

From: [Cheryl Hardman](#)
Bcc: [REDACTED]
Subject: Gifts and Hospitality 2022/23
Date: 06 June 2023 14:01:00
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.jpg](#)
[image005.jpg](#)
[Gifts and Hospitality Protocol - Current.docx](#)

Sent to Members on behalf of the Borough Solicitor

Dear all,

I am writing to remind you to make sure that you have made all relevant declarations of gifts and hospitality for 2022/23. As you will be aware, you must publicly register the receipt of any gifts or hospitality with **an estimated value of £25 or more (including cumulatively)**, which have been received and accepted by you:

- i. in the conduct of the business of the Council, or
- ii. the business of the office to which you have been elected or appointed, or
- iii. when you are acting as representative of the Council.

Gifts and hospitality should be registered within 28 days of its acceptance/receipt and so can I ask that any gifts and hospitality received within 2022/23 be notified to Cheryl Hardman (cheryl.hardman@camden.gov.uk)? After the deadline of 14 June 2023, all the public registers on the Council's website of Members receiving no gifts and hospitality will be updated with an entry stating 'No gifts or hospitality declared for the 2022/23 municipal year'.

Please note that when declaring gifts or hospitality you need to provide the following information:

- Nature of gift
- Name of donor
- Date received
- Actual/estimated value of gift

Further guidance can be found in the attached protocol.

Any queries please let me know.

Kind regards,

Andrew

Cheryl Hardman
Principal Committee Officer
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