

2024/25 Annual Audit Plan	Dept	Check	Audit Days
KEY FINANCIAL SYSTEMS REVIEWS			
Council Tax	Resources	1	10
Parking: PCN processing	SCRER	1	15
Housing (NEC) Repairs and Payments	Resources	1	15
Adult Social Care Payments	Resources	1	10
Childrens Payments	Resources	1	10
Treasury	Resources	1	10
Pension Scheme Administration	Resources	1	10
Supplier Set Up and P2P compliance	Resources	1	15
Follow-up of audits			10
Total Key Financials Audits		8	105
CORPORATE RISK AUDITS			
Data Protection Act 2018 / UK GDPR: Central oversight	Corporate	1	15
Staff parking: BHW and Town Hall	Corporate	1	10
Transformation Funding - use of funds	Corporate	1	15
Risk management	Corporate	1	15
Restructure Compliance	Corporate	1	15
Performance Management	Corporate	1	15
Service Planning	Corporate	1	15
Follow up of audits			9
Total Corporate Risk Audits		7	109
DEPARTMENTAL RISK AUDITS			
Data Protection Act 2018 / UK GDPR: ACE	ACE	1	10
Cemeteries and Crematorium : Cash handling	ACE	1	10
Travel; Services - Freedom Passes	ACE	1	10
Brokerage - Sourcing	ASC	1	10
Data Protection Act 2018 / UK GDPR: ASC	ASC	1	10
Shared Lives - Carer recruitment, vetting and take on	ASC	1	10
Pathways	ASC	1	15
Waiting Lists	ASC	1	10
Virtual Wallet - Oversight and management of funds	ASC	1	10
Contract Management - Careuim	ASC	1	10
Mandatory Training - ACS	ASC	1	10
Child Protection - Case Conferences	CYPE	1	10
SWAN Contract	CYPE	1	10
Children leaving Care	CYPE	1	10
Data Protection Act 2018 / UK GDPR: CYPE Compliance	CYPE	1	10
Services to Schools: Governor Services	CYPE	1	10
Early Years - Take up of Places	CYPE	1	10
Staff Sickness Panel	Housing	1	10
Data Protection Act 2018 / UK GDPR: Housing	Housing	1	10
Housing repairs - In house Contact Centre	Housing	1	10
Tenancy Sign ups and New Tenancy Visits	Housing	1	15

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Gas Safety	Housing	1	10
Tenancy - Arrears	Housing	1	10
EA/TA invoice Payments	Housing	1	10
Homelessness - Set up and closing of tenancies	Housing	1	10
Homeslessness - FTA	Housing	1	10
Housing Disrepair : Damp and Mould	Housing	1	10
Asbestos	Housing	1	10
Data Protection Act 2018 / UK GDPR: Resources Compliance	Resources	1	10
CIL/S106 - use of funds	SCRER	1	10
Contract Management - GLL	SCRER	1	10
Contract Management - FM Conways	SCRER	1	10
Dangerous Structures: Resilience and how we make good	SCRER	1	10
Data Protection Act 2018 / UK GDPR: SCRER	SCRER	1	10
SEN Transport - Travel Training	SCRER	1	10
Parking Permits on the Highway	SCRER	1	10
NR&SWA - Coring	SCRER	1	10
Follow up of audits			37
Total Departmental Risk Register Audits		35	417
COMPUTER AUDITS			
Application Audit: Housing Management Systems	ACE	1	15
DR & Resilience for On Premise Services	ACE	1	10
Patch and Vulnerability Management	ACE	1	15
Follow up of audits			5
Total Computer Audits		3	45
CONTRACT & PROJECT MANAGEMENT AUDITS			
Two project management audits to be determined	Various	2	20
Follow-up of audits			2
Total Contract Audits		2	22
SCHOOLS AUDITS			
Crosfield Nursery and Selhurst Early Years	CYPE	1	6
Coulsdon C. of E. School	CYPE	1	6
Greenvale Primary School	CYPE	1	6
Heavers Farm School	CYPE	1	6
Park Hill Junior and Infants	CYPE	1	6
Purley Oaks Primary School	CYPE	1	6
Smitham Primary School	CYPE	1	6
St Joseph's Federation	CYPE	1	8
Thomas More Catholic School	CYPE	1	8
St Nicholas	CYPE	1	6
Follow-up of Schools audits			8
Total Schools Audits		1	72
CONTINGENCY			

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Contingency for Grant Claims, etc.			25
Total Contingency			25
ADMIN AND MANAGEMENT			
Attendance at meetings, discussions, Audit Committee etc			36
Total Admin and Management			36
GRAND TOTAL BUDGET		56	831
Total Key Financials Audits		8	105
Total Corporate Risk Audits		7	109
Total Departmental Risk Register Audits		35	417
Total Computer Audits		3	45
Total Contract Audits		2	22
Total Schools Audits		1	72
Total Contingency		0	25
Total Admin and Management		0	36
Grand Total		56	831

Daily Charge Rate Type	Charge Rate	Total Cost
Total Key Financials Audits	£ 422	£ 44,310
Total Corporate Risk Audits	£ 422	£ 45,998
Total Departmental Risk Register Audits	£ 422	£ 175,974
Total Computer Audits	£ 603	£ 27,135
Total Contract Audits	£ 513	£ 11,286
Total Schools Audits	£ 422	£ 30,384
Total Contingency	£ 422	£ 10,550
Total Admin and Management	£ 422	£ 15,192
Grand Total		£ 360,829