

<b>LONDON BOROUGH OF CAMDEN</b>	<b>WARDS:</b> All
<b>REPORT TITLE:</b> Work Programme and Action Tracker	
<b>REPORT OF:</b> Director of Property Management	
<b>FOR SUBMISSION TO:</b> Housing & Fire Safety Advisory Panel	<b>DATE:</b> 18th July 2024
<p><b>SUMMARY OF REPORT:</b> This report provides an update on work programme of the Panel and an update on actions requested at previous meetings.</p> <p><b>Local Government Act 1972 – Access to information</b> No documents that require listing were used in the preparation of this report.</p> <p><b>Contact Officer:</b> Melissa Dillon, Resident Safety Engagement &amp; Governance Lead. Tel: 0207 974 3100 <a href="mailto:melissa.dillon@Camden.gov.uk">melissa.dillon@Camden.gov.uk</a></p>	
<p><b>RECOMMENDATIONS:</b></p> <p>The FSCAP is asked:</p> <ul style="list-style-type: none"> <li>(i) To note the work programme for the remainder of the year set out at Appendix A</li> <li>(ii) To note the action tracker at Appendix B</li> </ul>	

Signed:



Director of Property Management

Date: 9<sup>th</sup> July 2024

## **1. INTRODUCTION**

1.1 The current work plan for the Housing & Fire Safety Advisory Panel (HFSAP) is attached to this report as Appendix A.

## **2.0 REPORTS TO FUTURE MEETINGS**

2.1 In 2024 and 2025 formal quarterly meetings of the Panel are programmed for:

- 22<sup>nd</sup> October 2024
- 29<sup>th</sup> January 2025
- 23<sup>rd</sup> April 2025.

2.2 At the April meeting the Panel asked for annual report on the delivery of water, electrical and gas safety compliance and options for access for safety checks to leasehold properties to be included in their work plan. An annual report on the delivery of water, electrical and gas safety compliance will be provided to the Panel at the October 2024 meeting as part of the fire and building safety charter report. A report on leasehold property access options will be included on the January 2025 agenda.

## **3.0 Action Tracker**

3.1 This report includes an update on actions arising from the April 2024 meeting of the Panel attached as Appendix B to this report.

## **4.0 COMMENTS OF THE BOROUGH SOLICITOR**

4.1 The Borough Solicitor has been consulted in the preparation of this report and has no further comments.

## **5.0 COMMENTS OF THE EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

5.1 This report provides an update on the Panel's work programme and on actions requested at previous meetings and there are no financial implications

## **6.0 ENVIRONMENTAL IMPLICATIONS**

6.1 There are none.

**ENDS**

## **APPENDIX A: WORK PLAN**

### **22<sup>nd</sup> October 2024**

Fire and building safety charter annual report for 2023/24 including delivery of water, gas and electrical safety  
Compliance performance report (Standing item)  
BS9997 Standard Fire Safety Management System Independent Audit report  
Work Programme

### **29th January 2025**

Leasehold Property Access Options  
Annual report on work of the Panel  
Compliance performance report (Standing item)  
Work Programme

### **23rd April 2025**

LFB Annual Report  
Compliance performance report (Standing item)  
Work Programme

ENDS

## APPENDIX B: ACTION TRACKER – APRIL 2024

Meeting	Item	Action	Action by	Status
17 <sup>th</sup> April 2024	LFB Annual report	Over the past year across London there had been more fire casualties, deaths and serious injuries than was expected and the service had done some trend analysis around why that had been and it concluded that the majority of people getting seriously injured and dying in fires were elderly residents of Camden. As a result of this information the service was working with Camden's Adult Social Care Service, carer providers and residents to make them aware of this, and provide them with further information regarding how to mitigate against fire risks. Further information would be provided regarding the tenure of the fire casualties in the borough, whether they were known to adult social care services, quarterly casualty statistics, assess trends, look at the causes of fires, along with specific information regarding all the fires in Camden Council homes.	<b>Borough Commander/Director of Property Management</b>	LFB do not hold information on the owner status of properties we attend, however I can provide figures around casualty numbers and to a degree the causes of fires. The Borough Commander has provided additional information for carers to Adult Social Care and presented to the Safeguarding Panel on 9 <sup>th</sup> May.
		The service would provide information and a link for the Council to publicise regarding the Saturday Surgery events held at fire stations in Camden.	<b>Borough Commander/Director</b>	This has been completed and details published on the Council website.

		Also the LFB's community engagement teams would liaise with the Council regarding linking into Camden events to allow for the sharing of fire safety advice across the borough.	<b>of Property Management</b>	
17 <sup>th</sup> April 2024	Building Safety Act - Implementation	Officers would provide information regarding the role of the building safety managers and the way they were working together to ensure best practice and consistency were being built into service delivery.	<b>Director of Property Management</b>	A written briefing on the BSM role was sent to Panel members on 5 <sup>th</sup> July and a 'meet the team' event has been arranged for the Panel on 25 <sup>th</sup> July.
17 <sup>th</sup> April 2024	Social Housing Regulator Consumer Standards update	As part of the regulatory requirements the Council is required to carry out resident satisfaction surveys and collect performance data and to submit it to them by the end of the financial year. The regulator would use this information to provide the Council with a rating that summarises its compliance. This information would be shared with the panel once it was available, along with an update on the links between the Building Safety Act Building Safety regulation and the social housing regulator. The initial information could be submitted to the July meeting if available, with the final outcomes and other local authority comparisons submitted to the October meeting of the Panel.	<b>Director of Property Management</b>	The results of the Tenants Satisfaction Survey have been submitted to the Regulator and published on the Council website. The survey results are included in the Consumer Standards report on the Agenda of the July Panel meeting.

<p>17<sup>th</sup> April 2024</p>	<p>Compliance Performance Report</p>	<p>The Council had in place a programme for delivery regarding all the medium risk actions arising from the FRAs in the regulatory notice. A lot of these action related to fire door installation, and the work associated with the programme had been allocated to the appropriate teams to deliver. The main issues around the delivery of these programmes related to contractor performance and accessing homes. A copy of the programme and the timeline for its delivery would be provided to the panel at its July meeting.</p>	<p><b>Head of Capital Works</b></p>	<p>A report on the Fire Door programme is provided on the Agenda of the July Panel meeting.</p>
		<p>As yet there was not a single benchmark data set regarding measuring performance by landlords in relation to FRA actions. Officers would however provide information regarding how the Tenant Satisfaction Measures being introduced captured FRA performance (this focussing on the assessments themselves rather than actions).</p>	<p><b>Director of Property Management</b></p>	<p>The Safety and Quality Standard – requires landlords to provide safe and good quality homes and landlord services to tenants. The Council is required to provide Tenants Satisfaction measures based on management data and to report on this to the Regulator and residents. The measure for Fire Safety Checks - BS02 and the Councils performance against is currently reported on in monthly updates to the Regulator under the Voluntary Undertaking on Fire Risk Actions.</p>
		<p>Future compliance reports would just have information on the 5-year electrical testing regime rather than the defunct 10-year cycle.</p>	<p><b>Director of Property Management</b></p>	<p>An updated Compliance Performance report is provided on the Agenda of the July Panel meeting.</p>

17 <sup>th</sup> April 2024	Work programme	Further information would also be provided regarding rooftop exits and the officer's response to the deputation from the Holly Lodge Estate that was made at full Council.	<b>Director of Property Management</b>	Information was circulated to panel members on 22/5/24
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