

The Hanway Social Club, 20 Hanway Street, London W1T 1UG

Dispersal Policy

- 1) It is recognised by the Premises Licence Holder that during permitted licensed hours it is vital that the Licence hours and conditions are strictly observed. The staff must work in close liaison with SIA Licensed Door Supervisor(s) when they are employed at the premises.
- 2) During the last 15 minutes before the end of permitted licensed hours and throughout the consumption period at the end of each trading session, any DJ/performer(s) will ask customers not to loiter outside and to leave The Hanway Social Club and area quietly and as quickly as possible.
- 3) An A4 size notice shall be clearly displayed by the exit door reminding customers to respect nearby residents, leave the premises and area quietly and as quickly as possible, not to take drinks, bottles or glasses outside The Hanway Social Club at any time and not to loiter outside the premises or in the area.
- 4) From the end of permitted licensed hours and throughout the consumption period and until all customers have left The Hanway Social Club a Door Supervisor if they are on duty, or if not a member of staff tasked for the purpose shall patrol the restaurant floor politely encouraging customers to leave The Hanway Social Club and make their way home.
- 5) During the last 15 minutes before the end of permitted licensed hours and throughout the consumption period and until all customers have left the premises a Door Supervisor if they are on duty, or if not a member of staff tasked for the purpose shall take a proactive role and stand on the exit door asking customers to leave the premises quietly and as quickly as possible. The Door Supervisor or nominated Staff Member shall ensure that customers do not take any bottles, glasses or drinks from the premises and monitor the frontage to ensure people do not loiter outside.
- 6) A maximum of five (5) smokers shall be outside the premises at any time. Staff shall monitor the outside of The Hanway Social Club by CCTV and physical checks to ensure that customers outside smoking do not make excessive noise and to ensure that bottles, glasses or drinks are not permitted to be taken outside the building at any time in order to reduce the time that customers are outside the premises when smoking.
- 7) A notice shall be displayed in The Hanway Social Club and by the exit door advising customers that staff will call a cab for anyone wanting one and if it is within

permitted opening hours the customer(s) should be asked to remain inside the premises pending the arrival of the cab.

The cab firm should be asked to instruct their drivers to ring The Hanway Social Club or their passenger(s) on arrival or go into the premises to notify their passenger(s) of their arrival and not sit outside blowing their horns.

8) A notice will be prominently displayed by the exit door reminding customers who drove to The The Hanway Social Club to respect residents and not to bang car doors, play loud music, rev engines or blow horns.

9) Door Supervisors when on duty and at other times members of staff tasked for the purpose shall proactively aid in the dispersal of customers from the premises and area from the terminal hour and throughout the closing period until all customers have left the area. They should politely ask anyone who lingers to leave the area quietly & quickly.

10) When employed, Door Supervisors shall remain on duty for at least 15 minutes after closing time to ensure customers do not linger in the area.

11) Door Supervisors or Staff should direct customers towards the nearby cab rank or Tottenham Court Road Underground Station as appropriate.

12) All Door Supervisors must wear body cams while on duty at The Hanway Social Club and that they are activated when incidents are thought to be likely to occur and whilst Door Supervisors are on duty outside the premises and throughout any operation to eject customers from the premises.

Signed for Hanway Social Ltd

Date 21/07/26

Drafted by Graham Hopkins

GT Licensing Consultants