



## **CABINET AS TRUSTEES OF BLACKWOOD MINERS INSTITUTE**

### **MINUTES OF THE MULTI-LOCATIONAL MEETING HELD AT PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON WEDNESDAY, 17<sup>TH</sup> JANUARY 2024 AT 2.30PM**

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#### **PRESENT:**

Councillor S. Morgan – Chair

#### **Councillors:**

C. Andrews (Cabinet Member for Education and Communities), N. George (Cabinet Member for Corporate Services and Property, Highways), J. Pritchard (Cabinet Member for Prosperity, Regeneration and Climate Change), S. Cook (Cabinet Member for Housing), E. Forehead (Cabinet Member for Social Care), C. Morgan (Cabinet Member for Waste, Leisure and Green Spaces), P. Leonard (Cabinet Member for Planning and Public Protection).and E. Stenner (Cabinet Member for Finance and Performance).

#### **Together with:**

R. Edmunds (Corporate Director Education and Corporate Services), D. Street (Corporate Director Social Services and Housing) and M.S. Williams (Corporate Director Economy and Environment).

#### **Also in Attendance:**

R. Tranter (Head of Legal Services and Monitoring Officer), L. Lane (Head of Democratic Services and Deputy Monitoring Officer), E. Tong (Theatre and Arts Services Manager) S. Harris (Head of Financial Services and Section 115 Officer), L. Sykes (Deputy Head of Financial Services and Section 115 Officer), A. Dallimore (Regeneration Services Manager), A. Bolter (Visitor Economy and Destinations Manager) and J. Thomas (Committee Services Officer)

### **RECORDING AND VOTING ARRANGEMENTS**

The Leader reminded those present that the meeting was being live streamed, and a recording would be made available to view via the Council's website, except for discussions involving confidential or exempt items. [Click Here To View](#).

#### **1. APOLOGIES FOR ABSENCE**

An apology for absence was received from C. Harry (Chief Executive).

## **2. DECLARATIONS OF INTEREST**

There were no declarations of interest received.

## **3. CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE HELD ON 28<sup>TH</sup> JUNE 2023.**

RESOLVED that the minutes of the meeting held on 28<sup>th</sup> June 2023 be approved as a correct record.

## **4. BLACKWOOD MINERS' INSTITUTE ANNUAL REPORT AND STATEMENT OF ACCOUNTS – YEAR ENDING 31 MARCH 2023.**

Consideration was given to the report which advised Cabinet as Trustees of the operational activities and financial position of Blackwood Miners' Institute for the financial year ending 31st March 2023.

Cabinet noted that the local authority, acting as the sole corporate trustee has a legal duty to operate the charity in accordance with the governing document and has a legal obligation to account for the charity's finances in accordance with the Charity Act 2011.

Cabinet was reminded that a report was presented to the Cabinet as Trustees of Blackwood Miners' Institute on the 27<sup>th</sup> July 2016 which advised Members of the statutory requirements relating to the charitable status of Blackwood Miners' Institute. Subsequently the recommendations set out within that report to ensure compliance with charity law in relation to the submission of annual reports and financial statements, the ongoing management of the Blackwood Miners' Institute and the Council's and Cabinet's responsibilities as Trustees were approved.

Cabinet was provided with the annual report and audited statement of accounts for 2022/23.

Clarification was sought on why the independent auditor has raised a matter of concern in respect of the treatment of cash and cash equivalent balances within the accounts for 2020/21, 2021/22 and 2022/23. The Head of Financial Services and Section 151 Officer reassured Cabinet that this is an accounting disclosure adjustment and does not impact the cash position of either the Arts Centre or the Council. The Officer further explained that the Arts Centre accounts are hosted by Caerphilly County Borough Council and that the Centre uses the Authority's bank account to manage its daily cashflows. Caerphilly CBC fully subsidises the Arts Centre by funding any cash deficit arising from its annual operating activities. As the Arts Centre uses the Council's bank account to manage the daily cash flows, it is not currently possible to separate the cash position. However, the concerns raised by Audit Wales have been considered and the necessary changes will be implemented in the current financial year to avoid these concerns being raised in the future.

Cabinet formally placed on record their thanks to the BMI Team, the higher than expected ticket sales, and the hard work involved.

RESOLVED that subject to the reasons contained in the Officer's Report:

The content of the report be noted, considered and endorsed.

The meeting closed at 14:41.

Approved and signed as a correct record subject to any corrections made at the next meeting.

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CHAIR