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Boxpark Camden - Camden (Buck Street) Market, 192-198 Camden High Street, London, NW1 8QP

Scale = 1:721.980
8-August-2024



I want to apply for a

Premises licence

Are you an agent?

Yes - I am an agent

Agent Details

First name

Ewen

Last name

Macgregor

Name of business

TLT Solicitors

Name and address

[REDACTED]
[REDACTED]
[REDACTED]

Email address

[REDACTED]

Telephone number

[REDACTED]

Does the premises have a name?

Yes

What is the name of the premises?

Boxpark Camden

What is the address or location?

Kiosk 1 01A Camden (Buck Street) Market
192 198 Camden High Street
NW1 8QP
London

What is the type of premises?

Bar, food and social hub.

Describe the area it is situated in

Commercial

Describe the layout of the premises

3 floors

Copy of the premises plans

- BP_CAMDEN_PLANSFORPORTAL.pdf

Tell us about the premises business hours

Day	Start time	End time
Monday	08:00	00:00
Tuesday	08:00	00:00
Wednesday	08:00	00:00
Thursday	08:00	00:00
Friday	08:00	00:30
Saturday	08:00	00:30
Sunday	08:00	23:00

Are there any seasonal variations for the premises opening times?

No

Is the premises open to the public at times other than those listed?

Yes

What are the other times?

On a Sunday prior to a Bank Holiday Monday until 0030 the following morning. On New Years Eve the opening hours will be extended through to 0230 on New Years Day.

Is the premises an open space?

No

Is the premises currently under construction?

Yes

How many people are expected to attend the premises at any one time?

Less than 5000 people

Will the premises be exclusively or primarily used to sell alcohol?

Yes

How are you applying for a premises licence?

As a limited company

Business details**What is the company registration number**

10338083

Name of business

Boxpark Trading Limited

Name and addressSECOND FLOOR 60 WORSHIP STREET
EC2A 2EZ
LONDON**Email address**

[REDACTED]

Telephone number

[REDACTED]

How long do you want your premises licence for?

Permanently

When do you want your licence to start?

As soon as possible

Activity you wish to licence

f. Recorded music

i. Late night refreshments - Hot food or hot drinks only between 11pm and 5am.
Refreshments outside of these times do not need to be licenced

j. Supply of alcohol

Recorded Music

Day	Start time	End time
Monday	23:00	23:30
Tuesday	23:00	23:30
Wednesday	23:00	23:30
Thursday	23:00	23:30
Friday	23:00	00:00
Saturday	23:00	00:00
Sunday	No recorded music	

Where will performances take place?

Indoors

Tell us about the specifics of the activity

Amplified recorded music.

Are there any seasonal variations for the activity?

No

Will the activity take place at times other than those listed?

Yes : On a Sunday prior to a Bank Holiday Monday from 2300 until 0000. On New Years Eve the permitted hours for the provision of licensable activities will be extended through to 0200 on New Years Day.

Late refreshments

Day	Start time	End time
Monday	23:00	23:30
Tuesday	23:00	23:30
Wednesday	23:00	23:30
Thursday	23:00	23:30
Friday	23:00	00:00
Saturday	23:00	00:00
Sunday	No late night refreshments	

Where will refreshments be provided?

Indoors

Tell us about the specifics of the activity

Hot food and beverage at the managements discretion.

Are there any seasonal variations for the activity?

No

Will the activity take place at times other than those listed?

Yes : On a Sunday prior to a Bank Holiday Monday from 2300 until 0000. On New Years Eve the permitted hours for the provision of licensable activities will be extended through to 0200 on New Years Day.

Alcohol supply

Day	Start time	End time
Monday	10:00	23:30
Tuesday	10:00	23:30
Wednesday	23:00	23:30
Thursday	23:00	23:30
Friday	23:00	00:00
Saturday	23:00	00:00
Sunday	08:00	22:30

Where will the supplied alcohol be consumed?

On the premises

Are there any seasonal variations for the activity?

No

Will the activity take place at times other than those listed?

Yes : On a Sunday prior to a Bank Holiday Monday until 0000. On New Years Eve the permitted hours for the provision of licensable activities will be extended through to 0200 on New Years Day.

DPS details

Does your designated premises supervisor (DPS) currently hold a personal licence?

No

First name

TBC

Last name

TBC

Address

████████████████████
 ██████████
 ██████████

Email address

██

Telephone number

[REDACTED]

Signed Copy of the Designated Premises Supervisor (DPS) consent form

- BPCamdenNPL&OS.pdf

Will there be any activities associated with the premises which may give rise to concern in respect of children?

No

The prevention of crime and disorder

See attached.

Public safety

See attached.

The prevention of public nuisance

See attached.

The prevention of children from harm

See attached.

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London
WC1H 9JE**Contact phone**

020 7974 4444

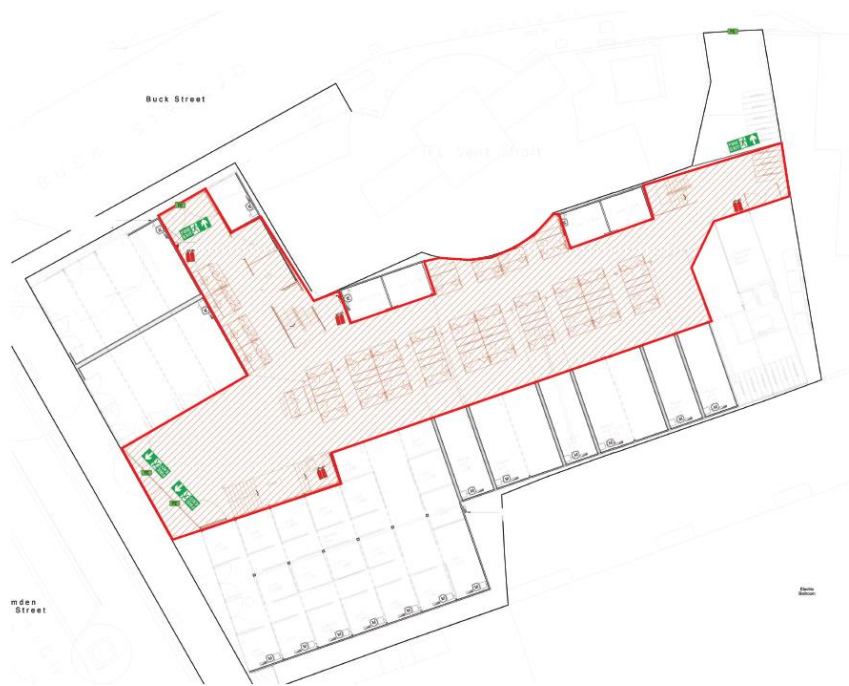
Form reference

Ref. no. 122140

Data protection

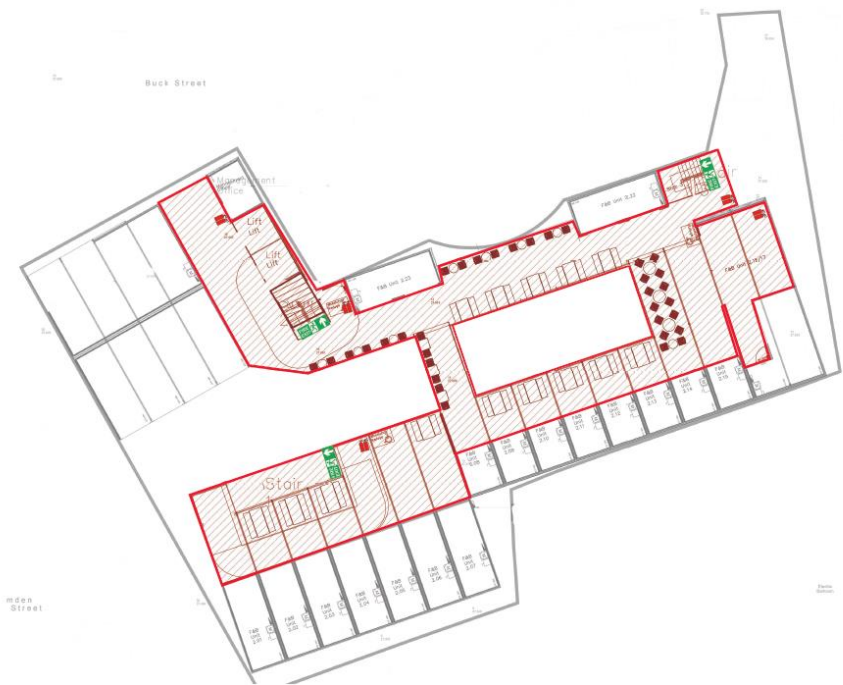
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Client: **BOXYPARK**
 Project: **BOXYPARK Camden**
 Drawing No:



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Client: **BOXYPARK**
 Project: **BOXYPARK Camden**
 Drawing No:



Notes:

- 1. The plan is intended to be used in conjunction with the relevant planning application.
- 2. The plan is intended to be used in conjunction with the relevant planning application.
- 3. The plan is intended to be used in conjunction with the relevant planning application.
- 4. The plan is intended to be used in conjunction with the relevant planning application.
- 5. The plan is intended to be used in conjunction with the relevant planning application.
- 6. The plan is intended to be used in conjunction with the relevant planning application.
- 7. The plan is intended to be used in conjunction with the relevant planning application.
- 8. The plan is intended to be used in conjunction with the relevant planning application.
- 9. The plan is intended to be used in conjunction with the relevant planning application.
- 10. The plan is intended to be used in conjunction with the relevant planning application.

Site Name: _____
Address: _____
Plot: _____
BOXPARK
Plot: _____
BOXPARK Camden
Plot: _____

Date: 08/07/2024
Application Reference: APP\PREM-NEW/122140
Direct Phone Number:
Contact: Steven Dormer
E-mail: [REDACTED]



Public Protection
 Supporting Communities
 London Borough of Camden
 5 Pancras Square
 LONDON
 N1C 1AG

Please quote our reference in any correspondence

Licensing (Contact Camden)
 Crowndale Centre
 218 Eversholt Street
 London
 NW1 1BD

Tel: 020 7974 4444 (switchboard)

London Borough of Camden
 Fax: 020 7974 6955 / 6940
 Textphone: 020 7974 6866

DX: 2106 Euston

www.camden.gov.uk

Licensing Act 2003 – SECTION 17

RE: Boxpark Camden 192-198 Camden High Street NW1 8QP

LICENSING AUTHORITY REPRESENTATION

This representation is made by the Licensing Authority, and it relates to the following : -

Council Policy on Cumulative Impact Areas
 Framework Hours

The Premises and Summary of Application

The application has been submitted by TLT Solicitors on the behalf of Boxpark Trading Limited. A limited company that was incorporated on Companies House in 2016. The application is to licence the whole of the site of Buck Street Market rather than have several licences in the one area. The applicant sought Pre App advice prior to submitting the application. The application is to apply for Supply of alcohol, Recorded Music and Late Night Refreshment.

The operational times being applied for are as follows: -

Supply of Alcohol

Monday to Tuesday	10:00 – 23:30
Wednesday to Thursday	23:00 – 23:30
Friday to Saturday	23:00 – 00:00
Sunday	08:00 – 22:30

Late night refreshment

Monday to Thursday	23:00 – 23:30
Friday to Saturday	23:00 – 00:00

Recorded Music

Monday to Thursday	23:00 – 23:30
Friday to Saturday	23:00 – 00:00

The opening hours of the premises

Monday to Thursday	08:00 – 00:00
Friday to Saturday	08:00 – 00:30
Sunday	08:00 – 23:00

Volunteered conditions in the operating schedule.

Prevention of Crime and Disorder

1. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
2. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open for Licensable Activities. This staff member must be able to provide authorised Responsible Authority Officers with copies of recent CCTV images or data with the absolute minimum of delay when requested.
4. Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV and will be able to download selected footage onto a disk/USB Stick for the Police or authorised officers of the Local Authority or UK Border Agency without difficulty, delay or charge.
5. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. Any CCTV breakdown or system failure will be notified to the Police and Local Authority immediately & remedied as soon as practicable. Repair records / invoices shall be kept on site for at least 12 months and be readily available to be viewed by all authorised persons upon request.
6. The provision of door security will be risk assessed. A copy of the risk assessment will be retained on the premises and made available to the police and responsible authorities.
7. A minimum of One (1) SIA registered door supervisor will be employed during all times that the venue is open to the public.

8. Where door supervisors are employed the following conditions will apply:

(a) Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.

(b) The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:

(i) Full name,

(ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation), (iii) The time they began their duty (iv) The time they completed their duty.

(v) This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

9. The premises licence holder shall ensure that documented security arrangements are implemented at the premises to discourage the sale and consumption of controlled substances.

10. Any drugs, psychoactive substances or weapons confiscated from customers shall be stored in a locked and secure container and the police shall be notified as soon as reasonably practicable. Customers found in possession of drugs, psychoactive substances or weapons should be refused entry or removed from the premises.

11. When the venue is open for licensable activities, the toilets are to be checked by staff at least every two (2) hours and these checks are to be documented on each visit

12. ACT training to be conducted not less than annually with staff and SIA personnel alongside a documented Counter terrorism awareness plan, a record of such training to be kept on site and made available to police on request.

13. An incident log shall be kept at the premises and made available on request to an authorised officer of the Camden Council or the Police. It must be completed within 24 hours of the incident and will record the following:

- a) all crimes reported to the venue
- b) all ejections of patrons

- c) any complaints received concerning crime and disorder and public nuisance
- d) any incidents of disorder
- e) all seizures of drugs or offensive weapons
- f) any faults in the CCTV system, searching equipment or scanning equipment
- g) any refusal of the sale of alcohol including date, time and name of staff member
- h) any visit by a relevant authority or emergency service.

14. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of Camden Council at all times whilst the premises is open

15. The police will be called to all incidents of violence and disorder.

16. If a serious assault or sexual offence is committed on the Premises (or appears to have been committed) the management will immediately ensure that:

- (a) The police (and, where appropriate, the London Ambulance Service) are called without delay;
- (b) All measures that are reasonably practicable are taken to apprehend any suspects where possible pending the arrival of the police;
- (c) The crime scene is preserved to enable a full forensic investigation to be carried out by the police; and
- (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

17. The premises licence holder shall ensure that suitable policies are implemented to ensure the safety of vulnerable persons, such as disabled persons, on the premises whilst the licensable activity is taking place.

18. An "Ask for Angela" scheme or similar will be in operation and training refreshed not less than annually for all staff and SIA team. Signage will be located within the appropriate locations of the venue offering advice.

19. Should the customer "ask for Angela" the matter will be recorded in the incident log.

20. WAVE training will be conducted periodically in partnership with the Camden licencing team or nominated provider

The Prevention of Public Nuisance

21. Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly

22. A noise management policy must be prepared and implemented at the premises. The noise management policy to be agreed with Camden Council should be periodically reviewed and updated. A copy will always be available to officers on request.
23. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance. All loudspeakers shall be sited and isolated from the structure to prevent noise and vibration public nuisance.
24. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in an orderly fashion.
25. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
26. All music and sound shall be controlled through a DSP (Digital Sound processing) device with limiter. The limits shall be set and maintained at a level agreed with Environmental Health.
27. The manager, licence holder or other competent person shall carry out observations in the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.
28. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.
29. A record of such observations shall be kept in a book for that purpose, such a book shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise breakout and any action taken to reduce noise breakout. Such book to be made available at all times upon request to an authorised officer of the Licensing Authority or a constable.
30. The Licence holder shall make available a contact telephone number to nearby residents and the Camden Licensing Team to be used in the event of complaints arising.
31. Customers shall not be permitted to take drinks outside with them and prominent signage shall be provided to this effect.
32. Bottling out from the premises is prohibited between 2200 hours and 0700 hours.

Public Safety

33. There shall be an appropriate number of First Aid kits placed throughout the licensed premises with regular checks being conducted by the duty manager to ensure that the kits are in place and properly stocked
34. The use of first aid supplies will be recorded in the daily duty managers' report

35. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers and illegal substance abuse. A record of all such training should be retained on site.

36. This training is to be clearly documented and signed and any training for future staff must also be organised at the appropriate time.

The Prevention of Children from Harm

37. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

38. Signage advertising the aforementioned proof of age scheme shall be prominently displayed throughout the premises with a particular emphasis on the alcohol display area and service area.

39. Unless otherwise specifically provided in a documented risk assessment (a copy to be made available to the responsible authorities) anyone under the age of 18 entering the premises after 2000 must be accompanied by a responsible adult over the age of 25.

General

40. Substantial food will be available at all times that alcohol is being sold on the premises up to 1 hour before the end of permitted hours for the sale of alcohol , or the close of the premises if earlier

41. The Premise Licence Holder or a nominated deputy shall be available at the premises at all times during the hours when the premises are open to the public.

42. All glasses in use at the premises shall be either toughened glass or polycarbonate material.

43. The collection of glasses and bottles shall be undertaken at regular intervals to ensure there is no build-up of empties in and around the premises

44. The licence holder shall actively participate in any local Pubwatch or similar scheme.

45. Notices shall be clearly displayed within the premises, warning customers about personal thefts and to be vigilant.

46. Not less than 150 seats will be available for guests across the site

47. The premises licence holder will implement procedures with third party delivery companies to ensure that the food delivery process does not cause a nuisance to local residents

48. The venue shall supply, and fit, suitable anti-theft devices, such as table/counter clips, in order that customers may secure their bags

49. Smoking shall not be permitted in the GF & FF retail and dining areas. Signage will be prominently placed to remind patrons that smoking and vaping are not allowed.

Framework Hours – Pages 36 of The Licensing Policy

5.3: Our Framework Hours are:

For licences not including the sale or supply of alcohol:

Monday to Thursday 09:00 am until 11:30 pm

Friday and Saturday 09:00 am until midnight

Sunday 09:00 am until 10:30 pm

The premises proposes to operate outside the current Framework Hours.

Cumulative Impact Areas

The venue is situated in a Cumulative Impact Area of the London Borough of Camden. This as per chapter 6.9 of the adopted policy

Conclusion

The applicant has applied for a Premises Licence within a Cumulative Impact Area of the London Borough of Camden. Furthermore, the application proposes to operate outside Framework Hours as stated in 5.2 of the council's adopted policy.

There are currently licences already in place at this venue. The application will seek to incorporate these existing provisions onto one licence.

The proposed measures by the applicant uphold the licensing objectives. It would be a matter for elected members to depart from the adopted licensing policy.

Yours sincerely



Steven Dormer
Licensing Officer

Representation	
Premises name	Boxpark Camden
Application reference number	APP\PREMISES-NEW\122140
Last date for representation	26/07/2024

Making a representation as

As an organisation

Your details**Organisation name**

TRACT

First name

Kathryn

Last name

Gemmell

Telephone number (optional)**Email address**

[REDACTED]

Address3 Ivor Street
London
NW1 9PL**Remain anonymous**

No

Grounds of representation

- prevention of public nuisance

Details of representation

The operator have met with us and provided conditions that are enforceable regarding noise through speakers. However, the usp of this operator is to hold sporting events with large crowds that cheer and sing - which does not go through a noise limiter. There is a problem with drug dealing in Camden and the age group of customers who might attend box park are likely to increase the amount of drug dealing in the streets around box park. These two issues will add to the cumulative impact in the ciz and we can see no

conditions to mitigate them. There is no additional funding for police or noise officers.

About this form

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Box Park 192-198 Camden High Street, NW1 8QP

I want to make a representation against this application on the ground of prevention of public nuisance. Extending the hours of operation changing the use of this 'market' to a drink led events space can only add to the cumulative impact. Their application states that they are not an open space and that performances will take place indoors – but they mainly are an open space on the upper floors. They will be primarily selling alcohol so it becomes a drink led venue – a pub/bar not a market. The area surrounding Buck Street Market suffers greatly from both the night-time economy and daily activities within Camden High Street. Granting this licence without significant conditions will inevitably result in an increase in anti-social behaviour with a negative impact on the local community.

Below is an example of what they offer:

'Boxpark Shoreditch, 11 July - 2-10 Bethnal Green Road.

Unknown Events Presents an Amapiano night hosted in London's hottest spot:

Boxpark Shoreditch. "You can expect the hottest sounds straight from South Africa as well as Amapiano classics from some of London's finest selectors.

Paired with BEATBOX's impressive soundsystem, you'll be dancing all night long!

.. DJ Line up: dj Mek, Giggla Mooda, Patrick, C. Vinciii.

This would be hell on earth for the community here in Camden Town even if it were to stop at 23:30. It will also attract more drug dealers as these types of events will attract their target market and the streets will be less safe. If the panel is minded to approve this application we would like to see the following additional conditions/amendments to proposed conditions attached to it to mitigate the application's worst effects:

1. All sales of alcohol on the premises cease at 23:00hrs
2. No DJ sets at any time
3. No dancing
4. Maximum capacity of the Boxpark to be set at 250
5. Amplified music shall not be played at a level that will cause disturbance to the occupants of any properties in the vicinity.
6. Designated smoking areas to be identified and limited to a maximum of 10 so as not to impact the local community.

We hope you will support the needs of the local community when considering these applications.

Yours sincerely,

Judith Clute; John Clute
221 B Camden High Street, NW1 7BU

[REDACTED]

[REDACTED]

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: BOXPARK CAMDEN 192 - 200 CAMDEN HIGH STREET CAMDEN LONDON NW1 8QP
Date: 07 August 2024 08:13:35
Attachments: [BOXPARK CAMDEN 192 - 200 CAMDEN HIGH STREET CAMDEN LONDON NW1 8QP.msg](#)
[BOXPARK CAMDEN 192 - 200 CAMDEN HIGH STREET CAMDEN LONDON NW1 8QP.msg](#)

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Good morning Steven

I refer to the above and eth representation that you have made to the application.

You will see that I have now emailed the two residents who have made reps to the application by way of mediation, the contents of which you will note and await a response. I have provided the representors with a copy of the as agreed OS following discussions that my client has had with the police and EHO.

Given all of the above, I wonder whether you are in a position to reconsider your representation to this application.

Happy to discuss if you wish.

I look forward to hearing from you.

With best wishes

Ewen Macgregor
Partner
For TLT LLP
D: + [REDACTED]
M: + [REDACTED]
[LinkedIn](#) [Twitter](#)
www.tlt.com

The High Court has ruled that Councils in England and Wales can continue to conduct licensing hearings remotely.

A link to the decision of the High Court can be found [here](#)

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From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: BOXPARK CAMDEN 192 - 200 CAMDEN HIGH STREET CAMDEN LONDON NW1 8QP
Date: 07 August 2024 08:01:27
Attachments: [Boxpark Camden Agreed OS.pdf](#)

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious. Please take extra care with any links, attachments, requests to take action or for you to verify your password etc.

Good morning Kathryn

I am instructed by Boxpark Trading Limited in connection with the above application. I have been sent a copy of your representation. The purpose of this email is to update you as to the current status of the application and the conditions agreed by my client with, amongst other, the Police and the EHO and to see whether or not, in light of this you are willing to reconsider your position and withdraw your representation.

I understand from Ben McLaughlin that you attended the resident's consultation meeting and have also had an opportunity of speaking to Ben. I understand that Ben has explained to you the Boxpark concept and their plans for these premises.

Boxpark has recently entered into a Management Agreement with TfL to operate and manage what is currently known as Buck Street Market. You will be aware that the market currently has the benefit of 6 premises licences, all held and operated by separate entities. The intention is that if the current application is granted then existing licences will all be surrendered and that Boxpark will be operated under the auspices of one licence, with the premises being subject to one set of conditions. Boxpark will have over control and management of the licensed premises. There will be one point of contact in the event of any issues. This provides greater clarity for all parties not least the responsible authorities (Council, Police, Fire and EHO).

The current agreed operating schedule is attached. This has been amended during the course of the consultation process following discussions with the residents' associations, the council, EHO and the Police who, as a consequence of this, have not made a representation to the application.

The following is highlighted:

- CCTV

There are significant CCTV conditions and the provision of CCTV on site is being upgraded as a consequence of this process

- Door Security

It was always my client's intention to provide door security at these premises as they do at all their sites.

The proposed door security provision has been enhanced following discussion and agreement with the Police as follows

- a. Monday to Wednesdays, from midday until close, when the premises is open for licensable activity, a minimum of 1 SIA licensed door supervisor (known as 'supervisor/s') will be on duty at the premises
- b. On Thursdays and Fridays and this is to be increased to 3 supervisors from 18.00 hours

until close. On Saturday there shall be 2 supervisors from Midday to 18.00 hours and thereafter there shall be 3 supervisors until close.

- c. On Sunday there shall be 2 supervisors from Midday until close.
- d. If there are any special events as agreed between the police and the licence holder there shall be 4 supervisors for the entire duration of the event.

Where door security are employed at least one will have a body worn CCTV camera

- Outside areas

-

There are a number of conditions proposed (and agreed) in consultation with the EHO. These are contained at conditions 22 – 30.

I would highlight the following:

- Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
- All music and sound shall be controlled through a DSP (Digital Sound processing) device with limiter. The limits shall be set and maintained at a level agreed with Environmental Health.
- The manager, licence holder or other competent person shall carry out observations in the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.
-

The EHO is satisfied with the conditions in so far as the licensing objective of prevention of public nuisance and has not made a representation to the application.

- Smoking

Given the nature of the premises there will be no requirement for patrons to leave the premises to smoke as is common with many licensed premises.

Whilst smoking is not permitted on the Ground and First Floor (and notices to this effect) those patrons who do wish to smoke or vape can do so on the 2nd floor.

The relevant condition is at number 50.

- Additional conditions requested by the police.

In addition to the changes to the doors security condition above the police have also requested, and my client has agreed, to the following conditions being added to the licence:

- 51. There will be no re-entry to the site 30 minutes prior to the terminal hour of alcohol supply.
- 52. Any events deemed as high risk will be covered by an EMP and sent to the MPS with at least 14 days notice.
- 53. At the request of the Police an events calendar will be supplied.

As I say above with the revisions made the police are satisfied that the operating schedule promotes the licensing objectives and have not made a representation to the application

Your representation raises two specific issues.

- Sporting events

Boxpark do show live sporting events in their other premises, and it is only right to acknowledge that they propose to do so at these premises but that it will not form part of their core business.

However, to set that in some context, it is important to note that despite garnering good traction in the media and social media coverage, the showing of live sport accounts for only a very small part of their business, estimated less than 2% of their annual trade.

Where sporting events are shown (and inevitably will be shown in other licensed venues at the same time) these are properly managed with appropriate levels of staffing and, where necessary, door security. There are no large communal viewing areas at this site and so any sports viewing will be incidental to the overall operation rather than the sole purpose of it. There will be a publicly available contact number for any local concerned residents to contact the site directly in any event.

My client has also offered a series of conditions in relation to noise management on the premises that include

23. A noise management policy must be prepared and implemented at the premises. The noise management policy to be agreed with Camden Council should be periodically reviewed and updated. A copy will always be available to officers on request.
24. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance. All loudspeakers shall be sited and isolated from the structure to prevent noise and vibration public nuisance.
29. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.
31. The Licence holder shall make available a contact telephone number to nearby residents and the Camden Licensing Team to be used in the event of complaints arising.

- Drug dealing

Buck Street market is already operating as a licensed premises (albeit covered by a number of separate licences).

My clients simply do not accept (and this is supported by their experience of where they have opened and operated at their other sites) that if this licence is granted in place of the existing licences that this is "likely to increase drug dealing in the streets around Boxpark.

Boxpark have engaged with the local police teams around the alleged drug dealing and anti-social behaviour exhibited in the locale, there is a strong belief that areas and venues which are in poor state of repair and occupancy become increased hubs for these behaviours. By re-furbishing the market and fully letting the independently run units and increasing the security presence there is a belief that this will aid reducing this location as a hot-spot.

Whilst my client is sympathetic to the concerns that you have expressed in your representation there are significant benefits to all, in ensuring that the licensing objectives are promoted, in having the existing premises covered by one licence.

My client will of course continue to engage with the local community if the application is granted but would be grateful if you could please reconsider your representation and advise me as to whether or not you now feel able to withdraw your representation.

I look forward to hearing from you.

With best wishes

Ewen Macgregor

Partner

For TLT LLP

D: +

M:

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A link to the decision of the High Court can be found [here](#)

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From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: BOXPARK CAMDEN 192 - 200 CAMDEN HIGH STREET CAMDEN LONDON NW1 8QP
Date: 07 August 2024 08:07:04
Attachments: [Boxpark Camden Agreed OS.pdf](#)

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious Please take extra care with any links, attachments, requests to take action or for you to verify your password etc.

Good morning, Mr and Mrs Clute

By way of introduction, I am instructed by Boxpark Trading Limited in relation to the application for a new premises licence at the above address.

I have been provided with a copy of the representation that you have made to the application and the purpose of this email is to provide you with some background about Boxpark, their proposals and to address the concerns that you have raised in your representation.

Attached to this email is the proposed (and agreed) Operating schedule.

Background

Boxpark currently operates sites in Shoreditch, Croydon, Wembley and Liverpool with further licences granted in Bristol and the city of London.

These comprise a mix of independent retail and food outlets, as well as a bar, with a wide range of entertainment. Over the course of the last 10 years Boxpark has worked with over 330 independent SME businesses.

In so far as the current application is concerned, Boxpark has entered in to a 10 year management agreement with TfL for the operation of what currently trades as Buck Street Market. The site has the benefit of 6 premises licences – all held by separate entities – and the intention is that if the current application is granted then the existing licences would be surrendered. There will be an overall reduction in the number of licences in the locality and the site would benefit from being operated under one premises licence, providing greater certainty (and accountability) for all parties as to responsibilities for the overall operation of the premises.

The premises is located over three floors with more than 60 independently run food and retail businesses residing in the footprint as well as bars operated solely by Boxpark under this one premises licence.

In advance of submitting the application to combine the existing premises in to one licensed unit Boxpark carried out pre application consultation with the London Borough of Camden, the police and the EHO, hosting a site meeting. A local community engagement was also held on 18th June 2024 to enable my client to explain the proposals and to discuss any concerns or issues that there may be.

Following these discussions, the application for the new licence was submitted.

A copy of the updated operating schedule is attached which has been amended following discussions with the Police.

Boxpark plans to work with TfL on refurbishing the site and improving the amenity with increased toilet and security provisions.

Operating schedule

The proposed operating schedule is attached and sets out a significant number of conditions aimed at promoting the licensing objectives. These conditions have been agreed with both the police and the EHO.

A number of points to be highlighted as follows and which specifically attend to the issues that you have raised in your representation.

- Hours for the provision of licensable activities

I note that you have suggested a revised condition that all sales of alcohol cease at 23:00

The hours for the provision of licensable activities is limited to those hours as set out in the Councils Licensing Policy that relates to Core Hours

- CCTV

There are significant CCTV conditions and the provision of CCTV on site is being upgraded as a consequence of this process.

- Door Security

It was always my client's intention to provide door security at these premises as they do at all their sites.

The proposed door security provision has been enhanced following discussion and agreement with the Police as follows:

- a. Monday to Wednesdays, from midday until close, when the premises is open for licensable activity, a minimum of 1 SIA licensed door supervisor (known as 'supervisor/s') will be on duty at the premises.
- b. On Thursdays and Fridays and this is to be increased to 3 supervisors from 18.00 hours until close. On Saturday there shall be 2 supervisors from Midday to 18.00 hours and thereafter there shall be 3 supervisors until close.
- c. On Sunday there shall be 2 supervisors from Midday until close.
- d. If there are any special events as agreed between the police and the licence holder there shall be 4 supervisors for the entire duration of the event.

Where door security are employed at least one will have a body worn CCTV camera

- Outside areas

There are a number of conditions proposed (and agreed) in consultation with the EHO. These are contained at conditions 22 – 30.

In particular I would highlight the following:

- Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
- All music and sound shall be controlled through a DSP (Digital Sound processing) device with limiter. The limits shall be set and maintained at a level agreed with Environmental Health.
- The manager, licence holder or other competent person shall carry out observations in

the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.

The EHO is satisfied with the conditions in so far as the licensing objective of prevention of public nuisance.

- Food

Your representation states that the application will change the use of the current market to a "drink led event space".

The number of rented food units is planned to be increased to 22, up from the 14 that it was operating with for the major part of the year. The provision of food, and supporting start up food operators is a critical part of my client's business and my client has also proposed and agreed a condition with the responsible authorities that:

"Substantial food will be available at all times that alcohol is being sold on the premises up to 1 hour before the end of permitted hours for the sale of alcohol , or the close of the premises if earlier"

This can be found at condition 41

There is a further condition (at 47) that not less than 150 seated covers will always be available across the site.

- Smoking

You have suggested a condition that a designated smoking area be identified.

Given the nature of the premises there will be no requirement for patrons to leave the premises to smoke as is common with many licensed premises.

Whilst smoking is not permitted on the Ground and First Floor (and notices will be in place to advise customers of this) those patrons who do wish to smoke or vape can do so on the 2nd floor.

The relevant condition is at number 50.

- Additional conditions requested by the police.

In addition to the changes to the doors security condition above the police have also requested, and my client has agreed, to the following conditions being added to the licence:

51. There will be no re-entry to the site 30 minutes prior to the terminal hour of alcohol supply.

52. Any events deemed as high risk will be covered by an EMP and sent to the MPS with at least 14 days notice.

53. At the request of the Police an events calendar will be supplied.

In so far as the following comments made in your representation are concerned my client comments as follows

- Capacity

The capacity of the premises will be determined by a Fire Risk Assessment as is required by regulation.

- Drug dealers

Buck Street market is already operating as a licensed premises (albeit covered by a number of separate licences).

My clients simply do not accept (and this is supported by their experience of where they have opened and operated at their other sites) that if this licence is granted in place of the existing licences that this is “likely to increase drug dealing in the streets around Boxpark”.

Boxpark have engaged with the local police teams around the alleged drug dealing and anti-social behaviour exhibited in the locale, there is a strong belief that areas and venues which are in poor state of repair and occupancy become increased hubs for these behaviours. By re-furbishing the market and fully letting the independently run units and increasing the security presence there is a belief that this will aid reducing this location as a hot-spot.

The provision of additional door security (conditioned on the licence as set out above) and an enhanced CCTV system which covers not only the interior of the premises but on the external walls of the site will increase the overall security provision.

As a consequence of all the above and the engagement that my client has had with the Police and the EHO, both are satisfied that the conditions proposed promote the licensing objectives and have not made representations to the application.

Next steps

Boxpark is of course sympathetic to the concerns of the local community and is the reason why they were keen to engage in advance of the submission of the application.

My client will continue to engage with the local community (as they do at their other sites) in the event that the application is granted.

I would be grateful if, given all of the above, you could please reconsider your representation and advise me as to whether or not you now feel able to withdraw your representation.

If you do wish to discuss this matter further, then please do not hesitate to contact me.

With best wishes

Ewen Macgregor

Partner

For TLT LLP

D: [REDACTED]

M: [REDACTED]

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BOXPARK CAMDEN
192-200 Camden High Street,
Camden,
London,
NW1 8QP

Proposed Hours of Operation and Draft Operating Schedule

Hours for the provision of licensable activities

Recorded Music

- Monday to Thursday 2300 to 2330
- Friday and Saturday 2300 to 0000
- On a Sunday prior to a Bank Holiday Monday 23:00 to 00:00

Late Night Refreshment

- Monday to Thursday 2300 to 2330
- Friday and Saturday 2300 to 0000
- On a Sunday prior to a Bank Holiday Monday 23:00 to 00:00

Supply of Alcohol ON the premises

- Monday to Thursday 10:00 to 23:30
- Friday and Saturday 10:00 to 00:00
- Sunday 11:00 to 22:30
- On a Sunday prior to a Bank Holiday Monday 11:00 to 00:00

Opening hours of the premises

- Monday to Thursday 08:00 to 23:30
- Friday and Saturday 08:00 to 00:00
- Sunday 08:00 to 22:30
- On a Sunday prior to a Bank Holiday Monday 08:00 to 00:30 the following morning

Non standard timings

- On New Years Eve the permitted hours for the provision of licensable activities will be extended through to 0200 on New Years Day (with premises closing at 0230)

OPERATING SCHEDULE

Conditions

CCTV

1. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
2. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open for Licensable Activities. This staff member must be able to provide authorised Responsible Authority Officers with copies of recent CCTV images or data with the absolute minimum of delay when requested.
4. Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV and will be able to download selected footage onto a disk/USB Stick for the Police or authorised officers of the Local Authority or UK Border Agency without difficulty, delay or charge.
5. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. Any CCTV breakdown or system failure will be notified to the Police and Local Authority immediately & remedied as soon as practicable. Repair records / invoices shall be kept on site for at least 12 months and be readily available to be viewed by all authorised persons upon request.

Door security and security arrangements

6. Save as set out below, the provision of door security will be risk assessed.
7. A copy of the risk assessment will be retained on the premises and made available to the police and responsible authorities.
8. On the following days, and at the times stated the number of door supervisors employed are as set out below:
 - (a) Monday to Wednesdays, from midday until close, when the premises is open for licensable activity, a minimum of 1 SIA licensed door supervisor (known as 'supervisor/s') will be on duty at the premises
 - (b) On Thursdays and Fridays and this is to be increased to 3 supervisors from 18.00 hours until close. On Saturday there shall be 2 supervisors from Midday to 18.00 hours and thereafter there shall be 3 supervisors until close.
 - (c) On Sunday there shall be 2 supervisors from Midday until close.
 - (d) If there are any special events as agreed between the police and the licence holder there shall be 4 supervisors for the entire duration of the event.
9. Where door supervisors are employed the following conditions will apply:
 - (a) Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.
 - (b) At least one Body Worn CCTV Cameras will be deployed by SIA security team (up to a maximum of 8) at all times that the premises is open to the public.
 - (c) The body worn CCTV system shall be used with best endeavours to record whilst attending any incidents at the premises.
 - (d) All relevant body worn CCTV recordings shall be stored for a minimum period of 31 days with date and time stamping. These recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.

- (e) The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:
- (i) Full name,
 - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
 - (iii) The time they began their duty
 - (iv) The time they completed their duty.
 - (v) This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.
10. The premises licence holder shall ensure that documented security arrangements are implemented at the premises to discourage the sale and consumption of controlled substances.
11. Any drugs, psychoactive substances or weapons confiscated from customers shall be stored in a locked and secure container and the police shall be notified as soon as reasonably practicable. Customers found in possession of drugs, psychoactive substances or weapons should be refused entry or removed from the premises.
12. When the venue is open for licensable activities, the toilets are to be checked by staff at least every two (2) hours and these checks are to be documented on each visit
13. ACT training to be conducted not less than annually with staff and SIA personnel alongside a documented Counter terrorism awareness plan, a record of such training to be kept on site and made available to police on request.

Incident Book

14. An incident log shall be kept at the premises and made available on request to an authorised officer of the Camden Council or the Police. It must be completed within 24 hours of the incident and will record the following:
- a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder and public nuisance

- d) any incidents of disorder
- e) all seizures of drugs or offensive weapons
- f) any faults in the CCTV system, searching equipment or scanning equipment
- g) any refusal of the sale of alcohol including date, time and name of staff member
- h) any visit by a relevant authority or emergency service.

15. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of Camden Council at all times whilst the premises is open

16. The police will be called to all incidents of violence and disorder.

17. If a serious assault or sexual offence is committed on the Premises (or appears to have been committed) the management will immediately ensure that:

- (a) The police (and, where appropriate, the London Ambulance Service) are called without delay;
- (b) All measures that are reasonably practicable are taken to apprehend any suspects where possible pending the arrival of the police;
- (c) The crime scene is preserved to enable a full forensic investigation to be carried out by the police; and
- (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

Vulnerable persons

18. The premises licence holder shall ensure that suitable policies are implemented to ensure the safety of vulnerable persons, such as disabled persons, on the premises whilst the licensable activity is taking place.

19. An "Ask for Angela" scheme or similar will be in operation and training refreshed not less than annually for all staff and SIA team. Signage will be located within the appropriate locations of the venue offering advice.

20. Should the customer "ask for Angela" the matter will be recorded in the incident log.

21. WAVE training will be conducted periodically in partnership with the Camden licencing team or nominated provider

Outside areas and noise

22. Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly
23. A noise management policy must be prepared and implemented at the premises. The noise management policy to be agreed with Camden Council should be periodically reviewed and updated. A copy will always be available to officers on request.
24. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance. All loudspeakers shall be sited and isolated from the structure to prevent noise and vibration public nuisance.
25. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in an orderly fashion.
26. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
27. All music and sound shall be controlled through a DSP (Digital Sound processing) device with limiter. The limits shall be set and maintained at a level agreed with Environmental Health.
28. The manager, licence holder or other competent person shall carry out observations in the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.
29. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.
30. A record of such observations shall be kept in a book for that purpose, such a book shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise breakout and any action taken to reduce noise breakout. Such

book to be made available at all times upon request to an authorised officer of the Licensing Authority or a constable.

31. The Licence holder shall make available a contact telephone number to nearby residents and the Camden Licensing Team to be used in the event of complaints arising.
32. Customers shall not be permitted to take drinks outside with them and prominent signage shall be provided to this effect.
33. Bottling out from the premises is prohibited between 2200 hours and 0700 hours.

First Aid

34. There shall be an appropriate number of First Aid kits placed throughout the licensed premises with regular checks being conducted by the duty manager to ensure that the kits are in place and properly stocked
35. The use of first aid supplies will be recorded in the daily duty managers' report

Training

36. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers and illegal substance abuse. A record of all such training should be retained on site.
37. This training is to be clearly documented and signed and any training for future staff must also be organised at the appropriate time.

Protection of Children from Harm

38. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
39. Signage advertising the aforementioned proof of age scheme shall be prominently displayed throughout the premises with a particular emphasis on the alcohol display area and service area.

40. Unless otherwise specifically provided in a documented risk assessment (a copy to be made available to the responsible authorities) anyone under the age of 18 entering the premises after 2000 must be accompanied by a responsible adult over the age of 25

General

41. Substantial food will be available at all times that alcohol is being sold on the premises up to 1 hour before the end of permitted hours for the sale of alcohol , or the close of the premises if earlier
42. The Premise Licence Holder or a nominated deputy shall be available at the premises at all times during the hours when the premises are open to the public.
43. All glasses in use at the premises shall be either toughened glass or polycarbonate material.
44. The collection of glasses and bottles shall be undertaken at regular intervals to ensure there is no build-up of empties in and around the premises
45. The licence holder shall actively participate in any local Pubwatch or similar scheme.
46. Notices shall be clearly displayed within the premises, warning customers about personal thefts and to be vigilant.
47. Not less than 150 seats will be available for guests across the site
48. The premises licence holder will implement procedures with third party delivery companies to ensure that the food delivery process does not cause a nuisance to local residents
49. The venue shall supply, and fit, suitable anti-theft devices, such as table/counter clips, in order that customers may secure their bags
50. Smoking shall not be permitted in the GF & FF retail and dining areas. Signage will be prominently placed to remind patrons that smoking and vaping are not allowed.
51. There will be no re-entry to the site 30 minutes prior to the terminal hour of alcohol supply.
52. Any events deemed as high risk will be covered by an EMP and sent to the MPS with at least 14 days notice.
53. At the request of the Police an events calendar will be supplied.

Conditions consistent with the operating schedule

CCTV

1. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
2. The Premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open and during all times when attendees remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of authorised Responsible Authority Officers throughout the entire 31-day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open for Licensable Activities. This staff member must be able to provide authorised Responsible Authority Officers with copies of recent CCTV images or data with the absolute minimum of delay when requested.

Appendix 4

4. Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV and will be able to download selected footage onto a disk/USB Stick for the Police or authorised officers of the Local Authority or UK Border Agency without difficulty, delay or charge.
5. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. Any CCTV breakdown or system failure will be notified to the Police and Local Authority immediately & remedied as soon as practicable. Repair records / invoices shall be kept on site for at least 12 months and be readily available to be viewed by all authorised persons upon request.

Door security and security arrangements

6. The provision of door security will be risk assessed.
7. A copy of the risk assessment will be retained on the premises and made available to the police and responsible authorities.
8. On the following days, and at the times stated the number of door supervisors employed are as set out below:
 - (a) Monday to Wednesdays, from midday until close, when the premises is open for licensable activity, a minimum of 1 SIA licensed door supervisor (known as 'supervisor/s') will be on duty at the premises
 - (b) On Thursdays and Fridays and this is to be increased to 3 supervisors from 18.00 hours until close. On Saturday there shall be 2 supervisors from Midday to 18.00 hours and thereafter there shall be 3 supervisors until close.
 - (c) On Sunday there shall be 2 supervisors from Midday until close.

Appendix 4

(d) If there are any special events as agreed between the police and the licence holder there shall be 4 supervisors for the entire duration of the event.

9. Where door supervisors are employed the following conditions will apply:

(a) Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.

(b) At least one Body Worn CCTV Cameras will be deployed by SIA security team (up to a maximum of 8) at all times that the premises is open to the public.

(c) The body worn CCTV system shall be used with best endeavours to record whilst attending any incidents at the premises.

(d) All relevant body worn CCTV recordings shall be stored for a minimum period of 31 days with date and time stamping. These recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.

(e) The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:

- (i) Full name,
- (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
- (iii) The time they began their duty
- (iv) The time they completed their duty.

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- (v) This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

10. The premises licence holder shall ensure that documented security arrangements are implemented at the premises to discourage the sale and consumption of controlled substances.
11. Any drugs, psychoactive substances or weapons confiscated from customers shall be stored in a locked and secure container and the police shall be notified as soon as reasonably practicable. Customers found in possession of drugs, psychoactive substances or weapons should be refused entry or removed from the premises.
12. When the venue is open for licensable activities, the toilets are to be checked by staff at least every two (2) hours and these checks are to be documented on each visit
13. ACT training to be conducted not less than annually with staff and SIA personnel alongside a documented Counter terrorism awareness plan, a record of such training to be kept on site and made available to police on request.

Incident Book

14. An incident log shall be kept at the premises and made available on request to an authorised officer of the Camden Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a) all crimes reported to the venue

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- b) all ejections of patrons
- c) any complaints received concerning crime and disorder and public nuisance
- d) any incidents of disorder
- e) all seizures of drugs or offensive weapons
- f) any faults in the CCTV system, searching equipment or scanning equipment
- g) any refusal of the sale of alcohol including date, time and name of staff member
- h) any visit by a relevant authority or emergency service.

15. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of Camden Council at all times whilst the premises is open

16. The police will be called to all incidents of violence and disorder.

17. If a serious assault or sexual offence is committed on the Premises (or appears to have been committed) the management will immediately ensure that:

- (a) The police (and, where appropriate, the London Ambulance Service) are called without delay;
- (b) All measures that are reasonably practicable are taken to apprehend any suspects where possible pending the arrival of the police;
- (c) The crime scene is preserved to enable a full forensic investigation to be carried out by the police; and
- (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

Vulnerable persons

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18. The premises licence holder shall ensure that suitable policies are implemented to ensure the safety of vulnerable persons, such as disabled persons, on the premises whilst the licensable activity is taking place.
19. An “Ask for Angela” scheme or similar will be in operation and training refreshed not less than annually for all staff and SIA team. Signage will be located within the appropriate locations of the venue offering advice.
20. Should the customer “ask for Angela” the matter will be recorded in the incident log.
21. WAVE training will be conducted periodically in partnership with the Camden licencing team or nominated provider

Outside areas and noise

22. Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly
23. A noise management policy must be prepared and implemented at the premises. The noise management policy to be agreed with Camden Council should be periodically reviewed and updated. A copy will always be available to officers on request.
24. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance. All loudspeakers shall be sited and isolated from the structure to prevent noise and vibration public nuisance.

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25. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in an orderly fashion.
26. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
27. All music and sound shall be controlled through a DSP (Digital Sound processing) device with limiter. The limits shall be set and maintained at a level agreed with Environmental Health.
28. The manager, licence holder or other competent person shall carry out observations in the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.
29. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.
30. A record of such observations shall be kept in a book for that purpose, such a book shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise breakout and any action taken to reduce noise breakout. Such book to be made available at all times upon request to an authorised officer of the Licensing Authority or a constable.
31. The Licence holder shall make available a contact telephone number to nearby residents and the Camden Licensing Team to be used in the event of complaints arising.

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32. Customers shall not be permitted to take drinks outside with them and prominent signage shall be provided to this effect.

33. Bottling out from the premises is prohibited between 2200 hours and 0700 hours.

First Aid

34. There shall be an appropriate number of First Aid kits placed throughout the licensed premises with regular checks being conducted by the duty manager to ensure that the kits are in place and properly stocked

35. The use of first aid supplies will be recorded in the daily duty managers' report

Training

36. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers and illegal substance abuse. A record of all such training should be retained on site.

37. This training is to be clearly documented and signed and any training for future staff must also be organised at the appropriate time.

Protection of Children from Harm

38. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

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39. Signage advertising the aforementioned proof of age scheme shall be prominently displayed throughout the premises with a particular emphasis on the alcohol display area and service area.

40. Unless otherwise specifically provided in a documented risk assessment (a copy to be made available to the responsible authorities) anyone under the age of 18 entering the premises after 2000 must be accompanied by a responsible adult over the age of 25

General

41. Substantial food will be available at all times that alcohol is being sold on the premises up to 1 hour before the end of permitted hours for the sale of alcohol , or the close of the premises if earlier

42. The Premise Licence Holder or a nominated deputy shall be available at the premises at all times during the hours when the premises are open to the public.

43. All glasses in use at the premises shall be either toughened glass or polycarbonate material.

44. The collection of glasses and bottles shall be undertaken at regular intervals to ensure there is no build-up of empties in and around the premises

45. The licence holder shall actively participate in any local Pubwatch or similar scheme.

46. Notices shall be clearly displayed within the premises, warning customers about personal thefts and to be vigilant.

47. Not less than 150 seats will be available for guests across the site

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48. The premises licence holder will implement procedures with third party delivery companies to ensure that the food delivery process does not cause a nuisance to local residents
49. The venue shall supply, and fit, suitable anti-theft devices, such as table/counter clips, in order that customers may secure their bags
50. Smoking shall not be permitted in the GF & FF retail and dining areas. Signage will be prominently placed to remind patrons that smoking and vaping are not allowed.
51. There will be no re-entry to the site 30 minutes prior to the terminal hour of alcohol supply.
52. Any events deemed as high risk will be covered by an EMP and sent to the MPS with at least 14 days notice.
53. At the request of the Police an events calendar will be supplied.

Section 1: Background comments of the Borough Solicitor

- 1.1 The purpose of Camden's Statement of Licensing Policy is to make it clear to applicants that wider considerations will be taken into account when determining applications. It is intended to guide the Licensing Panel when considering licence applications. However, the Licensing Panel must always consider each application on its own merits and allow exceptions to the normal policy where the circumstances of the application justify allowing an exception. The burden is on the applicant to show that they comply with the policy.
- 1.2 Members should only address those matters that have formed the subject matter of relevant representations. Matters that arise that are not the subject of relevant representations fall outside the function that the Panel is exercising when it holds a hearing
- 1.3 Members must determine, having regard for the evidence, whether granting the application for a premises licence will impact adversely on the policy criteria listed in paragraph 3 of this report.
- 1.4 In accordance with the provisions of Part 1 of Schedule 5 of the Act, where a Licensing Authority rejects in whole or in part, an application for a new premises licence, the applicant may appeal against the decision, to a magistrate's court within 21 days of being notified of the decision.
- 1.5 Similarly, where a person who made relevant representations in relation to the application contends that the licence ought not to have been granted, or that different or additional conditions should have been imposed on the licence, he may appeal against the decision to a magistrate's court within 21 days of being notified of the decision.
- 1.6 **The Human Rights Act 1998** incorporates the key articles of the European Convention on Human Rights into domestic law. Decisions on licensing matters are actions of a public authority and must be compatible with Convention rights. Consequently, Members of the Panel must be aware of the rights contained in the Convention (particularly those set out below) when making licensing decisions.
 - (a) **Article 6: Right to a fair trial**
In the determination of his civil rights and obligations, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law.
 - (b) **Article 8: Right to respect for private and family life**
Everyone has a right to respect for his or her private life, his home and correspondence.

(c) Article 1 of the First Protocol: Protection of property

Every natural or legal person is entitled to the peaceful enjoyment of his possessions, including a licence. No one shall be deprived of his possession except in the public interest and subject to the conditions provided for by law and by the general principles of international law.

(d) Article 10: Freedom of Expression

Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.

The exercise of these freedoms since it carries with it duties and responsibilities may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health and morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.

(e) Article 14: Prohibition of discrimination

The enjoyment of the rights and freedoms set forth in this Convention shall be secured without discrimination on any ground such as sex, race, colour, language, religion, political or other opinion, national or social origin, association with a national minority, property, birth, or other status.

- 1.7 When formulating policy local authorities must have regard to the **Equality Act 2010**. The Act provides protection from discrimination in respect of certain protected characteristics, namely: age, disability, gender reassignment, pregnancy and maternity, race, religion or beliefs and sex and sexual orientation. It places the Council under a legal duty to have due regard to the advancement of equality in the exercise of its powers including licensing powers. Members of the panel must be mindful of this duty when determining all licensing applications.

The section 149 Public Sector Equality Duty

(1) A public authority must, in the exercise of its functions, have due regard to the need to—

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

(2) A person who is not a public authority but who exercises public functions must, in the exercise of those functions, have due regard to the matters mentioned in subsection (1).

(3) Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to—

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

(4) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

(5) Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to—

- (a) tackle prejudice, and
- (b) promote understanding.

(6) Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act.

1.8 In determining any application, the Council must comply with the public sector equality duty in s.149 of the 2010 Act. This is a duty to have regard to the need to achieve the statutory goals of s.149, rather than to achieve a particular result. The s149 duty sits alongside and does not override statutory requirements in relation to determining licensing applications, including the duty to consider all evidence on its merits and the legislative criteria listed at paragraphs 3 & 4.

1.9 When members have before them representations or other material on issues relevant to s149, even outside the scope of "standard" licensing considerations such material must still be specifically assessed in the context of s149. However, because s149 creates a requirement to "have regard" the fact a matter raised is relevant to s149 will not automatically translate into a reason for refusing an application that would be sustainable in any subsequent appeal, given the legal requirement to determine applications in compliance with licensing legislation.

Section 2: Financial Comments

- 2.1 Following consideration there are no financial implications concerning this application. The Executive Director Corporate Services has been consulted in the preparation of this report and has no further comments to add.