

EXAMPLE REGISTER OF INTERESTS FORM

I, *(full name) Councillor Anne Example*, a Member or co-opted Member of Camden Council, GIVE NOTICE that I (to include my spouse or civil partner, or a person with whom I live as husband or wife or a person with whom I live as if they were civil partners) have the following pecuniary interests *(please state "none" where appropriate)*:

(a) Employment, office, trade, profession or vocation carried on for profit or gain¹

Myself	Spouse/partner
<i>Manager of Example Company</i>	<i>Account director for Example Firm. Long-term clients include:</i> <ul style="list-style-type: none"> • <i>X Ltd</i> • <i>Y plc</i> • <i>Z Organisation</i>
<i>Landlord (Self-Employed)</i>	
<i>Administration Officer for Example Business</i>	

Members should note that the 'spouse or civil partner' requirement applies to all Statutory Disclosable Pecuniary Interests categories. A separate column is provided to allow interests of a spouse/partner to be distinguished from the councillor's.

For the sake of completeness, Members are advised to:

- Show every employment that has to be declared for income tax purposes;
- Give the name of the employer;
- Give the job title/activity;
- Where an office is held give the name of the person/body which made the appointment;
- If you are in a job such as a lawyer or consultant where you may have long-term clients it is worth listing these as they are a key source of your income.

¹ Please include anything that might be said to fall within this category even if it relates to intermittent employment and irrespective of whether it is based in Camden or elsewhere

(b) Any payment or provision of any other financial benefit² (other than from Camden Council) made or provided within the last 12 months in respect of any expenses incurred in carrying out duties as a member or towards election expenses. This includes any payment or financial benefit from a Trade Union³	
Myself	Spouse/partner
<i>£2000 election funding from the Example Party</i> <i>£100 expenses from the Trade Union</i>	
(c) Any contract which is made between the Member (or a body in which you have a beneficial interest) and Camden Council under which goods or services are to be provided or works are to be executed and which has not been fully discharged⁴	
Myself	Spouse/partner
<i>Contract to provide example goods between Camden Council and Example Company of which I am the manager.</i>	
(d) Any beneficial interest in land which is within the Borough of Camden⁵	
Myself	Spouse/partner
<i>The home address has been withheld as a sensitive interest with the agreement of the Monitoring Officer. The area of the declared interest is example ward.</i> <i>Freeholder - 1 Example Street, London, WC1H 1AB</i>	<i>The home address has been withheld as a sensitive interest with the agreement of the Monitoring Officer. The area of the declared interest is example ward.</i>

This section is where the names of any person/body which has provided payment or other financial benefit in respect of your duties as a councillor or election expenses should be recorded.

Members are advised to state the amount or value of any payment/financial benefit/expenses received.

This includes expenses paid by a political party and applies to payments made within 12 months prior to you completing this form

Members should be mindful to ensure that they declare fully in relation to the organisations who are assisting them.

'Land' excludes an easement, servitude, interest or right in or over land which does not carry with it a right for you or the other relevant person (alone or jointly with another) to occupy the land or to receive income.

You therefore need to include your home or the home of your spouse/partner that is within Camden whether the interest is as freeholder, leaseholder or tenant. Home addresses will be held on a separate, internal register, with only the ward within which they are situated published, unless you would prefer your full address included.

You should also include any property within Camden from which you or your spouse/partner receive rent or are mortgagees. The Borough Solicitor will consider whether the addresses should be published on a case by case basis.

² Including from a political party

³ Within the meaning of the Trade Union and Labour Relations Act 1992

⁴ This will therefore cover any current contract where all the terms have not been fully discharged. It includes contracts concerning you or your spouse/partner, and with organisations with which you have a beneficial interest (e.g. you are a partner/owner etc.)

⁵ This will include any tenancies including a tenancy with the Council

(e) Any licence (alone or jointly with others) to occupy land in the Borough of Camden for a month or longer

Myself	Spouse/partner
<i>Parking space number 12 - Example Car Park, London, NW1 1AZ</i>	

This is a licence to occupy – a less formal form of landholding, such as an allotment or parking space.

(f) Any tenancy where to your knowledge the landlord is Camden Council and the tenant is a body in which the Member has a beneficial interest

Myself	Spouse/partner
<i>Example Company Ltd, of which I am a director/shareholder, rent accommodation from the Council at 1 Example Street, London, WC1H 1AB</i>	

'Beneficial interest' - essentially any shares you would benefit from if sold for profit.

'Securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

(g) Any beneficial interest in securities of a body where:

- (a) that body to your knowledge has a place of business or land in the area of the relevant authority; and**
- (b) either:**
 - (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or**
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the Member has a beneficial interest exceeds one hundredth of the total issued share capital of that class.**

Myself	Spouse/partner
<i>50% shareholding in Example Business Ltd</i>	

TO NOTE: a failure to complete the above sections may amount to a criminal offense

GIVE NOTICE that I have the following Compulsory Registerable Non-Pecuniary Interests:

(a) Any unpaid directorships

Unpaid director of the AN Other Charitable Institute

(b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

Unpaid Trustee of the 123 Centre

(c) Any body:

- (i) exercising functions of a public nature;**
- (ii) directed to charitable purposes; or**
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)**

of which you are a member or in a position of general control or management.

Governor of ABC Primary School

Member of the Example Party

This section is where Members list unpaid appointments to outside bodies, including joint committees.

This section is where Members list their unpaid memberships, including where they are in a position of general control or management, such as being a school governor, trusteeships, memberships of clubs and outside organizations, (including for example Rotary, The Lions, Freemasons, Castenians, or similar if they are directed to charitable purposes, the influence of public opinion or policy, or exercise functions of a public nature). There must be some formality to the membership, such as registration for example. Simply attending a meeting such as for a local campaign does not make councillors a 'member' of that organisation'. However, there has been a growth in organisations where no formal membership requirements exist, such as Extinction Rebellion. Members should ask themselves if they consider themselves a member of the organization.

TO NOTE: a failure to complete the above sections may amount to a breach of the code

GIVE NOTICE that I have the following Voluntary Registerable Non-Pecuniary Interests:	
Myself	Spouse/partner/relative/close associate
<i>Long-standing volunteer for the Example Charity</i>	<i>Spouse/partner – Unpaid Trustee of XYZ Charity</i>
<i>Loyal customer to Locality Business</i>	<i>Relative – Director of Example organisation contracted with Camden Council to provide goods and services</i>
<i>A member of a body which is not a charity, and does not seek to influence public opinion or exercise functions of a public nature.</i>	

Completion of this section is voluntary, although Members are encouraged in the spirit of openness to register any interest that is not covered under the categories above or which is an interest of a relative or close associate, if you think it may be significant.

TO NOTE: the completion of the above is at the Member's discretion although it is possible that in a committee, for example, those interests may, under the Code be declared.

GIVE NOTICE that I have received the following gift, benefit or hospitality with an estimated value in excess of £25 (including cumulatively) which I have accepted as a Member or co-opted Member from any person or body other than the authority (Members may at their discretion declare gifts of a lesser value - Members may also if they wish declare hospitality received from the Council itself if they consider this would be appropriate but should show this clearly):
<i>22/08/2012 - A case of wine; value £150, donated by AB People</i>
<i>01/10/2012 - Invitation to annual dinner and ball evening; estimated value £100 donated by AN Other Institute</i>

When declaring gifts or hospitality Members need to provide the following information:

- Nature of gift
- Name of donor
- Date received
- Actual/estimated value of gift