## Standards Committee<sup>1</sup>

- 1. Promoting and maintaining high standards of conduct by councillors, co-opted members and church and parent governor representatives;
- 2. Assisting the councillors, co-opted members and church and parent governor representatives to observe the Code of Conduct;
- 3. Advising the Council on the adoption or revision of the Code of Conduct;
- 4. Monitoring the operation of the Code of Conduct;
- 5. Advising, training or arranging to train councillors, co-opted members and church and parent governor representatives on matters relating to the Code of Conduct;
- 6. Agreeing guidance for councillors on matters related to conduct to be distributed to them and when they deem it appropriate included as part of the constitutional guidance;
- 7. When matters are referred by the Borough Solicitor granting dispensations to Councillors, co-opted members and church; and parent governor representatives from requirements relating to interests set out in the Code of Conduct;
- 8. On matters being referred by the Borough Solicitor deciding whether complaints concerning members should be investigated;
- 9. Hearing complaints that have been referred to them by the Monitoring Officer pursuant to the Complaints Procedure;
- 10. Being responsible for the function of the local consideration, investigation and determination of complaints;
- 11. The agreement of relevant procedures for the undertaking of its functions such when appropriate to be included within the Constitution; and
- 12. Preparing a report on the work of the Committee during the year and work priorities for the next year should it consider this necessary.
- 13. To make recommendations on the following protocols and procedures to Council:
  - i) Members' Code of Conduct;
  - ii) Procedure for dealing with complaints against Members;
  - iii) Member/Officer Protocol.
- 14. To approve the following protocols and procures:
  - i) Gifts and Hospitality Protocol for Members;
  - ii) Use of Information technology Guidance on the Members' Code of Conduct:

<sup>&</sup>lt;sup>1</sup> The Standards Committee will follow the Committee Procedure Rules set out in Part 4. The Standards Committee's procedure for considering local decisions is set out in Part 5.

- Social Media Guidelines for councillors; iii)
- iv)
- Ministerial and Political visits guidance; Any other minor guidance they consider helpful subject to it not making any material difference to the reserved policies. v)