

THE LONDON BOROUGH OF CAMDEN

At a hearing of **LICENSING PANEL C** held on **THURSDAY, 3RD APRIL, 2025** at 7.18 pm, in Committee room 1 Camden Town Hall, Judd Street.

MEMBERS OF THE PANEL PRESENT

Councillors Jonathan Simpson (Chair), Nina De Ayala Parker and Matthew Kirk

MEMBERS OF THE PANEL ABSENT

None.

The minutes should be read in conjunction with the agenda for the hearing. They are subject to approval and signature at the next hearing of Licensing Panel C and any corrections approved at that hearing will be recorded in those minutes.

MINUTES

1. APOLOGIES

There were no apologies for absence.

2. DECLARATIONS BY MEMBERS OF STATUTORY DISCLOSABLE PECUNIARY INTERESTS, COMPULSORY REGISTERABLE NON-PECUNIARY INTERESTS AND VOLUNTARY REGISTERABLE NON-PECUNIARY INTERESTS IN MATTERS ON THIS AGENDA

There were no such declarations.

3. ANNOUNCEMENTS

Webcasting

The Chair announced that the meeting was being broadcast live to the internet and would be capable of repeated viewing and copies of the recording could be made available to those that requested them. Those participating in the meeting were deemed to be consenting to being filmed.

4. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

There was no notification of urgent business.

5. MINUTES

RESOLVED –

THAT the minutes for the meetings on 19 December 2024 and 23 January 2025 be agreed and signed as an accurate record.

6. THE GRIFFIN: 125 CLERKENWELL ROAD, EC1R 5DB

Consideration was given to the report of the Executive Director Supporting Communities, which outlined an application to renew a Sex Establishment Licence Under Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.

The Licensing Officer summarised the report and stated that this application was to consider three years of licence renewals due to the delay hearing these applications. These applications were to renew the current licence with no modifications.

In relation to section 3.7, of the report a Member asked for the explanation given by the premises for breaching condition 37 relating to SIA registered door staff. In response, the Licensing Officer said the premises management was surprised by this incident because they thought of themselves as being highly diligent. They said the incident was an anomaly and provided video recordings of SIA registered door staff on duty on other occasions. The premises was apologetic and said this would not happen again.

The applicant's representative confirmed there were no amendments to the renewal applications as submitted.

There were no representations from any responsible authorities. There was one objection from a member of the public in relation to the 2024-25 renewal application, however they had not registered to speak at this hearing. Their representation was included in the agenda for the Panel's consideration.

The applicant's legal representative Mr David Inzani provided an overview of the application and highlighted the following key points:

- Mr Chandler had a positive relationship with the Police, Environmental Health, and the Licensing Authority. There had been no Police objections to the

renewals, and no changes were proposed to the conditions or premises layout.

- The Council's presumption to refuse new SEV licences did not apply to renewals.
- The applicant highlighted key operational points: there was no external signage indicating the type of activity which took place inside the venue; there was no advertising; windows were blacked out; and staff were proactive in running the premises professionally.
- Mr Chandler's son and daughter helped manage the family-run premises and were also named on the licence. Two women were on duty at all times. The venue employed nine SIA registered staff, some long-serving, and around 30 dancers, with six to twelve on each shift. At least three bar staff and one named manager were on duty at all times.
- The premises layout was open plan to support effective supervision. The ground floor was licensed for entertainment, the basement was used for changing rooms, and the first floor served as an office. The customer entrance was through one of two front doors; the other was alarmed and used only in emergencies. Inside, all private dances took place in an open, supervised area to the left of the stage and bar area - there were no private booths and the area was always supervised by staff.
- Dancers had access to a secure, clean, spacious changing area with lockers and showers.
- Pricing was transparent and displayed in five locations.
- A customer code of conduct was displayed in six locations. Other key documents included the dancer welfare policy, disciplinary procedure and code of conduct, demonstrating compliance with the Council's policies and licence conditions.
- SIA registered staff ensured customers behaved appropriately and managed noise when customers exited or smoked outside.
- Dancer welfare was a priority for Mr Chandler. A house mother was always present, and some dancers had worked at the venue for over six years. Regular inspections had been carried out by the licensing authority, with no concerns raised aside from the one recent incident already discussed. This was described as an anomaly and had been addressed.
- The Equality Act 2010 was cited, including duties to eliminate discrimination, advance equality, and foster good relations. There had been no equality-related concerns at the venue.
- A representation had been received alleging the presence of pimps outside and dancers being paid £1 per dance. Mr Chandler strongly denied this, stating there was no evidence of such activity and no concerns had ever been raised by the Police. The pricing was transparent and dancers were properly paid.
- The premises had provided legal entertainment for over 30 years, with no concerns raised by any of the responsible authorities. There was no indication that the character of the area had changed since the last renewal. On that basis, the applicant respectfully requested that the licence be renewed.

During questions to the applicant, the following was discussed:

- A Member asked how frequently customers were expelled from the premises under the code of conduct policies. In response, it was confirmed that there was an incident logbook where a summary would be written following any incidents where a customer was asked to leave, which generally occurred once every two days.
- A Member asked for the procedure and frequency of when a dancer was non-compliant with their code of conduct. In response, it was confirmed that the dancer would be informed what they did wrong and what they needed to do to behave more appropriately in the future by the manager at the time and the house mother would speak to them at their next shift. This generally occurred every 2-3 weeks and could be for minor incidents, such as placing a foot on the seating.
- A Member asked if the £1 value of the dance had changed over time, given inflation. In response, it was confirmed that it had not, however, the majority of dancer's income was raised via one-to-one private dances for customers. In the past, the stage show had been the main source of income which was no longer the case.
- A Member referred to the derogatory online reviews that made inappropriate comments about employees and suggested introducing a zero-tolerance policy for such comments. In response, it was confirmed that the business had a high average rating of 4.3 out of 5 on Google, with the majority of reviews being five stars, though there were some one-star reviews. The business did not engage with negative reviews online to avoid escalating the situation. It was clarified that if such comments were made in person, the individuals responsible would be immediately ejected. While some reviews could be removed through the venue's internet advisor applying to Google, there were limitations to what could be done. The impact of derogatory reviews on staff was acknowledged, and it was agreed that while the reviews could be hurtful, there was a focus on handling them as professionally as possible.

In the applicant's closing remarks, they reiterated that the welfare, whether that of the employees or the physical safety of the dancers and staff, was taken very seriously by the premises.

Decision and Reasons

Panel Members confirmed that they had been able to follow and understand the submissions and discussion in relation to the applications.

Panel Members agreed to grant the renewal of the three renewal applications based on the reassurance provided by the lack of objections from any statutory authority raising concerns and the limited public response, with just one objecting member of the public. The Panel was reassured by Mr. Chandler's responses on the appropriate level of enforcement of the principles and rules set out in the codes of conduct and

the Panel acknowledged that it was carried out properly in this case. Additionally, the commitment to the welfare of the dancers and members of staff had been demonstrated.

Panel Members encouraged the applicant to consider signing up to the 'Ask for Angela' women's safety principles and associated staff training to enhance safety for women attending the venue, however this was not conditioned as part of this decision.

RESOLVED –

THAT the renewal applications, extending the existing licence, be granted for:

- a) 2022-23 (retrospective)
- b) 2023-24 (retrospective)
- c) 2024-25

With the following conditions:

Standard Conditions Varied on the Licence:

Condition 18 amended to:

CCTV monitors covering the premises must be available near to the entrance of the premises where they can immediately be viewed by Police and Council officers during an inspection of the premises. This condition does not preclude further monitors being located in other parts of the premises.

Condition 34 amended to:

The licence holder shall ensure that the name of the Duty Manager is displayed prominently at the premises so the name can easily be viewed by Police or authorised Council officers carrying out an inspection of the premises, or otherwise by persons using the venue.'

Condition 64, is amended to include an additional bullet point of:

- Dancers shall not be required to drink alcohol.

Additional Conditions:

The Dancers' Welfare Policy shall state that dancers shall not be required to drink alcohol.

That the management be asked to ensure that there is CCTV coverage of all areas of the premises that can be accessed by members of the public and that a plan showing the location of all CCTV cameras be submitted to the Licensing Authority on completion of the works currently taking place.

THAT the following additional condition be added to the licence:- 'No curtain of any description shall be used in the premises.'

Part 5 – Standard Conditions

Unless otherwise specified in the Licence:

- a) Conditions 1 to 25 apply to all apply to all Sex Establishment Licences.
- b) Additional conditions from number 26 onwards only apply to the relevant type of Sex Establishment as indicated by the section headings, with those being “Sex Shops”, “Sexual Entertainment Venues” and “Sex Cinemas”

In these conditions, the expressions "sex cinema", "sex shop", "sex article", and "sexual entertainment venue" have the meaning ascribed to them in Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by the Police and Crime Act 2009. "The Council" means the Council of the London Borough of Camden. "Licence holder" means the person or organisation named as the holder of the sex establishment licence for the premises granted by the London Borough of Camden for the time being in force. "Licensed premises" means the premises licensed by the London Borough of Camden to be used as a sex establishment.

In the event of any conflict between these conditions and any special conditions contained in a licence relating to a sex establishment, the special conditions shall prevail.

General Conditions

1. The licence holder shall retain control over all portions of the premises as defined on the approved premises plan, and shall not let, license or part with possession of any part of the licensed premises.
2. The public shall not be permitted to have access to any part or parts of the licensed premises other than those which have been approved by the London Borough of Camden as per the plan submitted to the Council at the time the licence was granted.
3. No person under the age of eighteen shall be admitted to the licensed premises whilst the sex establishment licence is being used and prominent notices shall be displayed at each entrance to the premises to that effect.
4. No person aged under eighteen shall be employed to work at the licensed premises in any capacity, or allowed to work in the premises on a self-employed basis.
5. No part of the licensed premises shall be used by prostitutes for the purpose of solicitation or otherwise exercising their calling.
6. Where the licensee is a body corporate or an unincorporated body, any change of director, company secretary or other person responsible for the management of the body is to be notified in writing to the Council within 14 days of such change and such details as the Council may require in respect of

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any new director, secretary or manager are to be furnished within 14 days of any written request by the Council.

7. The premises layout shall allow all public parts of the premises to be easily supervised by premises management, staff and door supervisors at all times, save for public toilet areas which shall be checked at least at hourly intervals to ensure such areas are not being used for any improper purposes and are in a clean and useable condition.
8. No change of use of any portion of the licensed premises from that approved by the Council shall be made until the Council's consent in writing has been obtained.
9. No access shall be permitted through the licensed premises to any other premises adjoining or adjacent except in the case of emergency.
10. No alterations or additions, either internal or external, and whether permanent or temporary, shall be made to the structure, lighting or layout of the licensed premises except with the prior written approval of the Council.
11. The windows and openings of the licensed premises shall be of material or covered with material which will render the interior of the premises invisible to passers by.
12. The external doors to the licensed premises shall be fitted with a device to provide for their automatic closure and such devices shall be maintained in good working order.
13. The licence holder shall ensure that the sex establishment licence or a certified copy shall be prominently exhibited at the premises in a position where it can be clearly seen by patrons of the premises. For the purposes of this section, a certified copy of the licence shall be a copy certified as a true copy by the holder of the licence or his solicitor and appropriately signed and dated with the date the copy was certified.

Touting for Business

14. There shall be no touting for business for the premises by way of flyer, persons holding advertising boards, branded vehicles or personal solicitation.

Premises Appearance

15. The Council shall not permit the display of any form of imagery or photographs that the Council believes could be construed as offensive to public decency.

16. No display or advertisement of the activities permitted by the sex establishment licence shall be exhibited so as to be visible from outside of the premises except:-
- any notice required to be displayed by law, by these regulations, or by any condition of the sex establishment licence granted by the Council
 - the name of the premises as specified in the sex establishment licence
 - the hours of opening of the premises
 - notice of any admission charge to the premises

unless the Council has given its prior consent in writing that such display or advertisement may be used.

17. A CCTV system shall be installed and working to the satisfaction of the Police and the Council. The system shall cover the whole of the parts of the premises to which the public have access, with the exception of individual toilet cubicles. This shall include external areas of the premises including the area immediately outside any entrance to, or exit from, the premises unless the Council has given its prior consent in writing that such display or advertisement may be used.

CCTV Conditions

18. CCTV monitors covering the premises shall be available near to the entrance of the premises where they can immediately be viewed by Police and Council officers during an inspection of the premises. This condition does not preclude further monitors being located in other parts of the premises.
19. Notices shall be displayed at the entrance to the premises, and in prominent positions throughout the licensed premises, advising that CCTV is in operation.
20. The CCTV shall record continuously the entire time that any member of the public is present on the licensed sex establishment.
21. Recordings shall be of a sufficient quality to clearly identify persons on the recordings
22. Recordings shall be retained for a minimum period of 31 days.
23. Copies of the recordings shall be made available to the Police and the Council on request.

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24. Any defect in the operation of the CCTV system shall be notified immediately to the Police Licensing Team and the Council in writing and by telephone, and the licence holder shall ensure that repairs to the CCTV system are effected as soon as reasonably practicable.
25. Where any part of the CCTV system is non operational, the licence holder shall comply with any direction from the Metropolitan Police or the Council not to use certain parts of the licensed premises for the purposes of the sex establishment licence.

Additional Conditions for Sex Shops

26. No sex articles shall be displayed in such a manner that they can be seen by persons outside the sex establishment.
27. The licensee shall ensure that no employee or any other person shall seek to obtain custom for the sex establishment by means of personal solicitation outside or in the vicinity of the premises.
28. Any change of staff employed at the licensed premises shall be notified in writing to the Council within 14 days of the change.
29. All sex articles and other things displayed within the licensed premises shall be clearly marked to show to persons who are inside the premises the respective prices being charged (inclusive of VAT).
30. All goods offered for sale, hire, exchange or loan shall be available for inspection prior to supply and a notice to this effect is to be prominently displayed within the premises.

Additional Conditions for Sexual Entertainment Venues

31. The layout of the premises shall be such that performers cannot be seen from outside the premises.
32. Performers may not stand in lobby, reception or foyer areas or outside the premises entrance for the purposes of greeting customers or encouraging customers to enter the venue.
33. The licence holder shall nominate a Duty Manager for the premises on each occasion they are open to the public and being used for the purposes of providing relevant entertainment.
34. The licence holder shall ensure that the name of the Duty Manager is displayed prominently at the premises so the name can be easily viewed by Police or authorised Council officers carrying out an inspection of the premises, or otherwise by persons using the venue

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35. The Duty Manager shall be responsible for ensuring the premises operate in accordance with the conditions applicable to the sex establishment licence.
36. The Duty Manager shall remain on the premises while they are on duty save in the event of an emergency situation.
37. Door supervisors registered with the Security Industry Authority shall be provided at the premises in sufficient numbers to ensure that:
 - each entrance and exit at the premises used by the public are manned by at least two door supervisors
 - all public areas of the premises are continually monitored to ensure the Dancers and Customers Codes of Conduct and any licence conditions are being complied with
 - persons breaching the Customers Code of Conduct or otherwise behaving in a disorderly manner can be safely ejected from the premises

Requirements for a Code of Conduct for Dancers

38. There shall be a Code of Conduct for Dancers in place at the venue that has been agreed in writing by the licence holder, the Council and the Metropolitan Police.
39. The Code of Conduct shall, as a minimum, contain the conditions set out in the section below entitled “Sexual Entertainment Venues - Code of Conduct for Dancers”.
40. No change shall be made to the Dancer’s Code of Conduct without the prior written consent of the Council and the Metropolitan Police.
41. The Dancers Code of Conduct must state that dancers who do not comply with the Code of Conduct will face disciplinary proceedings.
42. The licence holder shall require all dancers to sign an acknowledgement that they have received a copy of the Dancer’s Code of Conduct and have read and understood its contents and shall comply with such Code of Conduct at all times they are working at the premises as dancers.
43. The licence holder shall retain original records showing that each dancer has signed to acknowledge receipt of the Dancer’s Code of Conduct and Disciplinary Procedure as described above.
44. A copy of the sections of the Dancer’s Code of Conduct relevant to customers shall be prominently displayed in each area of the premises to which the public have access, including toilet areas, and in any area used as a changing/dressing room for dancers.

45. The premises management and staff (including security staff) shall be aware of the content of the Dancer's Code of Conduct and shall ensure it is complied with.

Requirements for a Code of Conduct for Customers

46. There shall be a Code of Conduct for Customers in place at the venue that has been agreed in writing by the licence holder, the Council and the Metropolitan Police.
47. The Code of Conduct shall, as a minimum, contain the conditions set out in the section below entitled "Sexual Entertainment Venues - Code of Conduct for Customers".
48. The Code of Conduct for Customers shall be displayed in prominent positions throughout the premises where it is visible to all customers.
49. No change shall be made to the Customers Code of Conduct without the prior written consent of the Council and the Metropolitan Police.
50. The Customer's Code of Conduct must state that customers who do not comply with the Code of Conduct will be ejected from the premises.
51. The premises management and staff (including security staff) shall be aware of the content of the Customer's Code of Conduct and shall ensure it is complied with.
52. Where a customer breaches the Customers Code of Conduct, this shall be recorded in the incident log.
53. If management are made aware of a customer repeatedly breaching the rules of the Customers Code of Conduct, they shall eject that customer from the premises.

Disciplinary Procedure

54. A disciplinary procedure shall be in place to deal with dancers who breach the Dancer's Code of Conduct. The disciplinary procedure shall be detailed in writing and a copy of it provided to each dancer who works at the premises.
55. The licence holder shall require all dancers to sign an acknowledgement that they have been provided with a copy of the house Disciplinary Procedure and have read and understood its contents.
56. The Disciplinary Procedure shall not include provision to "fine" dancers or otherwise impose pecuniary penalties. Action taken may include verbal or

written warnings, suspension of the dancer's right to perform at the premises, or revocation of the dancer's right to perform at the premises.

Sexual Entertainment Venues - Code of Conduct for Dancers

57. The Dancer's Code of Conduct shall include the following conditions as a minimum:
- a. Dancers may not intentionally touch a customer during a performance.
 - b. Dancers may not permit a customer to touch them during a performance.
 - c. Dancers may not straddle the customer.
 - d. If a customer attempts to touch or speak to a dancer inappropriately, the dancer shall stop the performance and advise the customer of the rules of the Code of Conduct. If the customer persists in inappropriate behaviour, the dancer shall stop the performance and inform premises management immediately.
 - e. Dancers may not intentionally touch the genitals, anus or breasts of another dancer, nor knowingly permit another dancer to touch their genitals, anus or breasts.
 - f. Dancers shall not solicit for gratuities or payment for sexual favours.
 - g. Dancers shall not engage in any act of prostitution, i.e. the receiving of gratuities or payment for sexual favours.
 - h. Dancers may not perform any act which simulates masturbation, oral sex or sexual intercourse, including the insertion of any object, including their own finger, in to the anus or vagina.
 - i. Dancers may not touch their own breasts, anus or genitals with their fingers, lips or tongue.
 - j. Dancers may not be in the company of a customer unless it is in an area of the premises that is open to the public.
 - k. Dancers shall not perform if under the influence of alcohol or drugs.
 - l. If a customer engages in acts of masturbation or other sexual behaviour, the dancer shall cease the performance immediately and inform the premises management.
 - m. Dancers shall use the dressing room facilities provided for their exclusive use to change for their performance.
 - n. Dancers shall only use the smoking area provided specifically for their use.
 - o. Dancers shall only use the sanitary facilities specifically provided for their use.
 - p. Dancers shall not leave the premises or otherwise be visible outside the premises, including for smoking breaks, unless dressed in suitable attire, e.g. outerwear consisting of coat or top and skirt or trousers so lingerie or other performance costume is not visible.
 - q. All dancers shall comply with this Code of Conduct. Any failure to adhere to the Code of Conduct shall render the dancer subject to the house Disciplinary Rules, a copy of which has been provided to each dancer.

Sexual Entertainment Venues - Code of Conduct for Customers

58. The Customers Code of Conduct shall include the following conditions as a minimum:
- a. Customers may not touch dancers during a performance.
 - b. Customers may not make lewd or offensive remarks to dancers.
 - c. Customers may not harass or intimidate dancers.
 - d. Customers may not ask dancers to perform any sexual favour.
 - e. Customers may not perform acts of masturbation or indulge in other sexual behaviour.
 - f. Any customer failing to adhere to the Customers Code of Conduct will be ejected from the premises.

Private Booths

59. Private booths shall not be provided at the licensed premises.

Dancers Private Work Areas

60. A designated dressing room area shall be provided for dancer's exclusive use. Such dressing room shall be secured so as not to be accessible to members of the public and shall be sufficient to enable dancers to change privately.
61. Dancers shall be provided with their own sanitary facilities separate from those used by customers.
62. A secure external area shall be provided for dancers to smoke without coming into contact with customers.

Dancers Welfare Policy

63. The licence holder shall have a Dancers Welfare Policy in place at the premises.
64. The Policy shall, as a minimum, state that
- any dancer concerned about the behaviour of a customer shall report the incident immediately to the Duty Manager who shall take immediate action to resolve the matter
 - staff members must constantly supervise the behaviour of customers at the premises and shall intervene where any customer is breaching the Code of Conduct for Customers or is otherwise causing alarm or distress to a dancer
 - any customer behaving inappropriately will be ejected from the venue
 - dancers shall be provided with free drinking water on request

- Dancers shall not be required to drink alcohol

General Provisions

65. The licence holder shall obtain a photocopy of the passport of each dancer that works at the premises and shall certify the copy as being a true copy by signing and dating the photocopy together with their name and job title.
66. The licence holder shall undertake reasonable checks to ensure each dancer is eligible to work in the United Kingdom and shall not allow dancers ineligible to work in the UK to work at the premises.
67. The licence holder shall maintain written records of all dancers working at the premises. The records shall show the dancer's full name, home address, date of birth and a certified photocopy of their passport and the date the dancer was provided with the Dancers Code of Conduct and Disciplinary Procedure. Such records shall be kept on the licensed premises and produced for inspection by Police and authorised Council officers on request. Any instances of the dancer breaching the Dancers Code of Conduct shall be recorded on the dancer's record showing the date and time of the incident and details of the breach that occurred.
68. Dancers under the age of eighteen shall not be permitted to work at the premises.
69. Dancers shall not be permitted to perform if they are clearly under the influence of alcohol or drugs. Dancers shall not be required to drink alcohol.
70. The licence holder shall ensure that an incident log is maintained at the premises. The incident log shall, as a minimum, give details of:
 - any ejections from the premises
 - any refused admissions
 - any refused sales
 - any inappropriate behaviour by guests
 - any failure in the CCTV system
 - any incidents of crime or disorder
 - any complaints made by the public, guests or dancers
71. The record shall show the date, the time of the incident, the name of the staff member reporting the incident, a brief description of the customer involved/name of dancer where appropriate and brief details of the incident and any action taken by the staff.
72. The incident log shall be completed as soon as reasonably practicable after any incident has occurred.

73. The incident log shall be kept in a place where it can be easily accessed by staff working at the premises and all staff shall be aware of the location of the incident log and the need to complete it in the case of any of the circumstances described above.
74. The licence holder shall ensure the incident log is checked periodically and at least at monthly intervals to ensure that staff are completing the incident log.
75. The incident log shall be made available for inspection to Police or authorised Council officers on request.

Additional Rules for Premises Used as Sex Cinemas

76. No film shall be exhibited unless:
 - (i) it has been passed by the British Board of Film Classification as a U, PG, 12, 15, 18 or RESTRICTED (18) film and no notice of objection to its exhibition has been given by the Council, or
 - (ii) the film has been passed by the Council as U, PG, 12, 15, 18 or RESTRICTED(18) with the London Borough of Camden being the name of the Council.
77. If the licence holder is notified by the Council in writing that it objects to the exhibition of a film specifying the grounds of objection, such film shall not be exhibited.
78. Not less than 28 days notice in writing shall be given to the Council of any proposal to exhibit any film which has not been classified as specified above. Such a film may only be exhibited if consent has been obtained from the Council in writing and in accordance with the terms of any such written consent.
79. When the programme includes a film in the 12, 15 or 18 category no person appearing to be under the age of 12, 15 or 18 as appropriate shall be admitted to any part of the programme.
80. If the Council does not agree with the category of any film as passed by the British Board of Film Classification, it may alter the category or prohibit the showing of the film.
81. On notice of alteration of category being given by the Council to the licence holder, the film shall thereafter be treated as being in the altered category and the conditions applicable to the exhibition of films in the altered category shall be observed.
82. Immediately before each exhibition at the premises of a film (other than a current newsreel) passed by the British Board of Film Classification there shall

be exhibited on the screen for at least 10 seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer, of the statement approved by the Board indicating the category of the film.

83. For a film passed by the Council, notices shall be conspicuously displayed both inside and outside the premises so patrons entering can easily read them. The notices shall state without the addition of any other words:

LONDON BOROUGH OF CAMDEN

(Here insert title of film)

has been passed by the London Borough of Camden as

(here insert the definition of the category and the category assigned)

84. Where a trailer is to be exhibited advertising a film passed by the Council, the notice shall state:

LONDON BOROUGH OF CAMDEN

*.....trailer advertising +.....film

*(*Here insert the category of the trailer)*

(+Here insert the category of the film)

85. Every poster, advertisement, photograph, sketch, synopsis or programme relating to a film (other than a current news-reel) exhibited, or to be exhibited at the *premises*, shall indicate clearly the category of the film.
86. The licence holder shall ensure that an incident log is maintained at the premises. The log shall, as a minimum, give details of:
- a. any ejections from the premises
 - b. any refused admissions
 - c. any refused sales
 - d. any inappropriate behaviour by guests
 - e. any failure in the CCTV system
 - f. any incidents of crime or disorder
 - g. any complaints made by the public or guests
87. The record shall show the date, the time of the incident, the name of the staff member reporting the incident, a brief description of the customer involved where appropriate and brief details of the incident and any action taken by the staff.
88. The incident log shall be completed as soon as reasonably practicable after any incident has occurred.

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89. The incident log shall be kept in a place where it can be easily accessed by staff working at the premises and all staff shall be aware of the location of the incident log and the need to complete it in the case of any of the circumstances described above.
90. The licence holder shall ensure the incident log is checked periodically and at least on intervals of one month apart to ensure that staff are completing the incident log.
91. The incident log shall be made available for inspection to Police or authorised Council officers on request.

7. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There was no other urgent business.

The hearing ended at 7.45 pm.

CHAIR

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MINUTES END