

**Police**

1. An incident/refusals book/electronic record shall be kept at the premises, in which details of crime and/or disorder relating to the premises shall be recorded. This log shall contain the following details;

- i. Time, date and location of incident/refusals.
- ii. Nature of the Incident/refusal.
- iii. Names, addresses and contact details of persons involved.
- iv. Result of the incident/refusals.
- v. Action taken to prevent further such incidents.
- vi. Each entry signed/reviewed by the DPS or other responsible person employed at the premises and so authorised by the DPS; and the incident/refusals book/electronic record will be retained for a period of no less than 12 months and made available to the Police for inspection upon request

2. No customers will be permitted to enter the premises between the hours of 2200 and 0600. All sales during that period will take place through the night hatch.

3. The provision of late-night refreshment will be limited to hot drinks only.

**EHO**

4. The licence holder shall ensure that adequate measures are in place to remove litter or waste arising from customers and to prevent such litter from accumulating in the immediate vicinity of their premises. In particular, provision of sufficient receptacles for the depositing of waste materials such as food wrappings, drinks containers, smoking related litter etc, by customers.

5. Waste collection activities shall only take place between 08.00 and 22.00 hours

6. All external lighting levels shall be suitably controlled so as not to cause a nuisance.

**APPLICANT**

7. Staff shall be trained in the premises licence holder's procedures which include liquor licensing and all checkout operators shall have additional training in the sale of alcohol.

8. All spirits will be displayed behind the counter.

9. No miniature bottles of spirits of 20cl or below shall be sold from the premises. Please note this does not apply to prepackaged gift packs which may contain a spirit miniature.

10. A CCTV system will be installed and maintained at the premises. Cameras will cover internal areas and the external area immediately in front of the store. The system will be capable of continuously recording and copies of such recordings shall be kept for a period of not less than 31 days and handed to the Police or authorised person upon production of a compliant 'Access Request'.

11. The premise licence holder seeks to comply with the requirements of the health and safety legislation.

12. The store will have a till prompt system for alcohol products. When prompted, staff will adopt a Challenge 25 proof of age scheme. Only recognised forms of photographic identification such as Passport, Photo Driving Licence, 'Proof of Age' card, Military ID or any other form of identification agreed with the police will be accepted as proof of age. If the appropriate proof of age is not produced there will be no sale.

13. Notices are to be prominently displayed advising customers of the Challenge 25 policy.