

LONDON BOROUGH OF CAMDEN	WARDS: All
REPORT TITLE: Work Programme and Action Tracker	
REPORT OF: Director of Property Management	
FOR SUBMISSION TO: Housing & Fire Safety Advisory Panel	DATE: 17 April 2024
<p>SUMMARY OF REPORT: This report provides an update on work programme of the Panel and an update on actions requested at previous meetings.</p> <p>Local Government Act 1972 – Access to information No documents that require listing were used in the preparation of this report.</p> <p>Contact Officer: Melissa Dillon, Resident Safety Engagement & Governance Lead. Tel: 0207 974 3100 melissa.dillon@Camden.gov.uk</p>	
<p>RECOMMENDATIONS:</p> <p>The FSCAP is asked:</p> <ul style="list-style-type: none"> (i) To note the work programme for the remainder of the year set out at Appendix A (ii) To note the action tracker at Appendix B 	

Signed:



Director of Property Management

Date: 5th April 2024

1. INTRODUCTION

- 1.1 The current work plan for the Housing & Fire Safety Advisory Panel (HFSAP) is attached to this report as Appendix A.
- 1.2 Progress on the implementation of the Building Safety Act and an update of the revised Consumer Standards and Tenant Satisfaction Measures (published at the end of February) are subject of separate reports on the agenda.
- 1.3 Following discussion at January meeting, an informal meeting between Panel members and the Regulator of Social Housing was arranged for 15 April 2024 to discuss the scope of the new regulatory regime and how landlords will be assessed.

2.0 REPORTS TO FUTURE MEETINGS

- 2.1 In 2024 and 2025 formal quarterly meetings of the Panel are programmed for:
 - 3rd July 2024
 - 22nd October 2024
 - 29th January 2025
 - 23rd April 2025.
- 2.2 At the January meeting the Panel agreed to receive a report regarding Gateway 2 and 3 high-rise Building Control regime at the July 2024 meeting of the panel. The Panel also asked that a report on fire doors testing programme be added to the agenda for the meeting in April 2024 however this has been deferred to the July 2024 meeting to allow the year-end performance data to be reported to the Panel.
- 2.3 The fire door report will also include a status update on the smoke and carbon monoxide alarm installation programme. An annual report on the delivery of water, electrical and gas safety compliance will be provided to the Panel at its October 2024 meeting as part of the fire and building safety charter report.
- 2.4 The work programme for the rest of the year is attached as Appendix A to the report.

3.0 Action Tracker

- 3.1 This report includes an update on actions arising from the January 2024 meeting of the Panel attached as Appendix B to this report.

4.0 COMMENTS OF THE BOROUGH SOLICITOR

- 4.1 The comments of the Borough Solicitor are incorporated in the report.

5.0 COMMENTS OF THE EXECUTIVE DIRECTOR OF CORPORATE SERVICES

5.1 This report provides an update on the Panel's work programme and on actions requested at previous meetings and there are no financial implications.

6.0 ENVIRONMENTAL IMPLICATIONS

6.1 There are none.

ENDS

APPENDIX A – WORK PROGRAMME

3rd July 2024

Gateway 2 & 3 Building Control Regime

Compliance performance report (Standing item)

Fire doors testing, smoke and carbon monoxide alarm installation programmes

Work Programme

22nd October 2024

Fire and building safety charter annual report (looking at financial year 2023/24)

Compliance performance report (Standing item)

BS9997 Standard Fire Safety Management System Independent Audit report

Work Programme

29th January 2025

Annual report on work of the Panel

Compliance performance report (Standing item)

Work Programme

23rd April 2025

LFB Annual Report

Compliance performance report (Standing item)

Work Programme

Yet to be Programmed

Accessing Homes

Leaseholder safety checks compliance proposals

APPENDIX B: HOUSING AND FIRE SAFETY ADVISORY PANEL - ACTION TRACKER (Jan 2024)

Meeting	Item	Action	Action by	Status
25/1/24	Compliance report	<u>Compliance checks to leaseholder properties:</u> The panel recommended that members and officers bring the need to change the law to allow for local authority's to be able to either check for leaseholder compliance to gas and electrical safety certification requirements, or be able to undertake this in leaseholder homes to the relevant Government officials through London Councils.	Cabinet Member Better Homes and Director of Property Management	<p>Officers will raise with the Home Office and Building Safety Regulator representatives at the London Council's Fire Safety Group meeting on 6th February 2024</p> <p>This was discussed at the February meeting and issue raised with Regulator and government representatives. The Council is also raising the question of legislative change with the Local Government Association for lobbying action.</p> <p>Officers will bring a report on options to ensure compliance by leaseholders & will look at offering the Council's services to undertake gas and electrical checks for leaseholders.</p>
25/1/24	Compliance Report	<u>E-bikes and Scooters:</u> The Panel asked for further information about options for the storing & charging these items outside homes & communal areas	Director of Housing/Director of Property Management	Leaflets about the safe use of communal areas, including information about e-bikes & scooters were have been delivered to all Council homes. The Council is working with tenants and residents to find alternatives. A progress update will be provided as part of the October Compliance report.
25/1/24	Work Programme	<u>Fire Doors Testing Regime:</u> The Panel asked for further information on targets, performance & testing for communal and flat front doors .	Director of Property Management	The annual report on the Councils performance against the measurable Fire & Building Safety Charter commitments will be delivered to all Council Homes

				in April. Officers will provide a report on the fire door testing regime to the July Panel meeting.
25/1/24	Compliance Report	Water, Gas & Electrical Safety compliance annual reports were requested by the Panel.	Director of Property Management	The first annual reports on the delivery of water, electrical and gas safety programmes will be presented to the January 2025 Panel meeting with relevant compliance officers available to answer questions,