



MINUTES OF A MEETING OF HACKNEY PROCUREMENT BOARD

Tuesday 9 September 2025 at 2.00pm

Online via Google Meets

Officers in Attendance:

Rotimi Ajilore (RA), Assistant Director Procurement and Energy, in the Chair

Leila Gillespie (LG), Procurement Category Lead (Corporate Services); Timothy Lee (TL), Procurement Lead (Social Care Services); Natalie Kokayi (NK), Governance Officer; Rosangela Rhodes (RR), Acting Strategic Procurement Manager; Patrick Rodger (PR), Lawyer; David Von Ackerman (DvA), Procurement Lead; Andrew Solomon (AS), Lawyer; Gemma Wetton (GW), Contract Officer; Yasmin Mulla (YM), Public Health Commissioning Manager; Programme Manager Employer Engagement; Andrew Trathen (AT), Consultant in Public Health.

Apologies: None

1 Apologies for Absence

1.1 There were no apologies for absence.

2 Declarations of Interest

2.1 There were no declarations of interest.

3 Minutes of the Previous Meeting

3.1 The Minutes of the meeting of 8 July 2025 were agreed as a true and accurate record of proceedings. Matters arising were noted as follows:

- David Von Ackerman (DvA), Procurement Lead Officer, indicated that responses remained outstanding from suppliers regarding social value for CHE S542 Independent Tenant and Leaseholder Advisors (ITLA) Framework 2025 and CHE S549 Contract Award: Park Depot Refurbishment Works at Clissold Park and Hackney Downs.

RESOLVED:

That the minutes of the previous meeting held on 8 July 2025 be agreed as a true and accurate record of proceedings.

4 Review of Action Tracker

4.1 There were no updates.

5 AHI S598 Substance Misuse Services Framework - Business Case

5.1 The report was introduced by Andrew Trathen (AT), Consultant in Public Health. The report outlined proposals for the establishment of two frameworks for substance use support services; one for healthcare and one for non-healthcare services. For a number of years the service received annual ad hoc central government funding. The service had developed established governance structures that ensured compliance and best value.

5.2 In response to comments and questions the following was noted:

- Timothy Lee (TL), Procurement Category Lead, noted the healthcare framework was not being reopened under the new regulations and that the decision to split into two frameworks was based on procurement and legal advice.
- Yasmin Mulla (YM), Public Health Commissioning Manager, noted that multi-year funding provided improved the potential for insourcing opportunities.
- AT noted that certain services, such as those that required close community connections, were better suited for external provision due to trust issues or substantial infrastructure requirements.
- AT noted the importance of integration with substance use services and employability support services and the approach proposed had support from the substance support lead officer and the employment support team.
- In response to the Chair's inquiry regarding the separation of health and non-health related support it was noted that the assessment was made based on rigorous healthcare service guidelines.
- TL noted the assessment scopes were to be shared to clarify the robust process that had been followed.
- In response to concern regarding potential double-counting AT outlined that the frameworks aimed to expand the leverage from different community groups. It was also noted that the end of the framework's core period aligned with the recommissioning timetable for the core services, which allowed for alignment and efficiency adjustments.
- The Chair raised concerns about the lack of specific social value outcomes related to wider community benefits such as local labour, apprenticeship opportunities and internships. YM indicated there was potential for further development of those benefits, however, AT noted the need to be mindful of the Department for Health Disparities requirements to avoid compromising those requirements.

ACTION 1: Officers to provide additional information about how assessments were undertaken for the specific lots on whether they health related or non-health related requirements.

RESOLVED:

Hackney Procurement Board approve the following:

1. To agree the commencement of a competitive tender process for a framework for healthcare-related substance use services, under the Provider Selection Regime, with a total of 13 lots, for a period of up to 4 years (2+1+1), beginning 01/04/2026, at a maximum value of £11,155,000 excluding VAT.
2. To agree the commencement of a competitive tender process for an open framework for non-healthcare substance use services, under the Procurement Act 2023, with a total of 7 lots, for a period of up to 4 years (2+1+1), beginning 01/04/2026, at a maximum value of £4,905,000 excluding VAT.

RELATED DECISIONS

None

6 CHE S595 Sanctuary Scheme

6.1 The Chair noted concern about the absence of the report from the agenda.

ACTION 2: DvA to follow up with officers regarding the progression of the Sanctuary Scheme report timetable.

7 Hackney Procurement Board Timetable 2025 - 2026

7.1 The meeting schedule to December 2025 is as follows:

14 October 2025
11 November 2025
9 December 2025

Duration of the meeting: 2.00 - 2.35pm

Date of the next meeting - 14 October 2025 at 2.00pm

Rotimi Ajilore - Chair of Hackney Procurement Board