

Appendix 3 - Fees and Charges

Description	2026/27 Fees & Charges £	2025/26 Fees & Charges £
Housing Management		
Copy Documents (Tenant Files)	13.60	12.90
Replacement Key Fobs	27.10	25.80
Carport	4.70	4.50
Garages above ground	25.10	23.90
Garages Underground	19.50	18.60
Parking Space (Uncovered)	2.80	2.70
Parking Space (Covered)	4.70	4.50
Hire of Community Halls		
New Lettings (Private functions and non community linked events) Daily Rate	474.60	452.00
New Lettings (Private functions and non community linked events) Hourly Rate	41.00	39.00
Community Bookings(community activities, provisions and functions) Daily Rate	270.90	258.00
Community Bookings(community activities, provisions and functions) Hourly Rate	27.30	26.00
Housing Service Related meetings (e.g. TRA Meetings, councillor surgeries, police meetings)	0.00	0.00
Leaseholder Charges		
Processing applications to carry out alterations	£121 to £903	£115 to £860
Providing pre-sale information packs and reply to further enquiries	£263 and £58	£250 and £55
Providing mortgage packs and dealing with remortgage enquiries	£263 and £59	£250 and £56
Registration of subletting	53.00	50.00
Providing copies of lease/transfer agreement	53.00	50.00
Advising on and processing requests to extend leases	£1,580 and £846	£1,505 and £806
Advising on and processing enfranchisement applications	£1,580 and £846	£1,505 and £806
Processing shared owners requests to staircase	0.00	0.00
External Wall Survey Report (EWS1) (charged by Resident Safety)	846.00	806.00