

## Action Tracker 2023/24

## Appendix C

Actions arising from the meeting on 4 <sup>th</sup> April 2024				
No	Action	Related Item	Responsible Officer(s)	Status
1.	Risk deep dives to be brought to the November meeting on Safeguarding Adults and on the Cost of Living Crisis	Principal Risk Update	Executive Director Adults & Health Executive Director Supporting Communities and Executive Director Corporate Services	Added to Committee work plan
Actions arising from the meeting on 29 <sup>th</sup> February 2024				
No	Action	Related Item	Responsible Officer(s)	Status
2.	Written details requested on plans for income generation, building of surpluses and re-investment in schools	Camden Learning – Annual Accounts 2022/23	Camden Learning	Information circulated 18 <sup>th</sup> March 2024
3.	Details requested of training available to ACGC Members, and training requested on scrutinising external accounts	Work and Training Plan and Action Tracker	Director of Finance	Training to be discussed further at the Effectiveness session on 9 <sup>th</sup> April and actioned thereafter
Actions arising from the meeting on 8 <sup>th</sup> November 2023				
No	Action	Related Item	Responsible Officer(s)	Status
4.	Further information requested on why an increasing number of officers are leaving within 12 months of joining the Council	Principal Risk Report	Director of People and Inclusion	Information circulated 12 <sup>th</sup> January 2024
5.	Risk deep dives to be brought to April 2024 meeting on Safeguarding Children and on Pressures within the Health System	Principal Risk Report	Director of Children's Prevention, Family Health and Safeguarding Director of Health and Wellbeing	Added to Committee work plan and officers informed
6.	Further information requested on the vacancy rate in London and in Camden	Annual Reward and Terms and Conditions Update	Reward and HRMI Manager	Information circulated 19 <sup>th</sup> December 2023
Actions arising from the meeting on 21 <sup>st</sup> September 2023				
No	Action	Related Item	Responsible Officer(s)	Status
7.	Officers to send Members a list of the outstanding audits referred to in the report	Local Government Audit and Financial Reporting	Director of Finance	Completed – email sent 10 <sup>th</sup> October 2023

8.	Officers to send Cllr Khatoon details of cost increases and savings during the pandemic	2020-21 Statement of Accounts and External Audit Report	Director of Finance	Completed – email sent on 29 <sup>th</sup> September 2023
9.	Officers to let Members know what percentage of contracts let by the Council fell within the £25,000 to £45,000 range	Revision to Contract Standing Orders	Borough Solicitor	Completed email sent on 10 <sup>th</sup> October 2023
<b>Actions arising from the meeting on 15<sup>th</sup> June 2023</b>				
<b>No</b>	<b>Action</b>	<b>Related Item</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
10.	Explanation of the term ‘distributed dialogue’ on page 30, and details of the number of homes completed by the CIP programme, to be sent to Cllr Dixey	Revisions to the Annual Governance Statement 2019/20	Financial Reporting Manager	Completed – email sent on 16 <sup>th</sup> June 2023
11.	Officers to report back to the next meeting on any further amends made to the AGS	Revisions to the Annual Governance Statement 2019/20	Financial Reporting Manager	No further amends made
12.	Update to the next meeting on the likely timeframe for the 2021/22 accounts	2019/20 Statement of Accounts and Audit Completion Report	Financial Reporting Manager	Completed – included on the agenda
13.	Officers to report back to the next meeting on any further amends made to the Statement of Accounts	2019/20 Statement of Accounts and Audit Completion Report	Financial Reporting Manager	Accounts still to be finalised
14.	Officers to write to all Members of the Committee summarising the range of leave options available to officers	Review of Camden Pay Schemes	Director of People and Inclusion	Completed – circulated by email on 20 <sup>th</sup> July 2023
15.	Officers to take a report to Council seeking approval of proposed amendments to the Pay Policy Statement	Review of Camden Pay Schemes	Director of People and Inclusion	Completed – report on agenda for 17 <sup>th</sup> July 2023 Council meeting
16.	Risk Deep Dive into HS2 to be added to work programme for Nov 2023 meeting	Principal Risk Update	Committee Services Manager	Completed – item added to work programme
17.	Officers to circulate internal audit report on medical assessments to all Members of the Committee	Internal Audit Annual Report 2022-23	Head of Internal Audit, Investigations and Risk Management	Completed – circulated by email on 2 <sup>nd</sup> July 2023

18.	Additional in year update on Internal Audit follow up activity to be added to the work programme	Internal Audit Annual Report 2022-23	Committee Services Manager	Completed – the additional update has been scheduled for April 2024
19.	Committee to consider issue of whether it should be chaired by an independent member when it considers a report on its effectiveness in March 2024	Internal Audit Annual Report 2022-23	ACG Committee	To be considered in March 2024
20.	Camden Living to be added to the Internal Audit Plan	Camden Living Accounts	Head of Internal Audit, Investigations and Risk Management	Completed – Camden Living will be included in the 2024-25 Audit Plan