

THE LONDON BOROUGH OF CAMDEN

At a hearing of **LICENSING PANEL C** held on **THURSDAY, 5TH SEPTEMBER, 2024** at 7.00 pm in a Remote meeting via Microsoft Teams.

MEMBERS OF THE PANEL PRESENT

Councillors Jonathan Simpson (Chair), Nina De Ayala Parker and Matthew Kirk

The minutes should be read in conjunction with the agenda for the hearing. They are subject to approval and signature at the next hearing of Licensing Panel C and any corrections approved at that hearing will be recorded in those minutes.

MINUTES

1. GUIDANCE ON REMOTE MEETINGS HELD UNDER THE LICENSING ACT 2003 AND ASSOCIATED REGULATIONS

RESOLVED –

THAT the guidance on remote meetings be noted.

2. APOLOGIES

Apologies for lateness were received from Councillor Nina De Ayala Paker. The meeting was quorate with two Members present to consider Item 7.

Councillor De Ayala Parker did not take part in the consideration of Item 7, but did take part in the consideration of Items 8 and 9 as she was present for the whole of those items.

3. DECLARATIONS BY MEMBERS OF STATUTORY DISCLOSABLE PECUNIARY INTERESTS, COMPULSORY REGISTERABLE NON-PECUNIARY INTERESTS AND VOLUNTARY REGISTERABLE NON-PECUNIARY INTERESTS IN MATTERS ON THIS AGENDA

There were no declarations of interest.

4. ANNOUNCEMENTS

Webcasting

The Chair announced that the meeting was being broadcast live to the internet and would be capable of repeated viewing and copies of the recording could be made available to those that requested them. Those participating in the meeting were deemed to be consenting to being filmed.

Supplementary agenda

It was announced that supplementary papers had been provided for Item 7 (Farmer J). Members agreed to accept these.

5. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

There were no notifications of items of urgent business.

6. MINUTES

Consideration was given to the minutes of the meeting held on 23rd May 2024.

RESOLVED –

THAT the minutes of the meeting held on 23rd May 2024 be approved and signed as a correct record.

7. FARMER J LTD, 1 WOBURN PLACE, LONDON WC1H 0LQ

Consideration was given to a report of the Executive Director, Supporting Communities detailing the application for a new premises licence under Section 17 of the Licensing Act 2003.

The Licensing Officer introduced the report and clarified that the Police and Licensing Responsible Authorities had withdrawn their representations following negotiations with the Applicant. One of the Interested Parties had also withdrawn his representation the previous day. The premises was not located in a cumulative impact Special Policy Area.

The Applicant's Representative, David Inzani, confirmed that there were no further amendments to the application beyond those in the supplementary agenda.

An Interested Party, Sushil Vashisht, addressed the Panel. He expressed his concerns about excessive noise and congestion in the area being worsened by a new licensed premises and had concerns about littering by the public.

The Applicant's Representative, Mr Inzani, said that the premises had a limited alcohol offer, was at the "high end" of the market and that the sale of food would be the primary purpose of the business. He said the premises was thus unlikely to be one which would contribute to public nuisance or crime and disorder.

Mr Inzani added that the operators were experienced individuals and that there had been a willingness on their part to reduce hours as part of negotiations with Responsible Authorities and residents.

Licensing Panel C - Thursday, 5th September, 2024

He emphasised that the Applicant was willing to offer conditions that there be no vertical drinking and no external seating area with tables and chairs. Mr Inzani said that staff would carry out regular checks to make sure that the public highway was kept clear.

Members asked if there would be deliveries made from the premises to customers by firms such as Deliveroo. Mr Inzani said that his clients might offer this service for food deliveries but they would not deliver alcohol by this means.

Members queried whether the Applicant would be willing to cease serving alcohol prior to the closure of the premises, so that patrons would have 'drinking-up time'. They said that they would be willing to agree to this.

Members asked if the premises would introduce the 'Ask for Angela' scheme to improve women's safety in the night-time economy. They agreed to this.

Following concluding remarks from both Parties, the Panel then commenced deliberation.

Panel Decision and Reasons

The Panel welcomed the openness of the Applicant to negotiation with other Parties. They noted that the premises would be a food-led establishment and noted that its closing time was 9pm, earlier than framework hours.

They were of the view that the terminal hour for on-sales should be 8.40pm on Mondays to Saturdays and 6.40pm on Sundays to enable customers to have a 20-minute 'drinking-up time' before closing time. The Panel also agreed to condition that the premises participate in the 'Ask for Angela' scheme.

They noted that the earlier closing time meant that offered condition 14 saying that there be no "off-sales" after 2300 was now not relevant and could be removed.

They considered imposing a condition regarding tables and chairs, but decided that this was a matter that fell within the remit of the Council's separate tables and chairs policy and so did not need to be imposed by this Panel at this time.

They agreed to grant the premises a licence, subject to the conditions outlined in the agenda and an additional condition regarding the "Ask for Angela" scheme.

RESOLVED –

- (i) THAT a premises licence be granted for:

Opening hours

07.30am until 09.00pm Monday to Saturday

Licensing Panel C - Thursday, 5th September, 2024

10.00am until 07.00pm Sunday

Sale of alcohol

09.00am until 08.40pm Monday to Saturday

10.00am until 06.40pm Sunday

(ii) THAT the following conditions be appended to the licence:

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team.
 - All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
 - CCTV will cover all areas where licensable activities take place.
 - The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.
 - All recordings shall be stored for a minimum period of 31 days with date and time stamping.
 - Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
3. A Challenge 25 proof of age scheme shall be operated at the premises.
4. The only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
5. Police will be called to all incidents of crime / serious disorder.
6. A record of refusals shall be maintained which documents every instance that a sale or supply of alcohol is refused, indicating the date and time the refusal was made, and the member of staff making the refusal.
7. The record of refusals shall be available for inspection by authorised officers of the licensing authority, officers of the trading standards service and officers of the police.
8. An incident log shall be kept at the premises, and made available on request to an authorised officer or the Police, which will record the following:
 - all crimes reported to the venue

Licensing Panel C - Thursday, 5th September, 2024

- all ejections of patrons
- any incidents of disorder and violence
- all seizures of drugs or offensive weapons
- any faults in the CCTV system or searching equipment or scanning equipment
- any refusal of the sale of alcohol to include date, time, and staff member
- any visit by a relevant authority or emergency service.
- CAD reference numbers where Police are called

9. Means of escape shall be maintained unobstructed, immediately available and clearly identifiable.

10. Notices shall be prominently displayed at each exit from the premises asking customers to be considerate to neighbours when leaving.

11. A comprehensive staff training programme will be implemented which will cover the staff's responsibilities in relation to the sale of alcohol. This training is to be clearly documented and any training for future staff will be organised at the appropriate time. Such training will be logged and training logs will be made available for inspection by Police and authorised persons.

12. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

13. All sales of alcohol for consumption off the premises shall be in sealed containers only and shall not be consumed on the premises.

14. Patrons permitted to temporarily leave and then re-enter the premises e.g. to smoke, shall not be permitted to take drinks or glass containers with them.

15. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

16. External doors shall be kept closed after 23.00 hours except for the immediate access and egress of persons.

17. There shall be no 'vertical drinking'. Sales of alcohol for consumption on the premises shall only be consumed by customers who are seated.

Licensing Panel C - Thursday, 5th September, 2024

18. Suitable and sufficient refuse receptacles shall be provided to the premises to ensure that refuse and waste from the premises is not a source of nuisance to residents.

19. The details of the manager on duty shall be made available to residents or any organization or body that may want to bring the premises attention to any issue(s).

Condition added by Licensing Panel C on 5th September 2024

20. That the premises participate in the 'Ask for Angela' scheme.

ACTION: Executive Director, Supporting Communities

8. FRESH FOOD AND NEWS, 13 CHALK FARM ROAD, LONDON NW1 8AG

Consideration was given to a report of the Executive Director, Supporting Communities detailing an application for a premises licence under Section 17 of the Licensing Act 2003.

The Licensing Officer introduced the report and highlighted that the application was for a premises in the Camden Town Cumulative Impact Special Policy Area. Representations had been received from a Responsible Authority, from a residents' association and local residents.

The Applicant's Representative, Graham Hopkins, clarified that the application was for 'off-sales' only. They were also prepared to offer a condition that alcohol take up no more than 20% of the display area in the shop.

The representative of the Licensing Authority Responsible Authority, Steven Dormer, said that the Authority was making a representation as there was a rebuttable presumption to refuse new and variation applications in a cumulative impact Special Policy Area.

An Interested Party, Kate Gemmell from TRACT (Tenants and Residents' Associations of Camden Town), made the following points in her submission:

- A new premises in the area would increase cumulative impact, in terms of noise, anti-social behaviour, crime and disorder.
- There were a number of open spaces and public areas nearby where street drinkers could congregate.
- Other retailers had 10% of display space being alcohol, so the proposed 20% was excessive.

A Member asked whether the application being only for framework hours allayed Ms Gemmell's concerns. She said it did not; as crime, disorder and public nuisance

Licensing Panel C - Thursday, 5th September, 2024

occurred in the area during framework hours and was not confined to the time after 11pm.

The Applicant's Representative addressed the Panel and made the following points in his submission:

- The Applicant was an experienced operator and owned 13 off-licences. Some others were also located in cumulative impact areas.
- The Police had not lodged an objection, and the Panel should give weight to this as they were the main body charged with raising crime and disorder concerns.
- The premises did not intend to serve street drinkers or to have that much passing trade, but would mainly be for local residents.
- They would display signage explaining the Public Space Protection Order in place that prevented street drinking.
- There would be lockable chilled cabinets where alcohol would be stored, and so they could be easily locked away when framework hours ended.
- No unaccompanied children would be permitted in the premises after 9pm.

Members asked whether the premises would be willing to sign up to the Council's Women's Safety Principles and the Mayor of London's Women's Night Safety Charter. The Applicant said that their staff would receive training on Welfare and Vulnerability Engagement (WAVE) and they would consider signing up to the charter.

Panel Decision and Reasons

After having heard closing remarks from all Parties, Members commenced deliberations.

Members welcomed the offer of limiting 20% of display space to alcohol. They also welcomed the recognition from the Applicant of the importance of the Council's Women's Safety principles and Welfare and Vulnerability Engagement. They also noted the premises would not be selling strong beer or cider in excess of 5.5% ABV.

They were of the view that off-licences caused less cumulative impact than pubs or bars making 'on-sales' would, particularly if they were not selling beers or ciders with a high alcohol content. As such, they were of the view that as a relatively small premises which was only making 'off-sales' that it could be considered an exception to the cumulative impact policy. They agreed to grant the licence, subject to the conditions offered in the agenda and to additional conditions on WAVE training and limiting alcohol display space.

RESOLVED –

(i) THAT a premises licence be granted for:

a) Supply of Alcohol (For consumption off the premises only)

Licensing Panel C - Thursday, 5th September, 2024

08:00 - 23:00 - Monday to Saturday

11:00 - 22:30 - Sunday

b) Opening Hours

00:00 - 00:00 - Monday to Sunday

(ii) THAT the following conditions be appended to the licence:

1. The premises licence holder shall ensure that CCTV cameras and recorders are installed at the premises and are of a standard acceptable to and approved by the Police
2. The CCTV system shall be maintained in good working order and at all times the premises is open to the public, be fully operational covering both internal and external areas of the premises to which the public have access.
3. The CCTV camera views shall not be obstructed.
4. At least one CCTV camera shall be placed no more than seven feet above floor level near to each point of entry and exit in order to capture clear facial images of all persons entering and leaving the premises.
5. The medium on which CCTV images are recorded shall be of evidential quality; stored securely; shall be retained for a period of 31 days; and be available for inspection by the Police or Authorised Officers on request.
6. When the premises are open for the purposes of licensable activities, a suitably trained member of staff shall be present to assist the Police or Authorised Officers in obtaining the CCTV footage.
7. Copies of any CCTV image shall be made available within 48 hours of the request to the Police or Local Authority.
8. The facility to transfer the images to a compatible, removable format shall be held on the premises.
9. Staff working at the premises shall be trained in the use of CCTV and a log must be kept to verify this.
10. If the CCTV is inoperative or not installed and working to the satisfaction of the Police, the licence holder shall notify the Police within 48 hours and give an estimate of the repair timescale. The licence holder and staff shall comply with all reasonable requests from the police.

Licensing Panel C - Thursday, 5th September, 2024

11. On a minimum daily basis, the premises licence holder / DPS shall check that the CCTV system is operational and the date and time stamp are correctly set and on a minimum of a weekly basis check that the CCTV system is also correctly recording images for a minimum of 31 days and that screenshots and footage can be correctly downloaded. Details of these checks are to be recorded in the appropriate section of the Incident Book.
12. Strong beer and cider above 5.5% ABV shall not be sold.
13. No single cans or bottles of beer, cider, alcopops or mixed alcoholic drinks shall be sold.
14. A minimum of two members of staff shall be present at all times whilst the premises remain open for the sale of alcohol
15. At least one person holding a personal licence shall be on duty at the premises when alcohol is being sold.
16. All staff shall be trained for their role on induction and be given refresher training at minimum intervals of six months thereafter. Training shall include the operation of the CCTV system including ensuring it is correctly recording and downloading images and the Challenge 25 proof of age scheme. Challenge 25 training shall include identifying persons under 25, making a challenge, acceptable proof of age, making and recording a refusal, proxy sales, avoiding conflict, responsible alcohol retailing and safeguarding children, women and girls and vulnerable people. A written training record shall be kept for each member of staff and produced to Police or Authorised Officers on request.
17. All alcohol kept in the public part of the premises shall be kept in display units. All display units for alcohol will have lockable shutters.
18. Shutters shall be closed and locked at the end of the permitted hours for the sale of alcohol. They shall remain locked until the start of the permitted hours on the following day.
19. All spirits shall be stored and displayed behind the service counter and not in aisles or other areas accessible to the public.
20. All alcoholic drinks shall be clearly labelled or marked with the name of the premises, premises licence number or other unique identifier.
- 21). The premises shall use cash till prompts to remind staff to ask for proof of age.
22. Notices shall be displayed in prominent positions on the premises near to where alcohol is kept and sold advising customers that the whole of the London Borough of Camden is subject to a Public Spaces Protection Order.

Licensing Panel C - Thursday, 5th September, 2024

23. Where the supply of alcohol includes delivery to the customer, the licence holder shall ensure that specific procedures are in place and that the activity does not cause nuisance at or near the premises.

24. A personal licence holder shall be present at the premises at all times when it is open during licensed hours.

25. The licence holder shall ensure that alcohol is not sold in an open container, opened on the premises, or consumed on the premises.

26. At all times that alcohol is permitted to be sold, a minimum of 2 members of staff must be present and on duty.

27. An Incident Book shall be kept at the premises and made available to the Police or Authorised Officers, which will record the following:

- All crimes reported;
- Lost property;
- All ejections of customers;
- Any complaints received and the outcome;
- Any incidents of disorder; Any faults in the CCTV;
- Any refusal in the sale of alcohol;
- Any visit by a relevant authority or emergency service.
- Whenever Police are called a CAD shall be obtained and recorded in the Incident Book.

28. Appropriate notices shall be clearly displayed by the entry / exit door and behind the counter advising customers:

- That CCTV and the Challenge 25 proof of age policy are in operation.
- Of the provisions of the Licensing Act 2003 regarding underage or proxy sales;
- That no single cans or bottles of beer, lager or cider may be sold at the shop;
- Of the permitted(licensed) hours for the sale of alcohol and the opening hours of the shop;
- Asking customers to respect residents, to leave the shop and area quietly, not to loiter or drink outside the shop (due to the Public Spaces protection Order) and to dispose of litter legally;
- That customers may not drink alcohol in the premises;
- That the shop does not buy alcohol or tobacco goods from unsolicited (cold) callers to the premises at any time and that details of any such unsolicited (cold) callers including CCTV images will be passed to the Police. 29)

29. Invoices or copies of all invoices relating to all alcohol, tobacco goods and vapes shall be kept on the premises for at least a year after the date of purchase. Alcohol, tobacco and vapes shall never be purchased from a cold caller to the shop.

30. A fire risk assessment and emergency plan will be prepared and regularly reviewed. All staff will receive appropriate fire safety training.

Licensing Panel C - Thursday, 5th September, 2024

31. The shop front shall be kept tidy at all times and shall be swept at close.
32. No deliveries shall be received or removal of rubbish especially glass take place between 20.00 and 08.00 daily.
33. Management and staff shall proactively discourage persons from drinking or loitering outside the shop both by monitoring the CCTV system & physical checks, politely asking persons drinking or loitering outside the shop to leave the area quietly and quickly.
34. The Challenge 25 proof of age policy shall be operated and only a photographic driving licence, a valid passport, a valid UK Armed Forces photographic identity card with the bearer`s photograph on it or Home Office approved proof of age card with the bearer`s photograph and the PASS hologram on it shall be accepted as proof of age.
35. A refusals book shall be kept at the premises to record details of all refusals to sell alcohol. This book shall contain the date and time of the incident, a description of the customer and what they were trying to buy; the name of the staff member who refused the sale, and the reason the sale was refused. The book shall be made available to Police and Authorised Officers on request.
36. The designated premises supervisor shall regularly check the refusals book to ensure it is being consistently used by all staff.
37. No unaccompanied children under 16 shall be permitted to be on the premises after 21.00

Conditions added by Licensing Panel C on 5th September 2024

38. No more than 20% of the display space should be used for the display of alcohol
39. Staff shall have welfare and vulnerability engagement (WAVE) training.

ACTION: Executive Director, Supporting Communities

9. HUMDINGERS CAMDEN, 39 BRECKNOCK ROAD, LONDON N7 0BT

Consideration was given to a report of the Executive Director, Supporting Communities detailing an application for a new premises licence under Section 17 of the Licensing Act 2003.

The Licensing Officer introduced the report and clarified that the application was for 'on' and 'off' sales of alcohol. There was no application being made for a licence for recorded music. A noise report had been provided by the Applicant and was included in the papers.

Licensing Panel C - Thursday, 5th September, 2024

The Applicant's Representative, Nick Semper, clarified that the background music that they might have on in the premises would not be such that would require licensing consent. He added that the Applicant was open to arranging WAVE (welfare and vulnerability engagement) training for its staff and incorporating the Council's women's safety principles in its operation.

An Interested Party, Paul Oliff, addressed the Panel and spoke to the representations that residents had made. Key points in his presentation were:

- The block of flats they lived in shared a party wall with Humdingers' premises.
- An alleyway which was the only way to access their flat had been used as a dumping ground for rubbish by the operators of the premises.
- There had been Instagram posts mocking residents and the Council when the request for sound-proofing was made at a previous licensing panel.
- There had been aggressive behaviour by employees of the premises and their contractors towards residents.
- The Applicant had been disingenuous in their communications with residents and the Council.

Members queried how long the premises had been open. Mr Oliff said it had been open for about 18 months, and he added that residents did not have concerns of a similar nature about the other commercial properties operating in the area.

Mr Semper presented the Applicant's case and made the following points:

- The premises was a coffee bar and restaurant that wanted to expand its offer to include alcohol. It would not be an alcohol-led premises.
- The capacity of the premises was 50, so it would be a small venue.
- A full professional noise survey had been carried out, which demonstrated that the premises had taken measures to stop the egress of noise.
- A licensing officer had visited the premises had been satisfied by what he saw.
- There had been no Police or Environmental Health representations, indicating the premises was not a cause of crime and disorder or public nuisance concerns.
- He clarified that the smoking area would be on the bench outside and that smoking would not be allowed in the shared alley.
- With regard to the allegations of aggressive and hostile behaviour, he said that he contested what Mr Oliff had said, and that various allegations were under police investigation and so *sub judice*.

Members asked the Applicant, if they were committed to being good operators, how there had been such a deterioration in relations between them and some residents. The Applicant, Robert Hunninger, said that some residents had been hostile to the business from the beginning as they had not wanted it there.

A Member asked why the WC window mentioned in the papers had not been closed. The Applicant and his Representative said they had not initially realised it would be an issue and agreed to close it.

Concluding remarks were made by both Parties. Mr Oliff said that he had not been opposed to the premises at the beginning. Mr Semper asked that the Panel grant the application as it met the requirements of the Licensing Act.

Panel Deliberation and Reasons

Members noted the dispute between both Parties, but stated that they would be considering this application on its own merits under licensing law. They could not adjudicate on the nature of arguments and aggressive behaviour that might have ensued verbally between individuals in the past.

Members noted that it was a 50-seat venue that would be closing at 10pm. This would be a strong case to grant a licence to a premises, particularly as it was not alcohol-led.

In deliberation, Members proposed that conditions be added regarding upholding the Women's Safety Principles, sealing the WC window, and prohibiting smoking in the alleyway. They agreed to grant the licence, subject to these conditions and to the conditions listed in the agenda.

They expressed concern that relations between some residents and the premises were poor. They urged the premises to make efforts to be a good and considerate neighbour, and noted that if there was an increase in crime and anti-social behaviour as a result of the venue having an alcohol licence then there were means of reviewing licences and taking enforcement measures against operators.

RESOLVED –

(i) THAT a premises licence be granted for:

a) Supply of Alcohol

Monday to Sunday 12:00 – 22:00

b) Opening hours

Monday to Sunday 07:00 – 22:00

(ii) THAT the following conditions be appended to the licence:

Prevention of Crime and Disorder

1) A suitable closed-circuit television (CCTV) system shall be in operation whilst members of the public are in attendance.

Licensing Panel C - Thursday, 5th September, 2024

- 2) The CCTV system will provide clear images in all levels of lighting, enabling facial- recognition, of all areas of the licensed site to which the public have access (save for toilets/showers/changing areas).
- 3) The CCTV system camera coverage shall include external areas used by customers. At least one member of staff shall be on duty at the premises who can operate the system and download recorded images.
- 4) These images will be downloaded and provided immediately, or where this is not possible as soon as practicable, on request to an officer of a Responsible Authority.
- 5) Staff must be trained to operate the CCTV.
- 6) The CCTV system shall be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information.
- 7) The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access.
- 8) There shall be no admittance or re-admittance to the premises after 21:30 hrs except for patrons permitted to temporarily leave the premises to smoke.
- 9) All staff responsible for selling alcohol shall receive induction and/or refresher training (at least annually) commensurate with their role and responsibilities in relation to the sale of alcohol and the times and conditions of the premises licence.
- 10) Training shall include Challenge 25, the requirement and process for completing both the incident log and refusal log (detailed below), and the operation of the CCTV system in the event of a request by Police or an officer of a Responsible Authority.
- 11) Training will be documented, kept at the premises for at least 12 months from the last entry, and made available to the Police and/or Local Authority upon request.
- 12) Where alcohol sales are made under a Personal Licence Holder's delegated authority, a written record of the delegation of authority must be maintained on the premises and available for inspection.
 - The record must include:
 - The name of the personal licence holder delegating their authority.
 - The personal licence number and issuing authority
 - The name(s) of the person duly authorised
 - The date the delegated person received training on their responsibilities under the Licensing Act 2003
 - The signatures of both persons

Licensing Panel C - Thursday, 5th September, 2024

- 13) Alcohol for consumption OFF the premises may only be provided in sealed containers.
- 14) Alcohol in open containers may not be taken outside the premises.
- 15) Alcohol sales for consumption ON the premises must be by table service to customers seated in the restaurant, with the exception of booked private hire events.
- 16) Alcohol sales for consumption ON the premises must end at 21:30hrs, 30 mins before closing to allow adequate drinking up time for alcohol already purchased.
- 17) There shall be a register for the recording of all alcohol sale refusals, including attempted under-age sales, proxy sales and refusals to those who appear intoxicated.
- 18) Details to be recorded shall include the date, time, name (if known), physical description of the person, the reason for the refusal, names of staff involved, and whether the refusal was captured on CCTV.
- 19) Any identification document coming into the possession of a member of staff, including security staff, shall be recorded in the register, including the name of the person/name on the identification document.
- 20) The register shall be available for immediate inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a period of 12 months from the date of the last entry.
- 21) An incident log shall be maintained on the premises to record all incidents and accidents.
- 22) Records should include occurrences of: anti-social behaviour, admission refusals, ejections, seizure of prohibited items, welfare and safeguarding matters, accidents, and safety incidents.
- 23) The record must also include all noise or disturbance complaints received by telephone, email, or in person, together with the outcome of investigation, findings, and actions taken.
- 24) The records shall include the date, time, and location of the incident; personal details and contact information for all people involved including any witnesses, any crime number and details of police officers attending.
- 25) Incident and accident records may be kept in a bound register with consecutively numbered pages or electronically on a secure digital system. In each case, the information recorded must be processed, stored, and handled in compliance with The General Data Protection Regulation.

Licensing Panel C - Thursday, 5th September, 2024

26) The records shall be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a period of 12 months after the last entry.

27) Police must be called to incidents of violence/disorder.

Public Safety

28) A current Fire Risk Assessment will be kept on the premises and produced for inspection by an officer of a Responsible Authority on request.

29) The premises licence holder will operate the business with general consideration in respect of the neighbouring properties.

30) Neighbours in the immediate vicinity of the premises must be furnished with the direct name and contact number of the Café Manager/SPOC (Single Point of Contact) for ease of making contact to highlight any issues, should the need arise.

31) Clear and prominent notices requesting patrons speak quietly and with consideration for neighbouring properties will be displayed:

- in the area of the seating (benches) immediately outside the premises
- within the WCs
- and at the exit.

Prevention of a Public Nuisance

32) The licence holder shall ensure no noise or vibration emanates from the premises so as to cause a nuisance.

33) Staff will be vigilant and regularly check the outside area to ensure the alleyway remains clear, unobstructed by both customers and staff at all times.

34) The WC window must remain locked at all times.

Prevention of Children from Harm

35) A challenge 25 age verification scheme will operate at the premises whereby any person who appears to be under 25 years of age, and unknown to the staff member serving as a person over 18 years of age, shall not be served alcohol unless they provide identification to prove they are over 18 years of age.

36) Acceptable forms of identification will be a valid passport, a valid photo ID driving license or a valid proof of age scheme card with the PASS approved hologram.

37) Appropriate signage advertising the operation of the Challenge 25 scheme must be displayed in the vicinity of all points of sale for alcohol.

Licensing Panel C - Thursday, 5th September, 2024

38) The capacity of the premises may not exceed 50.

Conditions added by Licensing Panel C on 5th September 2024

39) That the premises incorporate Camden's Women's Safety Principles into its operation.

40) That the WC window be sealed.

41) That smoking be prohibited in the alley next to 39B Brecknock Road.

**ACTION: Executive Director, Supporting
Communities**

10. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There was no other business.

11. LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

The hearing ended at 9.15 pm.

CHAIR

Contact Officer: Vinothan Sangarapillai

Telephone No: 020 7974 4071

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MINUTES END