

COUNCIL MEETING – DEPUTATION/PETITION REQUEST FORM

NAME OF DEPUTATION/PETITION LEADER: Dr Iain Oswald	
ADDRESS: 24 Dartmouth Park Avenue, London NW5 1JN	
Tel: [REDACTED]	E-MAIL: [REDACTED]
Name and contact details of other proposed attendees (maximum of 4 plus deputation leader): Mrs Hannah Francis 26 Dartmouth Park Avenue, London NW5 1JN Email: [REDACTED]	
Does any member of the deputation have access requirements? If so, please tell us what they are: No	
Have you submitted a deputation request to the Council before? If so, please give details of the topic and the meeting to which it was submitted: No	

Please summarise below the key points you wish to make at the Council meeting (continue on a separate sheet if necessary):

We understand that the Chief Engineer has confirmed the siting of the 96 bike hangars that are to be sited around the borough. However, we feel that the siting of the bike hangar in one such site, on Dartmouth Park Avenue, is not conducive to the Council's wish to provide bike storage and protection that is consistent with local residents need for access to their houses.

1. Most bike hangars in Camden are not sited outside the front entrance of houses because such siting restricts access making it more difficult for the elderly and disabled.
2. They are nearly always sited along walls or fences in streets, wherever this is possible.
3. In Dartmouth Park Avenue there are several such sites, amounting to some 25 metres of walls/fences which would not interfere with access for residents to the front of their houses for unloading purposes.
4. I have submitted photographs of these alternative locations to the Council to illustrate the above.
5. I would like the Transport committee to reconsider their decision in the light of this evidence.

I am happy to speak in person to the committee to make these points before the bike hangars are sited.

(see guidance notes overleaf)

GUIDANCE FROM THE COUNCIL'S [CONSTITUTION](#) *

Deputations and petitions

Anyone likely to be significantly¹ affected by a matter in which the authority has functions² and which significantly impacts the Borough and a significant number of the inhabitants of that area may ask that a deputation or a petition should be received by a meeting of the Council.

A deputation request should be made in writing to Democratic Services setting out the reason why the deputation should be received, by no later than 12 noon, three working days before the meeting to which it relates.

Deputations from those who are either standing for political office³, hold political office or have publicly declared that they intend to stand and are campaigning on their own behalf will not be accepted nor will they be allowed to be part of the deputation or petition party.

The person making the deputation request shall indicate what the deputation is about, the number (no more than five), names and addresses of the persons making up the deputation party, and the member of the party who will address the Council.

Requests to present petitions to Council will be considered in line with the Council's Petition Scheme.

The Mayor will decide whether the deputation or the petition is to be received or not, or whether the deputation or the petition should be heard by another body. In deciding whether or not to redirect a deputation or the petition to another body, and/or whether to accept it at all, the Mayor will amongst other things consider

- (a) Whether the matter could benefit from an in-depth analysis which could not be provided at Council
- (b) Whether it is of wide interest to the Borough
- (c) Whether the deputation or the petition has already been aired recently at another Council body
- (d) The business that the meeting needs to complete and the time any deputations would take
- (e) Who the deputation is from, taking into account that deputations are intended primarily for constituents to bring issues to the attention of the Council
- (f) That the Council does not accept deputations from serving politicians or those who are actively seeking election
- (g) Timing in relation to the electoral cycle and, in particular, whether the meeting is taking place in, or close to, the pre-election period.

A maximum of three deputations or petitions will be taken at each Council meeting with the Mayor deciding which to accept with an overall maximum time allocated to deputations and petitions of 30 minutes.

At the meeting

When called, the spokesperson or Petition Organiser may speak for three minutes. The Mayor will ensure that the remarks are relevant and that the speaker refrains from personal attacks.

Members may then ask questions of the deputation. Six minutes per deputation or petition is allowed for this, to include responses from the depute(s)/petitioner(s).

After the deputation or petition has been heard the appropriate Cabinet Member or committee chair may respond in a speech no longer than three minutes.

No deputation or petition may appear before the Council again within the next nine months on the same or a similar subject.

¹ Note: "Significant" – when assessing whether something is significant there needs to be a balance struck between, for example, the numbers of people impacted and how impacted they personally are against what if any functions or role the Council might have in alleviating that impact. This would, as with any decision, be required to be a reasonable decision when assessing the facts in the round against the criteria. It will be accepted that while something may be significant to an individual or a few individuals, it may not be significant to the Council as a corporate body

² Note: "Functions" means activities carried out by the Council pursuant to its powers and duties

³ Note: "Political office" – a member of parliament, a member of the Greater London Authority, a councillor of any local authority or any elected political office of any nature.

Data Protection - What will we do with the information that you have provided to us?

The Council has a legal duty to allow public access to its formal meetings (except in limited circumstances where the press and public may be excluded) and we are processing the data that you have provided in order to deal with your request to make a submission to one of those meetings. We will only process the information provided to us for the purpose for which you have provided it.

Your name and address may appear in the papers of the council, committee or sub-committee meeting that you have requested a submission to. These papers are freely available on the Council's website and in hard copy from the Council's offices.

We will not transfer your personal data outside of the EU/EEA.

Full the full privacy notice, please visit <https://www.camden.gov.uk/deputations>

Please return this form by email to vicky.wemyss-cooke@camden.gov.uk / donna.alexander-morrison@camden.gov.uk or by post to:-

Vicky Wemyss-Cooke/Donna Alexander-Morrison

Democratic Services

London Borough of Camden

Town Hall

Judd Street

London, WC1H 9JE

Enquires: 020 7974 5726/5319

* Part 4 of Camden's Constitution, 'Procedure Rules and Standing Orders'