing Committee held on 1 December 2025.

RESOLVED:

That the restricted minutes of the meeting of the Cabinet Procurement and Insourcing Committee held on 1 December 2025 be agreed as a true and accurate record of proceedings.

19 Urgent Exempt Business

19.1 There were no urgent items of restricted business.

Duration of the meeting: 2.00-3.20pm