APPENDIX 6

CAERPHILLY COUNTY BOROUGH COUNCIL SCORING MATRIX

Name of organisation	
Name of building	
Date of submission	

How applications are assessed and decisions made

Applications will be assessed by the CAT Delivery Group which is coordinated by the Corporate Property Division. Approved applicants will be invited to submit a full business case.

Individuals or organisations submitting an application will need to ensure their Expression of Interest is completed in full, showcasing the following;

- Governance
- Purpose and main aims of the organisation
- Proposals for the use and maintenance of the asset;
- Benefits to the authority, the community-based group (if applicable) and the wider community;
- Consideration of whether there are, and will continue to be, any conflicts/overlap with other similar facilities in the locality;
- Affordability information and evidence of financial support, the detail of which should reflect the scale of the asset that is being considered;
- The proposal must evidence that there has been consideration of Equality and accessibility by all groups and have regard to the Welsh Language Standards.

Mae'r ddogfen hon ar gael yn Gymraeg. Mae ar gael mewn ieithoedd a fformatau eraill ar gais.
This document is available in Welsh. It is available in other languages and formats on request.

Expression of Interest Scoring Matrix

Criteria	Score	Comments to Support Score
Eligibility check I. Application meets basic eligibility requirements. II. Verify the proposed project aligns with the goals and priorities of the asset transfer programme		
Organisational capacity I. Experience and track record of the applicant organisation II. Governance and management structures III. Financial stability and sustainability		
Project description and objectives I. Clarity and feasibility of the project objectives II. Innovation and uniqueness of the project (consider alternative existing provision in the area).		
Need and end use I. Demonstration of clear need for the project II. Engagement with the community III. Community support for the project		
Community Benefit I. Public health benefits II. Economic benefits III. Social benefits IV. Environmental benefits V. Support for community regeneration VI. Efforts to tackle inequalities VII. Contribution to community development and well-being.		

Best value
  I. Vision and leadership
  II. Effective partnerships
  III. Governance and accountability
  IV. Use of resources		

Financial Viability
  I. Detailed and realistic budget (if data provided at this stage)
  II. Evidence of secured funding or co-funding
  III. Cost effectiveness and value for money		

Risk Management
  I. Identification of potential risks and mitigation strategies
  II. Awareness and experience of building management / statutory maintenance / responsibilities.		

Sustainability and Long-term impact
  I. Plans for long-term sustainability of the project
  II. Potential for lasting impact on the community		

	Total score	
Recommendation		
Further information required		

Scoring Guide (per section)

Very strong = 10 points

Strong = 8 points

Moderate = 5 points

Weak = 2 points

Poor = 0 points