

D1. FEES & CHARGES 2024/25 SUPPORTING INFORMATION

Fees Requiring Cabinet Approval

Delegated authority for approving fees and charges increasing up to 7% to the relevant Executive Director in consultation with Portfolio holders was agreed by Cabinet in December 2023. New fees and charges or exceptions where increases are above 7% on the previous year's maximum level are detailed for Cabinet approval. Supporting information is provided below to explain the exceptional proposals and the reasonableness of the fee or charge. Cabinet are requested to review the fees listed in Appendix D2 which by law require Full Council approval.

Fees Requiring Full Council Approval

Some fees and charges by law require Full Council approval, which include some licensing fees. This report delegates authority for approving fees and charges increasing up to 7% to the relevant Executive Director in consultation with Portfolio holders. Licence fees fall broadly into two categories. Those set by statute which the Council has no power to amend and those where the relevant statute gives Councils the power to set their fees in line with cost recovery, a cap may be set by statute in some cases. New fees that require Council approval can be found in Appendix D2.

Public Safety

Community Safety Emergency

Public Safety are proposing to introduce a number of Statutory Fixed Penalty Notice charges under powers outlined within Schedule 4 of the London Local Authorities and Transport for London Act 2003. The new charges (CPN.003-CPN.012) cover a range of activities which cause obstructions to highways. The powers are to be adopted as part of the introduction of the proposed Integrated Enforcement service

Environment and Sustainability

Engineering

The engineering service are proposing to introduce two new charges in respect of Approval in Principle (AIP) for highway structures.

The Approval in Principle process follows the guidelines outlined in Technical Document CG300 which replaces BD2-12. CG300 has changed the classification of the Approval in Principle Category, therefore fees have been updated to reflect the new categorisation.

The Technical Approval of Highway Structures classified as Category 0 do not require an AIP, but do require review of all information, drawings and standards used, as well as signing off the Design and Check certificate, therefore a new fee is proposed to cover Category 0 requests.

Charges have been calculated to recover projected costs associated with the activity.

D2. NEW FEES AND CHARGES – FULL COUNCIL TO APPROVE

New Fees & Charges in 2024/25

All proposed increases are from the 1st April 2024

Ref	Division	Service	Description	Legislation	New 2024/25 Fees and Charges (£)
CPN.005	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Wilful obstruction of the Highway s.137(1)	Schedule 4 London Local Authorities and Transport for London Act 2003	100.00
CPN.006	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Wilful obstruction of the Highway (reduced charge)	Schedule 4 London Local Authorities and Transport for London Act 2003	50.00 paid within 14 days
CPN.007	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Erecting Scaffolding on the Highway without a permit (169) (5) HA	Schedule 4 London Local Authorities and Transport for London Act 2003	100.00
CPN.008	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Erecting Scaffolding on the Highway without a permit (reduce charge)	Schedule 4 London Local Authorities and Transport for London Act 2003	50.00 if paid within 14 days
CPN.009	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Skip on Highway without a permit (139) (3)	Schedule 4 London Local Authorities and Transport for London Act 2003	100.00
CPN.010	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Skip on Highway without a permit(Reduce charge)	Schedule 4 London Local Authorities and Transport for London Act 2003	50.00 paid within 14 days
CPN.011	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Failure to secure working lights or other markings to a skip139(4)(a)	Schedule 4 London Local Authorities and Transport for London Act 2003	100.00

APPENDIX D2

Ref	Division	Service	Description	Legislation	New 2024/25 Fees and Charges (£)
CPN.012	Public Safety	Community Safety Emergency Mgt	Statutory Fixed Penalty Notice - Failure to secure working lights or other markings to a skip(reduce charge)	Schedule 4 London Local Authorities and Transport for London Act 2003	50.00 if paid, within 14 days
PLA.974	Environment & Sustainability	Engineering	Technical Approval - Subject to British Standard CG 300 Technical Approval of Highway Structures - Category 0	CG300 of Design Manual for Roads and Bridges	617.10
PLA.975	Environment & Sustainability	Engineering	Approval in Principle - Subject to British Standard CG 300 Technical Approval of Highway Structures - Category 1	CG300 of Design Manual for Roads and Bridges	1,119.42

